

GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the
Bellême Room, Village Hall, Goring on Monday 12 February 2018 at 7.30pm
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meeting held on 11th December 2017.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. To receive a report on the Neighbourhood Plan. (Appendix A)
8. Planning Application – To consider a response to the following application:
P17/S4113/HH 34 Lockstile Way, Goring, RG8 0AL – Extensions and alterations to existing dwelling (as amended by plans and D&S statement received 24th January 2018)
9. To receive a report on the NP Strategic Project for Goring CE Primary School (CB)
(Appendix B)
10. To receive a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre (DB)
(Appendix C)
11. To note a report from County Councillor / District Councillor Kevin Bulmer.
(Appendix D)
12. To receive a report from the Police. (JW)
13. To consider a report on Recreation Grounds issues. (LR)
(Appendix E)
14. To receive a report on White Hill Burial Ground issues. (MBu)
15. To consider a report regarding planned events in the village. (CH)
(Appendix F)
16. Parish Finance:
 1. To approve payments for December 2017 and January 2018. (Appendix G)
 2. To note receipts for December 2017 and January 2018 (Appendix H)

Colin Ratcliff, Clerk to the Council

7 February 2018

GORING-ON-THAMES PARISH COUNCIL

3. To note the bank account and reserves balances as at 31st January 2018.
(Appendix I)
4. To review income, expenditure and the current budget following the end of the third quarter 2017-18 (as at 7 February 2018).
(Appendix J)
17. To consider a report on the Wallingford Road pavement and a proposal that 'The council resolves to make urgent representations to persuade Oxfordshire Highways to permit the removal of the rusty, bull-nose rail barrier in Wallingford Road between High Street and Goring and Streatley station, taking note of the overwhelming evidence adduced by MIGGS that pedestrian safety would be improved without reducing the safety of road vehicles or the railway'. (LR)
(Appendix K)
18. To consider actions required to comply with the General Data Protection Regulations and an update on the website (BU)
(Appendix L)
19. To receive a report on the 'Get Involved Fair' (BU)
(Appendix M)
20. Reports from Planning Committee – to receive minutes of meetings held on 21st November, 5th December 2017 and 9th January 2018.
21. Correspondence.
 1. To consider an application for a grant from the Citizens Advice Bureau (C1)
 2. To consider an application for a grant from Age UK Oxfordshire (C2)
 3. To consider an application for a grant from the Oxfordshire Association for the Blind (C3)
 4. To consider a Wayleave Consent application and commuted payment from SSE regarding development at 19 Gatehampton Road. (C4)
22. Matters for future discussion.
23. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.
24. To consider staff matters (BU)

Colin Ratcliff, Clerk to the Council

7 February 2018

MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL
Bellême Room, Goring Village Hall 7.30pm Monday 11 December 2017

Members Present:

Chairman	John Wills (JW)
Members	Bryan Urbick (BU)
	Lawrie Reavill (LR)
	Catherine Hall (CH)
	David Brooker (DB)
	Matthew Brown (MBr)

Officers Present:

Clerk	Colin Ratcliff (CR)
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3 members of the public and press

17/179 To receive apologies for absence.

Apologies for absence were received from Emrhys Barrell (EB), Mary Bulmer (MBu), Carmela Boff (CB) and Kevin Bulmer (KB)

17/180 To receive any declarations of interests

None.

17/181 Public Forum

Nobody present at that time

17/182 To approve minutes of the meeting held on 13 November 2017

Resolved: That the minutes be approved and signed by the Chairman.

17/183 Matters arising from those minutes not elsewhere on the agenda

None

17/184 To receive chairman's report and announcements

JW had spoken to KB who had nothing to report. He reminded that the NP consultation closed at 1700 on Wednesday 13th.

17/185 To set dates for councillors to review the NP consultation papers prior to consideration at a full council meeting.

Resolved: That a week be set aside for review of the Plan once consultation comments have been examined and prior to a full council meeting to consider acceptance. It was agreed the Clerk would liaise with the NPSG for dates.

17/186 To note a report from County Councillor / District Councillor Kevin Bulmer.

Noted

17/187 To receive an update on the NP Strategic Project for Goring CE Primary School

BU read out an agreed statement between the NPSG and the School Working Group stating they were progressing well on the project for the future of the school. The first major step - an objective, comprehensive feasibility study looking at the condition and expected life of the current school, as well as the potential for renovating or rebuilding the school on the existing site (with or without the Bourdillon Field) - is being commissioned. Funding for the study has been agreed, with approximately half from the Parish Council and half from the Diocese. It is expected that the results of the Feasibility Study will be reported end February/early March. From that point, the next steps will be considered and agreed and the outcome reported to parents and the whole

Signed:

Dated:

village.

17/188 To consider a report on the NP Strategic Project for the Village centre.

Appendix B refers.

DB had met with Streatley Parish Council who were proposing a monitoring exercise for heavy vehicles for the week commencing 15 January with discussion about coordination of efforts. The Amenities Association had been approached to assist with monitoring on the Goring side.

17/189 To consider a report on Recreation Grounds issues, including a request by Goring Robins to use a generator.

LR referred to Appendix C. Generator dealt with later under correspondence. The litter bin at Sheepcot had been replaced. He hoped to submit an application for tree works at The Rectory Garden in February. Regarding the playground equipment JW suggested talking to the supplier of the new Goring CE Primary School equipment.

17/190 To receive a report from the Police

JW reported garage burglaries in Station Road and Manor Road, wines, spirits and bicycles had been stolen.

17/191 To receive a report on White Hill Burial Ground issues

None

17/192 To consider an update on Freedom of Information issues.

CR reported one new FOI request had been received which was similar to a previous one from someone else. Regarding the ICO complaint and investigation, a letter asking for further details has been received. A response would be supplied in the next week using advice received from the council's solicitor.

17/193 To receive a report regarding planned events in the village

CH reported a letter had been received with a management plan from Terry Daniels noting the group have changed their plans for 2018 and would instead be seeking support for 2019 at the Sheepcot Recreation Ground. There was still concern there was insufficient detail to consider properly. Concern was also expressed that the Swan at Streatley may be inappropriate for their new suggestion of an event in 2018.

Resolved: That CH would draft a reply explaining the council's concerns and asking for fuller details in sufficient time for a local consultation before council would consider the use of Sheepcot Recreation Ground.

17/194 To consider a working group to deal with planned events, including any GM memorial.

Resolved: That a working group consisting of CH, BU and MBu be formed.

17/195 To consider a report on a memorial statue and bench for George Michael

CH, referring to appendix E, stated no confirmation had yet been received from Terry Daniels on sponsorship or backing of GM's family / estate. It was suggested a significant sum would be needed as a maintenance fund, potentially in the order of £100k so as to pay any maintenance and upkeep from interest earnings. It was reiterated that local consultation would be needed when a firm proposal had been received.

Regarding the 'gift to village' bench, the donator now wanted something that was more of a memorial and closer to Mill Cottage, discussions were therefore ongoing.

Signed:

Dated:

17/196 Parish Finance:

1 To approve payments for November 2017

Resolved: That the payments be approved

2 To note receipts for November 2017

Noted

3 To note the bank account and reserves balances as at 30 November 2017

Noted

4 To approve an increase to the seats budget of £1,270 for memorial benches (covered by donations) and an increase across grass cutting and hedging budgets of £2,000 to cover unanticipated late invoices from 2016-17

Resolved: That the increases be approved.

17/197 To consider organising a 'get involved' event sponsored by GPC

BU stated that he had been hearing from Sports and other clubs and charities of dwindling memberships. There are approx. 150 such groups in the area and he sought to invite them to a GPC organised event to encourage involvement, particularly from younger people. If a positive response, BU indicated a proposed plan would be brought to the Council.

Resolved: That council would support such an event.

17/198 To consider annual risk assessments.

Resolved: That Appendices I and I1 be accepted.

17/199 To consider amending routine Planning Committee meetings to be held one per month

DB proposed a change as suggested by the Planning Committee, it was noted that urgent applications could be considered at an extra meeting if required.

Resolved: To routinely hold one planning committee meeting a month.

17/200 Reports from Planning Committee – to receive minutes of meeting held on 7 November 2017.

Received and noted.

17/201 Correspondence

1 Email from the Twinning Association regarding wrongly spelt sign

Resolved: That OCC be contacted and asked to replace / amend.

2 Emails from / to Goring Robins regarding ground works, sign and generator

David Smart and James Forder were present and explained the rationale. All were in favour in principle of allowing the use of lighting as described. It was agreed that Robins would provide full details and meet to review all aspects of the conditions of use which have become somewhat outdated since 2007. Consultation with Sheepcot residents would be included with the review. David Smart also welcomed a budget for refurbishment and stated the club could assist with match funding applications. He acknowledged that pitch repairs were the responsibility of the club. He suggested that the proposal for a sign at the pavilion could be dealt with as part of a refurbishment.

17/202 To consider the date of the next meeting (currently 12 February 2018)

Item withdrawn

Signed:

Dated:

17/203 Matters for future discussion

None

The Chairman declared the meeting closed at 2040 hrs.

Abbreviations (where used):

FOI	Freedom of Information
GM	George Michael
GPC	Goring on Thames Parish Council
ICO	Information Commissioner's Office
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
NPSP	Neighbourhood Plan Strategic Project
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

Signed:

Dated:

Neighbourhood Plan February Update

Reg14 consultation ended on 13th Dec. There were 158 individual responses from statutory bodies, developers and residents and within these were approximately 694 individual comments, many commented on multiple topics and many were similar or duplicates from particular interest groups.

Through January, the SG has been:

- consolidating and analysing these comments to ensure that all of the feedback is given consideration
- liaising with SODC regarding the Plan's proposed policies and actions
- reviewing expert advice from AECOM (using a grant from Locality) on the Sustainability Appraisal and the Plan's policies and evidence base
- starting to modify the Plan and SA where appropriate
- starting to draft the Basic Conditions Statement and the Consultation Report

Looking forward, we are still hoping to complete the development of the revised Plan by the end of February or thereabouts. Subject to SODC process, we hope that the independent examination will start in May 2018, with the referendum potentially scheduled for July.

Neighbourhood Plan SG

The school governors, on the recommendation of the Working Group, appointed Original Field Architects to conduct a proscribed feasibility study, comparing a school refurbishment project, with the potential of building a new school on the existing school property (with and without the use of the Bourdillon Field). This work has begun, and the report is expected early to mid-March. Cllrs Hall, Boff and I will update the Council as and when the report is made available.

Cllr Bryan Urbick
7th February 2018

Goring Parish Council - Goring High St – Report

2 Feb'18

1. Proposed High St roadworks

We are still seeking to get a fee from OCC Highways (OCCH) to prepare the drawings and specification for the proposed works to enable the construction costs to be established.

The Clerk has now approach OCCH to arrange a meeting but no response to date – we started dealing with OCCH some two years ago, but cannot get any further forward.

2. Installation of posts in the verge adjacent to the Rectory Gardens

Although the use of plastic bollards appears to be working there are occasions, when the Hall is not in use, when vehicles still park on the verge damaging the grass, I am not sure if it is people attending class's which are not covered by the current policy on setting out bollards. I would suggest we continue to monitor the situation.

3. Community Centre car park

I believe the Post Office will be taking up spaces and enquiries have been received from Ruby Pepper and Taylor hairdressers.

4. Strategic Project related to Traffic congestion and Parking

4.1 We did not manage to carry out large vehicle monitoring and have not seen the results of the Streatley exercise. In considering the matter further I am not sure that random monitoring will achieve anything so I have been in communication with Trading Standards to enquire about weight activated cameras, which would cost about £20k if we have a suitable column.

Our committee has met and discussed a number of matters but believe that to take matters further we need a meeting with OCCH, see above.

4.2 SODC – Civil Enforcement Powers

We have sent our proposed letter to SODC to the other Councils who are interested in joining with us and are awaiting their response.

5.0 General

5.1 There is a rumour of the TSB unit being taken by Costa, which is causing concern to local businesses.

5.2 You may be aware but Stephanie B has advised that BT are starting to put up new fences along the footpath between the High St and Wheel Orchard car park.

Cllr David Brooker

REPORT TO GORING DIVISION PARISH COUNCIL FEBRUARY 2018 FROM CLLR KEVIN BULMER

GENERAL OCC REPORT

COUNCILLOR PRIORITY FUND KEY PART OF BUDGET PROPOSALS

A key proposal for the upcoming Oxfordshire County Council Budget is to have a Councillor Priorities Fund – all County Councillors will have a £15k fund each to support parish council Highways needs and community group projects. In addition, the county council is choosing to prioritise children's social care with £1.9m extra being put in to this service. Overall this means £8.5m is being added to the budget for children's social care in 2018/19. This follows the central government announcement in late December that it would allow councils to raise council tax by an additional 1% primarily to address financial pressures in children's social care. Earlier in December the council had proposed a 1.99% Council Tax, with an additional 3% precept for adult social care bringing the total proposed rise to 4.99% the same as last year. The additional 1% that has now been allowed would take the total rise for 2018/19 to 5.99%, with a proposed 2.99 % rise in 2019/20. Other calls on funding include the local government national pay settlement where a total of £2.9m extra is required over 2018/19 (£1.4m) and 2019/20 (£1.5m) for staff pay across all of its services, including employees such as librarians, care workers for vulnerable children and adults, highways staff, trading standards, the Registration Service etc. OCC is able to fund this from reserves over these two years. The Budget proposals go to Full Council on February 13th.

GROWTH DEAL

As detailed in the December report, the Oxfordshire Growth Board* has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. This breaks down as: £30m pa for five years for infrastructure; £60m for affordable homes across the county; and £5m to develop a Joint Statutory Spatial Plan (JSSP). The Board wants the five-year deal to be the first stage in a sustained partnership with Government to secure the ongoing investment needed to deliver properly planned growth and economic development over the coming years. This will support councils to achieve the ambition of 100,000 new homes across the county over the period 2011-2031, as identified through the 2014 countywide Strategic Housing Market Assessment and Local Plans. During the period of development all planning authorities will have their five-year land supply requirement reduced to a three-year land supply with that condition in place for the first three years of the new JSSP. The Growth Deal is coming to the stage that it will soon go through the six councils' democratic processes to be agreed.

*The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county's Local Enterprise Partnership (OxLEP).

CARILLION: OCC AGREES EXIT DEAL AFTER COMPANY COLLAPSE

OCC has formally terminated its contract with Carillion LGS Limited effective from 1 February 2018, following the collapse of the parent company. This brings forward the already agreed end of the contract set for the end of June 2018. OCC made a net payment of £10.65m to Carillion to cover work already completed as part of the final settlement to end the contract with the company. Carillion provided services on behalf of OCC including school meals and cleaning; maintenance of council buildings; property services, and building work such as school extensions. Carillion staff in OCC's maintained schools who contracted their services via OCC will be transferred to OCC under staff transfer arrangements known as 'TUPE', and services will

continue as normal. Services previously provided by Carillion to the county council will continue through a mix of bringing staff in-house (e.g. school meals, cleaning); continuing with suppliers (mainly catering), and working with existing sub-contractors (mainly construction and property services). Like every other Carillion customer, OCC is now working out the most cost-effective way to complete work left unfinished by Carillion. OCC will now take over direct responsibility for commissioning future construction work and service delivery. County council officers are reviewing the uncompleted works under the Carillion contract and talking to sub-contractors about the best way forward. Carillion sub-contractors and suppliers will be financially exposed to the collapse in Oxfordshire, as is happening across the country. OCC is establishing a process to assess, on a case-by-case basis, the impact on companies in the Carillion supply chain involved in providing county council services such as building maintenance.

NEW FUNDING BOOSTS SUPPORT FOR ASYLUM-SEEKING CHILDREN

Extra funding to support unaccompanied asylum-seeking children (UASCs) living in Oxfordshire has been received by the county council. A government grant worth £335,000 has been awarded to help strengthen the support services available to UASCs over the next two years. It is part of a wider [national funding announcement of £29million](#). OCC has the same responsibilities for looking after UASCs arriving in the county as it does for all other children and young people in care. Young asylum-seekers are among the most vulnerable groups in society – often with no connections or family in the UK, little spoken English and having made long and traumatic journeys. The new money is not for covering the cost of care placements themselves, but for additional support to help UASCs adjust to living in the county, and integrate with local communities. The council currently looks after 52 UASCs. These young people have predominantly travelled from Afghanistan, Albania and Eritrea.

CONTACT DETAILS

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<https://www.facebook.com/CllrKevinBulmer/#>



Recreation Issues - February 2018 Update**Gardiner Recreation Ground**

The clerk has received a rather complex report on the tree on the south side of the Gardiner which was reported as diseased. The recommendation is that this tree is coppiced and I propose that an application be made to SODC for permission.

Sheepcot Recreation Ground

The litter bin has been reinstalled. The Robins' organizers have been asked to collect litter from matches and training sessions. Details of the use of lights during training sessions are awaited.

Bourdillon Field

Nothing to report.

Rectory Garden

An application has been made to SODC for permission to thin the branches of the overgrown trees. They suggest the application should be amended as they are unlikely to approve all the proposed works. A quotation of £840 has been received for the suggested work.

Children's Recreation Equipment

The contractor who provided the new wooden equipment for the primary school has been recommended to us, and a quotation is being sought from him for the installation of 3 pieces of equipment to be installed in the north east corner of the Gardiner Recreation Ground.

Lawrie Reavill

05.02.2018

EVENTS REPORT prepared for GPC meeting 13th February 2018

1 George Michael Memorials

Terry Daniels & Nu Findlay representing GM fans attended a meeting during January 2018 with Cllr Hall & Cllr Urbick + GPC Clerk

1a Bench and Statue

Terry Daniels who is leading the proposal on behalf of GM fans is preparing a report for this which will be presented to GPC for consideration. It may be available in time for the March 2018 meeting.

1b The GM fan group are not arranging any large scale memorial concert for w/e 23 - 24th June 2018, however it is understood;

- A ticket only tribute is being held by others in Goring Village Hall
- The Catherine Wheel may be organising a tribute act & garden party as last year
- Terry Daniels on behalf of a group of GM fans has hired The Rectory Garden for their own use.

1c The GM fan group are still looking into the feasibility of holding a charity fund raising memorial concert for June 2019. Currently no location has been determined.

2 Gap Festival

**2a Preparations for the Bi-annual Arts Festival for 14th to 17th June 2018 are well underway. The Programme will be published for 22nd March 2018
The website is up and running www.thegapfestival.org to give all details, including opportunities for volunteers.**

2b The Rectory Garden has been hired from 9th to 17th for various events in connection with the Gap Festival and the Marquee for the main events will be erected on Gardiner Recreation Ground

2c It is proposed to construct a community art project from 9th to 17th on Rectory Garden, themed to celebrate the seasons and local wildlife. Permission is sought from GPC to drive 12 no. 60mm diameter timber stakes into the ground to a depth of about 600mm, to facilitate this. The group responsible for this project will remove them and make good the ground at the end of the Festival.

Cllr Catherine Hall
6th February 2018

Goring-on-Thames Parish Council					
Accounts for payment December 2017					
Payee	Description			Amount	Date Ref
Current Account					
BGG Garden & Tree Care	Litter picking November	3560		£ 576.00	06/12/2017 BACS220/17
C Ratcliff	Salary	2310	£ 1,395.25		
C Ratcliff	Car Allowance	2110	£ 20.00	£ 1,415.25	29/12/2017 BACS233/17
C Fox	Salary	2310		£ 133.00	29/12/2017 BACS232/17
First Line IT	Email Hosted Exchange	2240		£ 5.94	15/12/2017 BACS223/17
Goodlife Gardens	Misc Clearances, GGIB, Odd Jobs	var		£ 1,122.00	14/12/2017 BACS226/17
Goodlife Gardens	New entrance at Gardiner Recreation Ground	3120		£ 456.00	15/12/2017 BACS225/17
Goring Hardware	Misc Items	var		£ 81.82	06/12/2017 BACS219/17
HMRC	PAYE & NI	2310		£ 752.11	29/12/2017 BACS234/17
J M Krzak	Cleaning	2310		£ 237.67	29/12/2017 BACS231/17
M & C Landscapes	Grass & Hedge Cutting November	var		£ 2,308.53	15/12/2017 BACS224/17
OALC	GDPR Course	2110		£ 48.00	06/12/2017 BACS221/17
Realise Futures	Memorial Bench WHBG	3910		£ 473.94	21/12/2017 BACS227/17
Realise Futures	Memorial Bench Ferry Lane	3910		£ 479.40	22/12/2017 BACS228/17
SSE	Street Lights Maintenance November	3420		£ 1,033.62	06/12/2017 BACS216/17
Swift Office Stuff	Office supplies	var		£ 7.58	21/12/2017 BACS229/17
Wheelers Electrical	PAT Testing	2200		£ 173.24	21/12/2017 BACS230/17
Direct Debits/Standing Orders					
Biff Bang Pow	Website hosting package monthly fee	2240		£ 26.10	01/12/2017 DD
Castle Water	Water WHBG	2260		£ 2.57	22/12/2017 DD
Castle Water	Water Gardiner Pavilion	2260		£ 106.29	12/12/2017 DD
Castle Water	Water Gardiner Sprinkler	2260		£ 111.57	12/12/2017 DD
Castle Water	Water Sheepcot Pavilion	2260		£ 104.57	12/12/2017 DD
Castle Water	Water OJFS	2260		£ 12.60	12/12/2017 DD
Mainstream Digital	Phone	2240		£ 169.83	14/12/2017 DD
NEST	Pension Contributions	2310		£ 35.19	27/12/2017 DD
SODC	Business rates	2290	£ 51.00		
SODC	Business rates	2290	£ 84.00	£ 135.00	01/12/2017 DD
SSE	Gas OJFS	2260		£ 7.63	03/12/2017 DD
SSE	Gas Gardiner	2260		£ 34.73	03/12/2017 DD
SSE	Street lights unmetered electricity	3420		£ 330.26	21/12/2017 DD
Neighbourhood Plan					
Goring Press	Leaflets & Posters	4903		£ 943.20	06/12/2017 BACS215/17
Higgs Printing	CPRE Brochures	4903		£ 226.80	06/12/2017 BACS217/17
Swift Office Stuff	Files / Paper / Printing supplies	4903		£ 53.97	06/12/2017 BACS218/17
Total:				£ 11,604.41	

Accounts for payment January 2018						
Payee	Description			Amount	Date	Ref
Current Account						
BGG Garden & Tree Care	Litter picking December	3560		£ 470.40	18/01/2018	BACS 7/18
British Gas	Service Contract OJFS	2260		£ 447.96	18/01/2018	BACS 8/18
Bryan Urbick	Public Internet (Website)	2250		£ 144.00	22/01/2018	BACS 2/18
C Ratcliff	Salary	2310	£ 1,395.25			
C Ratcliff	Car Allowance	2110	£ 20.00	£ 1,415.25	31/01/2018	BACS 12/18
C Ratcliff	Expenses	var		£ 189.24	17/01/2018	BACS 1/18
C Fox	Salary	2310		£ 132.80	31/01/2018	BACS 11/18
Emrhys Barrell	Lidl - Battery Charger	2570		£ 13.99	18/01/2018	BACS 9/18
First Line IT	Email Hosted Exchange	2240		£ 5.94	18/01/2018	BACS 4/18
Goring Hardware	Misc Items	var		£ 22.30	18/01/2018	BACS 3/18
SODC	Dog waste bins Oct - Dec 2017	3560		£ 100.46	29/01/2018	BACS 14/18
SSE	Street Lights Maintenance December	3420		£ 1,033.62	18/01/2018	BACS 5/18
SSE	Street Light Quarterly rechargeable repairs	3420		£ 434.10	17/01/2017	BACS 6/18
Tracy Averies	Gardiner Pavilion - new drainpipes	3170		£ 1,261.31	23/01/2018	BACS 13/18
Direct Debits/Standing Orders						
Biff Bang Pow	Website hosting package monthly fee	2240		£ 26.10	02/01/2018	DD
Castle Water	Water WHBG	2260		£ 2.57	22/01/2018	DD
Castle Water	Water Gardiner Pavilion	2260		£ 106.29	12/01/2018	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 111.57	12/01/2018	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 104.57	12/01/2018	DD
Castle Water	Water OJFS	2260		£ 12.60	12/01/2018	DD
NEST	Pension Contributions	2310		£ 35.19	22/01/2018	DD
SODC	Business rates	2290	£ 51.00			
SODC	Business rates	2290	£ 84.00	£ 135.00	02/01/2018	DD
SSE	Street lights unmetered electricity	3420		£ 351.84	20/01/2018	DD
Xerox Finance	Quarterly Lease Copier / Printer	2210		£ 90.58	02/01/2018	DD
Neighbourhood Plan						
Kirkham Landscape Planning	Consultant Fees	4902		£ 1,400.40	24/01/2018	BACS 10/18
	Total:			£ 8,048.08		

Goring-on-Thames Parish Council					
Receipts received December 2017					
From	Description	Code	Date	Ref	Amount
Reeves Memorials	Memorial - NIAS	1130	20/12/2017	Inv 1129	£115.52
Groundwork UK	NP Grant	1132	15/12/2017	NPG-03820	£3,432.00
TSB	Bank Interest	1190	11/12/2017	DC	£3.51
Jeremy Lynch	Memorial Bench Donation	1132	28/12/2017	Inv 1128	£655.00
AB Walker	Burials Stapleton & Savage	1130	29/12/2017	Inv 1126/7	£1,355.19
Total:					£5,561.22
Receipts received January 2018					
From	Description	Code	Date	Ref	Amount
Howard Chadwick	Burial - Tidbury	1130	17/01/2018	Inv 1130	£1,046.48
Cyril H Lovegrove	Interment - Duffy	1130	23/01/2018	Inv 1132	£125.58
TSB	Bank Interest	1190	09/01/2018	DC	£2.99
AB Walker	Interment - Jones	1130	31/01/2018	Inv 1131	£994.15
Hairy Legs	Sheepcot	1143	30/01/2018	Inv 1134	£156.97
TalkTalk	Broadband Refund	2240	26/01/2018	DC	£2.51
HMRC	VAT refund	105	15/01/2018	DC	£5,592.97
Total:					£7,921.65

Goring on Thames Parish Council
Monthly Report Bank Account and Reserves Balances

As at: **31 January 2018**

Reconciled Bank Account Balances

Current TSB		£25,349.36
TSB Reserves		£75,182.39
Unpresented Payments		£0.00
Unpresented Receipts		£0.00
VAT Control Account		£844.29
Total		£101,376.04

Earmarked Reserves (Capital and Contingency)

Operating Reserve Account	R	£50,000.00
Rectory Garden	R	£1,000.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£750.00
Tree Purchase and Replacement	R	£11,080.00
Playground Equipment	C	£11,267.00
Weir Legal Fees	R	£1,082.40

Total Revenue Reserves £63,912.40

Total Capital Reserves £11,267.00

Total Reserves **£75,179.40**

General Funds Available **£26,196.64**

Detailed Income & Expenditure by Account 07/02/2018

Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
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Income Detail

1130 White Hill Burial Ground	13,707	15,000	1,293			91.4%
1132 Grants and Donations	37,301	33,000	(4,301)			113.0%
1134 Miscellaneous Income Other	75	500	425			15.0%
1135 Community Car Park	2,458	4,500	2,042			54.6%
1140 Miscellaneous Property Income	127	200	73			63.6%
1141 Gardiner Ground and Pavilion	2,636	3,000	364			87.9%
1143 Sheepcot Ground and Pavilion	3,300	3,500	200			94.3%
1176 Precept	95,066	95,066	0			100.0%
1190 Interest Received	29	50	21			57.5%

Total Income

	154,699	154,816	117			99.9%
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Expenditure Detail**Total Direct**

	0	0	0	0		0.0%
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Expenditure Detail

2110 Allowances Expenses Training	410	600	190		190	68.4%
2200 Security, Fire & Safety	329	600	271		271	54.8%
2210 Postage, copies and printing	431	600	169		169	71.8%
2240 Telephone & Internet	697	750	53		53	93.0%
2250 Office Equipment, Software etc	272	650	378		378	41.9%
2260 Utilities - Gas, Water, Electr	5,434	6,800	1,366		1,366	79.9%
2270 Insurance	1,967	1,967	(0)		(0)	100.0%
2290 Rates & Taxes	1,355	2,000	645		645	67.7%
2295 Inspections Surveys & Reports	42	500	458		458	8.4%
2300 Miscellaneous Expenditure	25	150	125		125	16.7%
2310 Staff Costs	26,027	32,500	6,473		6,473	80.1%
2410 Subscriptions	810	850	40		40	95.3%
2510 Audit & Accountancy Fees	1,397	1,400	3		3	99.8%
2520 Legal Fees	0	1,000	1,000		1,000	0.0%
2540 Hire of Meeting Room	170	350	180		180	48.6%
2550 Publications	0	100	100		100	0.0%
2570 OJFS Sundries & Maintenance	580	1,200	620		620	48.3%
2590 Awards and Honours	1,357	1,500	143		143	90.5%
2600 Vandalism	120	750	630		630	16.0%
3100 Misc Burial Ground Costs	17	500	483		483	3.4%
3110 Grass Weeding Strimming Fertil	12,507	13,000	493		493	96.2%
3120 Hedges/Fences/Paddocks/Gates	2,163	2,250	87		87	96.1%
3170 General Maintenance & Repair	2,478	4,850	2,372		2,372	51.1%
3210 Grave Digging	1,686	3,500	1,814		1,814	48.2%
3310 Churches S214(6) LG Act 1972	0	50	50		50	0.0%

Detailed Income & Expenditure by Account 07/02/2018

Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
3330 S137 and Other Grant Payments	4,139	12,000	7,861		7,861	34.5%
3350 Transport S26-29 LGR Act 1997	700	700	0		0	100.0%
3420 Street Lighting	11,140	15,000	3,860		3,860	74.3%
3525 Trees	942	2,000	1,058		1,058	47.1%
3560 Waste / Litter / Street Cleani	4,750	6,000	1,250		1,250	79.2%
3562 Winter & Flooding	0	600	600		600	0.0%
3650 Car Park	1,260	2,500	1,240		1,240	50.4%
3910 Street Furniture & Seats	2,823	3,520	697		697	80.2%
4211 Playground Equipment	3,548	4,200	653		653	84.5%
4902 Consultancy NP	3,297	5,000	1,703		1,703	65.9%
4903 Printing / Exhibitions NP	1,753	2,000	247		247	87.7%
4906 Referendum Preparation NP	0	2,500	2,500		2,500	0.0%
4908 Misc Expenses/ purchases NP	120	1,000	880		880	12.0%
6322 Ferry Lane Fence	0	750	750		750	0.0%
6324 Gardiner Pavilion Refurbishme	66,420	66,470	50		50	99.9%
6325 Tree Purchase and Replacement	1,420	12,500	11,080		11,080	11.4%
6327 Rectory Garden	0	1,000	1,000		1,000	0.0%
6331 Playground Equipment	0	11,267	11,267		11,267	0.0%
6332 Wallingford Road Widening	2,960	2,960	0		0	100.0%
6350 Legal Fees	8,422	9,504	1,082		1,082	88.6%
Total Overhead	173,969	239,888	65,919	0	65,919	72.5%
Total Income	154,699	154,816	117			99.9%
Total Expenditure	173,969	239,888	65,919	0	65,919	72.5%
Net Income over Expenditure	(19,270)	(85,072)	(65,802)			
plus Transfer from EMR	49,921					
less Transfer to EMR	26,000					
Movement to/(from) Gen Reserve	4,651					

Wallingford Road pavement safety – appeal from MIGGS for urgent action

1 Purpose

- 1.1 The purpose of this paper is to provide the council with a status report on efforts by MIGGS, the mobility issues group and others to improve pedestrian safety in Wallingford Road and invite the council urgently to redouble its efforts to persuade OCC Highways to allow the pavement to be widened as much as possible at no cost to OCC.

2 Current position

- 2.1 There is no foreseeable prospect of having a full width pavement installed on the west side of Wallingford Road, between High Street and the railway station, because the railway is not responsible for the highway and the highway authority appears not to regard it as a high priority.
- 2.2 The compromise aim is to be able, by careful adjustments, to widen the pavement to some 1300mm. This would be enough to enable a wheelchair, or parents with small children and babies in prams, to proceed safely between High Street and the station booking office. It would also enable pedestrians walking in opposite directions to be able to pass one-another without having to step into the path of oncoming traffic.
- 2.3 It would be done by removal of the rusty rail barrier which projects over the pavement for some 58 metres' length opposite Station House. The support posts, to which the old wire mesh fence is also attached, would also be removed.
- 2.4 The work would be done by Network Rail when it completes the installation of its new boundary fence. Work on the fence was suspended in July 2016 at the request of MIGGS.
- 2.5 Network Rail has offered to remove this rusty rail provided permission is granted by OCC as the highway authority. Network Rail says it has formally sought this permission and is waiting for OCC's response.

3 Next action

- 3.1 MIGGS asks the parish council to make renewed and vigorous representations on this matter to OCC, reflecting the importance to the village of the proposed pavement improvement, as demonstrated in the public's response to consultations on the draft neighbourhood plan.
- 3.2 In order to help OCC come to a favourable and fully informed decision, the council is asked to emphasise the following points in its representations:
 - i Network Rail is willing to remove the rusty rail in the course of completing its boundary fence, so costs should not be an issue to OCC.

- ii Additionally, there is £10,000 available in local voluntary contributions, including £5,000 pledged by the parish council itself, to cover the cost of restoring and reinforcing the back edge of the pavement when the rusty rail is removed¹.
- iii Railway safety would not be put at risk by removal of the rusty rail because formal risk assessments carried out jointly by OCC and Network Rail² have shown that the rail would not be effective in preventing the incursion of any out-of-control road vehicle on to the railway.
- iv In any case, such an event is deemed by OCC highways to be so extremely unlikely, that it would not justify the cost of installing a modern crash barrier that would, if installed, be an effective restraint².
- v In a recent professional traffic survey³ average road vehicle speeds were measured at less than 21mph, well below the official speed limit, and there were no recorded vehicle collisions with the rusty rail or the fence. These facts tend to confirm the low level of risk to the railway.
- vi The rusty rail does, however, compromise pedestrian safety, especially the safety of disabled pedestrians and parents with push-chairs and buggies, because:
 - a) The projecting metal is an obstruction hazard and potential source of personal injury and
 - b) By making the pavement too narrow it forces many pedestrians to use the road carriageway.
- vii In disadvantaging disabled people disproportionately any refusal to permit removal of the rusty rail could put OCC in breach of its obligations under the Equality Act 2010.
- viii The number of pedestrian movements along this short section of Wallingford Road was professionally estimated in 2014 at more than 60,000 a year, on Mondays to Fridays alone, mainly to and from the station⁴. Since then the annual number of passengers using Goring and Streatley station has risen by nearly six per cent⁵.

¹ *It should be noted that, in the interests of pedestrian safety, some back-edge reinforcement of the pavement is needed beneath the 2006 crash barrier, close to the High Street road bridge; Network Rail has said it will be raising this matter separately with OCC.*

² *Joint NR/OCC risk assessments in 2012 and 2017.*

³ *Commissioned by MIGGS and the parish council in 2017 using a cash grant from Great Western Railway.*

⁴ *Transport Planning Associates, for Tesco.*

⁵ *Office of Road and Rail official data.*

As all will be aware, we agreed at a meeting late last year that our Clerk and I would revamp our website (and at the same time, save on costs), though it would be done over the Christmas-to-New Year break. We decided at the same time that we would address the site's HTTPS compliance and get ready for the General Data Protection Regulations (GDPR) that come into effect in May this year.

Over the holiday period, we set-up a website that would be made ready to switch from our current as soon as it was ready. At the time, we were made aware that we could have a .gov.uk domain, and we began the process of setting that up – we felt it best to set that up at the same time to avoid double work. Though it took some weeks for the approval, we then transferred to the new domain – and though we lost some links, it was better to do that change now rather than after all archived documents are put on the site.

Feel free to have a look at the outline of the site (the documents are being transferred in the coming days and weeks): www.goringparishcouncil.gov.uk. We will run the existing site concurrently until the new site is ready. Obtaining the HTTPS certificate is currently in-hand.

We also now have complete control of establishing @goringparishcouncil.gov.uk e-mail addresses, and will in the coming weeks be setting those up for each Cllr so that all official business can be done with those addresses – so as to be ready for the GDPR. When this is established, all official Council e-mails will be backed up providing access to our Clerk and Councillors in the event of any FOI requests. There are other issues to address, but these will be notified in the coming meetings as Colin and I work through the checklist.

One matter that I would appreciate a decision at this month's meeting. We need to appoint a Data Protection Officer. There is conflicting advice on the matter. The NALC, in the legal briefing of 21st December 2017 indicated that a Clerk cannot be designated as the DPO. The SLCC advised that councils could appoint its own Clerk as DPO and this view has been supported by the relevant government Minister.

It was the NALC's view that most clerks may not be able to take on the role because even though they may satisfy some requirements of the job, they will not satisfy all of them (summarised below).

- an absence of conflicts of interests (which may arise from responsibilities as a clerk and may include processing activities);
- independence;
- expert knowledge of data protection law and practices and related professional ethics to effectively advise and influence full council; and
- adequate time to perform DPO role.

If we agree to appoint our Clerk, we will need to address the issue of time, and for this and other reasons, I have put forward some thoughts to be considered in a confidential session at this evening's meeting. I would support the view to appoint our Clerk, though suggest we

affirm some structure of oversight and fallback if there are ever instances in which the Clerk would need to have support or have some conflict of interest.

Alternatively we can appoint one of the Councillors – if no one else would like to take on the role, I would put my name forward. I am a data controller in my own company as we handle personal data and are registered according to the Data Protection Act. I do not pretend to be an expert, but am happy to dig in and learn what needs to be done.

We can also consider hiring someone, though I think this is probably overkill. If the Council would like to look into this possibility, we could table to decision until the next meeting.

Cllr Bryan Urbick
6th February 2018

As we have been hearing from some local clubs and charities that they are having difficulties in getting new members – particularly younger members and volunteers – an idea was put forward that the Parish Council should consider to put on some kind of event in which local clubs and charities can represent themselves, and local individuals could come along and find out more information and possibly even sign up.

For want of a better name, I have given this the working title of 'GET INVOLVED FAIR', with the view that the Parish Council would hire the village hall for a Saturday or a weekend; invite all the local clubs and charities to present themselves – kind of like a 'Jobs Fair'. . I would like this to be a free event, with some publicity to encourage attendance.

I am currently obtaining and putting together a list of all local clubs and charities. I will then seek their input and ideally willingness to participate.

It is hoped that we will have feedback from local groups and charities by the next meeting, and we can then decide to pursue the idea or not. If any Councillor (or member of the public) is involved with a local club or charity, please provide them my e-mail address and ask them to make contact and share their views: b.urbick@consumer-knowledge.com.

Cllr Bryan Urbick
6th February 2018



Citizens Advice Oxfordshire South & Vale
Abbey House
Abbey Close
Abingdon OX14 3JD
Tel: 01235 550553

citizensadvice.org.uk/local/oxfordshire-south-vale

19.12.2017

Dear Parish Clerk

We would like to apply to the Parish Council for a grant to support the work of your local Citizens Advice service. In particular, the funds will be used to support the recruitment, training and supervision of our volunteer advisers.

During 2016/17, we advised **95** residents from Goring, 25 more than in 2015/16. Each advice session costs, on average about **36 pounds**. The District Councils cover about 55% of this cost, so we need to raise the balance from other sources. In practice, this means Parish Councils and local charities. OSAV CA relies entirely on local funding. We receive no funding from the national charity or any other national source. At present, about one third of Parishes make a contribution. We would like to increase that to two thirds.

Overall, substantial numbers of South and Vale residents use our service. In 2016/17, OSAV CA advised 9,700 South and Vale residents in face-to-face meetings or by phone, a significant increase on the previous year (8,000). This service was provided by 150 trained volunteers (unpaid) and 9 FTE staff from 5 Advice Centres.

I do hope you will be able to help us on this occasion. Please let me know if you need further information.

This year's audit confirmed that the quality of our advice is 'good', the highest score. Our value for money assessment is very good. We exceed our targets and receive high satisfaction scores. The dedication of our skilled volunteer advisers defines the culture of the charity.

I look forward to hearing from you.

Yours sincerely

Jon Bright, Director

Oxfordshire South & Vale Citizens Advice Bureau. A company limited by guarantee. Registered in England and Wales company number 8322240

Report and Accounts

for the year ended 31st March 2016

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31 MARCH 2016

Legal and Administrative Information

Oxfordshire South & Vale Citizens Advice Bureau (OSAVCAB) is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association. OSAVCAB was incorporated as a company limited by guarantee on 7th December 2012 and commenced operations on 1st April 2013. On that date it acquired the assets and undertakings of the Citizens Advice Bureaux at Abingdon, Didcot (including Wallingford), Henley-on-Thames and Thame, which were dissolved following their Annual General Meetings.

The charity's formal objects are to promote any charitable purpose for the public benefit by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress in particular, but without limitation, for the benefit of the community in the administrative districts of South Oxfordshire and the Vale of White Horse, and surrounding areas.

Within these objects we have set ourselves the following Aim

We provide free, impartial and confidential advice to all members of the community to help them manage their affairs. We use the evidence we collect to inform policy makers so they can improve the practices that affect people's lives.

We are an independent charity and most of us are volunteers.

We develop our services to ensure they are relevant to local needs and make the best use of resources.

OSAVCAB receives no national funding apart from a small amount of project funding from time to time. We are very grateful to our local funders.

Oxfordshire South & Vale Citizens Advice Bureau
is a member of Citizens Advice

Charity of the Year 2015

Charity Times Awards

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

REPORT OF THE DIRECTORS (continued)

FOR THE YEAR ENDED 31 MARCH 2016

Charitable activities carried out in 2015 – 2016

As set out in our Business and Development Plan 2015-16 to 2017-18, our strategic objectives were to deliver advice services that met the needs of all members of our community, extending the range of services that our volunteers provide without compromising on our rigorous quality standards by:

- Continuing to deliver face to face services from the main market towns in South Oxfordshire and the Vale of White Horse (working in partnership with other advice services)
- Extending our telephone advice service to be available in the evening and upgrading our digital services in co-operation with the Citizens Advice national organisation
- Enabling the delivery of new services such as PensionWise from our Advice Centres
- Increasing our focus on preventative activities especially the provision of budgeting support to the most vulnerable
- Updating our quality assurance standards to ensure that they remain relevant in the changing advice environment
- Developing our research and campaigning resources (recording cases and evidence to influence public policy and tackle problems at their source)

Citizens Advice services were provided from local Advice Centres, at Abingdon, Didcot, Henley, Thame and Wallingford. Over the course of the year, **over 8,000** people received help by telephone or in person. The main areas in which help was needed were:

- Benefits and Tax Credits
- Debt, bankruptcy and money advice
- Employment problems
- Housing problems in the private rented sector

In addition to providing telephone and face-to-face services from our Advice Centres, we ran outreach surgeries in Children's Centres in Abingdon and Didcot, Chinnor Village Centre, Wheatley United Reformed Church, Woodcote Community Centre, Watlington and RAF Benson.

In March 2016 the Board regretfully decided to close the outreaches in Chinnor and Wheatley as very low demand made them no longer cost-effective; residents from these areas continue to access the Thame Advice Centre.

During the year a new outreach was opened in Faringdon, fulfilling a long-held desire to increase provision for residents in the west of the Vale. This was achieved as a legacy of the Tap-In project (the operating name for a 2-year project funded by the Big Lottery to develop an advice network, improving client access particularly from rural areas and referrals between agencies). Another legacy of Tap-In was an "Out

of Hours" (OOH) telephone service; this was continued beyond the end of the project thanks to the fund-raising efforts of one of the OOH team.

South Oxfordshire and the Vale of White Horse residents made an estimated 80,000 visits per year to citizensadvice.org.uk, the national Citizens Advice website. The most popular topics on the site were:

- Basic rights at work
- Benefits and tax credits for people in work
- Help with consumer problems

We delivered specialist debt support to Soha, Sovereign and GreenSquare social housing tenants and we participated as partners in the Oxfordshire Consumer Empowerment Project and the Oxfordshire HMRC liaison programme. We also hosted PensionWise and participated in work to help people make the transition to Universal Credit.

Our volunteers ran over 100 sessions on personal budgeting in a variety of settings including colleges, schools, children's centres, day centres, Foyers and social housing offices. We reached 74 residents living in supported housing schemes with a learning programme to help them take care of their money when they move on to living independently.

At the end of March 2016 we said farewell to our Director Tom Fox upon his retirement. We owe him a debt of gratitude for steering OSAVCAB through the merger and its first three years. We also prepared to welcome our new Director Jon Bright who joins us with a wealth of experience and expertise in the public and charitable sectors.

Contribution of Volunteers

We depend on volunteers to advise the public; volunteers also help to administer the charity. **8,018 clients** received advice from OSAVCAB in 2015/16. This advice was provided by **160** part-time, skilled volunteers supported by a small number of paid staff (**10** full-time equivalent staff across **5 sites**). Every client is met by a volunteer and advised by a volunteer. Volunteers are recruited from the communities that they serve and are trained locally according to Citizens Advice national standards.

Volunteer roles in OSAVCAB include adviser, gateway assessor, IT specialists, administrators, receptionists, PR specialists, social policy specialists and advice supervisors. They receive high quality training that includes:

- what is advice
- helping clients: face to face, phone, email and webchat
- interview and negotiation skills
- dealing with conflict
- case recording
- using advice and information websites
- introduction to the law
- benefits, employment, housing, immigration and consumer modules
- dealing with debt

Their enthusiasm, commitment and dedication define the culture and epitomise the values of the charity.

The value we add

The benefit in kind provided by our volunteers is estimated at £642,000 pa. Every pound invested in OSAVCAB in 2015/16 led to*

- £4 in fiscal benefit (savings to local and national government)
- £22 in public value (wider economic and social benefits)
- £19 in benefits to individuals (income gained through benefits and debts written off)

*Using a cost benefit model approved by HM Treasury, and the methodology set out in a CitA technical report 'Modelling the value of the Citizens Advice Service 14/15'

Public Benefit

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Financial Review

OSAVCAB achieved a surplus on unrestricted activities of £10,087 in the year, due mainly to a large increase in contract revenue compared to the previous year. However continued expenditure from the Legacy fund (where the bequest had been received in the prior year) was the main reason for a deficit on Restricted Funds of £26,781. The Tap-In project finished during the year which is why Restricted Contract income reduced from £130,665 to £53,886 in the current year. Total Unrestricted Funds stood at £153,422 at the year end, an increase over the previous year despite having to transfer the Tap-In deficit from Restricted Funds.

Reserves Policy

The Company Board has a key financial performance objective of maintaining unrestricted funds equivalent to at least three months' expenditure for the purpose of meeting obligations should the charity have to be wound up.

This was achieved during 2015/16 through the continuing hard work of the management team. In 2015/16 after the completion of the Tap-In project, three months' total expenditure was in the region of £96,000 compared with unrestricted funds at the balance sheet date of £153,422.

Oxfordshire County Council Pension Fund

Because of its close links to local government, the former bureau at Abingdon for many years offered employees membership of the Oxfordshire County Council Pension Fund, a defined benefit plan which provides members with pensions on retirement based on final pensionable salary and taking into account years of service.

The Fund's actuary advised OSAVCAB that its share of the deficit of the Fund as at 31 March 2011 was £25,013, and OSAVCAB agreed to make deficit funding payments of £1,000 per annum for the three years to 31 March 2014. The deficit was recalculated at 31st March 2013 and had increased to £43,423 but the Company Board has been advised there is no risk of the Fund requiring full and immediate payment. The annual repayment of the deficit is now set at £680.

Risk Management

A risk management strategy and risk register have been agreed by the Trustee Board and are reviewed annually to identify and mitigate the major risks facing the charity. Included in external risks is that of the loss of funding; we continue to seek to diversify our funding sources. Internal financial risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Quality standards are routinely monitored to ensure consistent quality of service delivery. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

Governing Body

OSAVCAB strives to maintain a board of Trustees not only with a broad range of skills which match the requirements of running a multi-site service-based charity but who reside within the areas served by the 5 Advice Centre locations. Trustees, who are also directors of OSAVCAB, are elected from the local community. The Chair and Company Secretary oversee the elections process for Board appointments. A separate process agreed by the Trustee Board is followed for the election of the Chair.

If a board vacancy occurs then efforts are made to recruit a suitably qualified candidate. Newly appointed Trustees are provided with a comprehensive induction to OSAVCAB through the provision of training courses and mentoring by established Trustees. Existing Trustees attend training from time to time as deemed appropriate. The Trustee Board is responsible for setting the strategic direction of the organisation and the policy of the charity.

The Trustees carry the ultimate responsibility for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet as a minimum quarterly and delegate the day-to-day operation of the organisation to the Director. The Trustee Board is independent from management.

A register of members' interests is maintained at the registered office, and is available to the public. No Trustees are remunerated.

Related Parties

OSAVCAB is a member of Citizens Advice, the operating name of the National Association of Citizens Advice Bureaux, which provides a framework for standards of advice and casework management as well as monitoring progress against these standards. Operating policies are independently determined by the Trustee Board of OSAVCAB in order to fulfil its charitable objects and comply with the national membership requirements.

OSAVCAB also co-operates and liaises with a number of other advisory services, local charities and social services departments on behalf of clients. Where one of the Trustees holds the position of trustee/director of another charity they may be involved in discussions regarding that other charity but not in the ultimate decision-making process.

Principal Funding Sources

The Directors extend their gratitude to South Oxfordshire District Council, the Vale of White Horse District Council and Abingdon, Didcot, Henley, Thame and Wallingford Town Councils who continued to support the core operating capacity of the charity. Thanks also go to all Parish Councils and other organisations and individual donors who have supported our work. In particular we would like to recognise the work of the various Friends groups who have paid for premises improvements and equipment and some local services.

Big Lottery funded our Advice Services Transition project – Tap-In – which enabled us to work together more efficiently and establish links with other local advice agencies in the South & Vale. This project has now ended.

Future Plans

Looking forward to 2017 and beyond, we will

- Continuously improve our services, in terms of quality and efficiency
- Raise a greater proportion of our funding from private and charitable sources
- Develop options for providing services to young people
- Expand our community training in financial capability
- Work in closer partnership with other advice and specialist agencies
- Strengthen our communication with the public and our stakeholders

Small Company Exemptions

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

Funders 2015-2016

Abingdon Town Council	Marcham PC
Thame Town Council	North Hinksey PC
Wallingford Town Council	Radley PC
Henley Town Council	Shiplake PC
Didcot Town Council	Sutton Courtenay PC
SODC	Woodcote PC
VWHDC	Appleton & Eaton PC
Big Lottery Advice Services Transition Fund	Aston Rowant PC
GreenSquare Housing	Benson PC
Soha Housing	Binfield Heath PC
Sovereign Housing	Blewbury PC
McTimoney Trust	Buckland PC
Oxfordshire Learning Network	Checkendon PC
North Abingdon Children's Centre	Chilton PC
Financial capability (Community Training)	East Hanney PC
Energy Best Deal Extra	East Hendred PC
PensionWise	Eye & Dunsden PC
Universal Credit/DWP	Fyfield & Tubney PC
Voter registration	Garsington PC
Thame Friends	Goring Heath PC
Abingdon Evening WI	Goring PC
Liz Johnson - Marathon	Great Haseley PC
Henley Friends	Hambleton PC
Woodcote Coffee Morning	Harpsden PC
Courtiers (Out of Hours Fund)	Horspath PC
Booker Tate	Kingston Bagpuize PC
Simmons and Sons Surveyors	Lewknor PC
Watlington Support Fund	Little Milton PC
Henley Bridge & Henley Rotary Club	Long Crendon PC
Henley Rugby Club	Long Wittenham PC
Henley Royal Regatta	Moulsford PC
Dorothy Holmes Trust	North Moreton PC
Citizens Advice rebranding fund	Nuffield PC
Swyncombe Parochial Church Council	Sydenham PC
CSMA Oxford	Turville PC
Cumnor Parish Council	Wargrave PC
Drayton PC	West Hagbourne PC
Kennington PC	

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

REPORT OF THE DIRECTORS (continued)

FOR THE YEAR ENDED 31 MARCH 2016

Company Board

The Trustees and Directors of the Company who served during the period were:

Chair	Eleanor Hards
Treasurer	John Morrow
Trustees	Paul Tams
	Amanda Holland
	Richard Dudding
	Susan Edwards
	David Gibbons
	Michael Mitchell
	Jane Richardson (appointed 15 March 2016)

Principal Address:

Abbey House
Abbey Close
Abingdon
Oxon
OX14 3JD

Independent Examining Accountants:

Critchleys LLP
Chartered Accountants
Greyfriars Court
Paradise Square
Oxford
OX1 1BE

Bankers:

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Company Registration number 8322240, limited by guarantee

Charity Commission Registration number 1150766

Secretary

Chair

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR 31 MARCH 2016

INCOME & EXPENDITURE

	Note	£ Unrestricted	£ Restricted	Total £ to 31 st March 2016	Total £ to 31 st March 2015
Income	1a	395,527	53,886	449,413	499,119
Expenditure on Charitable activities:	1b				
Salaries	2	269,691	30,674	300,365	308,754
Staff & Volunteer costs		24,023	1,876	25,899	24,455
Office costs		38,438	5,218	43,656	46,490
Premises		52,692	14,738	67,430	54,336
Governance	3	889	9,300	10,189	0
Sub contract costs			18,861	18,861	60,563
Other		(293)		(293)	1,090
Total		385,440	80,667	466,107	495,688
Net income/(expenditure)		10,087	(26,781)	(16,694)	3,431
Transfer between funds		(9,261)	9,261		
Net movement in funds		826	(17,520)	(16,694)	3,431
Reserves brought forward		152,596	(22,455)	130,141	126,710
Reserves carried forward		153,422	(39,975)	113,447	130,141

BALANCE SHEET

		Year to 31 st March 2016	£	Comparative Year to 31 st March 2015	£
Current Assets:	Cash at bank and in hand	172,443		215,197	
	Debtors	8,345	180,788	3,674	218,871
Current Liabilities:	Grants received in advance	(8,000)		(16,004)	
	Creditors and accruals	(15,918)	(23,918)	(29,303)	(45,307)
Net current assets			156,870		173,564
Pension Fund	Oxfordshire County Council Pension Fund		(43,423)		(43,423)
Deficit					
Total Assets			113,447		130,141
Represented by:					
Unrestricted Fund			153,422		152,596
Restricted Funds	Legacy	3,448		25,890	
	Tap-In	0		(4,922)	
	Pension deficit	5	(43,423)	(43,423)	(22,455)
Total Funds		6	113,447		130,141

For the year in question, the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts were approved and authorised for issue on 24/8/16

Chair

Treasurer

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

NOTES TO THE ACCOUNTS FOR THE YEAR TO 31 MARCH 2016

1. Accounting Presentation and Policies

The accounts are prepared under the historical cost convention and are prepared in compliance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities effective 1 January 2015, and the Companies Act 2006. The following accounting policies have been used consistently in dealing with items which are considered material in relation to the accounts of the company.

(a) Income

Grant and contractual revenue is recognised in the accounts of the year for which it is receivable. Grants and funding received in advance are recognised as revenue in the same accounting period as the costs they fund are recognised. Donations are recognised on a cash received basis. The income for the year was as follows:

	Unrestricted	Restricted	Total	Year to 31st March 2015
Grants from District Councils	269,333		269,333	269,333
Grants from Town Councils	31,100		31,100	33,100
Grants from Parish Councils	8,905		8,905	14,795
Contracts	66,555	53,886	120,441	161,239
Donations	12,933		12,933	12,621
Rental income	5,555		5,555	7,612
Interest Income	1,146		1,146	419
Total Income	<u>395,527</u>	<u>53,886</u>	<u>449,413</u>	<u>499,119</u>

The breakdown of the prior year's contract income was £30,574 Unrestricted and £130,665 Restricted

(b) Expenditure on Charitable activities

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any Value Added Tax which is reported as part of the expenditure to which it relates.

- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly.
- Corporate expenditure comprises those costs incurred by the Company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Company and include the costs linked to the strategic management of the Company.

(c) Restricted Funds

Restricted funds comprise income for specific purposes and amounts set aside for specific objects, less amounts expended for those purposes. In 2015 - 2016, the restricted activities amounted to an unsolicited legacy with specific wishes from a Didcot resident, Oxfordshire County Council Pension Fund and a contract with the Big Lottery Fund (Tap-In) . This has now come to an end the deficit on it, due to an unfunded extension to the project, has been transferred to unrestricted funds. The balance on the Legacy restricted fund will continue to be spent according to the wishes of the testator.

	Legacy	Tap-In	Pension	Total
Brought forward from last year	25,890	(4,922)	(43,423)	(22,455)
Pension payment			680	680
Increase in pension liability			(680)	(680)
Income		53,886		53,886
Resources expended		(58,225)		(80,667)
Tap-In balance transferred at project end		9,261		9,261
Balance carried forward	<u>3,448</u>	<u>0</u>	<u>(43,423)</u>	<u>(39,975)</u>

(d) Pension Costs

In 2015 - 2016, four former employees of Abingdon Citizens Advice Bureau were members of the Oxfordshire County Council Pension Fund, a defined benefit scheme, and of which the Company is an admitted body. The assets of the Fund are held separately from those of the Company, in independently administered funds.

The Company's share of the Fund's deficit is calculated triennially by qualified actuaries. The Company is also advised of deficit funding payments on a triennial basis.

Bureau staff are eligible to join a defined contribution pension scheme under which the Company matches each member's contributions. The pension costs charged represent contributions by the Company to the scheme, which are recognised when they become payable.

There were no outstanding contributions at the balance sheet date under either pension plan.

OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR TO 31 MARCH 2016

2. Employment costs

	Year to 31 st March 2016 £	Year to 31 st March 2015 £
Salaries paid to 3 key management personnel	71,835	73,236
Salaries for remaining staff	203,681	212,879
Pension contributions	12,464	5,428
Termination costs for 2 staff	4,179	
National Insurance	8,206	17,211
	<u>300,365</u>	<u>308,754</u>

No Trustee received any remuneration or reimbursed expenses. The average number of employees during the year was 26 equivalent to 10 full time equivalent employees.

3. Governance costs

	Year to 31 st March 2016 £	Year to 31 st March 2015 £
Project evaluation (Tap-In)	5,400	0
Director/Trustee costs, including AGM and training	193	0
Miscellaneous costs	2,676	0
Legal fees	1,920	
Total	<u>10,189</u>	<u>0</u>

OS&VCAB was not charged for the Independent Examination performed by Critchleys who performed this task on a pro bono basis for which the Trustees are extremely grateful.

4. Current liabilities

	Year to 31 st March 2016 £	Year to 31 st March 2015 £
Grants received in advance	8,000	16,004
HMRC – PAYE & National Insurance	4,170	9,111
Accruals	6,796	10,618
Pensions	2,516	371
Other creditors	2,436	9,203
Total	<u>23,918</u>	<u>45,307</u>

5. Pension deficit

The Company is an admitted body to the Oxfordshire County Council Pension Fund, a defined benefit pension plan which was most recently subject to formal independent triennial valuation as at 31 March 2013. Under that valuation the Company's share of the Fund's deficit was assessed as £43,423, and the Company has agreed to continue to pay deficit funding of £680 per annum.

There are no active members of the Fund employed by the Company, and the Directors have opted to have an actuarial update of the Company's share of the deficit as at 31 March 2013. Accordingly the pension deficit as at 31 March 2016 is shown as £43,423, in line with that latest valuation.

6. Net funds analysis

	£ Unrestricted	£ Restricted	£ Total
Grants received in advance	(8,000)		(8,000)
Pension fund deficit		(43,423)	(43,423)
Current Assets	8,345		8,345
Current liabilities	(15,918)		(15,918)
Cash	168,995	3,448	172,443
Total Funds	<u>153,422</u>	<u>(39,975)</u>	<u>113,447</u>

7. Resources Expended analysis

All resources were spent on charitable activities. There was no expenditure on generating funds.

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEE BOARD OF
OXFORDSHIRE SOUTH & VALE CITIZENS ADVICE BUREAU

I report on the accounts of the Oxfordshire South & Vale Citizens Advice Bureau for the period ended 31 March 2016.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required this period under section 144(2) of the Charities Act 2011 ('the 2011 Act') and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Caroline Webster FCA
 Critchleys LLP
 Oxford



Date: 13/01/18

Dear Parish Clerk,

Late Spring Bereavement Support Group – Goring

Age UK Oxfordshire is an independent local charity that aims to help people love later life. We do this by providing advice, enabling independence and combating loneliness.

I am writing to you on behalf of the charity to request a donation towards the £2,000 we need to fund a bereavement support group that is starting in February 2018 locally in Goring in response to need identified locally.

'Late Spring' bereavement support groups are based across Oxfordshire and are free to attend. They run twice a month in local, community venues and are designed to provide space for those aged 60+ who have been bereaved to come together in a relaxed, warm, friendly and safe environment 'with others who understand'. They provide a place where people can just be themselves whilst being supported, as they begin to face the reality of life without their loved one.

The groups offer facilitated spaces where peer support and group counseling feature heavily. The groups have strong links in to the local community and we find that people are better able to make new links/take up new pastimes as a result of the confidence and support that is facilitated within the groups.

People attend the groups, on average, for between 12-24 months. We have a number of individuals who stay longer but in these instances they have taken on a volunteering/support role within the group.

Since starting these groups they have also naturally evolved to include those with 'hidden bereavements' ie, carers of those with long term illnesses e.g dementia.

Each group is facilitated by a trained community worker from Age UK Oxfordshire with the support of a number of volunteers. The groups aim to have a mixture of both restorative and informative sessions based around tea, coffee, cake and the occasional meal and activity. The groups run throughout the year.

Since 2012 we have built up 17 groups across the county. The group in Goring will run twice a month and typically will have, once established, between 8 and 14 attending each session.

Each group costs £2,600 each year and this includes, room hire, the cost of refreshments, outreach support resources and the cost of a paid facilitator plus occasional volunteer expenses. We have been able to use a room at Towse Court with no cost to us for hire at the moment so the costs for running the group will decrease to £2000 as long as we have the room for free.

Late Spring is an unfunded service that we offer and for which we rely entirely on local community fundraising support.

I would be most grateful if Goring Parish Council would consider supporting this new locally based group. I am more than happy to supply any further information that you might require or come in and talk to you in person.

Yours sincerely



Mandy Richens
Late Spring Coordinator
Age UK Oxfordshire
mandyrichens@ageukoxfordshire.org.uk
Tel – 0345 450 1276
Direct Dial - 07827 235429

P.S. Here is one gentleman's recent story. Your support would make a world of difference to many residents based in Goring – just when they need it.

"After the unexpected death of my wife I was at very low ebb trying to deal with the consequences of such a devastating event. I had nowhere to turn or knowledge of how to begin to learn a new way of life. There are no classes or programmes to allow you to deal with this life changing situation. I spent several months aimlessly trying to adapt. Family and friends were of help when and where they were available, but the uncomfortable thought was that their lives have to go on despite their undoubted concern for my welfare. A neighbour first told me about the organisation through her charity work at a drop in centre and after her conversation with an existing bereaved person it was arranged for me to go with her to the next meeting. I went without having much understanding of why but at this stage anything was better than being alone and looking into the future without any prospects.

I met a new group of similarly placed men and women all of whom had experienced my despair and loss. We had a collective empathy which was apparent from the start and I say without exaggeration it's been a life saver. I would not for one moment prefer to be with my loved one and not where I am, but an early lesson to learn and understand is that option is not available, it can't be, we are where we are. My Friday meeting I regard with pleasure and expectation experienced when meeting friends in a companionable setting.

I would not hesitate to recommend Late Spring and indeed have done so with positive results to any person in my situation. It allows one time to adapt to this unbelievably difficult period and to be able to grieve with the support of other men and women in the same situation. "



Oxfordshire
Association for the Blind

**Bradbury Lodge
Gordon Woodward Way
Oxford, OX1 4XL**

Tel: 01865 725595 Website: www.oxeyes.org.uk

Mr Colin Ratcliff
Goring on Thames Parish Council
Old Jubilee Fire Station
Red Cross Road
Goring, RG8 9HG

January 3rd 2018

Dear Mr Ratcliff,

I am writing to you on behalf of Oxfordshire Association for the Blind – the only Oxfordshire charity dedicated to supporting local visually impaired people. We aim to help people lead the most active, fulfilling and independent lives possible. We currently support more than **2,800** people each year.

I am writing in the hope that Goring on Thames Parish Council can help us fund the running costs of our services. Although we are aware that you fund running costs only in exceptional circumstances, we believe that this type of funding is most appropriate for our work with our clients in Goring.

We currently have **33** clients who live in Goring. These clients benefit from a huge range of services. They receive information via our newsletter and have access to specialist equipment, support with IT and technology, and emotional and social support. Our services are available free of charge to anyone in the county with a visual impairment.

We also provide support to the Goring Macular Group. Our Director visits the group and speaks to attendees about the services that we can offer to Goring residents.

We are a small charity with limited resources. As such, it is beyond our capabilities to run specific projects in all parts of the county. However, we are delighted that we are able to offer such a range of services to all visually impaired people in Oxfordshire, and to keep these services free of charge.

It is often difficult to find funding for ongoing running costs. However, it is exactly this funding that so crucially enables us to provide ongoing support to blind and partially sighted people across the county, such as to our clients in Goring. We hope you might be able to consider contributing £500 towards the costs of our services but would be very grateful for any amount that you can donate.

Thank you so much for considering our application.

Yours sincerely,

Rosia Curtis

Rosia Curtis, Fundraising Officer



Oxfordshire Association for the Blind is registered as a charity in England and Wales No. 1140556 and as a company limited by guarantee in England and Wales No. 07465300.
Registered office address: Bradbury Lodge, Gordon Woodward Way, Abingdon Road, Oxford, Oxfordshire, OX1 4XL.
Patrons: The Rt. Hon. The Countess of Macclesfield and Robin Birch CB

Oxfordshire Association for the Blind

Registered charity number 1140556

The principal charity providing information and support to anyone with a visual impairment in Oxfordshire. The services we provide are not available anywhere else in the county; they are all free of charge and are open to everyone, whatever their eye condition.

A proposal for Goring-on-Thames Parish Council



Oxfordshire Association for the Blind was formed in 1877 with the aim of helping every person living with sight loss in Oxfordshire to remain as active and independent as possible.

Last year, we provided life-changing support and vital information on over 10,000 occasions to over 2,800 people.

Much of the support we offer is provided with the help of over 100 volunteers, both sighted and visually impaired. We work closely with both statutory and voluntary organisations, nationally and locally, including the John Radcliffe Eye Hospital, Oxfordshire Social Services Visual Impairment Team and several charities. Our range of services includes:

Living with sight loss: information and equipment

- Information and advice face to face, by phone, email and newsletter
- Equipment demonstration and purchase
- Sight Desk at the John Radcliffe Eye Hospital

Children, young people and families

- Parents information evenings
- Children's activities

Reducing social isolation and emotional support

- Social clubs and groups
- Sports activities – including regular tennis and cycling
- Volunteer home visits
- Emotional support

Technology assistance

- IT training
- Computer support at home
- Technology workshops and courses

Training for employers, carers, friends and families

- Visual impairment awareness training
- Carers support sessions

OAB is based in a light, modern, fully accessible building in Oxford. This was completed in 2012 following a successful fundraising appeal. It houses a large, well-stocked resource centre with daily living aids, specialist equipment and an IT suite. The building is often used by other groups including the Oxford talking newspaper (OxTalk) and the Oxfordshire Low Vision Strategy Group.

Since the new resource centre opened, we have seen a 50% increase in the number of visually impaired people who have visited us.

An increasing need

Over 21,000 people in Oxfordshire are living with some degree of visual impairment (RNIB sight loss data tool) and with an ageing population the prevalence of sight loss is increasing, as much sight loss results from conditions associated with ageing. By 2020, the number is predicted to be well over 23,000. Older visually

impaired people are particularly at risk of becoming isolated, and often struggle to keep up with new equipment and technology that could assist them. 74% of the people who access OAB's services are over the age of 65 and the equipment, advice and help we provide can often play a significant role in enabling them to remain at home and independent.

The only local support of its kind

People may telephone OAB for information, advice or support about anything to do with visual impairment.

By phone or email, we answer around 10,000 enquiries a year.

We help with queries about specialist equipment and assisted travel; we give information about suitable holidays and other organisations that may be able to help; we tell people about local support groups and activities; and we support those who are struggling to come to terms with their sight loss.



The resource centre at OAB is the only one of its kind in the county. Here people can try out a wide range of daily living aids, from talking watches to daylight lamps, and large-print diaries to the latest electronic magnifiers. It is an invaluable way of obtaining information and advice about equipment that might help. Part of the centre is fitted out as a demonstration kitchen; for most people, it is hugely important to be able to continue to prepare their own meals and drinks, and here we can discuss kitchen tasks they find difficult, help with advice on techniques, and suggest daily living aids. Some smaller items are for sale in the resource centre (without a profit being made), while others are for demonstration purposes only.

We welcome visits from visually impaired people, their families and friends, professionals, prospective funders, and anyone interested in our work. **Over the past 12 months we have helped 1,050 visitors at the resource centre** – both individuals and groups from organisations such as the Macular Society.

'Everyone is friendly and welcoming and I feel very comfortable here. Everything you have provided has opened up a new world for me. You've made me feel that I'm not stupid and have allowed me to do more things, easily and independently.' Lucy, 33



Some of the help we provide is directed specifically towards carers, who often struggle when someone close to them starts losing their sight. In addition, the assistance we provide to the person with the visual impairment is of great help to their carers too, as people are enabled to be less dependent.

Another way in which visually impaired people in Oxfordshire can stay informed is through the OAB quarterly newsletter. This is produced in large print, audio tape and on memory stick; it is sent by post to **over 2,300 people**. It is also available to read and listen to on the OAB website, along with lots of other information and sources of help.

98% of our beneficiaries reported that OAB's help improved their wellbeing and confidence.

Tackling isolation

Around half of all blind and partially sighted people feel 'moderately' or 'completely' cut off from people and things around them (Pey, Nzegwu and Dooley, 2006). Many people with sight loss would benefit greatly from a bit of extra help, particularly if they are living on their own. OAB has

'5 years ago I visited your desk at the Oxford Eye Hospital... This was a turning point... you set me on the path of learning how to live with my visual impairment.' John

volunteers who make home visits, mainly to older people who struggle to go out alone and are at significant risk of social isolation.

Home visiting can provide the little extras that make all the difference to a person's quality of life. A volunteer may sew on a button, help to set up direct debits, walk with someone in the park or push a wheelchair, help to sort the post or to label food. Nor can one overestimate the value of something as simple as a weekly cup of tea and a chat

OAB also provides social opportunities through our thriving groups, whose regular activities include cycling, blind tennis and social get-togethers.

The emotional impact of losing your sight can be intense and our emotional support service provides a lifeline for some people.



'Thank you to OAB for the recent training I have received on my iPhone. A small thing for a sighted person but another hurdle cleared successfully for a VI person. Great support from everyone.... I am now confident in texting/emails etc'. Jim, 50s

The benefits of technology

For someone with a visual impairment, the ability to use I.T. can make a major contribution to retaining their independence, reducing reliance on others, and allowing them to keep in touch with friends and the world around them. OAB offers one-to-one training sessions in information technology skills, tailored to an individual's needs.

Over the past 12 months, we provided 160 hours of IT training.

In our IT suite, we are able run demonstrations and give people the opportunity to try different software and mobile devices such as smartphones and tablet computers, before they decide what to buy. This free, impartial advice is invaluable and there is an increasing demand.

Service costs

It costs around £270,000 a year to provide county-wide services in Oxfordshire. We currently receive a very small amount of funding from Oxfordshire County Council and generate income from membership, donations and various fundraising activities.

However, these activities do not cover the costs of current service provision, much less allow us to expand to meet the growing need, particularly in areas such as IT and counselling. We believe it is important that all our services to those living with sight loss continue to be provided free of charge, as we do not wish cost to be a barrier to people accessing support. We would therefore be so grateful if the Councillors at Goring-on-Thames Parish Council would consider making a donation towards the cost of our work.



Thank you for considering our application. If you would like any further information, please do not hesitate to contact Rosia Curtis, Fundraising Officer: rosiacurtis@oxeyes.org.uk or on 01865 725595.

Wayleave Consent

ELECTRICITY ACT 1989

Please insert landowner name or registered company name

I/We, of

Please insert registered address

.....
being the owner(s) and occupier(s) of land situated in the Parish(es) of **Goring** in the County of **Berkshire** (hereinafter referred to as "the land") shown on the plan annexed hereto and Thereon coloured pink for myself/ourselves my/our successors and assigns HEREBY CONSENT to SOUTHERN ELECTRIC POWER DISTRIBUTION plc (Company Registration No. 4094290) whose registered office is at 55 Vastern Road, Reading, Berkshire, RG1 8BU hereinafter referred to as "the Company") placing on or under the land the works described in the Schedule hereto in the position (as near as may be) indicated in the red and green on the said plan and using maintaining repairing replacing altering renewing inspecting and removing the same and to the Company cutting lopping or felling in a woodmanlike manner any tree or hedge on the land which obstructs or interferes with the works and to the Company entering on the land at all reasonable times by its servants and agents for any of the purposes aforesaid upon the following terms:-

1. The Company shall pay to me/us during the existence of the works on the land by way of rent and compensation for interference with agricultural operations yearly sums calculated in accordance with the published scales of wayleave payments (the payments and conditions currently in force are shown on the statement attached hereto). The said sums shall be paid on the 1 January, in each year and at the rate currently in force at that date, the first payment being proportioned from the date of commencing the placing of the works.
2. In addition to any compensation payable under Condition 1 hereof the Company shall:-
 - (a) make good or compensate me/us for such injury suffered by me/us or such damage done to the surface of the land and to any property of mine/ours on or under the land and
 - (b) indemnify me/us against such action which may be brought or made against me/us as may be attributable to or arise out of anything done by virtue of the Consent and not occasioned by my/our negligence or the negligence of my/our servants or agents PROVIDED THAT I/we shall as soon as practicable give notice of any such injury or damage suffered by me/us or any such action or claim brought made or

Inveralmond House, 200 Dunkeld Road, Perth PH1 3AQ  ssen.co.uk

Scottish and Southern Electricity Networks is a trading name of: Scottish and Southern Energy Power Distribution Limited Registered in Scotland No. SC213459; Scottish Hydro Electric Transmission plc Registered in Scotland No. SC213461; Scottish Hydro Electric Power Distribution plc Registered in Scotland No. SC213460; (all having their Registered Offices at Inveralmond House 200 Dunkeld Road Perth PH1 3AQ); and Southern Electric Power Distribution plc Registered in England & Wales No. 04094290 having its Registered Office at 55 Vastern Road Reading Berkshire RG1 8BU which are members of the SSE Group www.ssen.co.uk

threatened against me/us and shall not settle adjust compromise or defend such action or claim without the consent of the Company PROVIDED FURTHER that the Company may take over the conduct of any such action or claim in my/our name and I/we shall give such information and assistance as the Company may reasonably require.

3. This Consent shall remain in force until determined by either party giving to the other party at any time twelve months' previous notice in writing in that behalf subject to the rights of the parties under the Electricity Act 1989 or any statutory modification or re-enactment thereof and any Regulation made under such Act.

THE SCHEDULE

**Development at
19 Gatehampton Road
Goring
Reading
RG8 0EN**

SU60378053

THE WORKS

The placing of one or more underground electric lines (cables) and any ancillary apparatus required in connection therewith in the position shown on the said plan (s) by a continuous green line.

DATED this Day of 2017

SIGNED by the said
.....

Inveralmond House, 200 Dunkeld Road, Perth PH1 3AQ  ssen.co.uk

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WL828



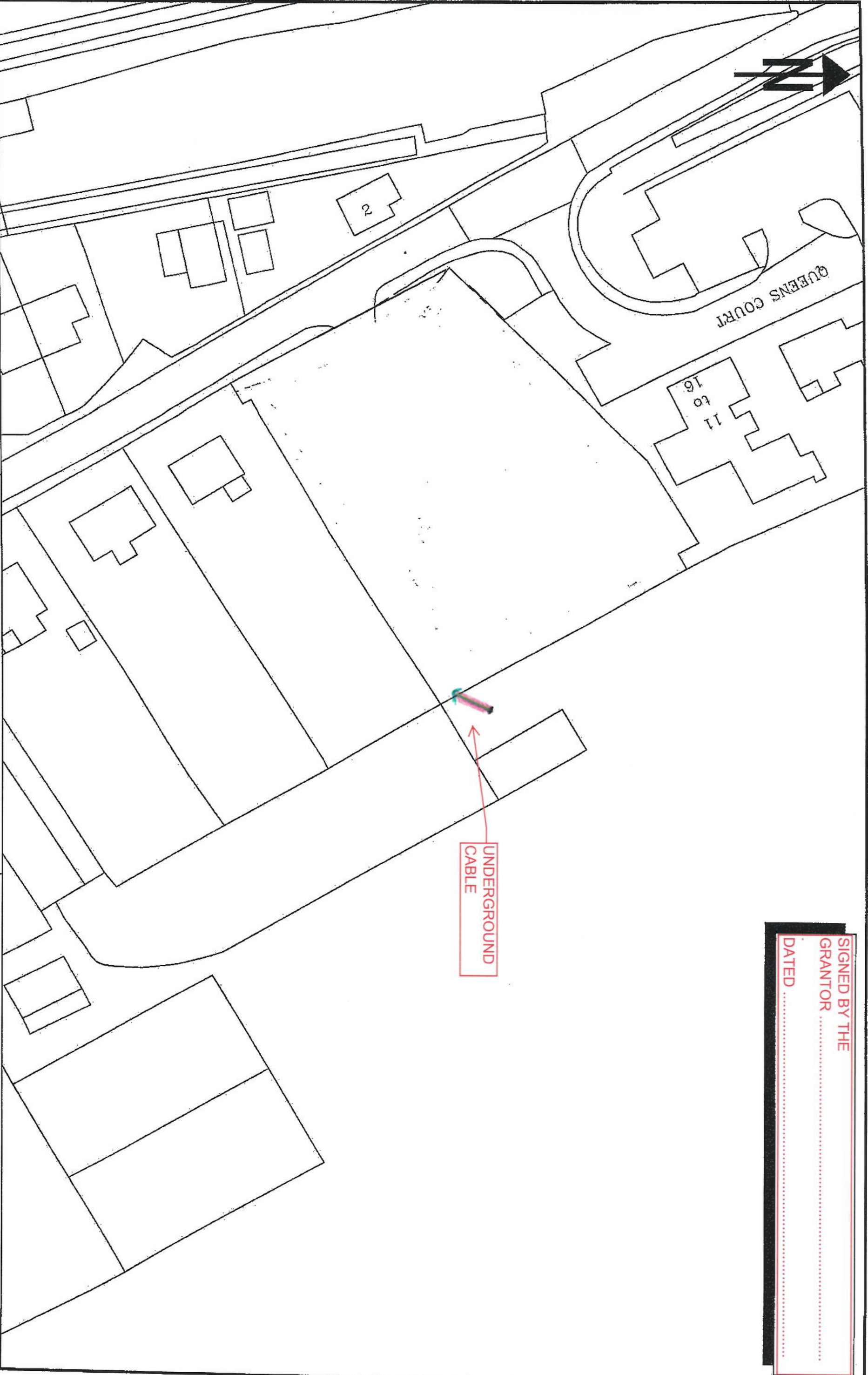
QUEENS COURT

11 to 16

2

UNDERGROUND
CABLE

SIGNED BY THE
GRANTOR
DATED



NORMAL DEPTH TO THE TOP OF THE CABLE WHEN LAID

services l.v. h.v. e.h.v.

FOOTPATH 0.40m 0.45m 0.60m 0.75m

ROAD CROSSING 0.60m 0.60m 0.75m 0.90m

l.v./services - up to 1000V.

h.v. - over 1000V. to 11,000V.

e.h.v. - 22,000V. to 132,000V.

WARNING

There may have been subsequent alterations to the surface levels. This plan must be taken in conjunction with the latest available plans. It is the responsibility of the user to ensure that the plan is up to date. It is not to be used as a basis for any legal proceedings. It is not to be used as a basis for any legal proceedings. It is not to be used as a basis for any legal proceedings.

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Scottish & Southern
Electricity Networks

Development at
19 Gatehampton Road
Goring
Reading

EJQ462

Grid Ref: SU60378053

Scale: 1:500

Date: 01/02/2018

SSE POWER DISTRIBUTION

COMMUTED PAYMENT ACCEPTANCE NOTE

ANNUAL PAYMENT £2.00

20 x £2.00 = £40.00

I/We agree to accept the sum equivalent to twenty times the annual payment in full satisfaction of any claim I may have for such payment during the currency of the wayleave consent.

NAME

ADDRESS

.....

.....

.....

SIGNED

DATED

Please return to: Wayleave Department
SSE Power Distribution plc
Reading Depot
Arrowhead Road
Theale
Reading
RG7 4AH

In the event of the amount payable to me/us for the rental under Clause 1 of this consent I/we accept that the sum equivalent to twenty times the said amount in full satisfaction of any claim I/we may have for such rental during the existence of the works on the land. Save as aforesaid the provisions of the consent are to remain affected.

WAYLEAVE PAYMENTS

Wayleave Grantors are asked to note that in order to minimise administrative costs the payments due following the placing of apparatus under new Wayleave Agreements/Consents will be dealt with by one of the two following methods as appropriate:

(a) **Consolidation**

Where a Grantor is already in receipt of a wayleave payment any additional payment will be made with and on the same date as the existing payment.

(b) **Capitalisation**

When the annual payment due is £20.00 or less and the Grantor is not in receipt of any existing wayleave payment a single capital payment equivalent to twenty times the annual sum (subject to a minimum of £10.00) will be made. In all other respects the terms and conditions of the Wayleave Agreement/Consent will remain in force.

Information on the above or on any other wayleave matter will gladly be provided on request.

Annual Rental Payments Effective From 1 April 2015

Structure	Rent
Single Pole	£7.61
A or H Pole	£9.68
Pole (1) & Stay	£9.47
A/H Pole & Stay	£11.54
Strut/Stay	£1.86
Additional Stay	£1.86
U/G Cable Per 50m	£2.00
Oversail Per 100m	£1.53