**Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring Parish Council**

**Tuesday 31st May 2022 at 10:30 am, Gardiner Pavilion**

**Public Forum (prior to the start of the meeting)**

None as there were no members of the public in attendance.

**Members Present:**

Chairman Cllr Sonia Lofthouse (SL)

Members Cllr David Brooker (DB)

Cllr Bryan Urbick (BU)

**Member Station Road Sub-Committee Present:**

Briony Cooke (BC)

**Officers Present:**

None

**Public and Press:** 0

**Meeting started 10:30am**

# To elect a Chairman of the Committee

**Resolved:** Approved to elect Cllr S Lofthouse, Unanimous.

# To receive Chairman’s acceptance of Office

In the absence of an officer of the Council at the meeting, this will be received at the earliest opportunity after the meeting.

Cllr Lofthouse signed the acceptance of office before the committee, and will present to the Clerk at the earliest opportunity.

# In accordance with the decision made on the 16th of May, Chairman to confirm if they wish to be called: Chairman, Chairwoman, Chairperson, Chair.

Cllr Lofthouse confirmed they wished to be known as the Chair of the committee going forward.

# To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

None

# Declarations of Interests (LA 2011 s31)

None

# To consider requests for Dispensations [LA 2011 s33]

None

# To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]

### Meeting held on 07th April 2022

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

### Matters arising from the minutes not elsewhere on the agenda.

None

**COMMITTEE PROJECTS**

# To receive Appendix A, notes of a meeting with Oxfordshire County Council Highways (OCCH)

Appendix A was unanimously received by the Committee as an accurate record of the meeting.

# Station Road

### To approve the current Terms of Reference for the Station Road Sub-Committee are still suitable for use.

**Resolved:** The Terms of Reference were unanimously approved as being suitable for use.

### To appoint members to the Station Road Sub-Committee

Previously; BU; SL; DB; BC

**Resolved:** Unanimously approved to appoint: S Lofthouse; D Brooker; B Urbick & B Cooke to the Sub-Committee.

### Subject to verifying this Committee has the delegated budget, approve commissioning OCCH to complete formal consultation, budget £3000. If delegation is not in place; approve asking full council to commissioning OCCH to complete formal consultation, budget £3000.

**Resolved:** Approved Unanimously to ask OCCH to proceed with the formal consultation into the temporary removal of parking spaces on Station Road for the purpose of installing a trial Pedestrian Priority Lane. Should delegated budget not be in place; approved unanimously to ask the Council to approve formal consultation and budget of £3000.

### To approve asking OCCH to consider a bollard on the corner of Station Road and Red Cross Road to prevent cars mounting the pavement to avoid oncoming vehicles.

**Resolved:** Approved Unanimously to ask OCCH to consider a ‘bell bollard’ (a robust bollard is deemed to be important) installation on the corner of Station Road and Red Cross Road. The Clerk to action and to remind OCCH to renew, as previously promised, the 3 damaged bollards (one at Glebe Ride and Cleeve Rd and two on the High St).

# High Street

### To consider a request from OCCH to rod through the surface water drains on each side of the existing ramp / speed hump.

**Resolved:** Approved Unanimously to ask OCCH to complete these works, as drains on highways are the responsibility of OCCH, not the Parish Council. Clerk to action.

### To reconsider previous decision to pursue box hedging on the Rectory Garden verge, on OCCH advice.

**Resolved:** Approved Unanimously to look at planter options (including maintenance issues of each) and to consider the need of a gardener/contractor to water, weed and maintain.

### To consider introduction of flashing speed indicator signs, agree actions and proposal to the Council.

**Resolved:** Approved Unanimously to seek option for flashing speed indicator signs., including the following actions: consider Conservation Area implications, include options for fixed/permanent speed indicators, and aim to plan this after 20mph speed limit is formalised.

### Subject to verifying this Committee has the delegated budget, approve commissioning OCCH to complete speed survey at the junction of Red Cross Road and High Street, budget £300 for 2 speed surveys, one on Red Cross Road, the other on the High Street adjacent. If no delegated budget, to approve asking the Council to approve speed survey and budget.

**Resolved:** Approved Unanimously to proceed with speed surveys in this location in order to consider possibilities for speed ramp/s in this area. Should delegated budget not be in place; approved unanimously to ask the Council to approve speed survey and budget of £300.

### Subject to verifying this Committee has the delegated budget, approve commissioning OCCH to complete speed survey at the junction of Manor Road and High Street, budget £450 for3 speed surveys, on the High Street above and below the Manor Road Junction, and on Manor Road. If no delegated budget, to approve asking the Council to approve speed survey and budget.

**Resolved:** Approved Unanimously NOT to proceed with speed surveys in this location, at this time.

# Yew Tree Court

### Noting the Wall on either side of the entrance to Yew Tree Court belongs to GPC; to approve recommending to the Council they grant permission to mount an OCCH commissioned sign to the wall to reduce the number of drivers entering Yew Tree Court in error.

**Resolved:** Approved Unanimously to make a recommendation at the next council meeting, and subsequently ask OCCH to commission and install the sign.

# Dropped Kerbs & Yellow Lines

### To consider actions to progress this matter.

It was Unanimously agreed that the Committee will consider dropped kerbs in the Yellow Lines review. DB to circulate map of yellow lines and BC to review centre of village and make suggestions for dropped kerbs. To be reviewed at the next meeting.

# To discuss and agree actions regarding Civil Parking Enforcement throughout the Parish.

### To consider any verbal reports on the diary of reported incidents.

All members expressed concern that the promise of parking enforcement had not realised and that the current procedures were not working. It was Unanimously agreed to send a letter to OCC Parking Enforcement to express concerns and to reiterate the suggestion that the Parish Council should be delegated powers to be part of the enforcement. The letter submission is delegated to the Clerk, though DB will draft, seek suggestions from SL and BU, and then send to Clerk for final review before sending.

# To consider further items this Committee would like to pursue, and agree actions and requests to put forward to the Full Council.

Complaints about overgrown hedges that impede use of pavements, paths and roads were discussed. It was Unanimously agreed for the Committee members to obtain the draft hedge letter from the Clerk to review the details and consider any additions/amendments. It was also unanimously agreed to recommend that the Facilities manager establish a regular review of the different areas in the village so that the situation would be proactively managed rather than reactions to complaints. A regular update to the Committee is requested as to letters sent, any follow-up and referral to OCC.

# Receive Correspondence and Agree Actions.

### London Plane Tree at Bridge House is damaging the pavement, resident has requested the Council considers commissioning a dropped curb in this location.

**Resolved:** Approved Unanimously to seek advice from a Conservation Arborist and then consider next actions.

# Matters for future discussion.

None.

# To confirm that the date of the next meeting

**Previous meeting:** resolved to meet Monthly, 2nd Tuesday of the Month; Next meeting: **12th July 2022**

As it was difficult to schedule because of prior commitments, it was unanimously agreed to change the next meeting to 18th July 2022, and then to meet every six weeks or so on a Monday.

**Meeting Closed: 11:35am**