

# GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the  
Bellême Room, Village Hall, Goring on Monday 9 July 2018 at 7.30pm  
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

## AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meeting held on 14 May 2018.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. To consider a report on the Neighbourhood Plan. (Appendix A)
8. To note a report on the NP Strategic Project for Goring CE Primary School (BU) (Appendix B)
9. To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre (DB). (Appendix C)
10. To note a report from County Councillor / District Councillor Kevin Bulmer. (Appendix D)
11. To receive a report from the Police. (JW)
12. To receive a report on Recreation Grounds issues (LR) and to note a review on The Rectory Garden (BU) (Appendices E, E1)
13. To receive a report on White Hill Burial Ground issues. (MBu)
14. To receive a report regarding planned events in the village. (CH) (Appendix F)
15. Parish Finance:
  - 15.1. To approve payments for May and June 2018. (Appendices G, G1)
  - 15.2. To note receipts for May and June 2018. (Appendices H, H1)
  - 15.3. To note the bank account and reserves balances as at 30 June 2018. (Appendix I)

Colin Ratcliff, Clerk to the Council

4 July 2018

# GORING-ON-THAMES PARISH COUNCIL

- 15.4. To review income & expenditure at the end of the first quarter 2018-19 and consider proposed budget changes (BU) (Appendix J)
- 15.5. To consider a report on proposed fees and charges for 2018-19 (Appendix K)
- 15.6. To consider a report on a booster tank and pump for the showers at Gardiner Pavilion (BU) (Appendix L)
16. To consider an amended Publication Scheme document (CR). (Appendix M)
17. To note that a challenge by a resident has been sent to the External Auditor regarding the 2017-18 accounts, any response awaits the Auditor's initial consideration.
18. To consider a report on the 'Get Involved Fair' (BU) (Appendix N)
19. To consider a report on the Weir regarding payment of costs and the scheduling of a Weir committee meeting to address any outstanding issues, and to then dissolve the Committee (BU) (Appendix O)
20. To consider appointment of two further GPC trustees to the Goring Poor Allotment Charity (in line with their constitution) (KB)
21. Reports from Planning Committee – to receive minutes of meetings held on 24 April and 22 May 2018.
22. Correspondence.
  - 22.1. To consider a request from MIGGS regarding Station Road improvements (C1)
  - 22.2. To consider an email received about road signs at the Mill Road / Wallingford Road junction (C2)
  - 22.3. To consider a report from MIGGS on Wallingford Road pavement safety (C3)
23. Matters for future discussion.
24. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.
25. Email and internet security (MBr, BU).

Colin Ratcliff, Clerk to the Council

4 July 2018

## **Goring Neighbourhood Plan update – July '18**

### *Consultation*

The Plan has completed its Regulation 16 consultation. Seventy-one responses plus comments from SODC were submitted. They can be viewed on the SODC website. This can also be reached from a link on the home page of the Goring Plan Web site. The steering group is studying the responses in preparation for the Plan examination.

### *Independent Examination*

An examiner has been appointed by SODC. The Plan was consulted on the choice of examiner and approves of it. A public hearing will take place in the village hall on the 11<sup>th</sup> July, starting at 10:00. It is expected to be completed by the end of the day. Details of the hearing can be found on the SODC web site, which can again be reached through the link on the home page of the Goring Plan web site.

It may be worth explaining the format of the public hearing. The purpose of the hearing is for the examiner to hear, in public, explanations from respondents, SODC and GPC that may assist him in his deliberations. The examiner will choose which topics will be covered and who will be allowed to speak on them. Since the majority of the issues have already been well covered in writing in both the Plan and the consultation responses, not everything in the Plan will be covered in the public hearing. The public may attend the hearing to listen to the discussion but it is not a public meeting and there is normally no opportunity for members of the public who have not pre-registered, and been accepted by the examiner, to speak (note: this is standard procedure for Neighbourhood Plan public hearings and not anything that GPC or SODC have authority over).

Goring Parish council have been invited to participate and will be represented at the meeting by members of the Neighbourhood Plan Steering Group.

### *Budget*

At the end of the previous financial year, an amount of underspend was transferred to the council's general reserves. As we approach the conclusion of the Plan, the steering group would like to request allocation of a further £3000.

This is to cover

1. Any additional consultancy needed during the examination phase and potentially beyond.
2. The creation, printing and distribution of a plan overview document and information notices, once examiners report has been received and the scope and contents of the Plan have been finalised.
3. The holding of an exhibition following receipt of the examiner's comments.

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The following letter has been distributed on 19<sup>th</sup> June to all parents of the school, updating them on the New School Feasibility Study. This study was part-funded by the Parish Council:

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New School Feasibility Study  
Progress update on the school

Since our last communication, there has been progress made on exploring the options for improving/rebuilding/relocating the primary school.

A working group was established in the Autumn. This group successfully consulted with the Neighbourhood Plan Steering Group to ensure the wording in the Neighbourhood Plan would not reduce the options available to the school and support the use of Community Infrastructure Levy (CIL) funds for the school. In addition, a feasibility study was commissioned to consider the existing site and buildings.

The options considered by the feasibility study ranged from repairing and improving the condition of the school, to using some existing buildings in a reconfiguration to bring the school closer to best educational and school design practice, to building a new school. All these options involved using the existing site and part of the Bourdillon Field. The estimated costs for these ranged from c£1M (the basic repair of existing facilities as previously communicated), to preferred options that would cost between £4M - £8M.

The full feasibility study is available on the school website at <http://www.goring.oxon.sch.uk/goring-primary-school/new-school-2/>. An appendix detailing the projected costings can be emailed on request. Please contact the school office for details.

When considering next steps regarding these options, the most significant challenge is funding. All of the options require significant expenditure with no confirmed source(s) beyond the potential of CIL. Given the current state of school funding, we cannot assume the Diocese or Oxfordshire County Council Education department will be able to contribute a significant amount. A working party is being established to explore potential funding sources and structure so that the governors are in an informed position to make a decision. We plan to conclude this next phase of investigating funding options ahead of the Neighbourhood Plan referendum in September. If this is not possible we will issue an interim update in advance of the referendum.

We are now looking for volunteers – any village or school community members – to be part of the working party to explore funding options. There will be representatives from the school's Board of Governors and the Parish Council who will participate, but we need more help. This will involve 3 or 4 meetings, each with follow-up actions, to look at government funding, grant funding and other ideas to raise funds to provide the best facilities possible for Goring.

If you would like to put your name forward, please contact:

Helen Scurr, Chair of Governors, Goring CE Primary School [chairofgovernors@goring.oxon.sch.uk](mailto:chairofgovernors@goring.oxon.sch.uk) or  
Bryan Urbick, Councillor, Goring-on-Thames Parish Council ([b.urbick@goringparishcouncil.gov.uk](mailto:b.urbick@goringparishcouncil.gov.uk)).

Signed,

Helen Scurr, Chair of Governors  
Angela Wheatcroft, Head Teacher  
Gordon Joyner, Diocese of Oxford  
Bryan Urbick & Catherine Hall, Councillors, Goring-on-Thames Parish Council

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The next step is to put together a small working group to look at potential sources of funding. Helen Scurr (Chair of Governors) and I are looking for volunteers. We have one volunteer confirmed thus far, and are hoping to meet in the next few weeks to outline our plan-of-attack'. We aim to give an update report in September.

I would ask the Parish Council support of this next-step to our project – there is no expected cost, but we may need to use the Parish Council offices to meet. Also – anyone on the Council or in the community that would like to help us take the project forward, please let me know.

Cllr Bryan Urbick  
3<sup>rd</sup> July 2018

**Goring Parish Council** - Goring High St – Report

26 June'18

1. Proposed High St roadworks

We are awaiting proposals from OCC Highways (OCCH) to prepare the drawings and specification for the proposed works to enable the construction costs to be established.

In considering vehicle movement through the High St and witnessing vehicles bouncing up onto or parking on public footpaths I have been in touch with OCC Highways Records Office (OCCHRC) to try and determine ownership/responsibility of the footpaths in the High St.

Reviewing the plan that we received from OCCHRC and existing bollards in the High St, although a little vague, but based on interpretation of widths and existing that have been installed I believe we could add more bollards. Further, as it does not impact on traffic flow on the roads I do not believe it would be necessary to carry out a public consultation.

I have been in touch with John Boler (MIGGS) who is supportive subject the precise location of the bollard outside McColl's, so through the Clerk I have asked OCCH to include them in their drawings and specification the provision of additional bollards i.e. two outside Davis Tate, one outside McColl's and two outside Peruvian estate. A crude plan is attached for your information.

Could I ask Council to approve this additional proposed works.

2. Installation of posts in the verge adjacent to the Rectory Gardens

I would suggest we continue to monitor the situation.

3. Community Centre car park

No matters to raise

4. Strategic Project related to Traffic congestion and Parking

4.1 Comment as for previous report i.e. Our committee has met and discussed a number of matters but believe that to take matters further we need a meeting with OCCH, see above.

4.2 SODC – Civil Enforcement Powers

This matter appears to be being progressed by SODC, which hopefully I or our Chairman will be able to report further at this meeting.

As a result of research it would appear that West Oxfordshire have CEP, which should support our actions on this matter.

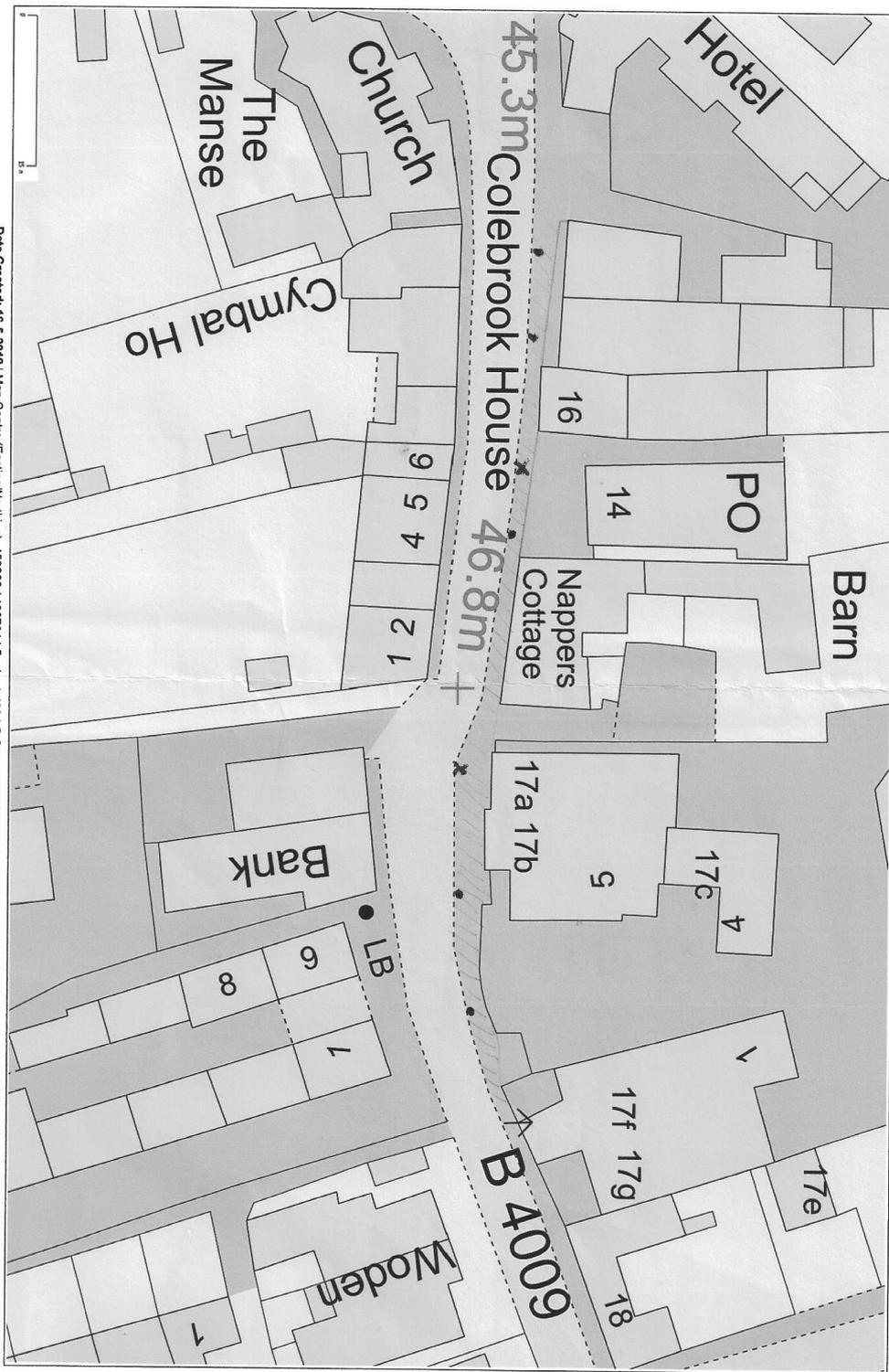
5.0 General

5.1 I noted a letter in the GGN regarding Goring Infrastructure, which I believe we are doing our best to address and can only assume the writer has not reviewed all PC meeting minutes.

Cllr David Brooker

ParishOnline

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## **REPORT TO GORING DIVISION PARISH COUNCIL JULY 2018 FROM CLLR KEVIN BULMER**

### **GENERAL OCC REPORT**

#### **SHARED SERVICE ARRANGEMENT BETWEEN OCC AND CDC**

As reported previously, OCC and Cherwell District Council (CDC) are considering a proposal for shared service arrangements under a joint chief executive, while retaining separate councillor bodies, budgets and decision-making processes. The exact arrangements for sharing services and joining up functions still need to be worked out in detail and then agreed separately by each council. They will be implemented incrementally. Approval to move to the next stage was given by OCC's Cabinet on Monday 4 June. OCC's Remuneration Committee subsequently agreed to recommend the appointment of Yvonne Rees, the current Chief Executive of CDC, as joint Chief Executive of the County Council and Cherwell District Council. The appointment process now moves on to both Full Councils of OCC (10 July) and CDC (16 July). The final decision therefore remains a decision for Members.

#### **DELAYED TRANSFERS OF CARE – OXFORDSHIRE FIGURES ARE IMPROVING**

Delayed transfer of care (DToc) cases are now at the lowest level for many years in Oxfordshire. The latest national figures published by the Department of Health showed that the average number of people delayed has fallen from 168 in April 2017 to 117 this April. Since April 2018, the number of delays has fallen further and is currently only 78 – more than halving in just over a year. Effective and sustained joint working by OCC and the NHS across Oxfordshire has seen consistent and on-going reductions in the number of people delayed in hospital. Department of Health figures showed a 44% decrease in the number of social care delays, and a drop in the overall number of days delayed in a hospital. Only 13% of delays were attributable to social care, which is down from 15% in March 2017.

#### **COUNTY COUNCIL BUDGET OUTTURN HITS THE MARK**

The council's Cabinet received final budget figures for the 2017/18 financial year at its meeting on Tuesday, June 19. OCC managed its net budget with 99.8 per cent accuracy for 2017/18, with an underspend of just £1m (0.2 per cent) on an overall service budget of £422m.

#### **SITE ALLOCATIONS CONSULTATION ON MINERALS AND WASTE LOCAL PLAN**

The council reached a new milestone in the ongoing planning process to decide where minerals can be extracted and waste management facilities can be located in June with Cabinet asked to approve a site consultation exercise. This will take place in July-September and it will be open to all interested organisations and individuals to respond. All parish councils, environmental and community groups, organisations and individuals who have previously asked to be informed about the plan will be notified when the consultation starts, where the consultation documents can be seen and how to respond. A core strategy was adopted by the council in September 2017 and it was always planned that work on specific site allocations would follow this.

The report can be viewed here:

[http://mycouncil.oxfordshire.gov.uk/documents/s42394/CA\\_JUN1918R15%20MWLP-SitesPlan\\_Report\\_final.pdf](http://mycouncil.oxfordshire.gov.uk/documents/s42394/CA_JUN1918R15%20MWLP-SitesPlan_Report_final.pdf)

## HIGHWAYS UPDATE

The bad winter has taken its toll on road conditions across the county, so OCC welcomed the additional £2.7m the Government has provided for this year; additional gangs have been employed to ensure we utilise the funds during the summer months. Last month 6,236 defects were repaired showing progress is being made on the defects reported during the bad weather. A fact sheet has been produced giving details about the condition of the county's highways and the actions being taken to maintain them. This will be issued to all councillors and parish clerks during the month of July.

## OXFORDSHIRE'S NEW DOMESTIC ABUSE SERVICE LAUNCHED

A new domestic abuse service for Oxfordshire was launched in June. The new service was set up by OCC in partnership with District Councils and the Office of the Police and Crime Commissioner for the Thames Valley. The service is designed to be highly inclusive to address emotional and practical support needs for any victim suffering or fleeing domestic abuse in Oxfordshire. It incorporates a single access point for victims and professionals, community-based Outreach Workers and Independent Domestic Violence Advisors (IDVA) and includes specialist workers to support young people and Black Asian Minority Ethnic and Refugee (BAMER) communities. There is also a program to support victims with complex needs. Victims fleeing abuse will be able to access refuge in Banbury and in one other location, located in either Didcot or Oxford. In addition, the service launches a new model of refuge, delivered from dispersed locations across Oxfordshire, benefiting those unable to access conventional refuge services including male victims, victims with live in carers and families with older male sons. To report concerns, please use the A2Dominion ODAS helpline (0800 731 0055) or [oxfordshiredomestic@a2dominion.org.uk](mailto:oxfordshiredomestic@a2dominion.org.uk)

## NHS HEALTH CHECKS

OCC-funded NHS Health Checks are designed to spot early warnings of stroke, kidney and heart disease, Type 2 diabetes and dementia. They are available to anyone aged between the ages of 40 and 74 who has not already been diagnosed with an existing cardiovascular condition. They are free and applicants will be invited to have one once every five years. GP surgeries will automatically send out invitations, but if one is not received, residents should contact their surgery and make an appointment. The check will take around 20 to 30 minutes. For further information about free NHS Health Checks visit:

[www.oxfordshire.gov.uk/nhshealthcheck](http://www.oxfordshire.gov.uk/nhshealthcheck)

## FIGHTING BACK AGAINST THE SCAMMERS

OCC is an enthusiastic backer of Friends Against Scams, a national scheme run by the country's trading standards services, which aims to:

- Highlight the scale of the problem by getting communities and the nation talking about scams.
- Change the perceptions of why people become scam victims.
- Prevent people from becoming or continuing to be a scam victim by providing more adequate support.
- Recruit people to join the fight against scams to make this a scam-free nation

Friends Against Scams works on several levels. It has a website which gives detailed information on the huge variety of scams as well as encouraging visitors to take a more active role. Residents can become a 'friend' by completing an online course or build up to become a SCAMBassador – giving talks to local groups and organisations – after receiving further face-to-

face training by OCC's own Trading Standards Service. For further information visit the Friends Against Scams [website](#). Advice is available on 03454 04 05 06.

**Address:** Councillor Kevin Bulmer, County Hall, New Road, Oxford OX1 1ND

**Email/Tel:** [kevin.bulmer@oxfordshire.gov.uk](mailto:kevin.bulmer@oxfordshire.gov.uk). 07803005680

**Twitter:** Kevin Bulmer @bulmer\_kevin

**<https://www.facebook.com/CllrKevinBulmer/#>**



## **Recreation Issues - July 2018 Update**

### General

I would like to “flag up” an issue for the Council to consider for the next budget. We are fortunate in Goring that so many activities are supported by volunteers: The Gap Festival, the Library; Goring in Bloom; The Robins; various sports clubs; rubbish clearance; etc., etc. The willingness of so many volunteers does much to build a strong community. If all these activities had to be funded by the Council, a substantial increase in the subvention would be required. We need to consider how these voluntary efforts might be supported, as there are indications that recruitment of volunteers is falling.

### Gardiner Recreation Ground

Discussions continue with the supplier of new recreation equipment, who has sent new cost estimates. Cllr. Mary Bulmer has suggested we should consider equipment for teenagers and possibly an outdoor gymnasium for adults. As this would be a major change from the previous Council decision, it will be referred back to the Council.

### Sheepcot Recreation Ground

Arrangements have been made for a meeting with sports club representatives to consider refurbishment of the pavilion. Cllr. Brooker has supplied a list of repairs produced in 2016 which may need to be updated.

### Bourdillon Field

The Council has received a letter from a member of the community suggesting we consider improvements and extensions to the children’s play equipment. I have replied saying that the Council could not consider this until a decision is made about possible extension of the school on to the Bourdillon Field.

### Rectory Garden

I have written a report on a discussion I had last year with members of the Edmondson/Sandford family concerning ways the Garden might be made more attractive and its use increased. They were very much in favour of this policy, and made some suggestions, the first of which was remedial work on the trees. This has been done. Further proposals for minor changes in line with the objectives and principles of the covenant, and retention of the basic original layout of the Garden, will be available in the report to be circulated for councillors to consider for the September meeting.

Lawrie Reavill

30.06.2018

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As all will be aware, we agreed at our April meeting in 2017 that I would seek advice on our legal position with regard to the Rectory Gardens – our specified responsibilities, and also about what we may or may not do and what we would need to do if we want to alter anything.

Though I have not been successful in getting advice without cost – the original plan was to seek the review to be done by law students studying to be barristers, overseen by expert barristers. Though this was requested and ‘nudged’, they have not had time or desire to pick up the matter. I have not got official advice in writing, but did have the chance to speak to a solicitor who ‘talked me through’ the main issues. Below you will find the salient points – and should we wish to pursue a specific question, we could then officially consult appropriate solicitors.

Firstly the land was ‘gifted’ on 1<sup>st</sup> March 1939 for perpetual use of exercise and recreation by the public, pursuant to the provisions of the Open Spaces Act 1906. This act is still on the books, though has been modified from time-to-time. The gift of land was done so that the donor has no more liability, but also no more control over the use of the land, subject to the agreed covenants. I mention this because any consultation we do with the family is done as a courtesy, and they can have no enforced say over how the land is used (subject to the covenants and intended use of ‘exercise and recreation by the public’). I personally hope that we continue consulting with the family, but want to flag up that it is not a requirement and that the final decisions is the Parish Council’s in most matters, and in some instances, may need to involve the Charity Commission.

The restrictive covenants are specific:

- Preserve the space for perpetual enjoyment by the public for exercise and recreation
- To build and maintain (at the Southern and Southwestern boundary) and to maintain the then existing wall to a minimum height of 1½ feet, surmounted by a decorative iron railing, around the Garden with an opening for a path that leads to the Churchyard.
- To plant and ‘forever after maintain’ a Thuya Lobii (Western Red Cedar) hedge on the Western boundary.
- At the time of the gift, there were some buildings – it was the responsibility of the Council at the time to remove them and level the ground and maintain with grass (with the exception of the path). We would need to seek permission of the Charity Commission if ever it was decided to pursue a different type of garden arrangement – ie with flowers).
- To construct and maintain a suitable path of paving or asphalt, six feet in width from the Northeast corner to the Southwest corner.
- Plant and maintain a row of lime trees on each side of the path for the full length of the path, each row to be 25 feet from the centre of the path and each tree to be 30 feet from the next.

That seems pretty clear and specific. I would suggest that we may want to have a review of the existing situation to ensure we are compliant.

There is an important paragraph in the Open Spaces Act 1906 (as amended). It is Para 15 (excerpted below):

*A local authority may...make byelaws for the regulation thereof, and of the days and times of admission thereto, and for the preservation of the order and prevention of nuisances therein...*

In other words, the Parish Council can establish and amend the rules as it determines appropriate, as long as those rules are compliant with the covenants.

Cllr Bryan Urbick  
3<sup>rd</sup> July 2018

EVENTS REPORT prepared for GPC meeting 9<sup>th</sup> July 2018**1 George Michael Memorials**

- 1a Bench and Statue  
Nothing further to report.
- 1b Three separate events were held in the village on Sunday 24<sup>th</sup> June 2018, timed to be as close as possible to GM's birthday on 25<sup>th</sup> June. It is stressed each of these had been organised privately.
- A ticket only tribute was held in Goring Village Hall.
  - The Catherine Wheel organised their annual weekend Spinning Wheel music festival on Saturday & Sunday 23<sup>rd</sup> – 24<sup>th</sup> June and included a GM tribute act during the Sunday as last year.
  - Terry Daniels on behalf of a group of GM fans hired The Rectory Garden for their own use, strictly within the published terms of hire, with all the required Local Authority licenses and notifications in place. Entry was free and numbers were limited to under 500, monitored by the use of clickers, as required under the Conditions of Hire. We are advised that by the event raised £9322 from donations for charity and we understand the charity chosen to benefit is Childline.
- 1c GPC has (to date) received correspondence from three complainants about the Rectory Garden event, and some other queries have also been raised. These, with our responses, are given below:
- There was some concern about on street parking along Manor Road. This falls under the broader issue about parking within the village which is already being actively pursued with OCC Highways and SODC by committee members of GPC.  
We understand that for a short while during the morning, cars had been parked on the verge however the Village Hall 'no parking bollards' were subsequently put in place and the vehicles were moved in good time just after the event started.
  - A query was raised about an ambulance called on the day. We understand this was called by the organisers of the Rectory Garden event because one of their visitors was struggling in the heat and that the vehicle had no difficulty getting access and there was no problem in providing the necessary care.
  - Some queries were raised about the use of Village Hall facilities by those hiring the Rectory Garden. This is a private matter between the organiser of the Rectory Garden event and the Village Hall committee. We understand representatives of the Village Hall committee allowed the organiser to hold a key for the Hall during the event, to allow disabled or pregnant visitors to use their lavatories. They were not open for the general public who were directed to the public toilets in Wheel Orchard car park. We understand the Village Hall representatives also loaned some chairs & tables to the organisers of the Rectory Garden event. Furthermore power was provided by the Village Hall.
  - GPC have raised concerns about rubbish left on the Rectory Gardens. The most significant rubbish was cleared by the organisers (who confirm they also litter picked around the immediate neighbouring streets) using bins they hired from Grundons who subsequently took them away. However there seemed to be some overflow rubbish that wasn't collected. In addition there were around 8 black bin bags of rubbish, some of which had been left by the steps leading to the village

hall, with the suggestion that those hiring the village hall may have left them against the Hall rules of hire. GPC have arranged for all the remaining rubbish to be removed.

GPC are also concerned that the intensity of use has resulted in a significant amount of 'small detritus' (such as sweet wrappers, cigarette butts, broken pieces of plastic, tissues etc) which is has not left the grounds in its usual state. The organisers have offered to reimburse GPC for a litter picker to 'forensically' clean the space.

- Local traders & GM events

Members of GPC have pro-actively spoken to traders in Goring, generally to discuss the impact of GM fans visiting the village since his untimely death 18 months ago. Traders have reported that they have benefitted from a general increase in footfall and significant increase in spending over the entire period. They have verbally expressed support of such events to encourage visitors and to help keep their businesses viable and the village vibrant.

Two local traders were specifically involved in the event on the day: Inspirations who had a stall selling George Michael memorabilia; and Chocolate Café who provided refreshments and we have been told, the license to sell alcohol.

One complainant was upset that it coincided with The Catherine Wheel mid-summer event, now held annually for 5 years - and despite The Catherine Wheel (at the request of GM fans) including a GM tribute act a repeat of that held the previous year. More specifically, the decision by the GM fans to hire the Rectory Garden for their own free tribute event they felt was in direct competition with The Catherine Wheel's event and the complainant felt the arrival of large numbers of GM fans may have put off local residents from attending. The complainant also felt that as The Catherine Wheel event had apparently been organised earlier, this should have been taken into account before agreement was given to GM fans to hire Rectory Garden for similar use, or at least the owners of The Catherine Wheel should have been notified at the time it was hired.

Whilst GPC is sympathetic, it must be pointed out that it is outside the legitimate role of the Parish Council to favour any individual business or organisation over another and it is not normal for Councils to pro-actively make contact with third parties over such matters when everything is made publically available for others to actively keep in touch with Council matters.

- Noise

There is also some confusion about where amplified noise was being generated and by whom, in the village on the day. One complainant appears to have addressed all three events together, suggesting that GPC is responsible for them all. It is stressed that the events held by The Catherine Wheel & in the Village Hall are entirely outside the control of GPC and any complaints about these should be addressed individually to those organisations or to SODC Environmental Health team.

Complainants have suggested amplified music started at 11am and went on until 9.30pm. Several Parish Councillors visited the Rectory Garden throughout the day to monitor the event.

The event began at 12 noon (perhaps with some small PA checks earlier whilst the equipment was being set up) with speeches and introductions by the organisers for about half an hour followed by a 15 minute music session with the niece of GM's housekeeper on an organ. The DJ music thus began at around 1pm and ended at 7.30pm, (when the Village Hall needed full use of the power for the event being held there). The music incorporated a tribute act but was not absolutely continuous throughout the afternoon.

The event was carried out under a Temporary Event Notice (TEN) submitted to SODC as per their requirements. Though no specific noise levels were provided by SODC, we were informed that noise levels being generated were monitored by the hirers to ensure they were not too loud.

It has been pointed out that casual use of the Rectory Garden, as displayed on the newly erected sign, does not permit music, however the terms of hiring the space for an organised event does not prohibit music.

General concerns have been expressed that the noise level was too high and the length of time it was allowed was too long. GPC has requested details from the organiser of the exact noise level in terms of decibels and exact details of how this was monitored.

Both of these matters need to be discussed in future GPC meetings so a decision may be taken whether the terms of hire should be altered to reflect the concerns. Also whether GPC would need to include similar restrictions for all four public open spaces (Gardiner, Bourdillon, Sheepcot as well as Rectory Garden) that are available for hire.

Overall GPC agreed that use of the Rectory Garden should be encouraged, and we should be pleased that the activities provided a great deal of pleasure to many people, with the main audience being middle aged women, who appeared for the most part to be happy and genial, and gave no concern over behaviour. We can discuss at future meetings what actions, if any, we should take for future hirers of the Rectory Garden and all other locations in the GPC control.

## 2 Gap Festival

The bi-annual Gap Festival from 9<sup>th</sup> to 17<sup>th</sup> June 2018 was once again a resounding success. The following report has been prepared for GPC by Heather Dunthorne, Artistic Director, on behalf of The Gap Festival Committee.

### Spread of activities

*Over 9 days between 9 – 17 June there were 46 events planned to appeal to children, adults, music fans of all types (pop, jazz, opera, classical), gardeners, artists and makers, photographers, historians, dancers and families.*

- *5 free music/poetry events in the local pubs*
- *5 free talks in the Marquee or library (Café Scientifique, Swans, Mindfulness, Flower arranging, Local Heroines of the First World War)*
- *1 family day with all day music, big breakfast, concert band, blacksmith demo, retailers, Lego and games, origami, story tellers, flag making, street dance, Fathers' day message wall*
- *9 workshops – art, textiles, drums, photography, children's drama*
- *5 children's events including The Wind in the Willows Day at Withymead*
- *3 classical concerts (Papagena, Pop Up Opera and Chamberhouse Winds)*
- *4 major celebrity talks/shows (Eric Knowles, Joe Swift, Val McDermid, Gyles Brandreth) plus a Gardeners' question time event*
- *3 major evening events (Pasadena Roof Orchestra, The Lightyears, Mica Paris)*
- *4 guided walks*
- *A self guided Heritage Trail around Streatley and Goring (blue plaques celebrated our association with famous literary figures)*
- *Artists' Open Studios over the last weekend*
- *A textile exhibition over 3 days in St Thomas's*
- *Art exhibitions in the village cafes and community room*
- *Schools outreach art exhibitions*
- *Open Gardens on Sunday Afternoon*

### Outreach programme

- *Local schools encouraged children to draw, paint and make work around the subject of the river and the animals in, on and above it. The work was exhibited on the Rectory Garden, in shop windows, the library, the station.*
- *Mosaic poles were created by the primary schools (with help from visiting artist Jane Dipple) to demonstrate (by height) the length of daylight hours at the summer equinox and they were arranged in a fibonacci spiral on the Rectory Garden – they will go on to be part of a bigger exhibition in Pangbourne later in the year.*
- *Chris Russell gave a motivational presentation to 3 senior schools to communicate that the secret to success is hard work, perseverance and learning from one's mistakes.*

### Other

*In addition we had Pink wheelbarrows around the villages supported and decorated by the local businesses. Feedback says that the local businesses enjoyed getting together to be part of the Festival in this way.*

### Attendance

*We estimate total visitor figures across the week including ticketed and unticketed events to be close to 4000. Audience sizes varied depending on the venue capacity (475 in the marquee to 60 in the Morrell Room). Just over two thirds of the 28 ticketed events were completely sold out, 11% achieved over 90% attendance. Non ticketed events were well attended with the Family Day and the Open Gardens being the most popular.*

### Volunteers

*Approximately 150*

*The management team was 12 (worked for nearly 18 months on the preparation)*

*Event managers and publicity team numbered 12 (some were also management team, worked on events between 3 – 9 months each)*

*Catering and bar staff numbered around 20 (prep plus events)*

*Logistics teams (marquee, marshalls and parking) numbered around 12*

*Helpers at the events over the actual Festival averaged 75 working on 1 – 3 events each.*

*Most of the volunteers had more than one role.*

### Finance

*The final net surplus is estimated at £6,000 which increases our seed funding for the next Festival to around 15k.*

### Overview

*Feedback from visitors and residents, by email and personal comment, is that the Festival was a success and was enjoyed by all who attended. There were highlights among which the gardening events (demos, Joe Swift, question time, wheelbarrows and auction, Open Gardens) attracted many visitors and much favourable comment. The Wind in the Willows day at Withymead raised the profile of our nature reserve as well as being declared a magical event by the children and adults who enjoyed the characters, music, readings and craft activities. The Family Day with its variety of attractions also received much praise. Catering this time included tea, coffee and cake available throughout most of the day in the marquee, and the standard of the food was exemplary, prompting requests from one visitor for the name of our caterer (who is a volunteer!). But every event was liked by those who chose to attend and I think we succeeded in providing a wide range of events that appealed to all tastes and interests.*

Cllr Catherine Hall

2<sup>nd</sup> July 2018





<b>Goring-on-Thames Parish Council</b>					
<b>Receipts received May 2018</b>					
<b>From</b>	<b>Description</b>	<b>Code</b>	<b>Date</b>	<b>Ref</b>	<b>Amount</b>
TSB	Bank Interest	1190	10/05/2018	DC	£3.81
Terry Daniels	Rectory Garden hire	1140	14/05/2018	Inv 1144	£104.65
SODC	Community Infrastructure Levy	1149	11/05/2018	DC	£6,130.80
AB Walker	Interment - Lissenden	1130	31/05/2018	Inv 1152	£957.53
SSE	OJFS Electric Credit	2260	14/05/2018	DC	£0.95
SSE	Gardiner Electric Credit	2260	14/05/2018	DC	£26.97
P. Johnson	Rent Yew Tree Court	1140	10/05/2018	DC	£1.00
				<b>Total:</b>	<b>£7,225.71</b>

<b>Goring-on-Thames Parish Council</b>					
<b>Receipts received June 2018</b>					
<b>From</b>	<b>Description</b>	<b>Code</b>	<b>Date</b>	<b>Ref</b>	<b>Amount</b>
TSB	Bank Interest	1190	10/06/2018	DC	£4.77
Mason's Funfair	Sheepcot Field	1143	04/06/2018	Inv 1143	£492.00
SSE	Wayleave Cleeve Road	1140	14/06/2018	500040	£30.00
Co-op Funeralcare	Interment - Hoy	1130	20/06/2018	Inv 1149	£313.94
SPB Stoneworks	Memorial Hoy	1130	14/06/2018	Inv 1154	£62.78
Tomalin & Son	Interment - Burnett	1130	14/06/2018	Inv 1150	£457.31
				<b>Total:</b>	<b>£1,360.80</b>

**Goring on Thames Parish Council**  
**Monthly Report Bank Account and Reserves Balances**

As at: **30 June 2018**

**Reconciled Bank Account Balances**

Current TSB		£14,886.10
TSB Reserves		£113,123.92
Unpresented Payments		-£2,224.70
Unpresented Receipts		£0.00
VAT Control Account		£2,533.70
<b>Total</b>		<b>£128,319.02</b>

**Earmarked Reserves (Capital and Contingency)**

Operating Reserve Account	R	£56,000.00
Rectory Garden	R	£1,500.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£1,000.00
Gardiner Pavilion	C	£0.00
Tree Felling and Replacement	R	£11,050.00
Playground Equipment	C	£13,500.00
Weir Legal Fees	R	£5,346.70
MIGGS Pavement Widening	R	£5,000.00
Car Park	R	£1,000.00
Conservation Area Appraisal	R	£6,000.00
Sheepcot Pavilion Refurbishment	R	£6,595.00
Community Infrastructure Levy	C	£6,130.80

**Total Revenue Reserves** £93,491.70

**Total Capital Reserves** £19,630.80

**Total Reserves** **£113,122.50**

**General Funds Available** **£15,196.52**

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Attached to this report is an up-to-date Income & Expenditure Report, with previously approved budget limits. As is typical, throughout the year we choose to make adjustments to various budgets, based on current information – remembering that the original budget was approved last November, based on information at that time.

I propose the following amendments:

To allow for the improvement of water pressure in the Gardiner Rec, as discussed in a separate matter on the agenda. Suggest that £8,800 to be spent:

£6,131 from CIL Receipts (1149)  
£2,669 to be transferred from S137 Grant budget

As a budget item, suggest to move the budget (as per above) into the General Maintenance & Repairs account (3170) and then pay the subsequent invoice from that budget.

The reason to spend infrastructure projects from CIL receipts in the first instance is because any CIL receipts must be spent on appropriate infrastructure (as designated in the CIL expenditure guidelines) within 5 years. Though we will have other uses (ie the High Street project), we currently have £12,000 in the budget, and this is the amount estimated by Highways a couple of years ago. If we require more – we can use future CIL monies to top-up as necessary.

To adjust the Allowances, Expenses, Training budget (2110) – suggest we increase it by £400 as we have potential training for the new assistant Clerk and for a new Parish Councillor. I propose to reduce the Inspections (2295) to offset as we are unlikely to need the full £500 this year.

To top-up the Weir Legal budget (6350) to cover the defendant costs of £6,700, as discussed in a separate matter on the agenda. I propose that this additional £1,353 be transferred from the S137 Grant budget.

To increase the Hire of Meeting Room budget by £600 – to cover upcoming hire needs, but also to allow for hiring over the Get Involved Fair (as mentioned separately in the agenda). Suggest to transfer the budget from OJFS Sundries & Maintenance (2570).

To increase the Car Park budget to cover the costs of our legal fees to finalise the lease. We have budgeted for the lease cost (£2,500), but not the legal fees (estimated at £2,000) – I propose to take £1,000 from S137 Grants budget and the further £1,000 from general reserves.

We have been asked to increase the budget for the Neighbourhood Plan. I have had a very good discussion with Tom Rothwell over the intended use, and I believe it wise to make an advance provision, in case some extra funding is needed. The intent is to have a fund (c.£2,500) to develop final materials to communicate the revised NP (after the Examiner provides comments and recommended changes, if any) and to have a drop-in meeting for all residents to be able to see the changes and see the final plan that will go to referendum. This money needs to be available quickly as once the referendum date is set, purdah rules will apply – and the intent is to get this out very fast. Additionally, we need to set make some money available should there be a need to seek advice from consultants on any recommendations made by the Examiner. These funds may not be needed, but I suggest that we set aside £1,500 for this – because of the complexity of our proposed NP, I can appreciate

the argument that several consultants may need to be engaged. I propose a further £4,000 be allocated to this budget. This can come from general reserves, and will be spent only if the NPSG feel it is crucial.

Thank you.

Cllr Bryan Urbick  
3<sup>rd</sup> July 2018

## Detailed Income &amp; Expenditure by Account 03/07/2018

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
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**Income Detail**

1130	White Hill Burial Ground	2,812	15,000	12,188		18.7%
1132	Grants and Donations	0	23,850	23,850		0.0%
1134	Miscellaneous Income Other	0	500	500		0.0%
1135	Community Car Park	0	5,500	5,500		0.0%
1140	Miscellaneous Property Income	122	200	78		61.1%
1141	Gardiner Ground and Pavilion	76	3,000	2,924		2.5%
1143	Sheepcot Ground and Pavilion	616	3,500	2,884		17.6%
1149	CIL Receipts	6,131	0	(6,131)		0.0%
1176	Precept	56,089	112,178	56,089		50.0%
1190	Interest Received	12	60	48		19.9%
<b>Total Income</b>		<b>65,858</b>	<b>163,788</b>	<b>97,930</b>		<b>40.2%</b>

**Expenditure Detail****Total Direct**

<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
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**Expenditure Detail**

2110	Allowances Expenses Training	442	600	158	158	73.7%
2200	Security, Fire & Safety	0	630	630	630	0.0%
2210	Postage, copies and printing	94	630	536	536	14.9%
2240	Telephone & Internet	173	600	427	427	28.8%
2250	Office Equipment, Software etc	565	750	185	185	75.3%
2260	Utilities - Gas, Water, Electr	1,411	6,800	5,389	5,389	20.7%
2270	Insurance	0	2,050	2,050	2,050	0.0%
2290	Rates & Taxes	432	2,050	1,618	1,618	21.1%
2295	Inspections Surveys & Reports	0	500	500	500	0.0%
2300	Miscellaneous Expenditure	0	175	175	175	0.0%
2310	Staff Costs	8,085	34,125	26,040	26,040	23.7%
2410	Subscriptions	516	850	334	334	60.7%
2510	Audit & Accountancy Fees	(49)	1,450	1,499	1,499	(3.4%)
2520	Legal Fees	0	1,000	1,000	1,000	0.0%
2540	Hire of Meeting Room	483	450	(33)	(33)	107.3%
2550	Publications	0	100	100	100	0.0%
2570	OJFS Sundries & Maintenance	67	1,200	1,133	1,133	5.6%
2600	Vandalism	0	500	500	500	0.0%
3100	Misc Burial Ground Costs	40	500	460	460	8.0%
3110	Grass Weeding Strimming Fertil	3,874	12,600	8,726	8,726	30.7%
3120	Hedges/Fences/Paddocks/Gates	0	1,250	1,250	1,250	0.0%
3170	General Maintenance & Repair	598	3,000	2,402	2,402	19.9%
3210	Grave Digging	666	3,500	2,834	2,834	19.0%
3250	High Street Strategic Project	0	12,000	12,000	12,000	0.0%

## Detailed Income &amp; Expenditure by Account 03/07/2018

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
3260 Defibrillator	0	2,000	2,000		2,000	0.0%
3310 Churches S214(6) LG Act 1972	0	50	50		50	0.0%
3330 S137 and Other Grant Payments	4,165	12,200	8,035		8,035	34.1%
3350 Transport S26-29 LGR Act 1997	350	800	450		450	43.8%
3420 Street Lighting	3,937	15,500	11,563		11,563	25.4%
3525 Trees	820	1,500	680		680	54.7%
3560 Waste / Litter / Street Cleani	1,488	7,000	5,512		5,512	21.3%
3562 Winter & Flooding	0	600	600		600	0.0%
3650 Car Park	0	2,500	2,500		2,500	0.0%
3910 Street Furniture & Seats	18	2,250	2,233		2,233	0.8%
4211 Playground Equipment	0	500	500		500	0.0%
4908 Misc Expenses/ purchases NP	390	2,000	1,610		1,610	19.5%
6210 Conservation Area Appraisal	0	6,000	6,000		6,000	0.0%
6301 Community centre car park	0	1,000	1,000		1,000	0.0%
6310 MIGGS - Pavement Widening	0	5,000	5,000		5,000	0.0%
6322 Ferry Lane Fence	0	1,000	1,000		1,000	0.0%
6325 Tree Purchase and Replacement	0	11,050	11,050		11,050	0.0%
6327 Rectory Garden	0	1,500	1,500		1,500	0.0%
6331 Playground Equipment	0	13,500	13,500		13,500	0.0%
6350 Weir Legal Fees	0	5,347	5,347		5,347	0.0%
6430 Sheepcot Pavilion Refurbishmen	0	6,595	6,595		6,595	0.0%
<b>Total Overhead</b>	<b>28,564</b>	<b>185,202</b>	<b>156,638</b>	<b>0</b>	<b>156,638</b>	<b>15.4%</b>
<b>Total Income</b>	<b>65,858</b>	<b>163,788</b>	<b>97,930</b>			<b>40.2%</b>
<b>Total Expenditure</b>	<b>28,564</b>	<b>185,202</b>	<b>156,638</b>	<b>0</b>	<b>156,638</b>	<b>15.4%</b>
<b>Net Income over Expenditure</b>	<b>37,293</b>	<b>(21,414)</b>	<b>(58,707)</b>			
plus Transfer from EMR	(28,548)					
less Transfer to EMR	6,131					
<b>Movement to/(from) Gen Reserve</b>	<b>2,614</b>					

## Report – Recommendations for Review of Fees and Tariff for Rental of Council-Run Amenities

The below tables show current and proposed fees for consideration by Council during the financial year 2018-19

This year, it is proposed that a small inflation level increase in the base fees should be applied (2.3% - RPI May 2018)

### Sports Clubs

	2015-16 (ex VAT)	2015-16 GPC Subsidy	2016-17 (ex VAT)	2016-17 GPC Subsidy	2017-18 (ex-VAT)	2018-19 (ex-VAT)
<b>Bowling Club Licence</b>	£ 515.00	£ 103.00	£ 523.24	£ 52.32	£ 538.94	£ 551.34
<b>Cricket Club Licence</b>	£ 1,110.00	£ 222.00	£ 1,240.54	£ 124.05	£ 1,277.76	£ 1,307.15
<b>Goring United Licence**</b>	£ 1,600.00	£ 320.00	£ 1,341.14	£ 134.11	£ 1,243.24	£ 1,021.83
<b>Goring Robins Licence</b>	£ 790.00	£ 158.00	£ 1,087.10	£ 108.71	£ 1,119.71	£ 1,145.46
<b>Tennis Club Lease Rent *</b>	£ 588.65	£ 117.74	£ 588.65	£ 58.87	£ 606.31	£ 606.31
<b>Tennis Club Licence</b>	£ 465.00	£ 93.00	£ 472.44	£ 47.24	£ 486.61	£ 497.80

\* Lease condition: RPI increase three-yearly, as at 1 April

\*\* Subject to proposal below.

We were requested to re-consider the way in which we approach the fees for the Goring United Football Club.

Last year council approved the following motion:

*"I propose that we absorb the 'GPC subsidy' (that was, in effect, ½ of the VAT), and use their last year's discounted ex-VAT amount as the base for the 3% increase. This means, in real terms, the increase is less than £50 for the upcoming year. I have also spoken to the Football Club Chairman about this, and though he understands the approach, he would like to try to find ways in which the Club could take on more of the responsibilities for the field and the pavilion to help reduce the Council's costs, and then find a way to reduce the fee by an additional £200/£250."*

The football club has worked closely together with the Cricket Club's groundsman, have contributed to the cost, and assisted with repairs to the pitch at the end of the season.

I therefore propose that their post RPI increased fee be reduced by £250 to the suggested charge in the table above for as long as the arrangement of co-operation with the cricket club regarding repairs to the pitch at the end of each season continues.

At this time, we should also review burial ground and other tariff charges and recommend that we take a similar approach of a 2.3% RPI increase.

**Burials  
(VAT Exempt)**

	Goring		Non-Goring	
	2017-18	2018-19	2017-18	2018-19
<b>Exclusive Rights</b>				
Double depth Burial Plot	£ 732.54	£ 749.39	£ 1,779.02	£ 1,819.94
Triple depth Burial Plot	£ 899.97	£ 920.67	£ 2,187.14	£ 2,237.44
Cremated remains plot	£ 235.46	£ 240.88	£ 596.49	£ 610.21
Non-exclusive – Coffin burial plot (No rights to erect memorials etc.)	£ 470.92	£ 481.75	£ 1,182.52	£ 1,209.72
Reopen existing grave -	£ 680.21	£ 695.85	£ 1,020.32	£ 1,043.79

**Interment Fees**

Adult	£ 313.94	£ 321.16	£ 596.49	£ 610.21
Stillborn or under one month	£ 73.25	£ 74.93	£ 209.30	£ 214.11
Cremated remains	£ 125.58	£ 128.47	£ 361.04	£ 369.34

**Monuments, Gravestones, Tablets & Monumental Inscriptions (Inc VAT at 20%)**

	Goring		Non-Goring	
	2017-18	2018-19	2017-18	2018-19
Headstone etc	£ 150.70	£ 154.17	£ 565.10	£ 578.10
Wooden cross	£ 75.35	£ 77.08	£ 282.55	£ 289.05
Tablet	£ 115.52	£ 118.18	£ 470.92	£ 481.75
Second Inscription	£ 62.78	£ 64.22	£ 194.64	£ 199.12

**Events Tariff**

I propose we increase our tariff charges by the 2.3% RPI.

	Charity		Non-profit/ quasi-comm'l		Commercial/ for profit	
	2017-18	2018-19	2017-18	2018-19	2017-18	2018-19
Gardiner Recreation Ground	£ 91.57	£ 93.68	£ 183.13	£ 187.34	£ 366.27	£ 374.69
Pavilion	£ 26.16	£ 26.76	£ 52.32	£ 53.52	£ 104.65	£ 107.06
Sheepcot Recreation Ground	£ 104.65	£ 107.06	£ 209.30	£ 214.11	£ 418.59	£ 428.22
Pavilion	£ 26.16	£ 26.76	£ 52.32	£ 53.52	£ 104.65	£ 107.06
Bourdillon Field	£ 31.39	£ 32.11	£ 62.79	£ 64.23	£ 125.58	£ 128.47
Rectory Garden	-	-	£ 104.65	£ 107.06	£ 209.30	£ 214.11
Rectory Garden	-	-	-	-	£10 p.hr to	£10.23 p.hr
Combined with Village Hall	-	-	-	-	the GVH	to the GVH

Mason's (Fun Fair) has a separate arrangement agreed by the Council in which the fee was set at £410 + VAT. I propose a similar RPI increase to £420 + VAT

White Hill Burial Ground Paddock Rent

The paddock is not currently let out being set aside as a meadow.

Community Centre Car Parking

Currently it is £310/yr + VAT per space, and I propose that we increase it slightly over the 2.3% RPI, to £320/yr + VAT.

Cllr. Bryan Urbick

Jun-18

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The Council was informed, a few months ago, that there are periodic problems with the water pressure, thus limiting the use of the shower. We have asked Thames Water to look into the matter. They indicated that they are providing at least the minimum water flow/pressure required, but suggested that a larger water pipe may resolve or at least help improve the issues. The costs they indicated would be upwards of £9,000 and there is no guarantee that it will work.

The initial pressures/flow rates were measured at the time of the system being proposed and even in the hand-over, and all was within reasonable variance. Since that time, the pressure into the Pavilion has reduced substantially – and apparently this is a problem others in the area have experienced as well. After considerable investigation into the matter, a solution has been put forward to address the issue, with a guarantee by the contractor that it will resolve the matter – even if there is only minimal pressure from Thames Water. The contractor is the same as the subcontractor for the refurbishment. The proposal is to add a 3.5 tonne water storage tank, situated in the bowling shed on the north side of the pavilion (suitably frost protected), with a new booster pump. This would allow for all 11 showers to run for a minimum of 20 minutes.

As this is really a continuation of the previous work, and any new contractor would not guarantee work previously done, I recommend we work with the same contractor. His proposal is plausible (reviewed by several people) and the costs are not that much greater than what would have been covered in the unspent contingency. I have also confirmed that this proposal, if it had been in the original quote, would not have been less costly to the council overall. This plan would, in essence, better ‘future proof’ the Gardiner Pavilion’s showers and allow for the considerable fluctuation of the water pressure.

I propose we go ahead with the proposed works, using the same contractor so as to have a full guarantee, at the cost of £8,800. In the budget report, I have explained how we can adjust the budget to fund this.

Cllr Bryan Urbick  
3<sup>rd</sup> July 2018

# GORING-ON-THAMES PARISH COUNCIL

## Information available from Goring on Thames Parish Council under the model publication scheme

The model publication scheme is reproduced at the end of this schedule. Note also that hardcopy documents may be viewed at no cost by prior arrangement with The Clerk. This document should be read in conjunction with the council's policy on requests for information

Information to be published	How the information can be obtained	Cost
<p><b>Class1 – Who we are and what we do</b> (Organisational information, structures, locations and contacts)</p> <p>This will be current information only</p>	Hard copy and/or website	
Who's who on the Council and its Committees	Website Hardcopy	Free See Scheme
Contact details for Parish Clerk and Council members (named contacts where possible with telephone number and email address)	Website Hardcopy	Free See Scheme

<p><b>Class 2 – What we spend and how we spend it</b>  (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)</p> <p>Current and previous financial year as a minimum</p>	<p>(hard copy and/or website)</p> <p>Website Hardcopy</p>	<p>Free See Scheme</p>
<p>Annual return form and report by auditor</p>	<p>Website Hardcopy</p>	<p>Free See Scheme</p>
<p>Finalised budget</p>	<p>Website Hardcopy</p>	<p>Free See Scheme</p>
<p>Precept</p>	<p>Website and SODC Hardcopy</p>	<p>Free See Scheme</p>
<p>Financial Standing Orders and Regulations</p>	<p>Website Hardcopy</p>	<p>Free See Scheme</p>
<p>Grants given and received</p>	<p>Part of budget</p>	
<p>List of current contracts awarded and value of contract</p>	<p>Website Hardcopy</p>	<p>Free See Scheme</p>
<p>Members' allowances and expenses</p>	<p>Part of income &amp; expenditure</p>	
<p><b>Class 3 – What our priorities are and how we are doing</b>  (Strategies and plans, performance indicators, audits, inspections and reviews)</p>	<p>(hard copy or website)</p>	
<p>Annual Report to Parish or Community Meeting (current and previous year as a minimum)</p>	<p>Website Hardcopy</p>	<p>Free See Scheme</p>

<b>Class 4 – How we make decisions</b> (Decision making processes and records of decisions)  Current and previous council year as a minimum	(hard copy or website)	
Timetable of meetings (Council, any committee/sub-committee meetings and parish meetings)	Website Part of Minutes of Meetings	Free
Agendas of meetings (as above)	Website Hardcopy Copies are posted on six Village Notice Boards at least three clear days in advance of meetings	Free See Scheme Free
Minutes of meetings (as above) – nb this will exclude information that is properly regarded as private to the meeting.	Website Hardcopy	Free See Scheme
Reports presented to council meetings – nb this will exclude information that is properly regarded as private to the meeting.	Website See Minutes page of web site Hardcopy	Free See Scheme
Responses to consultation papers	Hardcopy	See Scheme
Responses to planning applications	Via SODC Web site	As per SODC
<b>Class 5 – Our policies and procedures</b> (Current written protocols, policies and procedures for delivering our services and responsibilities)  Current information only	(hard copy or website)	
Policies and procedures for the conduct of council business:  Procedural standing orders Committee and sub-committee terms of reference	Website Hardcopy	Free See Scheme

Code of Conduct Policy statements		
Policies and procedures for the provision of services and about the employment of staff: Policies and procedures for handling requests for information	Website Hardcopy	Free See Scheme
Complaints procedures (including those covering requests for information and operating the publication scheme)	Website Hardcopy	Free See Scheme
	Website Hardcopy	Free See Scheme
Information security policy	Website Hardcopy	Free See Scheme
Records management policies (records retention, destruction and archive)		
Data protection policies	Website Hardcopy	Free See Scheme
Schedule of charges (for the publication of information)	See Scheme	
<b>Class 6 – Lists and Registers</b>  Currently maintained lists and registers only	(hard copy or website; some information may only be available by inspection)	
Assets Register	Hardcopy	See Scheme
Register of members' interests	SODC website Hardcopy only	Free See Scheme
Register of gifts and hospitality	Hardcopy only	See Scheme

<b>Class 7 – The services we offer</b> (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses)  Current information only	(hard copy or website; some information may only be available by inspection)	
Burial ground regulations	SODC website Hardcopy only	Free See Scheme
Parks, playing fields and recreational facilities	Part of minutes of meetings	
Seating, litter bins, clocks, memorials and lighting	Part of minutes of meetings	
A summary of services for which the council is entitled to recover a fee, together with those fees (e.g. burial fees)	SODC website Hardcopy only	Free See Scheme
<b>Additional Information</b> This will provide Councils with the opportunity to publish information that is not itemised in the lists above		
Risk Register	Website Hardcopy	Free See Scheme

### Contact details:

#### The Clerk

Goring on Thames Parish Council

Old Jubilee Fire Station

Red Cross Road

Goring

Reading

RG8 9AX

[clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)

[www.goringparishcouncil.gov.uk](http://www.goringparishcouncil.gov.uk)

# The Information Commissioner's Model Publication Scheme

## Introduction

This model publication scheme has been prepared and approved by the Information Commissioner. It may be adopted without modification by any public authority without further approval and will be valid until further notice.

This publication scheme commits an authority to make information available to the public as part of its normal business activities. The information covered is included in the classes of information mentioned Scheme, where this information is held by the authority. Additional assistance is provided to the definition of these classes in sector specific guidance manuals issued by the Information Commissioner.

The scheme commits an authority:

- To proactively publish or otherwise make available as a matter of routine, information, including environmental information, which is held by the authority and falls within the classifications Scheme.
- To specify the information which is held by the authority and falls within the classifications Scheme.
- To proactively publish or otherwise make available as a matter of routine, information in line with the statements contained within this scheme.
- To produce and publish the methods by which the specific information is made routinely available so that it can be easily identified and accessed by members of the public.
- To review and update on a regular basis the information the authority makes available under this scheme.
- To produce a schedule of any fees charged for access to information which is made proactively available.
- To make this publication scheme available to the public.

## Classes of information

### **Who we are and what we do**

Organisational information, locations and contacts, constitutional and legal governance.

### **What we spend and how we spend it**

Financial information relating to projected and actual income and expenditure, tendering, procurement and contracts.

### **What our priorities are and how we are doing**

Strategy and performance information, plans, assessments, inspections and reviews.

### **How we make decisions**

Policy proposals and decisions. Decision making processes, internal criteria and procedures, consultations.

### **Our policies and procedures**

Current written protocols for delivering our functions and responsibilities.

### **Lists and registers**

Information held in registers required by law and other lists and registers relating to the functions of the authority.

### **The services we offer**

Advice and guidance, booklets and leaflets, transactions and media releases. A description of the services offered.

The classes of information will not generally include:

- Information the disclosure of which is prevented by law, or exempt under the Freedom of Information Act, or is otherwise properly considered to be protected from disclosure.
- Information in draft form.
- Information that is no longer readily available as it is contained in files that have been placed in archive storage or is difficult to access for similar reasons.

## **The method by which information published under this scheme will be made available**

The authority will indicate clearly to the public what information is covered by this scheme and how it can be obtained.

Where it is within the capability of a public authority, information will be provided on a website. Where it is impracticable to make information available on a website or when an individual does not wish to access the information by the website, a public authority will indicate how information can be obtained by other means and provide it by those means.

In exceptional circumstances some information may be available only by viewing in person. Where this manner is specified, contact details will be provided. An appointment to view the information will be arranged within a reasonable timescale.

Information will be provided in the language in which it is held or in such other language that is legally required. Where an authority is legally required to translate any information, it will do so.

Obligations under disability and discrimination legislation and any other legislation to provide information in other forms and formats will be adhered to when providing information in accordance with this scheme.

## **Charges which may be made for information published under this scheme**

The purpose of this scheme is to make the maximum amount of information readily available at minimum inconvenience and cost to the public. Charges made by the authority for routinely published material will be justified and transparent and kept to a minimum.

Material which is published and accessed on a website will be provided free of charge.

Charges may be made for information subject to a charging regime specified by Parliament.

Charges may be made for actual disbursements incurred such as:

- photocopying
- postage and packaging
- the costs directly incurred as a result of viewing information

Charges may also be made for information provided under this scheme where they are legally authorised, they are in all the circumstances, including the general principles of the right of access to information held by public authorities, justified and are in accordance with a published schedule or schedules of fees which is readily available to the public.

If a charge is to be made, confirmation of the payment due will be given before the information is provided. Payment may be requested prior to provision of the information.

## **Written requests**

Information held by a public authority that is not published under this scheme can be requested in writing, when its provision will be considered in accordance with the provisions of the Freedom of Information Act.

As we have been hearing from some local clubs and charities that they are having difficulties in getting new members – particularly younger members and volunteers – an idea was put forward that the Parish Council could sponsor an event in which local clubs, groups and charities can represent themselves, and local individuals could come along and find out more information and possibly even sign up.

As I still haven't come up with a better name, the 'GET INVOLVED FAIR' is tentatively scheduled for Saturday 22<sup>nd</sup> and Sunday 23<sup>rd</sup> of September 2018. Depending on the level of involvement by local groups, we may reduce to only one day.

I propose that the Parish Council pay the hire costs for the village hall. I will coordinate the official invitations and sign-up of the local clubs and charities to have a 'table' and present themselves – kind of like a 'Careers Fair'. I would propose this be a free event, with some self-designed publicity to encourage attendance (hard copies printed on the Parish Council printer to keep costs down). I could use some 'people power' on the days to help with set-up and clean-up, but will coordinate that in early September when life is back to normal routines after summer holidays.

Cllr Bryan Urbick  
3<sup>rd</sup> July 2018

Please note that

APPENDIX O

Was withdrawn from the Agenda

**From:** John Boler  
**Sent:** 21 June 2018 06:59  
**To:** Goring on Thames Parish Council <clerk@goringparishcouncil.gov.uk>  
**Subject:** Station Road

Dear Colin:

This is a formal request on behalf of the Miggs committee for the council to make representations to OCC highways for improvements to Station Road designed to enhance pedestrian safety, including the safety of wheelchair and mobility scooter users. In particular, Miggs would like:

- 1 The road surface to be improved to overcome the pitting, especially near junctions, that can cause a wheelchair to tip forwards or sideways;
- 2 Creation of a designated pedestrian route by means of road markings along one side or other for the entire length of the road, but especially between the junction with Red Cross Road and the entrance to the Wheel Orchard car park.

I should be grateful if you would acknowledge receipt of this request and let me know what else, if anything, would be required of Miggs to enable the council to move this matter forward.

Thank you.

**John Boler**  
**Chairman, MIGGS**

**From:** John Boler  
**Sent:** 21 June 2018 23:58  
**To:** clerk@goringparishcouncil.gov.uk  
**Subject:** RE: Station Road

Dear Colin:

As a result of my circulating the initial note (below) to members of the Miggs committee the word has spread and I have received additional, heartfelt input, anonymised as follows. Would you kindly appended this to the correspondence? Thank you.

**I understand from a committee member that MIGGS is making representations to the Council about surface imperfections to Station Road and a need for a designated pathway for those using mobility aids, to which I would add those going slowly on walking sticks.**

**I agree with your requests and would add the following observations.**

**The edges of this road are in places very steeply cambered, very noticeably so alongside the Old Farmhouse and its barn where it can be measured in several inches; such camber, though somewhat less in depth, exists also further down, towards Manor Road.**

**The camber presents considerable walking difficulties. I recently saw a group of pre-school children, all properly escorted, giving their responsible persons difficulty when engaging with passing traffic even though that traffic was considerate.**

**The camber exists, I believe, because over the years there has been a series of resurfacing/patching events which have raised the general surface level and also initiated a sequence of defects requiring further patching. If the surface were to be heavily planed back the cambers would be much reduced, surface defects eliminated and walking at the edges be made easier.**

**Please feel free to make these points in your dealings with the Council.**

**John Boler  
Chairman, MIGGS**

**From:** amanda Hazelwood  
**Sent:** 08 June 2018 18:34  
**To:** [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)  
**Subject:** Junction Hazard

Hello ,

I live in Waltham Court ,Mill Road , Goring and ever since I have lived here which is 2 years , I have been concerned at the junction exit from Mill Road onto Wallingford Road turning Right. I was persistent in getting the Oxford Council to replace the mirror which was broken for sometime, and informed the Police as to this matter. However what still remains to be unsatisfactory is ,as cars approach , at speed down hill the driver is unaware of the hidden exit to their left. This has presented in near collision on several occasions. Bearing in mind in my car I sometimes have my baby Grandchildren and always I am transporting Oxygen cylinders for my husband who needs them when out and about .Traffic picks up speed downhill and cant be spotted 100% of the time in the road mirror . The rain or bright sun can effect vision and one cant see around the bend further up the road , traffic can approach very fast by the time one pulls out from Mill Road

I see the flashing 20 miles an hour sign on the other side towards the Station for the School , but nothing such as a DANGEROUS JUNCTION sign or flashing permanent SLOW DOWN approaching Mill Road. Can you help? Im unsure whether this is a Goring Parish issue or Oxford Council or whether this email will be passed around .

I consider this a safety road issue .Id appreciate your opinion .  
I look forward to your reply

Mrs Hazelwood

## Wallingford Road pavement safety – progress report from MIGGS

### 1 Purpose

- 1.1 The purpose of this paper is to invite the council to note the progress of representations to persuade Network Rail and Oxfordshire highways improve pedestrian safety in Wallingford Road between the High Street bridge and station booking office and consider whether further action by the council is desirable.
- 1.2 The specific aim has been a low cost project for Network Rail to realign its railway boundary fence, leaving room for the pavement to be widened to some 1300mm, which is sufficient to enable a wheelchair to pass safely.
- 1.3 Subsequently, OCC expressed a preference for a more ambitious plan that involves highway realignment and ancillary works.

### 2 MIGGS position

- 2.1 Following the very positive outcome of the on-site meeting of all parties on 12 March, MIGGS is disappointed at the apparently slow rate of progress within OCC. MIGGS is concerned that OCC may not be striking the right balance between the needs of road traffic, railway safety and the safety of pedestrians. In particular:
- a Is OCC paying too much attention to the technical properties of various vehicle restraint systems without considering the extent to which they are or are not needed?
  - b Is it attaching too much importance to the theoretical risks to road and rail safety?
  - c Is it attaching too little importance to the real and present dangers for the 60,000-plus pedestrians who use the pavement each year, including wheelchair users and children in push chairs and buggies?

### 3 Parish council support

- 3.1 Cllrs Reavill and Hall have been closely involved at all stages on behalf of GPC.
- 3.2 Cllr Kevin Bulmer has been instrumental in obtaining information from OCC.
- 3.3 The council has earmarked £5,000 towards the cost of works.

### 4 Current status – Wallingford Road pavement

- 4.1 The OCC highways officer in charge reported on 22 June that he was treating the matter as having relatively high priority and was “liaising with the sign and lines team” to see whether the centre line of Wallingford Road could be altered to “make the motorists more aware of the shared space” they were entering.
- 4.2 He explained that OCC had so far looked at the following:

	Option	OCC highways comment
<b>a</b>	Traffic signals at the High Street/Wallingford Road junction.	Too expensive ( <i>circa</i> £200K) and would increase congestion at peak times.
<b>b</b>	Removal of the old rusty [rail and] fence. <i>See also para 7.2, below</i>	Likely to happen at some point but at the moment it is scoring higher (more effectively) on the vehicle incursion risk assessment than a standard green palisade fence (plus, due to the restricted space, anchoring an effective fence would be very hard on the rail side).
<b>c</b>	Widening the footway.	A possible option but costs are not known as of yet and are being investigated asap.

<b>d</b>	Cutting back of the south bound vegetation to reclaim the lost highway.	Will be done when we line the road, hopefully.
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## 5 Current status - hazardous crash barrier at High Street/Wallingford Road junction

- 5.1 When the road bridge was reconstructed in 2006/7 the crash barrier integrated with the bridge structure was left protruding over the pavement, presenting a hazard at face level for wheelchair users and children in push chairs and buggies.
- 5.2 It has been agreed between Network Rail and OCC that the barrier will be redesigned to remove the hazard. By way of confirmation the officer added that costings for this work had been “submitted to our contractors”.

## 6 Timing of works

- 6.1 The highways officer also said that, “due to the required safe working space...to do the works we are potentially looking at a Sunday evening/night as we can't do it when the buses are operating as they won't be able to swing round the corner”. While this looked like a simple job it was logistically “challenging”.
- 6.2 In light of the required traffic management OCC was likely to do the vegetation, gullies and lining at the same time if possible.

## 7 Background information

- 7.1 The current status information above has been provided by OCC following a meeting at which it was confirmed that Network Rail was willing to realign its boundary fence and remove the rusty rail barrier but could do so only with the approval of OCC as highway authority.
- 7.2 Network Rail, OCC and MIGGS have all conducted expert assessments of the risks of vehicle incursion on to the railway at Wallingford Road, including the suitability of the rusty fence and rail barrier. Key conclusions are:

	<b>Conclusion</b>	<b>Source</b>
a	There is no effective vehicular containment. There is just a chain link fence with metal posts to which a section of rail has been attached and which is in poor condition with corroding wires and posts.	OCC/Network Rail October 2012
b	The section of footway between both safety barriers comprises chain-link fence of some age and poor condition...together with old railway line rail as an attempt towards highway containment.	Arup for MIGGS June 2015
c	During electrification works...the existing Vehicle Restraint Systems (VRS) alongside Gatehampton Road adjacent to the embankment were identified to be unsuitable and should be replaced. However the section between Goring Station and the Farm Road/Wallingford Road Overbridge junction was left unchanged. As part of the next stage of works, the existing worn-out section of barrier is to be removed.	Mott MacDonald for Network Rail July 2016
d	<b>Interface</b> [ie, fence, etc between road and railway]: risk score 12 on a scale of 1 to 24.  <b>Overall:</b> risk score of 90 on a scale where any value of 100 or more implies the need for an effective vehicle restraint system.	NR/L3/CIV/00012/F 003 - Road/Rail Neighbouring Site - Scoring Sheet 21 July 2017

- 7.3 MIGGS is holding £5,000 in local voluntary contributions towards the cost of works.
- 7.4 The most recent report to the council was given on 12 February 2018, updated at the parish annual meeting on 9 April 2018.

**MINUTES OF THE ANNUAL MEETING OF GORING ON THAMES PARISH COUNCIL**  
**Bellême Room, Goring Village Hall 7:30 pm Monday 14 May 2018**

**Members Present:**

Chairman	Kevin Bulmer (KB)
Vice Chairman	John Wills (JW)
Members	Catherine Hall (CH)
	David Brooker (DB)
	Mary Bulmer (MBu)
	Bryan Urbick (BU)
	Lawrie Reavill (LR)
	Matthew Brown (MBr)
	Debbie Gee (DG) (From minute 18/77 onwards)

**Officers Present:**

Clerk	Colin Ratcliff (CR)
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12 members of the public and press

**18/72 To elect the Chairman for the year ahead.**

Cllr. Kevin Bulmer was nominated unopposed and duly elected

**18/73 To receive declaration of Chairman's acceptance of office**

Received

**18/74 To receive apologies for absence.**

Apologies for absence were received from Emrhys Barrell (EB)

**18/75 To elect a Vice-Chairman for the year ahead**

Cllr. John Wills was nominated unopposed and duly elected

**18/76 To receive declaration of Vice-Chairman's acceptance of office**

Received

**18/77 To approve the appointment of Debbie Bevan as a co-opted member of council**

**Resolved:** That Debbie Bevan (now Gee) be co-opted onto the council

**18/78 To receive declaration of member's acceptance of office**

Received

**18/79 Councillors to confirm their registrations of interests are up to date on the SODC website**

All present confirmed

**18/80 To receive any declarations of interests**

None

**18/81 Public Forum**

Jim Emerson asked why there was no report from the Weir Committee on the agenda and was concerned over the amount GPC had spent on the case.

JW explained there had not been a committee meeting as the final report had not yet been received from the solicitors. Although the judgement was publically available the lawyers were still discussing costs. He stated that explanations over decisions had been given at each step of the process. KB said decisions had been based upon legal advice on the likelihood of success. BU noted the challenge was layered, briefly explained the issues and was happy to discuss further if required.

Signed:

Dated: 2018

- 18/82 To approve minutes of the meetings held on 5 and 9 April 2018.**  
**Resolved:** That the minutes be approved and signed by the Chairman.
- 18/83 Matters arising from those minutes not elsewhere on the agenda.**  
None
- 18/84 To receive chairman's report and announcements.**  
None
- 18/85 To appoint Planning Committee members**  
DB, JW, CH, BU, LR, MBu, MBr and DG were appointed
- 18/86 To consider the need for / appoint Goring Weir Committee members**  
**Resolved:** To continue the committee for now. All councillors except KB were appointed
- 18/87 To appoint Neighbourhood Plan Steering Group members (Advisory Committee)**  
**Resolved:** That the existing committee be re-appointed
- 18/88 To appoint representatives to serve on other bodies:**
- 1 Goring Volunteer Trust – DB appointed
  - 2 Twinning Committee – KB, JW and DG appointed
  - 3 Lybbe's Alms House Charity – LR appointed
  - 4 Goring Village Hall Committee – BU appointed
  - 5 The Neighbourhood Plan Steering Group – KB, CH appointed
  - 6 Goring Poor Allotment Charity – KB appointed
  - 7 Gap Festival Committee – CH appointed
- 18/89 To receive any reports from representatives on external bodies**  
KB reported that the Allotment Charity had changed a stile to a gate but meetings were currently in abeyance following the death of the Rev Paul Boughton. LR noted the same issue at Lybbe's Alms House Charity.
- 18/90 To consider individual councillor's responsibilities**  
**Resolved:** That Appendix A stay unchanged except that DB and JW be appointed to assist LR with Recreation Grounds and Sports Clubs
- 18/91 To receive a report on the Neighbourhood Plan.**  
David Wilkins spoke to Appendix B. KB noted that traffic monitoring was taking place in Springhill and Wallingford Roads.
- 18/92 To receive a report on the NP Strategic Project for Goring CE Primary School**  
BU reported that the group had met on 9 May to go through the results of the feasibility study and that a formal document would be released in a few days. There were requests for GPC to release the report. KB pointed out it was the school group's report and not GPC's. Stephanie Bridle asked for clarification on who attended the meeting, BU explained the make-up. Nigel Gilson asked that the NPSG be involved more; BU stated he would take that back to the group.
- 18/93 To receive a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre**  
DB reported notes of a recent meeting with OCC Highways Officers had been circulated to councillors. OCC agreed to provide drawings and specifications within 3 months; they are also looking at the footpath widths for potential additional posts to prevent parking on pavements. He said there had been no response yet from SODC on Civil Enforcement Powers re parking. It was

agreed to copy the letter to the new council leader.

**18/94 To note a report from County Councillor / District Councillor Kevin Bulmer.**

Appendix C refers.

Ned Worsley asked if KB was aware of a report on strategic traffic modelling that the NP had not seen. KB was not aware of a report.

He stated that SODC were considering asking government about the consequences of delaying the local plan to allow a review of major development sites. He mentioned that there was a new leader and cabinet at SODC and that he had been appointed as a cabinet member.

**18/95 To receive a report from the Police**

CR reported there had been some Theft from Motor Vehicles (vans) and shed burglaries around nearby areas. The local PCSO has stated that parking enforcement is no longer a NHPT priority. JW reported a stolen pedal cycle that evening where a van registration number had been taken and passed onto the police.

**18/96 To receive a report on Recreation Grounds issues.**

Appendix D refers.

DB suggested a meeting with Goring Robins was needed about a potential refurbishment. He stated that Goring Vets were willing to sponsor a new dog waste bin.

**18/97 To receive a report on White Hill Burial Ground issues**

MBu reported that flowers in tubs had been planted, a bench needed some maintenance and that the gate needed cleaning. She had received a complaint about long grass; BU proposed the contractor could monitor and do additional cuts as required during peak months. This was allowed for in the current contract but may need additional budget later.

**Resolved:** To ask the contractor to cut weekly if the weather was suitable, and the grass needed extra cuts, during May to July.

**18/98 To receive a report regarding planned events in the village**

CH reported that Gap Festival tickets were selling fast and the organisers were still looking for volunteers to help. There was no update on a George Michael memorial although the family had asked for those left outside the houses to be removed soon.

**18/99 Parish Finance:**

**1 To approve payments for April 2018.**

**Resolved:** That the payments be approved

**2 To note receipts for April 2018**

Noted

**3 To note the bank account and reserves balances as at 30 April 2018.**

Noted

**4 To approve direct debit mandates**

**Resolved:** Those in Appendix H were approved.

**5 To consider pay scale progression for the Clerk from 1 April 2018 from point 33 to 34 as previously agreed in principle, but subject to annual review.**

**Resolved:** That the progression be approved.

**6 To approve an increase in the weir legal fees budget / reserve**

Deferred until next meeting when costs may be known

- 18/100 Financial Accounts for the year ending 31 March 2018**
- 1 To approve the accounts for the year ending 31 March 2018 (balance sheet and income & expenditure)**  
**Resolved:** That the accounts be approved
  - 2 To approve the annual governance statement in section 1 of the statutory annual return**  
**Resolved:** That the statement be approved
  - 3 To approve the statement of accounts in section 2 of the statutory annual return**  
**Resolved:** That the statement be approved
  - 4 To approve a variances report to the external auditors**  
**Resolved:** That the report be approved
  - 5 To note budget variations for 2017-18**  
Noted
  - 6 To receive a report from the internal auditor for 2017-18**  
Received
  - 7 To note year end cash and investment reconciliation as at 31 March 2017**  
Noted
- 18/101 To consider new / amended Privacy, Information and Retention policies**  
Appendices P, P1, P2 referred.  
**Resolved:** To approve the policies
- 18/102 To consider attendees (2) to the OCC Town and Parish Event at Didcot on 18 October 2018**  
JW and MBu were nominated to attend
- 18/103 To consider an update on flow problems to Gardiner Pavilion Showers**  
Reports had been circulated prior to the meeting. BU suggested looking further into the requirements and obtaining competitive quotes with a view to grant funding  
**Resolved:** To progress as suggested
- 18/104 Reports from Planning Committee – to receive minutes of meeting held on 27 March 2018**  
Received and noted
- 18/105 Correspondence**
- 1 To consider an application for an event with alcohol sales at Gardiner Pavilion by the Cricket Club**  
**Resolved:** That the application be approved
  - 2 To consider in principle a right of access to East Cottage from White Hill Burial Ground entrance road.**  
KB proposed that council agree to explore the options, e.g. design of access, legal fees, potential conditions etc.  
**Resolved:** To arrange a site visit and meet with the applicants (MBu, DB, CH, KB)
- 18/106 Matters for future discussion**  
None
- 18/107 To consider cancelling or postponing the next meeting.**  
**Resolved:** That the June meeting be cancelled, the next being 9 July

Signed:

Dated: 2018

**18/108 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw.**  
**Resolved:** That the motion be approved

**18/109 To consider a recommendation from KB and BU on the appointment of an Assistant Clerk**  
**Resolved:** That Mike Ward be appointed as Assistant Clerk.

The Chairman declared the meeting closed at 2110 hrs.

**Abbreviations** (where used):

GPC	Goring on Thames Parish Council
NHPT	Neighbourhood Policing Team
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
OCC	Oxfordshire County Council
PCSO	Police Community Support Officer
SODC	South Oxfordshire District Council

DRAFT

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
GORING ON THAMES PARISH COUNCIL  
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 22 May 2018**

**Members Present:**

Chairman	David Brooker (DB)
Members	Matthew Brown (MBr)
	John Wills (JW)
	Mary Bulmer (MBu)
	Debbie Gee (DG)

**Officers Present:**

Clerk	Colin Ratcliff (CR)
Assistant Clerk	Mike Ward (MW)

Two members of the public

**18/59 To receive apologies for absence.**

Apologies for absence were received from Bryan Urbick (BU), Catherine Hall (CH) and Lawrie Reavill (LR)

**18/60 To receive any declarations of interests**

None

**18/61 Public Forum**

The owners of Someries were present

**18/62 To approve minutes of the meeting held on Tuesday 24 April 2018**

**Resolved:** That the minutes be approved and signed by the Chairman.

**18/63 Matters arising from those minutes not elsewhere on the agenda**

None

**18/64 Applications:**

**1** Item 6.2 brought forward

**P18/S1438/HH - Someries Little Croft Road Goring RG8 9ER: Side addition to create new utility and WC. Insertion of 5 new roof lights, demolish the conservatory and alter part of the front elevation roof to the kitchen.**

There were no adverse comments

**Resolved:** That GPC has **No Objections** to the application

**2** **P18/S1322/HH - 14 Heron Shaw Goring RG8 0AU: Proposed addition of a tiled pitched roof over an existing front porch/lounge continued over front of existing attached garage.**

There were no adverse comments.

**Resolved:** That GPC has **No Objections** to the application

**3** **P18/S1579/HH - 5 Millers Close Goring RG8 9BS: Demolition conservatory; erection single storey rear extension**

Mbu was concerned over the increase in size and loss of garden amenity. JW noted it included demolition of an existing conservatory and could see no problems.

**Resolved:** That GPC has **No Objections** to the application but wished the comment about loss of amenity to be taken into account

Signed:

M. Brown

Dated: 26 June 2018

**18/65 SODC Decisions**

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | P18/S0200/HH: Spring Cottage 40 Milldown Road Goring (GPC- NSV with comments) | <b>Granted</b> |
| <b>2</b> | P18/S0884/HH: 85A Wallingford Road Goring (GPC – No Obj)                      | <b>Granted</b> |
| <b>3</b> | P18/S0856/HH: 49 Holmlea Road Goring (GPC- Support)                           | <b>Granted</b> |
| <b>4</b> | P18/S0613/HH: St Katherine’s House Lyndhurst Road Goring (GPC – No Obj)       | <b>Granted</b> |
| <b>5</b> | P18/S0828/HH: North Cottage Reading Road Goring (GPC- Support)                | <b>Granted</b> |

All were noted

**18/66 To review planning applications and decisions reported by West Berkshire District Council**  
None discussed

**18/67 To review CIL status / payments**  
£6,130.80, the first payment had been received. Cllrs asked that the CIL spreadsheet be circulated with the agenda. MW will review outstanding CIL status.

**18/68 To consider correspondence received**

<b>1</b>	P18/S1099/HH: 23 Milldown Avenue, Goring	<b>Withdrawn</b>
<b>2</b>	P18/S0806/FUL: Fairfield River Lane Goring	<b>Withdrawn</b>

**18/69 Matters for future discussion**  
None

**18/70 Next meeting confirmed as 26 June 2018**

The Chairman declared the meeting closed at 1946 hrs.

**Abbreviations (where used):**

- |      |                                    |
|------|------------------------------------|
| APP  | Approval                           |
| CIL  | Community Infrastructure Levy      |
| GPC  | Goring on Thames Parish Council    |
| NP   | Neighbourhood Plan                 |
| NSV  | No Strong Views                    |
| OBJ  | Objection(s)                       |
| OCC  | Oxfordshire County Council         |
| SODC | South Oxfordshire District Council |

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE**  
**GORING ON THAMES PARISH COUNCIL**  
**Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 24 April 2018**

**Members Present:**

Chairman	Matthew Brown (MBr)
Members	Catherine Hall (CH)
	John Wills (JW)
	Lawrie Reavill (LR)
	Mary Bulmer (MBu)

**Officers Present:**

Clerk	Colin Ratcliff (CR)
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Three members of the public

**18/47 To receive apologies for absence.**

Apologies for absence were received from Bryan Urbick (BU) and David Brooker (DB)

**18/48 To receive any declarations of interests**

None

**18/49 Public Forum**

Alan Winchcomb, regarding item 6.4 referred to a letter he had sent to GPC with strong objections to the development which would overshadow his garden and house creating a loss of privacy. The plans were not clear that the location is on a hill and the development is some 4ft higher than his property. He stated it was overdevelopment. He noted that SODC previously refused a similar prior application on those grounds.

**18/50 To approve minutes of the meeting held on Tuesday 27 March 2018**

**Resolved:** That the minutes be approved and signed by the Chairman.

**18/51 Matters arising from those minutes not elsewhere on the agenda**

None

**18/52 Applications:**

1 Item 6.4 brought forward

**P18/S1099/HH - 23 Milldown Avenue Goring RG8 0AS: Demolition of existing single storey extensions. Erection of new x2 storey side and single storey rear extensions.**

CH agreed the development was 4 ft higher than the neighbouring house and would encroach well within the 45° rule, going against Para 6.29 of the Householder section of SODC's Design Guide 2016. It also did not comply with the 12m rule in Plots and Buildings section of the Design Guide. JW agreed it was overdevelopment and unneighbourly. LR was concerned about parking.

**Resolved:** That GPC **Objects** to the application.

2 **P18/S0884/HH -85A Wallingford Road Goring RG8 0HL: Construction of summer house at the bottom of garden**

There were no adverse comments.

**Resolved:** That GPC has **No Objections** to the application

3 **P18/S0966/HH - 41 Gatehampton Road Goring RG8 0EN: New single storey extensions, front porch and demolition of existing conservatory**

There were no adverse comments.

**Resolved:** That GPC has **No Objections** to the application

Signed:

D.Brooker

Dated: 22 May 2018

- 4 P18/S0806/FUL - Fairfield River Lane Goring RG8 9EE: Redevelopment of house to include 2 storey bay extensions, 1&1/2 storey infill link, new first floor over existing footprint, new chimney and attached single storey garage. Re-submission of application P18/S0488/HH.**  
CH stated this looked the same as the previous application and had no objections. JW had a concern about parking given Highways comments on the SODC website.  
**Resolved:** That GPC has **No Objections** to the application subject to satisfactory resolution of the parking / highways issues already recorded by Highways.
- 5 P18/S1108/FUL - Land at Icknield House Icknield Road Goring RG8 0DG: Erection of new 5-bed dwelling with detached garage and new access from highway.**  
There were no adverse comments.  
**Resolved:** That GPC has **No Objections** to the application
- 6 P18/S1166/HH - 10 Heron Shaw Goring RG8 0AU: Proposed 2 storey side and single storey rear extension following demolition of attached garage and sun-room**  
There were no adverse comments.  
**Resolved:** That GPC has **No Objections** to the application
- 7 P18/S1124/HH – East Cottage Reading Road Goring RG9 0LL: Two storey rear extension and pitched roof above existing flat roof as well as minor interior alterations**  
Note postcode should read RG8. There were no adverse comments.  
**Resolved:** That GPC has **No Objections** to the application

**18/53 SODC Decisions**

- 1 P17/S4364/HH Ferry Lodge Ferry Lane Goring RG8 9DX (GPC- App)           **Granted****  
**2 P18/S0520/HH The Ferry House Ferry Lane Goring RG8 9DX (GPC – NSV with comments) **Granted****  
All were noted

**18/54 To review planning applications and decisions reported by West Berkshire District Council**  
None discussed

**18/55 To review CIL status / payments**  
The expected April report had been received from SODC and £6,130.80 was due.

**18/56 To consider correspondence received**  
None

**18/57 Matters for future discussion**  
None

**18/58 Next meeting confirmed as 22 May 2018**

The Chairman declared the meeting closed at 1953 hrs.

**Abbreviations (where used):**

APP	Approval
CIL	Community Infrastructure Levy
GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan
NSV	No Strong Views
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

Signed:

D.Brooker

Dated: 22 May 2018

Signed:

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