



# GORING-ON-THAMES PARISH COUNCIL

## Minutes of a Meeting of the Finance Committee of the Goring-on-Thames Parish Council

Tuesday 23<sup>rd</sup> August 2022 at 18:00, Gardiner Pavilion

### Public Session – Prior to the Start of the Meeting

**MoP1:** Welcomed the new Finance Committee, asked if S137 grants were available, and was informed that they are no longer applicable due to GoTPC having The General Power of Competence.

**MoP2:** Requested a larger font size on appendices please.

### Members Present:

Cllr J Emerson (JE)  
Cllr B Urbick (BU)  
Cllr C Ratcliff (CR)

### Officers Present:

Clerk Sarah Edmunds (SE)

**Public and Press:** at least 2 members of public.

### Meeting started 18:00

#### 22.15.1. To elect a Chairman of the Committee

**Resolved:** Jim Emerson was elected unanimously.

#### 22.15.2. To receive Chairman's acceptance of office

**Resolved:** Jim Emerson verbally accepted & will sign the form at the earliest opportunity.

#### 22.15.3. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Apologies were received from Cllr A Smith.

**Resolved:** The reason was unanimously approved.

#### 22.15.4. Declarations of Interests [LA 2011 s31]

None

#### 22.15.5. To consider requests for Dispensations [LA 2011 s33]

None



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### **22.15.6. To approve finalised payment list 1<sup>st</sup> July 2022 – 18<sup>th</sup> August 2022 Appendix A**

The following discussion points were raised, the difference between the reconciliation date & the printout caused confusion. Introduce new system of invoice approval by members of the finance committee. Query on item 222 resolved as it was preapproved expense.

**Action:** Check the renewal date for M&C Landscaping contract, (investigate if Ferry Lane & hedge plus wire fence on left side are included) Check SSE contract, try to get reduction for LED. Add raffle ticket description to voucher 209 re purchase from Bingosupermarket

**Resolved:** Unanimously approved the finalised payment list & no future payments to be made without signoff by two members of the committee on the Scribe software.

### **22.15.7. To note receipts 1<sup>st</sup> July 2022 – 31<sup>st</sup> July 2022 Appendix B**

The following discussion points were raised: None

**Resolved:** Unanimously Noted

### **22.15.8. To note the reconciled bank account & reserves balances as at 31<sup>st</sup> July 2022 Appendix C**

The following discussion points were raised: None

**Resolved:** Unanimously Noted

### **22.15.9. To complete quarterly budget review and approve any proposed updates.**

#### **Appendix D**

*Note: this is a repeat review of the review completed at the July Full Council meeting, where it was reported to the Council that there were some clerical errors with the nominal codes used.*

The following discussion points were raised: Item 1020 Should Community Infrastructure Levy values be included? Query if we are allowed to make a profit on the car park. Query re event income having no budget. Propose removing item 1999 VAT refund from the budget. Add £1500 to the training budget. In future when payments approved by Full Council, adjust the budget. Move £1000 off item 3120 Annual Parish Meeting. Check how the item 6170 street light replacements pull through from the EMR (item 355). Take out item 6255 Jubilee when finished.

**Action:** to hold an informal budget workshop with the clerk mentor to go deeper into the construction of the budget and train the members of the finance committee in all processes to understand systems better.

**Resolved:** Unanimously approved

### **22.15.10. To confirm the date of the next meeting – Tuesday 27<sup>th</sup> September 2022 (4<sup>th</sup> Tuesday of the Month)**

Confirmed

**Meeting Closed: 19:10**