

GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the Bellême Room, Village Hall, Goring on Monday 9 October 2017 at 7.30pm
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless the interest is not one that debars the member from speaking thereon.

AGENDA – COUNCIL MEETING

Please note that the public and the media have a right to make audio and visual recordings of council meetings. It would be helpful if those wishing to record could contact the Council before the meeting so that we can ensure the necessary facilities are in place. The Chair of the meeting will advise the public that the meeting is being recorded. A request to record a meeting shall only be refused if the Chair of the meeting believes recording would disrupt the meeting. There are no restrictions on anyone at a council meeting using Twitter, blogs, Facebook or similar social media provided that the Chair does not consider their actions are disrupting the proceedings of the meeting.

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meetings held on 11 and 13 September 2017.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. To consider a report on the Neighbourhood Plan.
8. To receive an update on the NP Strategic Project for Goring CE Primary School.
(Appendix A)
9. Parish Finance:
 1. To approve payments for September 2017 (Appendix B)
 2. To note receipts for September 2017 (Appendix C)
 3. To note the bank account and reserves balances as at 30 September 2017.
(Appendix D)
 4. To review income, expenditure and the current budget at the end of the second quarter 2017-18. (Appendix E)
 5. To accept and approve the annual return for 2016-17 following the report received from the external auditors BDO LLP. (Appendix F)

Colin Ratcliff, Clerk to the Council

4 October 2017

GORING-ON-THAMES PARISH COUNCIL

6. To consider appointment of an Internal Auditor for 2016-2017.
7. To consider a S.144 Local Government Act 1972 grant application from GGBN re Christmas (Appendices G, G1)
8. To receive a draft budget for 2018-19 (Appendix H)
10. To note a report from County Councillor / District Councillor Kevin Bulmer. (Appendix I)
11. To consider a report from the Police.
12. To consider a report on High Street issues. (Appendix J)
13. To consider a report on Recreation Grounds issues.
14. To consider a report on White Hill Burial Ground issues.
15. To consider a request from Goring CE School for GPC to make a formal offer regarding the use of Bourdillon Field for the school (Appendix K)
16. To consider a complaint regarding parking by Tesco Customers in Sloane Close
17. To review the council's complaints policy (Appendix L)
18. To consider an offer from SSE for six staff members to do a day's volunteer work in the village.
19. Reports from Planning Committee – to receive minutes of meeting held on 15 August 2017.
20. Correspondence
 1. To consider an email received regarding a donation for a memorial bench for George Michael (C1)
 2. To consider a s.137 Local Government Act 1972 grant and ongoing electricity supply to Goring Robins for a defibrillator box and permission to mount on the external Sheepcot pavilion wall (Appendices G, C2)
 3. To consider a S. 137 Local Government Act 1972 grant request for a defibrillator at Goring Railway Station (Appendices G, C3)
 4. To note letter of thanks received from Goring Cricket Club (C4)
21. Matters for future discussion.

MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL
Bellême Room, Goring Village Hall 7.30pm Monday 11 September 2017

Members Present:

Chairman	Kevin Bulmer (KB)
Members	Mary Bulmer (MBu)
	Bryan Urbick BU)
	Carmela Boff (CB)
	Lawrie Reavill (LR
	Catherine Hall (CH)

Officers Present:

Clerk	Colin Ratcliff (CR)
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15 members of the public and press

17/94 To receive apologies for absence.

Apologies for absence were received from John Wills (JW), David Brooker (DB), Emrhys Barrell (EB) and Matthew Brown (MBr)

17/95 To receive any declarations of interests

None.

17/96 To receive chairman's report and announcements

Item brought forward.

KB stated there will be an extraordinary meeting of council at 7.30pm on Wednesday 13 September in the main hall of the village hall to discuss issues relating to the school.

17/97 Public Forum

Anne Hart asked regarding item 18 if the council would be waiving the ban on camping at Sheepcot.

Sian Felwick read a statement on behalf of supporters of the campaign to get a new school for Goring. She expressed disappointment in the NPSG article in the GGN which she said was inaccurate and misleading. She gave three examples; firstly that Goring does not need a bigger school, secondly that the suggestion of 2000 homes is an incredible number given the protection of the AONB and thirdly that other options for the school had not been fully explored as the school has only been presented with one offer that provides the full funding necessary.

Geoff Brown asked whether any material would be available on the website prior to the meeting on 13th. BU said papers will not be received in time and therefore will be presented on the night. Presentations would however be available on the website after the meeting

17/98 To approve minutes of the meeting held on 14 August 2017

Resolved: That the minutes be approved and signed by the Chairman following a one line addition to 17/76 requested by Murray Symes (via email).

17/99 Matters arising from those minutes not elsewhere on the agenda

None

17/100 To consider a report on the Neighbourhood Plan

David Wilkins apologised for missing the deadline for publication prior to the meeting (the report will be added to the website after the meeting), it had been circulated to councillors. He noted the Plan submission date would be soon and a letter to the Henley Standard.

KB quoted from the report that the text of the sustainability appraisal has been completed and being reviewed by external consultants. The full draft of the NP has been completed and undergoing proofreading prior to review by external readers. It is hoped to release the

Signed:

Dated:

document to GPC by the end of September and open the 6 week consultation in early October. There was a copy attached of a letter sent by the NPSG to the Henley Standard published on 25/09/17 in response to a letter from the developer of GNP6.

17/101 Parish Finance:

1 To approve payments for August 2017

Resolved: That the payments be approved

2 To note receipts for August 2017

Noted

3 To note the bank account and reserves balances as at 31 August 2017

Noted

17/102 To note reports from County Councillor / District Councillor Kevin Bulmer.

Appendix E refers.

KB said that SODC intend to challenge the Thames Farm (Henley) Planning Inspectors report.

17/103 To consider a report from the Police

CR reported there had been an attempted theft of motor cycle from Elvendon Road. A speed check is planned in the High Street. The PCSO hopes to patrol Goring more often and that rural reassurance patrols will take place following an increase in rural crime elsewhere.

17/104 To consider a report on High Street issues

None

17/105 To consider a report on Recreation Grounds issues

LR referred to Appendix F.

Regarding a proposal to obtain quotes for tree works in The Rectory Garden BU suggested an amendment to initially start the process and test the waters with SODC on what would be permissible.

Resolved: That SODC be requested to comment on the potential of thinning and crown lifting.

LR said CB was interested in joining the playground equipment working group. MBu discussed options for playground equipment. BU suggested a landscape architect would assist with developing options for consultation. South Stoke found they could not compare like with like when talking to suppliers without a clear design and the plan and specification designed by the architect eventually cost less than the suppliers initial suggestions. MBu felt the group could do their own research.

KB said it was not a good idea to firm up on Bourdillon as a location until the school situation was resolved and that it was hard to move forward without a firm proposal. He proposed adopting numbers 1 and 2 from the report. BU noted GPC cannot apply for grants until after consultation; an agreed design and three competitive tenders have been obtained. He felt potentially up to 80% of the cost might be available from a total cost of £100k.

LR requested that some provision be made in next year's budget.

Resolved: That proposals 1 and 2 be progressed – to review the selection of equipment and the location and to check for customer support.

17/106 To consider a report on White Hill Burial Ground issues

MBu said there were ongoing problems with the grass and an advert to rent the paddock will be in the September GGN. She proposed a small group of volunteers be recruited to assist with minor jobs that would help keep the burial ground tidy.

Resolved: To support a small group of volunteers, coordinated by MBu.

Signed:

Dated:

- 17/107 To consider an update on Freedom of Information issues**
No update since last meeting.
- 17/108 To consider an update on the Community Centre Car Park**
CB reported a meeting had been held with OCC to explain the current situation regarding the withdrawal of Hitachi from the village and loss of 16 licences. Full financial estimates have been disclosed to OCC in order to demonstrate that GPC do not make a profit from the arrangement and a cost of living rent increase proposed. We await a response from OCC.
BU proposed that GPC agree in principle to renew for 10 years with a 5 year break clause.
Resolved: That agreement in principle for the contract to be renewed be given.
- 17/109 To consider a proposal to refurbish the council's website**
BU stated he had discussed the issues with MBr. GPC pay quite high monthly fees to Biff Bang Pow to maintain the current site which is outdated. They have quoted £1500 to convert the site to WordPress. He proposed that GPC do the website in WordPress (he has experience of the system from South Stoke Parish Council and GENIE) with approx. £100-150 pa external support.
Resolved: That GPC progress a conversion of the website to WordPress using mainly internal expertise.
- 17/110 To consider an update on cost of repairing / replacing the Icknield Road notice board**
CR stated it did not appear possible to repair. He has estimates to replace at approx. £180.
Resolved: That the sign be replaced.
- 17/111 To consider a proposal to allow in principle, the use of Gardiner or Sheepcot Recreation Grounds by the GM Birthday Tribute Group on 24 June 2018 and separately a proposal to allow use of Sheepcot for parking / camping, over the weekend of 23-24 June 2018, both subject to a satisfactorily planned event proposal supported by SODC and other agencies**
CH reported on a meeting with a new group who hope to plan a fully organised event on Sunday 24 June 2018. They expect increased numbers. One suggestion is to liaise with the Gap Festival to use the same marquee from the previous week. The event would donate receipts for charitable purposes after costs. Their preferred site is Gardiner Recreation Ground. There would be no clash with a planned event at The Catherine Wheel the day before.
Resolved: That use of Gardiner Recreation Ground be agreed in principle subject to further consultation and discussion by the group.
Regarding parking and camping CH stated all accommodation appears to be booked in and around the village already and suggested small scale use could be made of Sheepcot. Cllrs expressed some concerns. KB proposed GPC check on planning issues with SODC prior to any decision. MBu suggested a farmer's field might be used.
Resolved: To consult with SODC in the first instance.
Stephanie Bridle asked if this was a one off event – CH said that was unknown at present.
- 17/112 To consider a response to the consultation by SODC on s.106 and CIL funding**
Appendix G refers. BU said the changes were logical. Some discussion took place about the lack of information on CIL liabilities.
Resolved: That GPC support the changes proposed
- 17/113 Reports from Planning Committee – to receive minutes of the meeting held on 1 August 2017**
Received and noted.

Signed:

Dated:

17/114 Correspondence

None

17/115 Matters for future discussion

BU noted the budget would be on the next agenda.

MBu said there was a large recycling bin at South Stoke of a type that might be suitable for Wheel Orchard. It was agreed GPC ask SODC for comment.

17/116 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.

Resolved: That the motion be approved.

17/117 To consider quotes to replace swings at Bourdillon Field

A number of quotations were assessed.

Resolved: It was agreed to accept the quote from Safe and Sound subject to receipt of final copy and if confirmed as significantly lower than other quotes.

17/118 To consider requirement and quotes for mapping and GIS software

Resolved: To purchase a mapping solution from Parish Online

The Chairman declared the meeting closed at 2030 hrs.

Abbreviations:

AONB	Area of Outstanding Natural Beauty
GGN	Goring Gap News
GM	George Michael
GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
OCC	Oxfordshire County Council
PCSO	Police Community Support Officer
SODC	South Oxfordshire District Council

MINUTES OF AN EXTRAORDINARY MEETING OF GORING ON THAMES PARISH COUNCIL
Main Hall, Goring Village Hall 7.30pm Wednesday 13th September 2017

Members Present:

Chairman	Kevin Bulmer (KB)
Members	Bryan Urbick BU)
	Carmela Boff (CB)
	Lawrie Reavill (LR
	Catherine Hall (CH)
	Matthew Brown (MBr)

Officers Present:

Clerk	Colin Ratcliff (CR)
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Approx. 150 members of the public and press

The meeting was audio recorded by GENIE – <http://www.genienews.org/>

17/119 To receive apologies for absence.

Apologies for absence were received from John Wills (JW), David Brooker (DB), Emrhys Barrell (EB) and Mary Bulmer (MBu)

17/120 To receive any declarations of interests

None.

17/121 To receive chairman's report and announcements

KB thanked all for coming. He reminded that this is a formal GPC meeting and therefore all the usual rules of debate applied, he asked speakers to keep to a maximum of 3 minutes and avoid repetition. He hoped all would leave the meeting better informed. He thanked Hildreds and their team for putting the site forward but stated the process needs to comply with all legal requirements. He thanked Cllr's Urbick and Hall for all the hard work done and meetings attended.

17/122 Public Forum

Numerous comments were made – which included the following subjects (nb these are brief notes only – not a comprehensive record):

Guy Hildred – had been trying to get this progressed for some time but said the NPSG have refused to meet him. The numbers quoted by NP are scaremongering. GNP5 now seems controversial but was previously supported. Stated if better sites or alternatives available he would welcome them.

Sian Felwick – Need for school, poor state, too small. Unique opportunity, a proportional amount of new development would be acceptable to have a new school. Not apparent when the NP consulted. Further time needed, village better protected by delaying plan.

Kelly Taylor – School unfit for purpose, asbestos, poor toilets, temporary classrooms, will cost £1m as a minimum to repair.

Murray Symes – Asked what is special about GNP5.

Mr Guzman - South Stoke asked their village where best to develop and can't see why the same transparent process cannot be done in Goring. Asked how the NPSG reached their conclusions.

Sarah Jane Dexter – Thanked the NP team as they have done a great job and have gone through the needs of people in the village. The school came in as a secondary proposal to build on the edge of the village. Building on GNP5 will lift any protection for other sites and one reason why people like to live in Goring is the protection against development afforded by the AONB.

David Kennedy, South Stoke School Governor – supported Goring School and the need for improvements but asked that small schools in the area are taken into consideration with no adverse effect.

Signed:

Dated:

Clare Slade – Said the school were asked by NP about numbers and the NP initiated meetings with the school. There was recognition initially from the NP of concerns about the building. Goring School is concerned about South Stoke and does not want any negative impact.

Planning Consultant for McAdden Homes said if the AONB is relaxed and consent given for GNP5 and GNP6 plus a land swap on the existing site then a school can be built at no cost. He agreed there were lots of legalities to be overcome. If the village was prepared to accept more housing then can have a new school, if not, then they would build on GNP6 alone.

Nick Smith – said £6.5m is a tangible benefit, asking what the NP offers as a tangible benefit.

Jules Hopkinson – asked about the target of 251 houses.

KB stated many of the questions raised would be explained in the presentations and moved on to the first.

17/123 Presentation about the Neighbourhood Plan

Cllr's Urbick and Hall gave a presentation (attached to the minutes)

Comments made during and after included the following:

Alison Clark – Said she had not once been consulted – BU advised looking at the Goring Plan website where all the dates and comments are recorded.

Comments were made about consultations with parties and developers, it was noted that SODC had provided confusing advice at times as a number of different planning officers had been appointed as advisors.

Tom Rothwell confirmed the NP is for 105 dwellings to comply with the current Local Plan, excluding infill. The emerging plan has been amended for numbers to be subject to capacity and constraints in the area such as the AONB or flood risk, and also includes infill.

Jerry Unsworth , saying that it may be semantics, disputed comments that a NP is planning law but would be policy. He agreed however that it has weight.

KB noted the NP process doesn't stop once in place. It starts again for another iteration within 5 years.

Lindsay Freeman – asked what can be done to make sure a new school is considered. She understood there is a detailed process but how best to do quickly.

U/K – asked if the NP are looking for recruits.

David Wilkins explained the previous process and current setup of the group.

U/K – asked if other developers also coming forward with similar proposals. (BU - next presentation would explain).

U/K – asked who was consulted in deciding the aim was to minimise development.

KB explained how the whole village and every household had been consulted.

Julie Wardle – said transparency meant minutes of NPSG meetings should be publicly available. KB said they are on the Goring Plan and GPC websites.

Sian Felwick asked what the School being in the plan as a strategic project means.

BU said it is a mechanism to help the school through the steps that have to be done in order to get a new school. The strategic project of a new school being one of three in the NP, the others being to improve the centre of the village and improve traffic management. CIL funding from developments would go towards supporting these projects.

U/K – commented on a slide stating the aim was to resist planning in the village. KB said the village consultation recommended minimising development.

David Wilkins commented that the village questionnaire and consultations had rejected any idea for the NP to approve more housing than that required by SODC. The NP have not based their procedures on numbers but on which sites were the most suitable. 15 sites were submitted, they have identified the four which have the least impact on the AONB which was also supported by the village.

17/124 Presentation about the School

Helen Scurr and Kerry Hughes gave a presentation (attached to the minutes)

Signed:

Dated:

They thanked GPC for holding this meeting and to the Councillors who visited the school last week.

Comments made during and after included the following:

U/K – asked how many out of catchment pupils are there now – Helen Scurr said 12%.

Jim Emerson – Said the school have said the £6.5m is at no cost to the community. Is that not money that would have come to the village via CIL?

KB noted that CIL may be spent on the school and would not be available elsewhere. He noted part of the school land is owned by OCC which was another complication.

A discussion took place on affordable housing figures and mix of developments proposed.

U/K – asked that if the school's proposals were accepted would the village be accepting more than currently in the plan – the answer was about double.

Jerry Unsworth said their proposal was for 136 homes across 3 sites. He didn't know numbers for the other sites.

BU said there are currently 46 in the plan for GNP6 so the difference is about 90.

17/125 Update on a meeting between representatives of South Oxfordshire District Council, Oxfordshire County Council, The Diocese, The School Governors, The NP Steering Group and Goring on Thames Parish Council

Cllr's Urbick and Hall gave a presentation (attached to the minutes)

The meeting earlier that day discussed what needs to happen before the school can consider a new school.

17/126 Question and Answer session

KB stated the word consultation has a legal meaning and is a process that has to be followed in a particular way and order.

Jerry Unsworth disputed it taking 6 months to do and that the risks are too high to take it outside the NP

Guy Hildred - said he was not going to fight – “do you want it or not”?

U/K – said that sounds like blackmail.

Guy Hildred - said it's a free gift.

Sian Felwick asked if GPC agreed that comment made it more difficult for proposals to succeed if the NP goes ahead.

KB thought outside the NP is easier.

CH said there was still a lot of work to be done by the school. Today's meeting reiterated that the school have to legally look at all options; they cannot just take the one on offer.

None have been explored in sufficient depth at this stage but that could be started tomorrow. She reminded that the NP is not finite, it is continually developed.

KB stated that the school is a strategic Project in the NP; if the work is then done outside the NP it can feed back into the next iteration of the Plan. If the work is not done, the current proposal would fail on legal grounds.

BU said he believed it may end up being an exceptional decision and therefore doesn't need to be in the NP. If outside any decision might be faster.

Tom Rothwell commented that 3-6 months was quoted at the meeting today for the school to work on their proposal. He said other NP issues would then need to be repeated and the NP would have to go back quite a way in the process.

Mr Wood – Asked that if a new school is in the NP as a strategic project, could it be refined to be incorporated as a minor modification to the NP. Could it include the 4 options that need to be considered?

Sara Benbow said if a form of words could be suggested it would be considered as part of the NP consultation.

Tom Rothwell stated that the next stage of the NP is a consultation – very few people have read the draft yet. He suggested people read it and the back-up documents and then comment as part of the consultation.

U/K asked if the size of development on GNP5 was the concern

KB said two separate independent reports have said any development would be extensive harm to the AONB.

Angela Wheatcroft (School Head Teacher) – Asked that when GPC take their vote they

think about the children, the process is all about hurdles, which are not insurmountable. She understands the process and what the NP has had to go through but said things can change.

KB said he hoped that by now the public get the idea GPC understand about the children and the school's issues. The council also has to think about the whole village and that is why so much time and effort is being spent.

17/127 To consider motions put forward by councillors:

- 1 That the council agree to support the school to work through the process to get the best school facilities for Goring.**
- 2 To consider, should the first motion be passed, whether that support would depend on the work being done outside the NP process, or to request that it be within the NP process**

BU proposed an amendment to motion 1 - that the council agree to support the school to work through the process to get the best school facilities for Goring, and to provide a link councillor and a standing agenda item to monitor progress.

Resolved That the amended motion be approved

BU proposed an amended motion 2 - that the council deal with the school's proposals as a strategic project in the Neighbourhood Plan but to not delay the current Neighbourhood Plan process.

Resolved That the amended motion be approved

CB was appointed as link councillor with assistance to be provided by BU.

17/128 Matters for future discussion

KB said there was lots of work to be done to move from the current situation to one where hopefully the village gets a new or better school.

Helen Scurr agreed to be the initial link to get all relevant parties together in a working group.

The Chairman declared the meeting closed at 2202 hrs.

Abbreviations:

AONB	Area of Outstanding Natural Beauty
CIL	Community Infrastructure Levy
GENIE	Gap Electronic News and Information Exchange
GNP	Goring Neighbourhood Plan
GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council
U/K	Unknown Member of the Public

NP Strategic Project for Goring CE Primary School

The School Governors have set up an official Working Party, assembling a core group to run with this project and will bring in more resources once a detailed work programme is in place. This group will initially comprise of two Governors Helen Scurr and Kerry Hughes and three volunteer parents Murray Symes, Sian Felwick and Matthew Felwick.

There was an initial meeting on the 21st of September at the Parish Council offices, at which the below items were agreed:

1. The school team requested the Parish Council to release a copy of the sections parts of the draft GNP that refer to the Strategic Projects, including the school, traffic management and the centre of the village. Because the NP is currently going through its finally editing, it may not be available until the NP is presented to the PC for consultation.
2. It is the Parish Council's understanding that proceeding as a Strategic Project within the NP keeps all options for the new school open. The Neighbourhood Plan proceeding in the meantime does not put up any additional hurdles in respect of any option, including those that require development outside the sites that are ultimately included in the plan.
3. It is unclear whether the GNP can include a conditional preference for options outside the current plan sites should the need arise, so this must be investigated further.
4. The school is planning to issue a public invitation for proposals. The school will investigate placing adverts in the GGN and the Henley Standard and by putting notices up on Parish Council notice boards, including in GENIE etc. The school will also write again to all developers that answered the GNP call for land for an update on their positions.
5. New projections for pupils' numbers are expected from OCC shortly. These will be reviewed and considered in light of the range of possible housing increase scenarios in Goring and the potential implications for the school assessed. Whether the pupil forecasts need to be considered by an independent expert will be kept under review.
6. The school will obtain quotes from an appropriate independent consultant (or consultants) for conducting feasibility, costing and options survey and of the current site. This will include: refurbishing current site (including structural survey); knock down and rebuild a one form entry; and knock down and rebuild a one form entry that can be extended to 1.5 form. The assessments will include expanding onto the Bourdillon Field where necessary and also the costs of meeting educational needs during the redevelopment (eg providing temporary school accommodation and facilities etc). The Diocese will also be asked to provide its own survey and analyses of feasibility and options.
7. Potential grant sources of independent advice on the legality of any proposal will be sought.

8. All potential sources of funding will be identified, including CIL, s106, the Diocese, fundraising etc.
9. The Parish Council has been requested to formally offer the Bourdillon Field and to explore any potential deed/covenant/other issues. This is an action for the PC, and is on this meeting's agenda.

Since the meeting took place, the School's Working Party and Parish Councillors have made great progress in moving the items above forward as listed below:

1. Councillor Catherine Hall (Chartered Architect) has established the approximate areas of the site using OS data, which indicate that the current site is too small to satisfy current requirements specified by Dept of Education even for a single class entry, without the addition of part of the Bourdillon land to the rear. However with the addition of the total area of Bourdillon land the area would then be sufficient to satisfy the requirements for expansion to a 1.5 class entry, which will have to be the basis for the feasibility study.
2. A briefing document for an objective review of the alternatives which include refurbishing the existing school, rebuilding the existing school at its current location, and including the possibilities with the Bourdillon Field, or finding a new site for the school/pre-school, will be sent out to several suitably qualified consultants to obtain fee quotes for the first stage feasibility study. This will be used along with potential offers from others for relocating the school, to determine the direction to take.

Cllr Carmela Boff

Goring-on-Thames Parish Council					
Receipts received September 2017					
From	Description	Code	Date	Ref	Amount
SODC	Precept	1176	07/09/2017	DC	£47,533.00
Goring Bowling Club	Lease Gardiner	1141	07/09/2017	Inv 1102	£646.73
Tonks Brothers	Interment - Walker	1130	07/09/2017	Inv 1112	£1,616.81
Goring CE School	Donation for signs	1132	07/09/2017	DC	£668.00
Goring CE School	Donation for signs	1132	07/09/2017	DC	£500.00
ET Sheppard	Memorial - Berry	1130	13/09/2017	Inv 1108	£112.16
SPB Stoneworks	Memorial - Miles	1130	29/09/2017	Inv 1111	£150.70
TSB	Bank Interest	1190	11/09/2017	DC	£2.50
C. Street	Goring 10K	1140	14/09/2017	Inv 1115	£37.67
Howard Chadwick	Interment - Freeth, Nias	1130	15/09/2017	Inv 1113/4	£1,407.52
British Gas	Service contract refund	2260	21/09/2017	DC	£81.25
				Total:	£52,756.34

Goring on Thames Parish Council
Monthly Report Bank Account and Reserves Balances

As at: **30 September 2017**

Reconciled Bank Account Balances

Current TSB		£83,585.20
TSB Reserves		£55,329.40
Unpresented Payments		£0.00
Unpresented Receipts		£153.20
VAT Control Account		£1,449.42
Total		£140,517.22

Earmarked Reserves (Capital and Contingency)

Operating Reserve Account	R	£24,000.00
Rectory Garden	R	£1,000.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£750.00
Tree Purchase and Replacement	R	£12,500.00
Playground Equipment	C	£11,267.00
Weir Legal Fees	R	£5,809.90

Total Revenue Reserves £44,059.90

Total Capital Reserves £11,267.00

Total Reserves **£55,326.90**

General Funds Available **£85,190.32**

Detailed Income & Expenditure by Budget Heading 01/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Allowances & Expenses							
2110 Allowances Expenses Training	233	750	518		518	31.0%	
Allowances & Expenses :- Indirect Expenditure	233	750	518	0	518	31.0%	0
Movement to/(from) Gen Reserve	(232)						
102 Administration							
2200 Security, Fire & Safety	58	800	742		742	7.2%	
2210 Postage, copies and printing	280	660	380		380	42.5%	
2240 Telephone & Internet	390	800	410		410	48.7%	
2250 Office Equipment, Software etc	58	1,000	942		942	5.8%	
2270 Insurance	1,967	2,400	433		433	82.0%	
2290 Rates & Taxes	815	2,000	1,185		1,185	40.7%	
2300 Miscellaneous Expenditure	0	150	150		150	0.0%	
2510 Audit & Accountancy Fees	797	1,750	953		953	45.6%	
2520 Legal Fees	0	1,500	1,500		1,500	0.0%	
2540 Hire of Meeting Room	117	750	633		633	15.6%	
2550 Publications	0	100	100		100	0.0%	
Administration :- Indirect Expenditure	4,483	11,910	7,427	0	7,427	37.6%	0
Movement to/(from) Gen Reserve	(4,483)						
103 Staff							
2310 Staff Costs	12,714	32,500	19,786		19,786	39.1%	
Staff :- Indirect Expenditure	12,714	32,500	19,786	0	19,786	39.1%	0
Movement to/(from) Gen Reserve	(12,714)						
104 Subscriptions							
2410 Subscriptions	600	1,000	400		400	60.0%	
Subscriptions :- Indirect Expenditure	600	1,000	400	0	400	60.0%	0
Movement to/(from) Gen Reserve	(600)						
180 Income							
1130 White Hill Burial Ground	6,336	14,525	8,189			43.6%	
1132 Grants Received	31,780	10,000	(21,780)			317.8%	
1134 Miscellaneous Income Other	75	500	425			15.0%	
1135 Community Car Park	(125)	6,000	6,125			(2.1%)	
1140 Miscellaneous Property Income	96	150	54			63.9%	
1141 Gardiner Ground and Pavilion	2,636	2,000	(636)			131.8%	
1143 Sheepecot Ground and Pavilion	3,117	3,500	383			89.0%	

Detailed Income & Expenditure by Budget Heading 01/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1176 Precept	95,066	95,066	0			100.0%	
1190 Interest Received	14	100	86			14.4%	
Income :- Income	138,995	131,841	(7,154)			105.4%	0
Movement to/(from) Gen Reserve	138,995						
<u>202 Village Maintenance</u>							
2260 Utilities - Gas, Water, Electr	2,804	6,800	3,996		3,996	41.2%	
2295 Inspections Surveys & Reports	42	500	458		458	8.4%	
2570 OJFS Sundries & Maintenance	388	2,600	2,212		2,212	14.9%	
2600 Vandalism	120	750	630		630	16.0%	
3100 Misc Burial Ground Costs	8	500	492		492	1.6%	
3110 Grass Weeding Strimming Fertil	6,941	15,000	8,059		8,059	46.3%	
3120 Hedges/Fences/Paddocks/Gates	470	1,500	1,030		1,030	31.3%	
3170 General Maintenance & Repair	1,036	5,000	3,964		3,964	20.7%	
3210 Grave Digging	706	5,600	4,894		4,894	12.6%	
3420 Street Lighting	6,057	16,500	10,443		10,443	36.7%	
3525 Trees	0	3,000	3,000		3,000	0.0%	
3560 Waste / Litter / Street Cleani	2,638	6,000	3,362		3,362	44.0%	
3562 Winter & Flooding	0	600	600		600	0.0%	
3650 Car Park	1,260	2,500	1,240		1,240	50.4%	
3910 Street Furniture & Seats	1,847	2,250	403		403	82.1%	
4211 Playground Equipment	158	0	(158)		(158)	0.0%	
Village Maintenance :- Indirect Expenditure	24,474	69,100	44,626	0	44,626	35.4%	0
Movement to/(from) Gen Reserve	(24,474)						
<u>203 Grants</u>							
3310 Churches S214(6) LG Act 1972	0	50	50		50	0.0%	
3330 S137 Payments	3,041	8,000	4,959		4,959	38.0%	
3350 Transport S26-29 LGR Act 1997	350	800	450		450	43.8%	
Grants :- Indirect Expenditure	3,391	8,850	5,459	0	5,459	38.3%	0
Movement to/(from) Gen Reserve	(3,391)						
<u>400 Neighbourhood Plan</u>							
4902 Consultancy NP	2,130	3,055	925		925	69.7%	
4903 Printing / Exhibitions NP	185	875	690		690	21.2%	
4906 Referendum Preparation NP	0	2,000	2,000		2,000	0.0%	
4908 Misc Expenses/ purchases NP	120	620	500		500	19.4%	
Neighbourhood Plan :- Indirect Expenditure	2,435	6,550	4,115	0	4,115	37.2%	0
Movement to/(from) Gen Reserve	(2,435)						

Detailed Income & Expenditure by Budget Heading 01/10/2017

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>501 Capital and Reserves</u>							
6322 Ferry Lane Fence	0	750	750		750	0.0%	
6324 Gardiner Pavilion Refurbishme	62,102	66,470	4,368		4,368	93.4%	37,120
6325 Tree Purchase and Replacement	0	12,500	12,500		12,500	0.0%	
6327 Rectory Garden	0	1,000	1,000		1,000	0.0%	
6331 Playground Equipment	0	11,267	11,267		11,267	0.0%	
6332 Wallingford Road Widening	2,960	2,960	0		0	100.0%	2,960
6350 Legal Fees	3,694	9,504	5,810		5,810	38.9%	3,694
Capital and Reserves :- Indirect Expenditure	68,756	104,451	35,695	0	35,695	65.8%	43,774
6000 plus Transfer from EMR	43,774						
Movement to/(from) Gen Reserve	(24,983)						
Grand Totals:- Income	138,995	131,841	(7,154)			105.4%	
Expenditure	117,086	235,111	118,025	0	118,025	49.8%	
Net Income over Expenditure	21,909	(103,270)	(125,179)				
plus Transfer from EMR	43,774						
Movement to/(from) Gen Reserve	65,683						

NOTICE OF CONCLUSION OF AUDIT

(LOCAL AUDIT AND ACCOUNTABILITY ACT 2014
ACCOUNTS AND AUDIT REGULATIONS 2015)

FOR

Goring-on-Thames Parish Council

NOTICE is hereby given that the audit for the
year ended 31 March 2017 was completed on

18 September 2017

and the accounts are now available for inspection by local electors
in accordance with Section 25 of the Local Audit and Accountability Act 2014.
The requisite information as defined by Section 13(1) of the Accounts and Audit
Regulations 2015 ~~is~~ is not* displayed alongside this notice

(* Please delete as necessary)

If the requisite information is not displayed alongside
this notice, it is available for inspection by appointment.

To arrange a viewing please contact

CHERYL TO PARISH COUNCIL
OLD JUBILEE FIRE STATION
RED CROSS ROAD, GORING.
RG8 9HG 01491 874444

between the hours of 0900 and 1700 MON - THURS.

Dated: 30th September 2017

Signed:

(Responsible Financial Officer)

Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of smaller authority here:

GORING ON THAMES PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	YES		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	YES		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	YES		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	YES		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	YES		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	YES		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	YES		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	YES		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes YES	No NA	has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority on:

08/05/2017

and recorded as minute reference:

17/20/2

Signed by Chair at meeting where approval is given:

[Signature]

Clerk:

[Signature]

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

Corning on Thames Parish Council

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
1. Balances brought forward	216,244	215,038	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	89,127	93,202	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	43,970	71,606	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	32,765	30,145	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	101,538	229,667	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	215,038	120,034	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	211,947	99,983	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	547,631	543,594	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:



Date

24-04-2017

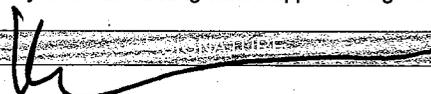
I confirm that these accounting statements were approved by this smaller authority on:

08/05/2017

and recorded as minute reference:

17/20/3

Signed by Chair at meeting where approval is given:



Section 3 – External auditor report and certificate

In respect of:

Enter name of
smaller authority here:

Corine on Thames Parish Council

1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

2. 2016/17 External auditor report

(Except for the matters reported below)* on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (~~delete as appropriate~~)

There is a breach of Proper Practices, regulations or legislation which we have noted in our opinion - please see enclosed report.

(continue on

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

Please see enclosed report

(continue on a separate sheet if required)

**BDO LLP Southampton
United Kingdom**

**BDO LLP Southampton
United Kingdom**

3. 2016/17 External auditor certificate

We certify/~~do not certify~~* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

* We do not certify completion because:

External auditor signature

BDO UK

External auditor name

**BDO LLP Southampton
United Kingdom**

Date

19/4/17

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk).

**ISSUES ARISING REPORT FOR
Goring-on-Thames Parish Council
Audit for the year ended 31 March 2017**

Introduction

The following matters have been raised to draw items to the attention of Goring-on-Thames Parish Council. These matters came to the attention of BDO LLP during the review of the annual return for the year ended 31 March 2017. This report must be presented to a full meeting of the smaller authority for review.

The review of the annual return may not disclose all shortcomings of the systems as some matters may not have come to the attention of the auditor. For this reason, the matters raised may not be the only ones that exist.

The matters listed below are explained in further detail on the page(s) that follow;

- Fixed Assets
 - Internal Auditor's recommendations
 - Expenditure Powers
-

The following issues have resulted in the annual return being qualified. They indicate either a breach of proper practices or legislation and they require the smaller authority to take immediate action to rectify these issues.

Fixed Assets

What is the issue?

The smaller authority has not included all additions or replacements of fixed assets, in the year in box 9 of Section 2 of the Annual Return

Why has this issue been raised?

The value of fixed assets included in the Annual Return appears to be under valued.

What do we recommend you do?

The smaller authority must ensure that the value of its fixed assets is correctly stated in Section 2 of the Annual Return. The value of all fixed assets must be recorded in the fixed assets register. Assets may comprise of land, buildings, plant and equipment, vehicles, notice boards, street furniture etc, property that will be of economic benefit to the meeting over a period substantially longer than one financial year.

The smaller authority must ensure that the register of assets is updated to record all additions and disposals of assets on an annual basis.

Further guidance on this matter can be obtained from the following source(s):

Governance and Accountability in Local Councils in England - A Practitioners' Guide, NALC/SLCC

The following issues have been raised as we have detected issues with the governance arrangements of the smaller authority. It is recommended that the smaller authority consider these matters and decide what action to take to improve the governance arrangements as soon as possible.

Expenditure Powers

What is the issue?

The smaller authority does not record the power they are relying upon when making expenditure.

Why has this issue been raised?

This exposes the smaller authority to the risk of making unlawful payments for one-off or unusual items.

What do we recommend you do?

The smaller authority should consider recording the statutory power being used to authorise expenditure in the minutes, alongside the item to demonstrate that the smaller authority has properly followed its standing orders and financial regulations. This is a statutory requirement for any payments made under S137 of the Local Government Act 1972.

Further guidance on this matter can be obtained from the following source(s):

Governance and Accountability in Local Councils in England - A Practitioners' Guide, NALC/SLCC
NALC representative, NALC website - (www.nalc.gov.uk)

The following issues have been raised as we have detected issues with the governance arrangements of the smaller authority. It is recommended that the smaller authority consider these matters and decide what action to take to improve the governance arrangements as soon as possible.

Internal Auditor's recommendations

What is the issue?

The internal auditor has made a number of recommendations in respect to the financial systems of the smaller authority.

Why has this issue been raised?

The smaller authority is exposed to the risks associated with these weaknesses.

What do we recommend you do?

The smaller authority must implement the recommendations made by the internal auditor to improve the financial systems of the smaller authority as soon as possible or in any event before the end of the current financial year.

If the smaller authority addresses all the issues raised by the internal auditor the smaller authority should improve internal controls which will help to prevent and detect error and fraud and assist the smaller authority to operate in an effective and efficient manner.

Further guidance on this matter can be obtained from the following source(s):

Governance and Accountability in Local Councils in England - A Practitioners Guide, NALC/SLCC

No other matters came to our attention.

For and on behalf of
BDO LLP

Date: 18 September 2017

October 2017**Grant Expenditure budgeted for and paid to date:**

	Budgeted Sum	Amount Paid
Churches S214(6) LG Act 1972	£50.00	
MIGGS Wallingford Road s.137 LG Act 1972	£5,000.00	
Transport s.26-29 LGR Act 1997	£2,000.00	
Transport s.26-29 LGR Act 1997 (Readibus)	£800.00	£350.00
Goring Gap in Bloom s.137 LG Act 1972	£1,500.00	£1,151.25
The Gap Festival s. 145 LG Act 1972	£2,000.00	£2,000.00
Unallocated general budget	£2,500.00	
MIGGS s.144 LG Act 1972		£40.00
G&S Food and Drink Festival s.145 LG Act 1972		£250.00
Total to date	£13,850.00	£3,791.25
Total from unallocated		£290.00
Remaining Unallocated	£2,210.00	

S.137 Payments are limited to a set allowance of **£20,045.36**
based on an allowance of £7.57 per elector for this year (2648 electors).

GORING GAP BUSINESS NETWORK – REQUEST FOR THE PARISH COUNCIL’S APPROVAL AND A CONTRIBUTION FOR CHRISTMAS LIGHTS IN GORING ON THAMES FOR 2017/16

INTRODUCTION:

For Christmas 2016/17 GGBN organised the donation of a Christmas Tree from Yattendon Estate. GGBN organised Christmas lights for the Christmas Tree and for lights to link the trees in Rectory Gardens. In parallel Geoff Brown organised for 14 small Christmas trees with lights to be sited outside the shops in the High St using the brackets that were provided as part of the Jubilee celebrations. GGBN managed the installation of the Christmas Tree and the lights and provided a daily rota of inspection. GGBN arranged for the Risk and Safety assessment to be carried out.

This proposal is seeking funding to support the provision of Christmas lights, Christmas tree and the smaller Christmas Trees for 2017/18.

2017/18 Christmas Decorations

GGBN proposes the following for the 2017/18 Christmas Season:

- a) Organise for the donation of a Christmas Tree – provided by Yattendon Estate. The Christmas Tree will be approximately 20ft high. The GGBN is organising for the tree to be collected and delivered to site.
- b) Erection of the Christmas Tree
- c) Arrange installation of the Christmas lights by qualified electrician as last year i.e. on the Christmas Tree and on the trees in Rectory Gardens
- d) Erection of 14 small Christmas Trees, plus lights and batteries to decorate the shops and High St using the brackets that were provided during the Jubilee.
- e) Arrange Risk and safety assessment of this task, (will include daily monitoring of the installation by a rota of GGBN members throughout the project as in previous years).
- f) Organise the switch on of the Christmas lights
- g) Organise the dismantling and removal of the lights and the tree in early January.
- h) GGBN is also investigating, together with a possible sponsor, for some additional lighting to enhance the lights on the trees in Rectory Gardens, as it is felt that the single string of lights is insufficient. The feasibility of this additional project is still under investigation.

PROPOSED BUDGET:

14 x small Christmas Trees plus batteries and jubilee clips	£190.00
Electrician and Labour Costs:	£400.00
VAT:	£ 118.00
Grand Total:	£708.00

NB If the invoicing is direct with the Parish Council as in previous years then the VAT is reclaimable.

It should be noted that the following is provided by volunteers and the GGBN at no cost:

Collection, and erection of Christmas Tree and lights
Erection of the 14 smaller Christmas Trees, batteries and lights
Removal and disposal of all trees after the Christmas period
Daily rota for safety inspection

BENEFITS OF THE PROPOSED SOLUTION:

- 1) Provides a focal point in the High St for Christmas throughout the Christmas period, complementing the various Christmas activities in the High St.
- 2) Uses the facilities that were first put in place in 2014.

PARISH COUNCIL APPROVAL AND SUPPORT:

The GGBN seeks the following approval from the Parish Council:

- 1) Approval in principal for the erection of Christmas tree and lights in Rectory Gardens for 2016/2017 Christmas season.
- 2) Approval for the Parish Council to make a donation of £590.00 towards the project
- 3) Approval for the Parish Council to make use of its Public Liability Insurance to cover this project (GGBN will be happy to provide the appropriate risk assessment as in 2015/16 and liaise as appropriate).
- 4) Approval to use power from pre-existing manhole which currently lights the Goring Village sign.

It is hoped that the Parish Council will appreciate the importance of the provision of Christmas Lights in some form within the Village in order to support the local business community to make the most of the Christmas Festive Season.

Richard Roberts
On behalf of the GGBN

Goring-on-Thames Parish Council
Current Yr (revised budget) and Next Yr Budget
 By Centre

Actuals based on information 03/10/2017

	2016-17 Actual	2017-18 (Current Year)			2018-19 (Next Year) Budget
		Budget	Actual YTD	Revised Budget	
180 Income					
1130 White Hill Burial Ground	£ 8,424	£ 14,525	£ 7,743	£ 15,000	£ 15,000
1132 Grants/CIL /S106	£ 39,147	£ 10,000	£ 31,780	£ 33,000	£ 20,000
1134 Miscellaneous Income Other	£ 11,462	£ 500	£ 75	£ 500	£ 500
1135 Community Car Park	£ 6,300	£ 6,000	£ 125	£ 4,500	£ 5,500
1140 Miscellaneous Property Income	£ 136	£ 150	£ 127	£ 200	£ 200
1141 Gardiner Ground and Pavilion	£ 2,348	£ 2,000	£ 2,636	£ 3,000	£ 3,000
1143 Sheepcot Ground and Pavilion	£ 3,554	£ 3,500	£ 3,117	£ 3,500	£ 3,500
1176 Precept	£ 93,202	£ 95,066	£ 95,066	£ 95,066	£ 101,721
1190 Interest Received	£ 234	£ 100	£ 17	£ 50	£ 60
Total Income	£ 164,807	£ 131,841	£ 140,436	£ 154,816	£ 149,481
101 Allowances & Expenses					
2110 Allowances Expenses Training	£ 698	£ 750	£ 271	£ 600	£ 600
Total Allowances & Exper	£ 698	£ 750	£ 271	£ 600	£ 600
102 Administration					
2200 Security, Fire & Safety	£ 280	£ 800	£ 58	£ 600	£ 630
2210 Postage, copies and printing	£ 416	£ 660	£ 284	£ 600	£ 630
2240 Telephone & Internet	£ 667	£ 800	£ 412	£ 750	£ 600
2250 Office Equipment, Software etc	£ 658	£ 1,000	£ 58	£ 650	£ 750
2270 Insurance	£ 2,153	£ 2,400	£ 1,967	£ 1,967	£ 2,050
2290 Rates & Taxes	£ 1,319	£ 2,000	£ 950	£ 2,000	£ 2,050
2300 Miscellaneous Expenditure	£ 150	£ 150	£ 19	£ 150	£ 175
2510 Audit & Accountancy Fees	£ 1,057	£ 1,750	£ 797	£ 1,400	£ 1,450
2520 Legal Fees	£ 25,988	£ 1,500	£ -	£ 1,000	£ 1,000
2540 Hire of Meeting Room	£ 300	£ 750	£ 117	£ 350	£ 450
2550 Publications	£ 77	£ 100	£ -	£ 100	£ 100
Total Administration	£ 33,065	£ 11,910	£ 4,662	£ 9,567	£ 9,885
103 Staff					
2310 Staff Costs	£ 30,145	£ 32,500	£ 15,306	£ 32,500	£ 34,125
Total Staff Costs	£ 30,145	£ 32,500	£ 15,306	£ 32,500	£ 34,125
104 Subscriptions					
2410 Subscriptions	£ 738	£ 1,000	£ 600	£ 600	£ 1,000
Total Subscriptions	£ 738	£ 1,000	£ 600	£ 600	£ 1,000
202 Village Maintenance					
2260 Utilities - Gas, Water, Electr	£ 4,957	£ 6,800	£ 3,074	£ 6,800	£ 6,800
2295 Inspections Surveys & Reports	£ 106	£ 500	£ 42	£ 500	£ 500
2570 OJFS Sundries & Maintenance	£ 219	£ 2,600	£ 413	£ 1,200	£ 1,200
2600 Vandalism	£ 413	£ 750	£ 120	£ 750	£ 500
3100 Misc Burial Ground Costs	£ 460	£ 500	£ 8	£ 500	£ 500
3110 Grass Weeding Strimming Fertil	£ 14,210	£ 15,000	£ 6,945	£ 12,000	£ 12,600
3120 Hedges/Fences/Paddocks/Gates	£ 500	£ 1,500	£ 470	£ 1,250	£ 1,250
3170 General Maintenance & Repair	£ 2,327	£ 5,000	£ 1,038	£ 3,000	£ 3,000
3210 Grave Digging	£ 1,333	£ 5,600	£ 706	£ 3,500	£ 3,500
High Street (traffic calming, bollards, etc)	£ -	£ -	£ -	£ -	£ 12,000
3420 Street Lighting	£ 14,386	£ 16,500	£ 6,057	£ 15,000	£ 15,500
3525 Trees	£ 1,895	£ 3,000	£ -	£ 2,000	£ 1,500
3560 Waste / Litter / Street Cleani	£ 9,481	£ 6,000	£ 2,638	£ 6,000	£ 6,000
3562 Winter & Flooding	£ -	£ 600	£ -	£ 600	£ 600
3650 Car Park	£ 2,150	£ 2,500	£ 1,260	£ 2,500	£ 2,500
3910 Street Furniture & Seats	£ 1,481	£ 2,250	£ 1,847	£ 2,250	£ 2,250
4211 Playground Equipment	£ 814	£ -	£ 158	£ 4,200	£ 500
Total Village Maintenance	£ 54,732	£ 69,100	£ 24,776	£ 62,050	£ 70,700

Note: c. £7k is GPC portion of current CIL demands older than 6 months

7% increase in Precept - inflation, 'catching up', taking on more responsibilities, High Street and Sheepcot

203 Grants									
3310 Churches S214(6) LG Act 1972	£	-	£	50	£	-	£	50	
									£1000 GGIB remaining, £5000 School feasibility, £2000 Gap Fest, £600 Christmas lighting
3330 S137 and Other Grant Payments	£	5,122	£	8,000	£	3,041	£	12,000	£ 13,700
3350 Transport S26-29 LGR Act 1997	£	700	£	800	£	350	£	700	£ 800
Total Grants	£	5,822	£	8,850	£	3,391	£	12,750	£ 14,500

400 Neighbourhood Plan									
4900 Meetings NP	£	99	£	-	£	-	£	-	
4901 Printing NP	£	1,855	£	-	£	-	£	-	
4902 Consultancy NP	£	10,061	£	3,055	£	2,130	£	5,000	
4903 Printing / Exhibitions NP	£	2,114	£	875	£	185	£	2,000	
4904 Research Materials NP	£	47	£	-	£	-	£	-	
4905 Examination Preparartion NP	£	-	£	-	£	-	£	-	
4906 Referendum Preparation NP	£	-	£	2,000	£	-	£	2,500	
4908 Misc Expenses/ purchases NP	£	1,268	£	620	£	120	£	1,000	
Total Neighbourhood Plan	£	15,444	£	6,550	£	2,435	£	10,500	£ 2,000 Misc extra costs
Total INCOME	£	164,807	£	131,841	£	140,436	£	154,816	£ 149,481
Total EXPENSE	£	140,644	£	130,660	£	51,441	£	128,567	£ 149,293
Income Less Expense	£	24,163	£	1,181	£	88,995	£	26,249	£ 188
							£	249	Remain After Virement

501 Capital and Reserves										
Operating Reserves	Revenue									
6322 Ferry Lane Fence	Revenue									
6325 Tree Purchase and Replacement	Revenue									
6327 Rectory Garden	Revenue									
6331 Playground Equipment	Capital									
6350 Legal Fees	Revenue									
MIGGS - pavement widening										
Car Park	Revenue									
Conservation Area Appraisal	Revenue									
Sheepcot Refurb	Revenue									
Total										
BAND D DWELLINGS	1517	£	61.44	1529	£	62.18	Est	1541	£	66.01
Inc over prev yr		£	1.66		£	0.74			£	3.83
			3%			1%				0.32 per month
										6%

Increase (from budget)

Virement

need £12K

REPORT TO GORING DIVISION PARISH COUNCIL **OCTOBER 2017** FROM CLLR KEVIN BULMER

GENERAL OCC REPORT

OXFORDSHIRE GROWTH BOARD BACKS INFRASTRUCTURE FUNDING BID

The Oxfordshire Growth Board* has provided unanimous support for an application to the Government's Housing Infrastructure Fund (HIF) as part of a package of investment to deliver transport infrastructure. The funding bid for up to £500 million was submitted on 28 September by OCC as the county's transport authority. Money is sought to bring forward infrastructure investment to pump-prime three major development schemes:

1. Didcot Garden Town – £171m is bid for transport improvements including a Didcot Science Bridge and A4130 dual carriageway, a new river crossing at Culham and Clifton Hampden Bypass. This would support the delivery of over 22,000 homes in Didcot, Culham, Harwell and Berinsfield. Additionally up to £70m of cycle and other sustainable transport improvements are proposed for inclusion in the bid plan.

2. West Oxfordshire Garden Village – £135.4m is bid for further upgrades to the A40, building on existing schemes and based on the approved A40 Long Term Strategy including development of the Rapid Transit network and additional highway capacity on A40 transport corridor. This would support the delivery of over 10,000 homes in Witney & Carterton, and around Eynsham.

3. North of Oxford – £152m is bid for the development of Rapid Transit lines on upgraded A44 and A4260 corridors, a new Park & Ride, and strategic cycle infrastructure plus. Support is also sought for additional education requirements (as yet un-costed). This would support the delivery of 5,570 homes in Woodstock, Begbroke/Yarnton and the Northern Gateway.

The bids submitted to the £2.3 billion Housing Infrastructure Fund are ranked as above according to the Government's scoring method, with the guidance that the strongest bid be put first. The Oxfordshire Infrastructure Strategy, commissioned by the Growth Board, was used to identify infrastructure priorities that offered the prospect of a step-change in housing provision in a defined area. The Government will consider Oxfordshire's bids along with those from other areas and the highest ranking schemes will go through to a second stage in Spring 2018, with final funding awards announced from Summer 2018.

The HIF funding bids complement other work being conducted by the Growth Board to secure investment in transport, schools, hospitals and other infrastructure needed to support the predicted growth in population, and meet the future needs of Oxfordshire families, their children and grandchildren in terms of jobs and homes across the county to 2040 and beyond. This includes discussions with the National Infrastructure Commission (NIC) over the proposed Oxford to Cambridge Growth Corridor. It also involves linked discussions with Government - supported by both Oxford Universities - over a Housing and Growth Package for Oxfordshire to help unlock the benefits of the county's strong and growing knowledge-intensive economy.

*The Oxfordshire Growth Board comprises the six councils: Cherwell District Council, Oxford City Council, Oxfordshire County Council, South Oxfordshire District Council, Vale of White Horse District Council and West Oxfordshire District Council, together with the county's Local Enterprise Partnership (OxLEP).

TENTH PUBLIC HEALTH ANNUAL REPORT PUBLISHED

Oxfordshire's Director of Public Health has published his tenth Public Health Annual Report. It is an independent report about the state of health in Oxfordshire and the challenges facing the county and its residents. It is written in a very readable style and can be found here <http://mycouncil.oxfordshire.gov.uk/ieListDocuments.aspx?CIId=148&MIId=5106>MORE

MORE CHANCES FOR OPEN ACCESS CHILDREN'S SERVICES START-UP FUNDING

The council last year opened a £1m Transition Fund to help schemes for nought to five-year-olds get off the ground at locations formerly served by children's centres. To date a total of 27 projects have been awarded funding – in addition to open access sessions at the council's network of eight family centres. The final round of applications ended earlier this year, with £232,000 remaining unallocated. OCC's Cabinet has agreed to reopen the applications process to enable new groups to come forward with their plans. The funding criteria will be broadened to allow groups to apply for grants in locations not previously served by children's centres, or where a children's centre has been repurposed – for instance, as a nursery. Community groups interested in finding out more about the Transition Fund and running open access children's services should contact localities@oxfordshire.gov.uk

NEW ERA FOR DAYTIME SUPPORT IN OXFORDSHIRE

A new system of delivering daytime support services in Oxfordshire came in to operation on 1st October. Eight new centres** will provide support for more than 500 older people or people with a learning disability who have been assessed as having an eligible need and some other people who do not have an assessed need. The changes follow a consultation with service users and their families in late 2016 in which they were given the opportunity to have a wide-ranging input in to how the new service should take shape. Within the council's new £4.5m service there are 1,600 days of support per week (3,200 sessions) being provided across the eight locations. Each centre will have its own fleet of family-size vehicles, some of which will be adapted. These will be used to transport people to and from the centres and will be driven by staff from the Community Support Service. There will be a number of options for meals, including: staff supporting people to eat out at a local café, cooking as part of a small group, paying towards a group meal prepared by others, a simple hot meal prepared by staff, and people bringing in their own pre-prepared meal or light lunch if they wish to.

**The centres are located at Audlett Drive, Abingdon; Neithrop Avenue, Banbury; Launton Road, Bicester; Britwell Road, Didcot; Agward Stone Road, Horspath Driftway, Oxford; High Street, Wallingford; Charlton Village Road, Wantage; and Moorland Road, Witney.

FREE ELECTRIC BLANKET TESTING OFFERED AS THE WINTER MONTHS APPROACH

People in Oxfordshire who have electric blankets to keep them warm on chilly nights are again being urged to get them tested free by OCC Trading Standards & Fire and Rescue Services. In 2016, 21% of blankets tested failed to meet safety requirements. Blanket testing this year is taking place at the following locations during October:

Oxford - Monday 2 October
 Banbury - Tuesday 3 October
 Witney - Wednesday 4 October
 Wallingford - Thursday 5 October
 Abingdon - Friday 6 October
 Oxford - Monday 16 October
 Bicester - Tuesday 17 October
 Chipping Norton - Wednesday 18 October
 Thame - Thursday 19 October
 Wantage - Friday 20 October

To book a safety check appointment call 01865 898642
 or email: communityengagement@oxfordshire.gov.uk

CONTACT DETAILS

Address: Councillor Kevin Bulmer, County Hall, New Road, Oxford OX1 1ND

Email/Tel: kevin.bulmer@oxfordshire.gov.uk. 07803005680

Twitter: Kevin Bulmer @bulmer_kevin

<https://www.facebook.com/CllrKevinBulmer/#>



Goring Parish Council - Goring High St – Report

3 Oct' 2017

Proposed High St roadworks

We are still seeking to get a fee from OCC Highways to prepare the drawings and specification for the proposed works to enable the construction costs to be established.

Footpath from the High St to Wheel Orchard car park

We have been advised by Stephanie B that BT would be tidying up the fence.

Lorry's through the High St

No comments at this time.

Installation of posts in the verge adjacent to the Rectory Gardens

We have received a quote, £4255.03, from OCC Highways and I have approached the Village Hall Committee to see if they would consider making a contribution.

Community Centre car park

We have interest expressed by local business's and are starting to issue the lease documents to offer the spaces.

General

No matters

Cllr David Brooker

From: Helen Scurr
Sent: 16 September 2017 09:27
To: Bryan Urbick

Subject: Recent Parish Council Meeting

Dear Bryan

.....

Also I would like to formally request, on behalf of the school, that the parish council considers offering the school part of the Bourdillon Field. Until we know what covenants and easements are on the land we understand that OCC are not able to advise how much we would need as they would need to assess how to fit in a sports pitch.

Therefore it would be useful to know what area potentially would be available, whether this would be gifted, leased or sold to the school, confirmation that all of this area would be for the exclusive use of the school and it could be securely fenced off.

Many thanks

Helen Scurr

Helen Scurr

Chair of Governors, Goring CE Primary School

Goring on Thames Parish Council

Complaints Policy

1. This policy sets out procedures for dealing with any complaints that a person other than a member of the council may have about Goring on Thames Parish Council's administration and procedures. It applies to Parish Council's employees. Complaints against councillors are covered by the Code of Conduct adopted by the council and published as an appendix to Standing Orders and Regulations. Formal complaints of conduct by councillors should be made to and investigated by South Oxfordshire District Council.

Complaints against policy decisions made by the council or any of its committees shall be referred back to council in accordance with paragraph 31 of the council's standing orders, which provides as follows:

- a) A decision (whether affirmative or negative) of the council may be reversed or amended only after the elapse of six months or as provided for in sub-paragraph (c) of this order or by the passing of a special resolution, the written notice of which bears the names of at least one-third of the members of the council or by motion moved in pursuance of the report or recommendation of a committee.
 - b) When a special resolution or any other motion moved under the provisions of paragraph (a) of this standing order has been disposed of, no similar motion may be moved within a further six months, unless the chairman decide otherwise.
 - c) A person who is not a member of the council who is affected by the decision of a committee may appeal to the full council to have that decision reviewed and, if the council sees fit, reversed or amended. The decision of the council on that appeal will be final.
2. If a complaint about procedures or administration as practised by the council's employees is notified orally to a councillor or the clerk to the council, they should seek to satisfy the complaint fully. If that fails, the complainant should be asked to put the complaint in writing to the clerk to the council and be assured that it will be dealt with promptly after receipt.
 3. If the complainant prefers not to put the complaint to the clerk of the council he or she should be advised to put it to the chairman of the council.
 4. Procedures
 - a) On receipt of a written complaint the chairman of the council or the clerk to the council (except where the complaint is about his or her own actions), shall try to settle the complaint directly with the complainant. This shall not be done without first notifying the person complained against and giving him or her an

opportunity to comment. Efforts should be made to attempt to settle the complaint at this stage.

- b) Where the clerk to the council receives a written complaint about the clerk to the council's own actions, he or she shall refer the complaint to the chairman of council. The clerk to the council shall be notified and given an opportunity to comment.
5. The clerk to the council or chairman of council shall bring any written complaint that has not been settled to the next meeting of the council. The clerk to the council shall notify the complainant of the date on which the complaint will be considered and the complainant shall be offered an opportunity to explain the complaint orally. (Unless such a matter be related to grievance, disciplinary or standard board proceedings that are taking, or likely to take place when such a hearing may prejudice those hearings when the complaint will have to be heard under confidential business to exclude any member of the public or the press, or deferred on appropriate advice received).
 6. The council shall consider whether the circumstances attending any complaint warrant the matter being discussed in the absence of the press and public but any decision on a complaint shall be announced at the council meeting in public.
 7. As soon as practicable after the decision has been made it and the nature of any action to be taken shall be communicated in writing to the complainant.
 8. A council shall defer dealing with any written complaint only if it is of the opinion that issues of law and practice arise on which advice is necessary. The complaint shall be dealt with at the next meeting after the advice has been received.

From: Kim Wright
Sent: 08 September 2017 15:40
To: Clerk
Subject: GEORGE MICHAEL - GMLovelies Just Giving page (Kim & Lisa)

Dear Colin,

After months of trying to get our 'Thank you to Goring in memory of George Michael' off the ground, we are stuck!

We have had some informal chats with Terry Daniels, Ron Bridle and with a few residents whilst there in June for GM's Birthday celebrations to try and get a feel for what may or may not be suitable. As a result we thought a nice bench as near to Mill Cottage as possible would be ideal.

Then we discovered it has to be of natural material like wood, so that it is in keeping with the Village. Unfortunately the original thought was of a Stone bench, so that it would last a lifetime and not need any care or maintenance. Our other concern is that if just one fan decided to carve their initial into it - I'd hope not, but you never know - then others may follow suit! So if Stone is not acceptable maybe another material that is hardy can be sourced.

We were so hopeful of having something in place for the 1st Anniversary but sadly I feel this may not happen without some swift help from somewhere.

We are very protective of this money - which was raised by many fans from around the world - and it need's to be spent wisely, as we do not want to let the fans down. They have been so patient with us on the matter and keep we reassuring them that these things take time and that we have not run off with the funds!

Which is why I have contacted you again... Would you be able to put it on the agenda for the next Parish Council Meeting?

If so, then to reiterate:

We are members of a GMLovelies Group on Facebook. We have raised £1,313.00 from fans around the world who would like to pay for a memorial of some kind to be placed as near to Mill Cottage as possible, this will be our 'Thank You to Goring, in Memory of George Michael'.

Hope we can get somewhere with this Colin, we look forward to hearing from you.

Kind regards
Kim & Lisa

Additional Information from Clerk:

Reminder of the minutes from the June 2017 meeting:

It was agreed that consideration of a formal memorial and the **offer of a lease for the grass bank** be held until after the birthday anniversary weekend of 24-25 June. Noting that the 'GM Lovelies' are seeking an individual to discuss a village donation with and that no response had been received to the GGN article.....

From: David Smart
Sent: 12 September 2017 13:49
To: Clerk
Subject: Defibrillator / AED at Sheepcot Rec

Hi Colin

Goring Robins has decided to invest in a defibrillator (or AED) for use at Sheepcot Rec.

As you know the tennis club already has one, but it is inside their clubhouse and hence not guaranteed to be available at all time to Robins teams.

It is our plan to mount the AED on an external wall of the clubhouse so that

- everyone knows it is there
- anyone can get to it without needing keys for the clubhouse doors

In this sense it could become a community asset, rather than only for Goring Robins. I hope this is something that GPC would welcome?

So my first question - is GPC happy for us to place it on an external wall of the clubhouse building?

In order to protect the AED from the elements, and possible vandalism or tampering, it will need a wall cabinet with a keycode lock. Clearly we would look to share the keycode with GPC and other key users of the Rec such as GUFCC, Hairy Legs, Goring 10K, etc.

My second question - given the benefit to the broader community is GPC able to pay for or contribute to the cost of the wall cabinet?

Kind regards
David Smart
Goring Robins Club Secretary

Follow Up emails:

Clerk:

I'm sure GPC would give permission for fitting to the external wall.

The costs for the box at the village hall were £580 (inc 10% discount) to buy the box and £450 to fit inc electrics - they had to run cables right through the village hall. WEL Medical were the suppliers of the box.

I'll add this to the agenda for the next council meeting (9 October) to see if they will contribute and cover the permanent electricity supply.

Will Robins retain ownership / responsibility for maintenance - i.e. checking battery and pads life and liaison with the Ambulance Service to get it on their database for emergency use - recording of the access code?

David Smart:

Yes, I assumed that Robins would retain ownership and responsibility for maintenance, unless you have a different preference?

At your next meeting could you also consider whether the Council could contribute even if we had a wall cabinet that did not require an electrical supply?

If we went for unheated option then probably something like this http://www.aedcabinets.co.uk/index.php?main_page=product_info&cPath=3&products_id=54&zenid=9b15jl30iu48j5v6gi0ekt1s65 £295

If we did have heated then it be something like this http://www.aedcabinets.co.uk/index.php?main_page=product_info&cPath=3&products_id=53 £375

From: John Farr
Date: 19 September 2017 at 19:07:39 BST
To: "Kevin Bulmer"

Subject: Defibrillators

Dear Kevin,

Thank you for your help earlier over the provision of a PAD at the Village Hall. Although I don't think it has been used yet it must be good for the residents to know it is there.

I am wondering if the Parish Council would consider another installation at the east end of the Village.

I have asked the surgery, who thought it was an excellent idea, but they think the best site would be the Railway Station, which would benefit a large number of residents and visitors.

The Gatehampton Trust would be pleased to finance the project as before.

I would be very pleased if the Parish Council could consider it.

With best wishes,

John Farr

Goring-on-Thames Cricket Club

Founded 1876

Colin Ratcliff
Goring-on-Thames Parish Council
Old Jubilee Fire Station, Red Cross Road
Goring
Reading
RG8 9HG



13th September 2017

Dear Colin

I am writing to express sincere thanks to Goring Parish Council from the committee and wider membership of the cricket club for the pavilion refurbishment that took place earlier this year.

Our playing season has just finished and the opinions from our own players, spectators and visiting opponents has been consistent throughout the season – the pavilion is vastly improved and this has enhanced the overall experience of those using and visiting the facilities.

We recognise the importance of looking after the facilities in an appropriate manner and have given this message consistently to our players during the course of the season and will continue to do so going forward.

We look forward to many years of success to come!

Yours sincerely

Jonny Russell
Chairman, on behalf of the Goring Cricket Club Committee