

<b>Title</b>	Clerk Report
<b>Authors</b>	Clerk
<b>Meeting</b>	Goring-on-Thames Parish Council Meeting – 13 <sup>th</sup> March 2023

**6.1. To approve Council OALC Membership for the Year ahead, Budget: £612.62**

OALC membership gives the Council expert advice and support on a range of matters, including proper process on conducting council business, and preferential rates on their training courses. This Council has been a member for many years.

**Proposal:** To approve membership and £612.62 membership fee.

**6.2. To approve Council Oxfordshire Playing Fields Association Membership for the year ahead, Budget: £56.00.**

The Council approved membership to OFPA during COVID as we were receiving advice from them on the opening and management of the play equipment areas. With the intended updating of our open spaces, recommend remaining members of OFPA to continue to draw on their expert advice in this area.

**Proposal:** To approve membership and £56 membership fee.

**6.3. To approve receiving Community Infrastructure Payments for the financial year 2023-2024.**

Each year the Council **must** approve to receive the CIL monies due to the Parish Council rather than leave them with SODC.

**Proposal:** To approve receiving CIL monies during the 2023-2024 financial year.

**6.4. To approve a 2-year extension to the current tennis lease, wording of lease to remain the same as signed in August 2021, fees as agreed at the end of this meeting. To approve delegating to the Clerk or Assistant Clerk to update the lease dates and fees, and sign.**

At the end of the last 25 year lease, which coincided with the start of the Open Spaces review project, the Tennis Club agreed to a 2 year lease for their use of the courts and associate items. Noting the item later in this meeting to consider forming a pavilion refurbishment committee, and with the agreement of the Tennis club, propose another 2 year lease, to allow the tennis club to keep using the facilities whilst plans are considered for the future of the Sheepcot.

NOTE: Subject to agreement of both parties, this lease may be terminated early to reinstate a 25y lease subject to progression of the Open Spaces Projects, this would need to be brought back to full council for approval.

**6.5. To approve a licence agreement for Goring in Bloom to manage the garden in the Northwest Corner of the Gardiner Recreation Ground, licence renewal each year subject to the Open Spaces Review outcomes and providing each February a “plan for the year ahead”.**

The Clerk and Assistant Clerk have inspected the parish records and can find no documents regularising the management of the garden in the North West Corner of the Gardiner Recreation Ground. To give surety to all, and regularisation of this activity, the following licence agreement is proposed.

See “Licence to Occupy”, at end of this Appendix.

**6.6. To approve the following request from Goring in Bloom to hold a “Bring & Buy” Plant Sale on 29<sup>th</sup> April at the Rectory Garden without charge.**

Before Covid Goring in Bloom used to hold a bring and buy plant sale on the Rectory Garden every year in late spring. At long last we can hold another fund-raising sale, so I'm writing to ask for permission for Bloom to have a plant sale on the Garden on Saturday morning, 29 April 2023. We put the plants on tables from the Village Hall and the space is only used for this purpose. We understand Village Greenfingers would like to have a table to promote their club as well.

This is a very enjoyable community occasion where we can promote Bloom (and hopefully get more volunteers) as well as raise some money for our projects.

I hope permission can be granted as usual, so that we can get the date in villagers' diaries. Please let me know if there are any procedures I need to follow.

**6.7. To approve the following request from Goring Unplugged to hold a Concert on the Rectory Garden, using amplified music for this event.**

**Goring Unplugged** has been a fixture of Goring village for 20 years this April. Although we would normally be looking forward enthusiastically to providing the live music for the G&S regatta, this year, we were sad to be informed that it would not be happening in 2023.

As such we are resolved to have our own celebrations to mark this triumphant milestone. We will be inviting some of the original performers back to take part, and it should be a joyous overall event.

We would like to propose to produce a live, outside performance on Saturday 15th July in the Rectory gardens. We are acutely aware of the sensitive nature of this venue, and want to assure that our music, although necessarily amplified would not be blasting sound all over the village. The essence and spirit of GU has, from the very start, been based on mellow acoustic music and will continue that way for this event.

We have already booked the village hall as a backup in case of inclement weather.

[ Member of Public ] has approved the idea in principle, and we have already canvassed some favourite musicians who will, no doubt, be keen to take part.

Two other venues are provisionally booked for the Friday and Sunday, straddling the Sunday event - the Catherine Wheel and the Miller. These have enjoyed putting on similar events in the past, that we have organised in support of the GAP festival.

We are used to fully funding these type of events, and 'man' them with well versed able volunteers. We can also provide all the necessary sound equipment, but would be happy for any other support that might be forthcoming!

Please scan we have your permission to go ahead with this?

**Proposal:** To approve the use, with no charge for the Space, subject to

- Receiving appropriate Risk Assessments
- Confirmation of Insurance
- Confirmation the Rectory Garden will not be closed to members of public during the period of use.

**6.8. To approve the following request from the Deputy Lieutenant to hold on the 7<sup>th</sup> May 2023 a bring your own picnic lunch on the Gardiner Recreation Ground to commemorate His Majesty's Coronation waiving normal hire fees.**

I am following on from our last correspondence with regard to marking the Coronation with a community event.

The Goring Gap News published an article from me in the last month's edition. This requested any person or group who had plans or any ideas to come forward and share them with me. There have been offers of support to help me organise an event on Sunday 7<sup>th</sup> May. I have not heard of any other organised event so I believe there will not be a repeat of the street party from the Jubilee last year.

I have consulted with Streatley Parish Council and we have discussed options in Streatley but due to limited access think there is not a suitable site to hold a party.

One option which I feel is attractive would be to use Gardiner Field for a big lunch which would welcome residents and friends from Goring and Streatley. The Cricket Club do not have any fixtures at home on the 7<sup>th</sup> May and so it is free and they are supportive of a lunch taking place on the cricket ground. As Gardiner Field is owned by the Goring Parish Council, would the Council be willing to give permission for a lunch party to go ahead?

The concept is a simple informal gathering where people would provide their own picnics, also bringing tables, chairs, blankets and choosing where to set up their picnic (excluding the cricket square). I am intending to use the offers of help to set up some simple decorations (flags, bunting and possibly some flagpoles) to make the area feel more festive and also as long as that is agreeable to the Council.

**Proposal:** To approve the use, and waive the Hire Fee for this event, subject to appropriate assessment of toileting / welfare provision, as the limited number of toilets in the pavilion may not be sufficient for a potentially large event such as this.

**6.9. To approve, subject to agreement from the organisers of the Coronation Picnic Lunch, the Parish Council running a wet-bar only and applying for TENS Licence.**

The Council has successfully run wet bars during Summer of Play, subject to a limit of 500 attendees to the lunch the Council could apply for a TENS licence [£21] to sell alcohol, or just sell soft drinks, if anticipated attendance is greater than 500. This would be staffed by Council Staff, and any other Councillor volunteers (subject to election results).

**6.10. To consider a request from SODC to suggest two street names for the GNP3 development and approve suggestions to submit.**

SODC initially asked for one street name to be proposed for the GNP3 Site development. The Developer has suggested Manor Meadow, Manor Pasture, Greenwell Field, Greenwell Pasture, or even just Greenwell however on consideration of the street layout SODC believe splitting the development and having 2 names would be better.



## **LICENCE TO OCCUPY – (BLOOM GARDEN – GARDINER RECREATION GROUND)**

### **1 Definitions and Interpretation**

#### 1.1 In the Licence

**"Date of Termination"** means the date upon which the Licence terminates;

**"Licence"** means the licence to occupy the Land constituted by this offer and all duly executed letters following on from it;

**"Licence Fee"** means the provision of an "plan for the year ahead" each February

**"Licensee"** means Goring-in-Bloom.

**"Licensor"** means Goring-on-Thames Parish Council

**"Parties"** means the Licensor and the Licensee;

**"Permitted Use"** Shall mean the unrestricted use of the Land for an ornamental garden

**"Plan"** means the demonstrative plan annexed to this offer;

**"Land"** means the land in the North West Corner of the Gardiner Recreation Ground, as shown in Red the plan.

**"Schedule of Condition"** means the schedule of condition annexed to this offer

#### 1.2 In the Licence, unless otherwise specified or the context otherwise requires

- any reference to one gender includes all other genders;
- words in the singular also include the plural and vice versa;
- any reference to the whole is to be treated as including reference to any part of the whole;
- any reference to a person includes a natural person, corporate or unincorporated body (whether having separate legal personality) and words importing individuals include corporations and vice versa;
- any reference to a Clause, [Schedule / Appendix or Part of the Schedule] / Appendix is to the relevant Clause, [Schedule /Appendix or Part of the Schedule / Appendix] of [or to] the Licence;
- any phrase introduced by the words "including", "include", "in particular" or any similar expression is to be construed as illustrative only and is not to be construed as limiting the generality of any preceding words;

The headings in the Licence are included for convenience only and are to be ignored in construing the Licence.



## **2 Licence**

- 2.1 Subject to due compliance by the Licensee with their obligations under the Licence, the Licensor will permit the Licensee to occupy and use the Land for the Permitted Use with all necessary non-exclusive rights of access to and egress from the Land from/to the public highway over the Car Park adjoining road, footpaths and Grassed areas.
- 2.2 The Licensee will occupy the Land as mere licensee only and acknowledge that possession of the Land is retained by the Licensor subject to the rights created by the Licence.
- 2.3 The Parties agree that the Licence is not a lease and does not confer any tenancy rights on the Licensee.

## **3 Duration**

- 3.1 The Licence will commence on the 13<sup>th</sup> March 2023 and will continue for one year. Annual renewal will be subject to:
  - 3.1.1 The Licensor receiving annually in each February the licensee's plans for the year ahead for the Garden
  - 3.1.2 The Licensor's long term plans for the Open Spaces throughout the Civil Parish of Goring-on-Thames.
- 3.2 The Licence may be terminated at any time with mutual consent of the Licensee and Licensor.
- 3.3 At the Date of Termination, the Licensee will:
  - 3.3.1 Remove from the Land with their whole equipment and other items, without the need for any notice from the Licensor, and
  - 3.3.2 leave the Land in a condition consistent with full compliance with their obligations under the Licence.

## **4 Payments**

- 4.1 The Licensee will pay the Licence Fee, the license fee is zero, subject to providing in each February the licensee's plans for the year ahead for the Garden.
- 4.2 The Licensee will [also] pay for the duration of the Licence:
  - 4.2.1 all applicable rates, taxes, duties, levies, charges, assessments, impositions and outgoings whatsoever imposed on or payable in respect of such Land



4.2.2 wear and tear maintenance, , lighting, , security, compliance with statute, provision of electricity, water and other utilities and general management.

4.3 All sums payable under the Licence, [including the Licence Fee,] are exclusive of Value Added Tax, which, if payable, is payable in addition in return for a valid Value Added Tax invoice.

## **5 Use**

5.1 The Licensee may NOT permit other organisations to use the Land.

## **6 Modifications**

6.1 The Licensee may make modifications with the agreement of the Licensor. Such agreement should not be unreasonably withheld.

## **7 Indemnity and insurance**

7.1 The Licensee will indemnify and keep indemnified the Licensor on demand from all liability in respect of:

7.1.1 any injury to or death of any person;

7.1.2 damage or loss which may be suffered by any persons by reason of or arising out of the use of the Land by the Licensee;

7.1.3 any breach by the Licensee of their obligations under the Licence

7.2 Should the use or non-use of the Land cause any increase in the cost of insuring any adjacent premises of the Licensor the Licensee will on demand from time to time pay to the Licensor the amount of any such increase.

7.3 The Licensee will not do anything which vitiates or makes void or voidable any insurance policy for the Land effected by the Licensor, or causes monies otherwise payable under such policy to be irrecoverable or refused or withheld, or an increased premium or loading to be payable in respect of such policy.  
Compliance with Governing Documents

## **8 Conditions**

8.1 The Licensee accepts the Land in its present condition [as evidenced by the Schedule of Condition] as being fit in all respects for the Permitted Use.

8.2 The Licensee will keep the Land in good repair.

## **9 Access**



9.1 When taking access to the Land, the Licensor will, and will procure that any other parties exercising such rights of access will:

- 9.1.1 cause minimum interference reasonably practicable with the Licensee' use of the Land and
- 9.1.2 make good to the Licensee' satisfaction (acting reasonably) any damage caused to the Land.

## **10 Early Termination,**

10.1 If:

- 10.1.1 any sums due under the Licence [(including the Licence Fee)] or any part of them are not paid on the due dates, or
- 10.1.2 the Licensee fail to implement any of their other obligations under the Licence, or;
- 10.1.3 the Licensee should become bankrupt or cease to function as an organisation.

then, the Licensor may, at their option, at any time by notice in writing to the Licensee terminate the Licence with effect from the date specified in the notice but reserving to the Licensor their right of action in respect of any antecedent breach of the Licensee' obligations.

## **11 No Liability**

11.1 The Licensor are not liable to the Licensee for any loss, injury or damage which the Licensee may sustain from a deficiency in any part of the Land or the death of or injury to any person or for damage to any property or for any losses, claims, demands, actions, proceedings, damages, costs or expenses or other liability incurred by the Licensee in the exercise or purported exercise of the rights conferred on the Licensee under the Licence.





**12 Signed**

Signed On \_\_\_\_\_

On behalf of the Licensee Goring-in-Bloom

Name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Signed On \_\_\_\_\_

On behalf of the Licensor Goring-on-Thames Parish Council

Name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

<b>Title</b>	Assistant Clerk Report
<b>Authors</b>	Assistant Clerk
<b>Meeting</b>	Goring-on-Thames Parish Council Meeting – 13 <sup>th</sup> March 2023

**6.1. To approve a memorial bench application for the Rectory Garden, in memory of the late Gillian & Alan Barrett**

During the February 2022 consultation, a descendant of the family who donated the Garden to the village, contacted the council regarding the open spaces in general. As part of the conversation with them, they confirmed that more benches, even dedicated to other people, would be a welcome addition to the space. In an informal conversation with the same descendant in March 2023, they welcomed this current application and supported the installation.

The deceased lived in Goring for 60 years.

**6.2. To approve meeting date for the Annual Meeting of the Parish, and seek reports from local organisations, budget £500.**

The following dates are proposed, to be outside the period of Purdah, and allow for reports to be compiled.

The meeting would likely follow a similar format to last year, subject to the newly elected Chair's preference of a short formal section, with "Stalls" for local organisations, with a printed summary of reports for people to visit. During this period drinks and nibbles will be available.

The Village Hall has confirmed the **20<sup>th</sup> May 2023** available for a meeting starting at 6pm in line with legislation.

**6.3. To receive a summary of requests under GDPR legislation in the FY 2022-2023, and note all FOI responses will be included on the website so all electors can see the summary of data sent.**

Three requests were received throughout this financial year.

- 2 Freedom of Information Request
- 1 Data Subject Access Request

In total, approximately 35 Staff Hours were used, at an approximate cost of £875, including all employers contributions. In addition £2532 in legal fees were accrued specifically for the DSAR to ensure that the responses were lawful.

Total Approximate Cost for the Year **£3407**

Going forward, all FOI responses to be posted to the website, as is considered good practice.

**6.4. To consider a request to consult from the Local Government Boundary Commission on the [change from 63 to 66 councillors in Oxfordshire](#).**

Taken from their website:



- 6.5. To approve purchasing the new orientation plaque for the Railway Station as approved to apply for planning permission in the January meeting. Budget £4000 to include installation, delivery etc, subject to seeking grant funding to cover at least 80% of the cost and receiving 3 quotes for the work, delegated to the Clerk to review the quotes and select supplier.**

MIGGS have completed a body of work to secure the funding to cover the sign, should the funding fall short, it is proposed the Council instead purchases the sign. This would give the added benefit of being able to reclaim the VAT for a Council owned asset, purchased by the Council. The Council would pursue similar funding streams & seek other grant funding opportunities. MIGGS have also suggested that the £700 normally granted to Readibus under Local Government and Rating Act 1997 s26-28, be put toward the sign this year, due to the falling use of Readibus and therefore it not representing value for money.

Should the Council approve to purchase the sign themselves, the Financial Regulations would need to be followed, including seeking 3 quotes for the works.

**Proposed Motion:** Should MIGGS not secure the funding, to purchase and install, anew Orientation Plaque for the Goring & Streatley Train Station, the Council approves to purchase the sign. Delegated to the Finance Committee to review three quotes and select the supplier. Total budget £4000, £700 from reallocated Transport Grant Budget, the remainder from external funding sources.

NOTE: The Plaque would join the Council's Asset Register.



**Minutes of a Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council**

**Tuesday 13<sup>th</sup> December 2022 at 18.00 at Gardiner Pavilion**

Public Session – Prior to the Start of the Meeting

None Present.

Members Present:

Chair	Cllr J Emerson (JE)
Members	Cllr B Urbick (BU)
	Cllr A Smith (AS)
	Cllr C Radcliff (CR)

Officers Present:

Clerk	Sarah Edmunds (SE)
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Public and Press:	None
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Meeting started 18:00



22.29.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

None

22.29.2. **Declarations of Interests (LA 2011 s31)**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

None

22.29.3. To consider requests for Dispensations [LA 2011 s33]

None

22.29.4. To approve minutes of the meeting of 8<sup>th</sup> November 2022

Appendix A

Approved & signed

22.29.5. To approve finalised payment list 1st -30th November 2022

Appendix B

Unanimously approved

22.29.6. To note receipts 1<sup>st</sup> – 30<sup>th</sup> November 2022

Appendix C

Unanimously noted

22.29.7. To note the reconciled bank account & reserves balances as at 30<sup>th</sup> Nov 2022

Appendix D

Unanimously noted

22.29.8. To discuss/note movements from the EMR to expenditure budgets

Noted to maintain a balance of £20k in current account, delegating to the Clerk to transfer the balance to reserve account.

Noted to record movements between EMR and the budget as they occur.

22.29.9. To confirm the time and date of the next meeting:10<sup>th</sup> January 2023

Maintain existing time of 18:00 but consider moving to 18:30 depending on items to discuss. The exact time will be confirmed on agenda day,

**Meeting Closed: 18:35**



**Minutes of a Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council**

**Tuesday 10<sup>th</sup> January 2023 at 18.00 at Gardiner Pavilion**

Public Session – Prior to the Start of the Meeting

None Present.

Members Present:

Chair	Cllr J Emerson (JE)
Members	Cllr B Urbick (BU)
	Cllr A Smith (AS)
	Cllr C Ratcliff (CR)

Officers Present:

Clerk	Sarah Edmunds (SE)
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Public and Press:	None
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Meeting started 18:25



22.32.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

None

22.32.2. **Declarations of Interests (LA 2011 s31)**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

None

22.32.3. To consider requests for Dispensations [LA 2011 s33]

None

22.32.4. To approve minutes of the meeting of 13<sup>th</sup> December 2022

Appendix A

Unanimously approved & signed

22.32.5. To approve finalised payment list 1st -31<sup>st</sup> December 2022

Appendix B

Unanimously approved

22.32.6. To note receipts 1<sup>st</sup> – 31<sup>st</sup> December 2022

Appendix C

Unanimously noted

22.32.7. To note the reconciled bank account & reserves balances as at 31<sup>st</sup> Dec 2022

Appendix D

Unanimously noted

22.32.8. To discuss/note movements from the EMR to expenditure budgets

The budgets are being updated on the software so were not ready to discuss at this meeting but will be presented for discussion in the next one.

22.32.9. To confirm the time and date of the next meeting:14<sup>th</sup> February 2023

Move the start time to 18.30 in future but reserve the right to start at 18.00 if required. The exact start time of meetings will be stated on the Agenda published in advance

**Meeting Closed: 18:45**





**Minutes of a Meeting of the Planning Committee of the Goring-on-Thames  
Parish Council**

**Tuesday 13<sup>th</sup> December 2022 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

None Present.

**Members Present:**

Members  
Cllr A Smith (AS)  
Cllr C Ratcliff (CR) [Chair of the Meeting]  
Cllr L Reavill (LR)  
Cllr J Wills (JW)  
Cllr J Emerson (JE)

**Officers Present:**

Assistant Clerk Mrs L White (LW)

**Public and Press:** 0

**Meeting started 19:30**

**22.30.1. Motion Without Notice: To Elect a Chair for this meeting, in the absence of both the Chair and Vice-Chair of the Committee.**

**Resolved:** Unanimously approved to appoint Cllr C Ratcliff.

**22.30.2. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**

Apologies were received in advance of the meeting from Cllrs S Lofthouse & D Brooker.

**Resolved:** The reasons for absence were unanimously approved.

**22.30.2.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**22.30.3. Declarations of Interests [LA 2011 s31]**

None.

**22.30.4. To consider requests for Dispensations [LA 2011 s33]**

None.



**22.30.5. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.30.5.1. Meeting held on 08<sup>th</sup> November 2022**

**Updated Resolution:** Meeting held on 22nd November 2022

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.30.6. To consider applications and approve response to planning authority.**

**22.30.6.1. P22/S4148/HH – 8 Wallingford Road, Goring, RG8 0AH**

*Addition of new rear extension and timber framed carport.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS to the extension to the dwelling house, however have concerns regarding the carport. The Carport is immediately below a tree with a TPO, and the concerns pertain to the scale and proximity of the carport to that tree. We also attach the general planning informative.

**22.30.6.2. P22/S4130/HH - Upper Gatehampton House, Gatehampton Road, Goring, RG8 9LT**

*Removal of existing outbuilding; installation of replacement outbuilding.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS, and attach the general planning informative.

**22.30.6.3. P22/S3946/HH - The Coach House, Icknield Road, Goring, RG8 0DG**

*Single garage.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS, and attach the general planning informative.

**22.30.6.4. P22/S4293/HH - 21 Springhill Road, Goring, RG8 0BY**

*Erection of a garden room in the rear garden and retaining wall.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS, and attach the general planning informative.

**22.30.6.5. P22/S4237/HH - Southview House, Farm Road, Goring, RG8 0AA**

*Demolition of existing single storey rear extensions and erection of replacement single storey rear extension.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS, and attach the general planning informative.

**22.30.7. To note planning authority decisions on applications.**

All of the below were noted.



**22.30.7.1. P22/S2705/O - 76 Wallingford Road, Goring, RG8 0HN – *REFUSED***

*Demolition of existing garage and erection of a one self-build detached dwelling with associated access arrangements, in addition to the erection of a new garage for the retained dwelling (additional ecological information received 15 September 2022)*

**GPC Response:** *Objects*

**22.30.7.2. P22/S2251/HH & P22/S2253/LB - The Old Farmhouse, Station Road, Goring, RG8 9HD – **GRANTED****

*Replacement conservatory and kitchen extension, alterations to outbuilding, alterations to the ground floor (as informed by additional arboricultural and heritage information received 2022-09-14 and 2022-11-03)*

**GPC Response:** *No Objections*

**22.30.7.3. P22/S3707/HH – Jordleys, Manor Road, Goring, RG8 9EN - **GRANTED****

*First floor extension pursuant to approval P21/S2025/HH (as amended by plans received 25 November 2022 to reduce length of balcony).*

**GPC Response:** *No Objections*

**22.30.7.4. P22/S3403/HH - 36 Springhill Road, Goring, RG8 0DD - **GRANTED****

*Removal of existing conservatory and replacement with a single storey rear extension. (As amended by drawings received 11 November 22, to reduce the width of the extension to comply with the 45 degree rule as set out within the South Oxfordshire and Vale of White Horse Joint Design Guide)*

**GPC Response:** *No Objections*

**22.30.7.5. P22/S3407/HH - 47 Milldown Road, Goring, RG8 0BA – **GRANTED****

*Erection of single storey rear extension.*

**GPC Response:** *No Objections*

**22.30.8. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

**22.30.8.1. P22/S3692/DIS - 3 Elmcroft, Goring, RG8 9EU.**

*The application is for: Discharge of conditions 6(Boundary walls & fences), 8(Existing vehicular access), 9(Turning Area & Car Parking) and 12(External Lighting) on application P19/S3011/FUL. (Variation of condition 2(approved plans) to alter design of the dwellings on application P18/S2900/FUL.(Erection of 2 dwellings)).*

Noted.

**22.30.9. To consider correspondence received**

None.

**22.30.10. Matters for future discussion**

None.



**GORING-ON-THAMES  
PARISH COUNCIL**

Appendix E

**22.30.11. To confirm the date of the next meeting – Tuesday 10<sup>th</sup> January 2023 (2<sup>nd</sup> Tuesday of the Month)**

Confirmed.

**Meeting Closed: 19:52**



**Minutes of a Meeting of the Planning Committee of the Goring-on-Thames  
Parish Council**

**Tuesday 10<sup>th</sup> January 2023 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

MoP1 confirmed they were in attendance to answer any questions on the Burntwood Hall.

**Members Present:**

Chair	Cllr S Lofthouse (SL)
Members	Cllr A Smith (AS)
	Cllr C Ratcliff (CR)
	Cllr L Reavill (LR)
	Cllr J Wills (JW)
	Cllr J Emerson (JE)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 1

**Meeting started 19:31**

**22.33.1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**

Apologies were received in advance of the meeting from Cllr D Brooker.

**Resolved:** The reasons given were unanimously approved.

**22.33.1.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**22.33.2. Declarations of Interests [LA 2011 s31]**

None.

**22.33.3. To consider requests for Dispensations [LA 2011 s33]**

None.



**22.33.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.33.4.1. Meeting held on 13<sup>th</sup> December 2022**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.33.5. To consider applications and approve response to planning authority.**

**22.33.5.1. P22/S4555/FUL – Burntwood Hall, Reading Road, Goring, RG8 0LL**

*Change of use and conversion of a disused ancillary accommodation to a 3-bedroom family dwelling and extension.*

Concerns were raised that the site could in time become a building site for further development.

The applicant was asked how close the new parking would be to the property. It was confirmed the parking would be at the end of the existing driveway with a gravel path to the cricket pavilion.

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS and attach the general planning informative.

**22.33.5.2. P22/S4418/MPO – 23 Grange Close, Goring, RG8 9DY**

*Modification of the Planning Obligation relating to planning application P87/W0526 to remove restriction on deed that no dwelling (which includes No23) can be occupied by a person who, at the date of first occupation is aged under 65.*

**Resolved:** Approved By Majority, to submit the response: NO OBJECTIONS.

**22.33.5.3. P22/S4350/FUL - The Old Bungalow, Mount Pleasant Farm, Access Road To Mount Pleasant Farm, Goring Heath, RG8 7TB**

*Demolition of sub-standard dwelling together with associated outbuildings, erection of new sustainable dwelling.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS and request that the materials and planting used minimise the visual impact of the development as seen from neighbouring parishes, particular those in Berkshire and attach the general planning informative.

**22.33.5.4. P22/S3916/HH - The Elms, Elvendon Road, Goring, RG8 0DT - AMENDED**

*A new infill extension to the side of the property & a replacement of the current store building. Replacement garage with a carport, together the addition of a rooflights to first floor bathrooms and upgrading fenestrations throughout to double glazing. (as amended by Site plan received 16 December 2022, demonstrating planting scheme).*

**GPC Previous Response:** No Objections.

Not discussed application already approved by SODC.

**22.33.5.5. P22/S4608/FUL – 21 Springhill Road, Goring, RG8 0BY**

*Demolition of existing dwelling and erection a pair of semi-detached dwellings, with revised access.*

**Resolved:** Unanimously Approved to submit the response NO OBJECTIONS and attach the general planning informative.



**22.33.6. To note planning authority decisions on applications.**

All of the below were noted.

**22.33.6.1. P22/S3722/FUL - Waterfield Cottage, Manor Road, Goring, RG8 9EN – GRANTED**

*Construction of driveway to serve dwelling, and associated change of use of land (retrospective).*

**GPC Response:** No Objections, asking for a planning condition the surface be SUDS compliant.

**22.33.6.2. P22/S2477/FUL - Land at Icknield Gas to Grid Anaerobic Digestion Plant, Icknield Road, Ipsden, OX10 6AS – GRANTED**

*Construction of a green energy hub comprising a standalone solar array together with grid connection infrastructure, underground cable route, site accesses, access gates, internal access tracks, security measures, other ancillary infrastructure and landscaping and biodiversity enhancements. (As amplified by additional information received 16 August 2022 and amended by information received 14 October 2022).*

**GPC Response:** No Objections, the benefits outweigh the minor visual impact on the AONB.

**22.33.6.3. P22/S3898/LB & P22/S3925/HH – 1 Brewery Cottages, High Street, Goring, RG8 9AR – GRANTED**

*Addition of new oak timber framed enclosed porch to rear elevation.*

**GPC Response:** No Objections.

**22.33.6.4. P22/S3987/HH - The Spinney, Manor Road, Goring, RG8 9ED – GRANTED**

*Retrospective consent for a single storey rear extension to new conservatory & general fenestration alterations.*

**GPC Response:** No Objections.

**22.33.6.5. P22/S4014/HH - South Woden, Manor Road, Goring, RG8 9EB – GRANTED**

*Single storey rear extension.*

**GPC Response:** No Objections.

**22.33.6.6. P22/S3841/HH - 4 Lycroft Close, Goring, RG8 0AT – GRANTED**

*First floor extension, partially built over existing garage. Demolition of existing conservatory and erection of single storey rear extension. New enlarged front porch and updating of existing single storey lean-to structure (south elevation).*

**Resolved:** No Objections on the advice of the pre-application and subject to the applicant following the advice and removing the south facing window from the bedroom and providing sufficient parking.

**22.33.7. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

All of the below were noted.

**22.33.7.1. P22/S4174/DIS - Ridgeway Rise, Bridleway, Goring, RG8 0JY.**

*Discharge of conditions 7 (Vision splay details) and 13 (Energy Statement Verification) under application reference number P22/S0924/FUL (Erection of a detached two-storey house and detached garage).*



**22.33.7.2. P22/S4493/DIS - Land to the east of Manor Road, Goring, RG8 9EJ.**

*Discharge of conditions of 4 (flood water storage compensation), 8 (surface water drainage works), 9 (foul drainage works), 11 (safe access and egress access plan), 12 (vision splay details), 18 (tree protection 3 -timing of works with RPA's), 19 (landscaping (incl hardsurfacing and boundary treatment)), 20 (boundary walls & fences), 21 (biodiversity mitigation and enhancement strategy), 26 (cycle parking facilities), 32 (staged programme of archaeological evaluation and mitigation), 33 (archaeology - full report) on application reference number P19/S2923/O (Erection of 20 dwellings and associated works with all matters reserved except for access).*

**22.33.8. To consider correspondence received**

None.

**22.33.9. Matters for future discussion**

None.

**22.33.10. To confirm the date of the next meeting – Tuesday 24<sup>th</sup> January 2023 (4<sup>th</sup> Tuesday of the Month)**

Confirmed.

AS gave apologies.

It was confirmed the meeting scheduled for the 14<sup>th</sup> February would proceed as planned.

**Meeting Closed: 20:00.**





**Minutes of a Meeting of the Planning Committee of the Goring-on-Thames  
Parish Council**

**Tuesday 24<sup>th</sup> January 2023 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

MoP1 & 2: Here to speak on Construction Traffic Management Plan at the appropriate moment.

**Members Present:**

Chair	Cllr S Lofthouse (SL)
Vice-Chair	Cllr D Brooker (DB)
Members	Cllr C Ratcliff (CR) Cllr J Wills (JW)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 2

**Meeting started 19:31**

**22.35.1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**

Apologies were received in advance of the meeting from Cllrs J Emerson & A Smith. Cllr L Reavill was also absent. (NOTE: After the meeting it was verified Cllr L Reavill had also provided apologies to the Assistant Clerk in advance of the meeting.)

**Resolved:** The reasons given were unanimously approved.

**22.35.1.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**22.35.2. Declarations of Interests [LA 2011 s31]**

None.

**22.35.3. To consider requests for Dispensations [LA 2011 s33]**

None.



**22.35.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.35.4.1. Meeting held on 10<sup>th</sup> January 2023**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.35.5. To consider applications and approve response to planning authority.**

**22.35.5.1. P23/S0093/LDP – Jordleys, Manor Road, Goring, RG8 9EN**

*Certificate of Lawfulness for a proposed rear single storey extension.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS.

**22.35.5.2. P23/S0062/HH – Gattendon Lodge, Gatehampton Road, Goring, RG8 9LU**

*Front two and single storey extension, roof extension, dormer windows and entrance canopy. Remove and replace single storey side extension Rear single storey extension and roof extension.*

The property was originally 2 cottages. Main point, needs to keep the existing brick and flint in line with the Conservation Area. It would be an improvement on the current side extension.

Assistant Clerk to ask if a conservation officer should be assigned.

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, happy with the pre application advice which should be adhered to, and attach the general planning informative.

**22.35.5.3. P23/S0083/HH – Westwood, Elmhurst Road, Goring, RG8 9BN**

*Rear single storey extension. Conversion of garage. Door canopy rebuilt as pitch roof.*

Assistant Clerk to ask if a conservation officer should be assigned, as this is the last house before the conservation area boundary.

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS and attach the general planning informative.

**22.35.5.4. P23/S0051/S73 – 2 Fairfield Cottages, Farm Road, Goring, RG8 0AD**

*S73 application to vary condition 2 (approved plans) on application P15/S3970/HH. Window added to bathroom on the south elevation of No 2. Wide patio doors replaced with a pair of doors in dining room on south elevation of No 2. Attic room and dormer windows deleted from No 2. (Rear two storey extension to three dwellings, with internal alterations including loft conversions).*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, and ask that the bathroom glass be obscured and attach the general planning informative.

**22.35.5.5. P23/S0095/HH– 34 Elvendon Road, Goring, RG8 0DU**

*Proposed loft conversion including new roof over. Link dwelling to existing rear garage outbuilding.*

It was commented that the house has already been extended, and this would result in a very large house on the plot.



**Resolved:** Unanimously Approved to submit the response: OBJECTS, it is unneighbourly, overlooking and overdevelopment of the plot as it has already been extended. Should this application be approved we attach the general planning informative.

**22.35.5.6. P22/S4607/HH– The Mill Cottage, Lock Approach, Goring, RG8 9AD**

*Proposed amendments to pre-existing planning approval including adjustments to plan configuration of new day room and entrance hallway. Refinement to previously proposed fenestration and door arrangements and the introduction of a new garden wall to form new semi-private courtyard to entrance. Amendments to roof structure of previously approved scheme.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS however a conservation officer should be assigned, as this property is within the Conservation Area, and attach the general planning informative.

**22.35.6. To note planning authority decisions on applications.**

All of the below were noted.

**22.35.6.1. P22/S4293/HH - 21 Springhill Road, Goring, RG8 0BY – GRANTED**

*Erection of a garden room in the rear garden and retaining wall.*

**GPC Response:** No Objections

**22.35.6.2. P22/S4130/HH - Upper Gatehampton House, Gatehampton Road, Goring, RG8 9LT – GRANTED**

*Removal of existing outbuilding; installation of replacement outbuilding.*

**GPC Response:** No Objections

**22.35.6.3. P22/S3916/HH - The Elms, Elvendon Road, Goring, RG8 0DT – GRANTED**

*A new infill extension to the side of the property & a replacement of the current store building. Replacement double garage with a carport and single garage, together the addition of a rooflight to first floor bathrooms and upgrading fenestrations throughout to double glazing. (As amended by Site plan received 16 December 2022, demonstrating planting scheme).*

**GPC Response:** No Objections

**22.35.6.4. P22/S4237/HH - Southview House, Farm Road, Goring, RG8 0AA – GRANTED**

*Demolition of existing single storey rear extensions and erection of replacement single storey rear extension.*

**GPC Response:** No Objections

**22.35.6.5. P22/S3946/HH - The Coach House Icknield Road Goring RG8 0DG – GRANTED**

*Single garage.*

**GPC Response:** No Objections

**22.35.7. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

All of the below were noted.



**22.35.7.1. P23/S0100/DIS - Land to the east of Manor Road, Goring, RG8 9EJ.**

*Discharge of conditions 10(Groundwater Monitoring), 13(Estate accesses, driveways & turning areas), 15(No Surface Water Drainage to Highway), 17(Tree Protection 2-Drainage and Utilities), 23(Energy Efficiency/Sustainable Design), 30(Waste Management tracking plan) & 34(Secure by Design Measures) on application P19/S2923/O. (As amplified by additional information received 17 January 2023) (Erection of 20 dwellings and associated works with all matters reserved except for access).*

**22.35.7.2. P23/S0016/DIS – Loppings, 55 Gatehampton Road, Goring, RG8 0EN.**

*Discharge of condition 3 (Surface water drainage) on planning application P22/S2061/FUL (Demolition of the existing dwelling. Construction of a replacement dwelling, outbuilding and greenhouse. Associated hard and soft landscaping. Associated boundary treatments. Formation of a new crossover and widening of an existing crossover).*

**22.35.8. To consider correspondence received**

**22.35.8.1. To receive draft Construction Traffic Management Plan for development at GNP3, as requested by this Planning Committee at the meeting of Tuesday 1st February 2022, and provide comment.**

*Extract from minutes of 1<sup>st</sup> Feb 2022: “After concerns were raised regarding Construction Traffic Management Plan [CTMP], the representative of the applicant confirmed that the draft CTMP (which is already a condition for this site), will be forwarded to the Planning Committee for consideration prior to submission to the SODC.”*

**Appendix A**

The Assistant Clerk had provided the collated comments of the members of the Council in advance of the meeting to the developer’s representative, as below. **NOTE:** Item numbers below relate to numbering in Appendix A.

1.4.4 As Streatley will be affected, it is noted West Berks has been contacted but have Streatley Parish Council been consulted also?

**Response:** Happy to send to Streatley PC, informally once sent to SODC.

2.2.3 High St - This is misleading as this is Streatley High St and does not note problems of traffic movement during rush hours, a misleading photo, this should consider rush hour traffic.

Deliveries from amber vehicles (7.5tonne plus) are restricted to between 09:30 and 14:30, bearing in mind numerous local school, closing around 3pm.

Although construction traffic proposed to come from Streatley, we request that photos of Goring High Street, the road up to the railway bridge and Station Road should be provided with qualification that no construction traffic will use these roads, due to difficult junction of High Street with Wallingford Road i.e. railway bridge, and see 2.3.3 below.

**Response:** The picture was meant to show width rather than rush hour traffic, confirmed that the pictures will be labelled with their location and include pictures from Goring High Street also. The developers will instruct all companies to deliver within this time frame as far as possible inline with their commercial interests accounting for unforeseen delays etc.



2.3.3 From Manor Road up to the railway bridge the footpaths are of varying widths or not necessarily on both sides of road. Reference should be made that Station Road will not be used because a trial Pedestrian Priority Lane is due to be implemented.

**Response:** Were careful to not state “all construction vehicles” to not use Wallingford Road / High Street junction. However man in van construction vehicles can use this junction.

2.5.2 See 2.3.3 above re Pedestrian Priority Lane, may be good practice to add local bus and train timetables to packs for workers.

**Response:** Yes, will do.

3.3.3 The drawing misses one of the access points off the bottom of figure 9, it has been cropped too closely.

**Response:** The first works are s278 access works, not all the conditions have been discharged yet. There is a tree to be removed, 2<sup>nd</sup> February. Once the pre-commencement conditions have been discharged, the first works will be access works. Once completed the access at the bottom of figure 9 will be closed off.

3.6.1 We appreciate getting everyone on site by 7:30 is a good idea, but noisy plant use to be restricted to after 8am only as this is a residential area. With an after 8:30am restriction on Saturdays.

**Response:** A reasonable request.

4.2.2 > item 3 - The reference to the school does not make sense, school is on Wallingford Road.

**Response:** Proposed clearer wording.

4.2.11 It appears it is expected that some construction traffic will come via the railway bridge. How will that be managed as Goring High St and Station Rd are restricted in width and absence of footpaths? All construction traffic via this route should be discouraged.

**Response:** Discussed as above, and noted difference between large construction traffic and man-in-van.

4.2.13 Figure 11, is Streatley.

**Response:** Agreed

4.2.16 Figure 12, is also Streatley.

**Response:** Agreed

4.2.18 Manor Road *is* a residential Road

**Response:** Agreed

4.42 Please see 2.3.3, there should be no amber or red construction traffic vehicles on Station Rd.

**Response:** Agreed

5.5.2 Please note our preference for no noisy plant usage before 8:00 M-F and 08:30 on Saturdays, and include a full restriction in any Radios in this quiet residential area.

**Response:** To be included and site management to police radio usage.

Additionally:



What are the plans at the end of Manor Road where the tarmac ends and the road is in very poor condition. There will inevitably be vehicles which overshoot the entrance to your site which then need to turn around in this location.

**Response:** Banksmen should be available and directing traffic in to the site when a delivery is due. Should a vehicle overshoot, additional site staff to be provided to allow legal reversing to be completed safely and to enter the site as they should.

Comments in addition to these in the meeting included:

Confirmation that most staff on site will be outside contractors with developer management onsite.

Should the PC receive comments or complaints from members of public, the process is that the Parish Council to forward to the Elegant Homes representative. The Site manager will also visit the Parish Office when construction starts.

**22.35.9. Matters for future discussion**

None.

**22.35.10. To confirm the date of the next meeting – Tuesday 14<sup>th</sup> February 2023 (2<sup>nd</sup> Tuesday of the Month)**

Confirmed.

**Meeting Closed: 20:13**



**Minutes of a Meeting of the Planning Committee of the Goring-on-Thames  
Parish Council**

**Tuesday 14<sup>th</sup> February 2023 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

None

**Members Present:**

Chair	Cllr S Lofthouse (SL)
Vice-Chair	Cllr D Brooker (DB)
Members	Cllr C Ratcliff (CR)
	Cllr L Reavill (LR)
	Cllr J Emerson (JE)
	Cllr J Wills (JW)
	Cllr A Smith (AS)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 1

**Meeting started 19:30**

**22.37.1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**

None.

**22.37.1.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**22.37.2. Declarations of Interests [LA 2011 s31]**

None.

**22.37.3. To consider requests for Dispensations [LA 2011 s33]**

None.



**22.37.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.37.4.1. Meeting held on 24<sup>th</sup> January 2023**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.37.5. To consider applications and approve response to planning authority.**

**22.37.5.1. P22/S4608/FUL – 21 Springhill Road, Goring, RG8 0BY - *AMENDED***

*Demolition of existing dwelling and erection of a pair of semi-detached dwellings, with revised access. (As amended by drawings showing integrated ecological features, additional ecological information, additional energy information and neighbour impact assessment received 2 February 2023).*

**GPC PREVIOUS RESPONSE:** NO OBJECTIONS & General Planning Informative.

**Resolved:** Unanimously Approved to not change original response.

**22.37.5.2. P23/S0360/A - Goring & Streatley Rail Station, Gatehampton Road, Goring, RG8 0EP**

*Replacement for an existing orientation plaque, for visitors arriving by train, with a larger, more informative and inclusive map.*

**NOTE:** Goring-on-Thames Parish Council is the applicant, approved the January 2023 meeting of the full council.

**Resolved:** Unanimously Approved to allow SODC Planning to decide without this committee submitting a comment.

**22.37.5.3. P23/S0296/HH - 28 Elvendon Road, Goring, RG8 0DU**

*Erection of part single part two storey extension.*

**Resolved:** Unanimously Approved to submit the response: OBJECTS, this would be out of character as it is in a row of single story properties. It would be overbearing and unneighbourly, should this application be approved we attach the general planning informative.

**22.37.5.4. P23/S0267/HH - 8 Ferne Close, Goring, RG8 0AR**

*Single storey side extension.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, and attach the general planning informative.

**22.37.5.5. P22/S4148/HH - 8 Wallingford Road, Goring, RG8 0AH - *AMENDED***

*Addition of new rear extension and timber framed carport. (as amplified and amended by plans and information received 25 January 2023).*

**GPC PREVIOUS RESPONSE:** NO OBJECTIONS, however concerns pertaining to the scale and proximity of the carport to that tree & attach General Planning Informative.

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS to the new rear extension. The timber framed carport is an improvement on previous version. We suggest the carport should also be moved back, away from the tree, so that the rear of the shorter car port is where the rear of the longer original carport was (where the back of the shed to be demolished is). We reattach the general planning informative.





**22.37.5.6. P23/S0208/FUL - Cedar Wood House, Elvendon Road, Goring, RG8 0LP**

*Demolition of the existing dwelling house and construction of a replacement dwelling and garage including improvements to existing vehicular access.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, and attach the general planning informative.

**22.37.5.7. P23/S0179/S73 - Ridgeway Rise, Goring, RG8 0JY**

*Variation of condition 2 (Approved plans) on planning application P22/S0924/FUL (Erection of a detached two-storey house and detached garage) - changes to site access.*

**Resolved:** Approved by majority to submit the response: OBJECTS, the new configuration allows nowhere for refuse bins to be put out for collection, has removed a large amount of landscaping, and the entrance has moved closer to the carriageway edge.

**22.37.6. To note planning authority decisions on applications.**

*None.*

**22.37.7. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

All of the below were noted.

**22.37.7.1. P23/S0338/DIS - Land to the east of Manor Road, Goring, RG8 9EJ.**

*Discharge of Conditions 6 (Turning Area & Car Parking) and 9 (CMP to mitigate groundwater during construction) on application reference number P22/S0003/RM (Reserved Matters application for Appearance, Layout, Landscaping and Scale following Outline approval P19/S2923/O. Outline application was not subject to an environment impact assessment. (Erection of 20 dwellings and associated works).*

**22.37.7.2. P23/S0340/DIS - Land to the east of Manor Road, Goring, RG8 9EJ.**

*Discharge of condition 14(Construction Traffic Management ) & 27(Control of construction dust) on application P19/S2923/O (Erection of 20 dwellings and associated works with all matters reserved except for access).*

**22.37.7.3. P23/S0100/DIS - Land to the east of Manor Road, Goring, RG8 9EJ.**

*Discharge of conditions 10(Groundwater Monitoring), 13(Estate accesses, driveways & turning areas), 15(No Surface Water Drainage to Highway), 17(Tree Protection 2-Drainage and Utilities), 23(Energy Efficiency/Sustainable Design), 30(Waste Management tracking plan) & 34(Secure by Design Measures) on application P19/S2923/O. (As amplified by additional information received 17 January 2023) (As amended by information received 24 January 2023). (Erection of 20 dwellings and associated works with all matters reserved except for access)*

**22.37.8. To consider correspondence received**

None.



**22.37.9. Matters for future discussion**

The next agenda will include both the revised GNP6 plans, for which an extension to respond has been secured, plus to consider whether to submit an updated response or to remove response to application [P22/S1479/HH](#), for which an appeal has been lodged with the Secretary of State.

**22.37.10. To confirm the date of the next meeting – Tuesday 28<sup>th</sup> February 2023 (4<sup>th</sup> Tuesday of the Month)**

Confirmed

**Meeting Closed: 20:00**



**Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety  
Committee of the Goring-on-Thames Parish Council**

Tuesday 13<sup>th</sup> December 2022 at 10:30 am, Gardiner Pavilion

**Public Forum (prior to the start of the meeting)**

None.

**Members Present:**

Chair	Cllr Sonia Lofthouse (SL)
Members	Cllr David Brooker (DB) Cllr Richard Osborne (RO)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
Clerk	Mrs S Edmunds (SE)

**Public and Press:** 2

**Meeting started: 10:30**

**22.28.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))**

None.

**22.28.2. Declarations of Interests (LA 2011 s31)**

None.

**22.28.3. To consider requests for Dispensations [LA 2011 s33]**

None.

**22.28.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.28.4.1. Meeting held on 15<sup>th</sup> November 2022**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.28.5. To receive correspondence from members of public and agree actions.**

None.



**22.28.6. To review the Action List and agree and further Actions**

**Action List**

See Action List.

**22.28.7. Station Road Sub-Committee**

**22.28.7.1. To note the Resignation of B Cooke from the Station Road Sub-Committee**

Noted.

**22.28.7.2. To consider whether the Station Road Sub-Committee has completed its purpose, and approve to disband the Sub-Committee, or if the Sub-Committee still has work to complete appoint another member to the Sub-Committee.**

**Resolved:** It was unanimously approved to disband the Sub-Committee, noting it can be reformed if needed in the future.

**22.28.8. Speed Indicator Signs**

**22.28.8.1. Noting the 20mph limit in the village is soon to be implemented throughout the village approve the final configuration of the proposed Speed Indicator Displays and associated poles to be suggested to OCCH for approval and seek quotes for the configurations chosen.**

- To note a member of public has request a SID be placed near the burial ground entrance and suggested they would consider contributing to the cost of a sign in this location, note this is currently a 30mph location not included in the proposed change to 20mph.

**22.28.8.2. Subject to OCCH approval of the proposals, to put to the full council for formal approval to proceed with purchase.**

**Resolved:** See action list for approved locations, and unanimously approved to send to OCCH and Full Council for approval and action.

**22.28.9. Whole Village Safety Review**

**22.28.9.1. To received the notes of a meeting with a representative of OCCH on 24<sup>th</sup> Nov 2022.**

**Appendix A**

Received.



- 22.28.9.2. To approve proposing these changes to the Full Council for approval to request OCCH to start public consultation and implement, Budget £2500 required for the public consultation, there would also be a request from OCCH to match fund the repainting of lines.**

*To NOTE: Any changes to be supported by a public information leaflet on parking throughout the village.*

**Resolved:** Approved Unanimously to put forward to the Full Council for approval and implementation, and include lines on driveway entrance to Sheepcote to indicate a pedestrian walkway.

- 22.28.10. Matters for future discussion.**

None.

- 22.28.11. To confirm the date of the next meeting – 17<sup>th</sup> January 2023**

Confirmed.

**Meeting Closed: 11:18**



**Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety  
Committee of the Goring-on-Thames Parish Council**

Tuesday 17<sup>th</sup> January 2023 at 11:00 am, Gardiner Pavilion

**Public Forum (prior to the start of the meeting)**

None.

**Members Present:**

Chair Cllr Sonia Lofthouse (SL)  
Members Cllr David Brooker (DB)  
Cllr Richard Osborne (RO)

**Officers Present:**

Assistant Clerk Mrs L White (LW)  
Clerk Mrs S Edmunds (SE)

**Public and Press:** 1

**Meeting started: 11:04**

**22.34.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))**

None.

**22.34.2. Declarations of Interests (LA 2011 s31)**

None.

**22.34.3. To consider requests for Dispensations [LA 2011 s33]**

None.

**22.34.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**22.34.4.1. Meeting held on 13<sup>th</sup> December 2022**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**22.34.5. To receive correspondence from members of public and agree actions.**

None.



**22.34.6. To review the Action List and agree and further Actions**

**Action List**

See Action List.

**22.34.7. Matters for future discussion.**

Ask Planning Committee to report back on Construction Traffic Management for the GNP3 Site.

**22.34.8. To confirm the date of the next meeting – 21<sup>st</sup> February 2023**

Confirmed.

**Meeting Closed: 11:44**



**Minutes of a Meeting of the Staffing Committee of the  
Goring-on-Thames Parish Council**

**Tuesday 09<sup>th</sup> August 2022 at 10:30 at Gardiner Pavilion**

**10:20 – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)**

*No members of the public attended.*

**22.12.1. To elect a Chairman of the Committee** Colin Ratcliff unanimous vote

**22.12.2. To receive Chairman's acceptance of office** accepted by Colin Ratcliff

**22.12.3. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))**

None

**22.12.4. Declarations of Interests [LA 2011 s31]**

None

**22.12.5. To consider requests for Dispensations [LA 2011 s33]** None

**22.12.6. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**

*No public to withdraw*



**22.12.7. Matters pertaining to the Resignation of the Assistant Clerk**

22.12.7.1. To approve final working day of 12<sup>th</sup> August 2022 for the outgoing Assistant Clerk as they already have holiday scheduled from 13<sup>th</sup> August.

**Resolved:** Unanimously approved

22.12.7.2. To review the Assistant Clerk Job Description & Advert including proposed recommendations from the Clerk (S Edmunds) **Appendices A & B**

**Resolved:** Further details to include communications support, with further review by email. Final Job Description approval delegated to Clerk, unanimously approved.

22.12.7.3. Noting that staff recruitment, other than appointment of the Clerk, is the responsibility of the Clerk, agree vacancy advertising dates, interview panel members and planned interview dates

**Resolved:** To advertise the vacancy on G-O-T PC website, GGN, The Clerks Network on Facebook and Genie, and conduct interviews w/c 12th September, unanimously approved.

22.12.7.4. To consider options for temporary cover of Assistant Clerk's duties until formal appointment of a replacement Assistant Clerk including hours, duties and salary scale point within the current staffing budget.

**Resolved:** It was unanimously agreed to offer Laura White a temporary contract of 6 hours a week averaged over a month to be completed one month after the appointment of a new Assistant Clerk or the end of the mentoring contract.

**22.12.8. To confirm the time and date of the next meeting will be agreed as needed by e-mail between the committee members, in conjunction with the Clerk.** Confirmed Unanimously

**22.12.9. To approve the minutes of this meeting:** Defer to the next meeting



## Minutes of a Meeting of the Staffing Committee of the Goring-on-Thames Parish Council

Tuesday 07<sup>th</sup> March 2023 at 11:00am at Gardiner Pavilion

10:50 – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

*No members of the public attended.*

22.41.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1)) None

22.41.2. Declarations of Interests [LA 2011 s31]  
None

22.41.3. To consider requests for Dispensations [LA 2011 s33]  
None

22.41.4. To approve the minutes of previous staffing committee meetings [LA 1972 Sch 12. Para 41(1)]  
22.41.4.1. Meeting held on 9<sup>th</sup> August 2022

22.41.5. To review the Employee Handbook Appendix A  
*Any proposed changes should be approved by an external HR consultant*

**Resolved:** unanimously approved to conduct the internal review and submit amended handbook for employee consultation and HR review and approval by full council.

22.41.6. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.  
*No public to withdraw*

22.41.7. To consider a report from the Clerk regarding all Staff hours and Salary for the Financial Year 2023-2024 and approve proposal to the Council. Confidential Papers

**Resolved:** Unanimously noted the appointment of J Merrill to cleaner in addition to litterpicker and to propose salary amendments to Full Council

22.41.8. To confirm the time and date of the next meeting will be agreed as needed by e-mail between the committee members, in conjunction with the Clerk. Confirmed Unanimously

22.41.9. To approve the minutes of this meeting: Resolved the minutes were approved.



## Focus on Parishes with Cllr Freddie van Mierlo (Chalgrove and Watlington)

### February 2023

*Welcome to my monthly update. I share a regular update in the first week of every month. In the interests of transparency, I share this update publicly as well as with parish councils.*

#### My recent meetings:

- 5<sup>th</sup> January: Chalgrove Parish Council
- 9<sup>th</sup> January: Great Haseley Parish Council
- 10<sup>th</sup> January: Watlington Parish Council
- 12<sup>th</sup> January: Berrick Salome Parish Council
- 16<sup>th</sup> January: Great Milton Parish Council
- 18<sup>th</sup> January: Audit and governance committee, Oxford
- 25<sup>th</sup> January: Place committee, Oxford

#### Upcoming meetings:

- 7<sup>th</sup> February: Nettlebed Parish Council
- 8<sup>th</sup> February: Ewelme Parish Council
- 13<sup>th</sup> February: Lewknor Parish Council
- 14<sup>th</sup> February: OCC Full Council, Oxford
- 14<sup>th</sup> February: Watlington Parish Council

\*\*\*\*\* **BUDGET SPECIAL** \*\*\*\*\*

#### OCC news: Budget

Oxfordshire County Council will set its 2023-24 budget at the February full council. The budget is delivered within a context of high inflation and rising pressure for services, particularly in adult social care and children's services.

The administration will propose a 5% rise in council tax, including a 2% adult social care precept. Judicious savings, a rising council tax take from increased population, and a

better-than-expected government settlement also support the budget and mean drastic cuts can be avoided, despite the gap between the council tax rise and the rate of inflation.

**Children's Services & SEND:** I am delighted to say that children's services will see an inflation busting boost of 12.3% (£18.8m). In this climate, providing a real terms increase (+1.6%) to children's services, including for special educational needs and other vulnerable children in care, has been difficult to achieve, but reflects the priorities of the administration. £500,000 will be spent to speed up needs assessments (EHCPs) for children with SEND.

**Adult social care:** Accounts for approximately half of OCC's budget and is particularly sensitive to inflation due to the labour intensive nature of care. Because of the size of the budget, it is difficult to provide an inflation matched rise, however, adult social care will get a 6.8% (£14.4m) increase to support its work, which will soften the impact of inflation. The 'Oxfordshire Way' reforms also support more efficient use of budget.

**Highways and travel:** We will be investing an additional £1.6m to reduce flooding on roads – clearing ditches and cutting through red tape (riparian rights!) that prevent action on the ground. Monies will also be used to clean signs and improve road markings. By investing in flooding prevention, we can reduce damage to road surfaces and save taxpayers money. However, it remains the case that successive grant reductions from government means that we have too little money to manage such a large network.

**Climate:** It's easy to talk the talk on climate – but walking the walk is much harder. Amongst other initiatives, there is increased funding for trees planting (essential not only for carbon capture, but also localised climate resilience).

**Voluntary organisations, libraries, and other services:** Library services will be supported as they account for the loss of income from DVD rentals etc. Voluntary organisation will also again be given a year's rent holiday where they pay rent to OCC.

\*\*\*\*\*

## OCC news

**Sustainable warmth grants:** Home energy efficiency grants can be applied for [online](#) (*Deadline: March 2023*). OCC secured funding from the government's Sustainable Warmth Fund. Homes connected to the mains gas grid can apply for up to £10,000 and homes not connected can apply for up to £25,000 (means tested)

**Call for hosts - Homes for Ukraine:** A campaign encouraging people to come forward who are willing to accommodate families from Ukraine has been launched. While the government is reducing payments from the current £550 to £350 in April, or £500 for those hosting beyond 12 months, OCC has committed to maintaining the current rate of £550.

**Active travel:** OCC has secured over [£0.5M](#) from the government’s Active Travel Capability Fund to invest in improving access to active travel. The county is also developing a plan for a ‘Strategic Active Travel Network’ that will link towns and villages. While only a plan at this stage, the data collected and planning done puts OCC in a good position to bid for government money when it arises.

**Potholes:** Freeze thaw conditions over the past couple of months has seen a large number of potholes emerge. OCC are dealing with the backlog but will take some time. Please continue to report potholes using fix my street (reporting each pothole separately).

**Coronation:** Apply for up to £10,000 funding from the national [lottery](#). See also the government’s guide on street [parties](#).

**Electric buses:** First vehicles in a fleet of 159 electric buses set to arrive in September.

**Verges:** Revised policy to go to Cabinet in February, with call for trial sites.

\*\*\*\*\*

## 20mph scheme

Last month, applications for Berrick Salome, Lewknor, Little Milton, and Nettlebed were all approved. A consultation has opened for Watlington, including Christmas Common

Village	Consultation Closes	Decision Date	Installation
Berrick Salome	Closed	Approved	
Britwell Salome	Closed	Approved	
Chalgrove	Closed	Approved	Installed
Great/Little Haseley	Closed	Approved	Installed
Great Milton	Closed	Approved	Installed
Lewknor	Closed	Approved	
Little Milton	Closed	Approved	
Nettlebed	Closed	Approved	
Pyrton	Closed	Approved	
Watlington	3 <sup>rd</sup> March	23 <sup>rd</sup> March	

\*\*\*\*\*

## Parish round-up

*Not all parishes are covered – below is a selection of the main updates.*

### Chalgrove

- **High street (new housing estate) traffic calming measures:** Measures, including proposed zebra crossing, traffic calming measures and bus stop clearways will go to the cabinet member for highways for a decision on 23 Feb. The plans reflect conditions set during the planning application stage.
- **Airfield:** OCC is meeting with Homes England on 9<sup>th</sup> February. Homes England have agreed to meet local councillors in a follow up meeting.
- **Objection to Obsidian planning application:** I have submitted an objection as part of OCC's response to the planning application on land off monument road

### Cuxham

- **Drainage issues and potholes:** Continuing to chase!
- **Work to tree:** Work on a poplar tree took place on 6<sup>th</sup> February

### Ewelme:

- **HGVs / Rumbolds Pit:** OCC's investigation is continuing. OCC has received a response to the Planning Contravention Notice (PCN) within the prescribed time and await a response from the planning agent with regard to the certificate of lawful use application. The PCN confirmed that the concrete loading facility does not benefit from current planning permission.

### Lewknor

- **M40 junction:** OCC continuing to engage with National Highways, who had developed a scheme to better facilitate use of the Oxford Tube and other bus services. National Highways have requested an OCC contribution which is being discussed as well as the scope of the potential project.
- **Broadband poles:** While authority rests with central government and the district council, OCC is encourage SSE to share the use of their poles with Airband.

### Watlington

- **Last but not least! 20mph for Watlington:** Watlington and Christmas Common may be the last of the Chalgrove and Watlington county division to have a scheme go to consultation – but it's by no means the least! The [consultation](#) is open until 3<sup>rd</sup> March, with a decision to be taken by the Cabinet Member for Highways on 23<sup>rd</sup> March
- **Watlington Relief Road Consultation:** The public consultation for the Watlington Relief Road will take place in February and March, with exhibitions scheduled to take place in Watlington and Pyrton. Residents will receive a letter from OCC informing them of the consultation and how they can contribute. Materials will also be available to view in Watlington library.
- **Brook and flooding:** An OCC report is pending on improvements made to the brook to reduce flooding and potential further needs. Information from residents suggests work has reduced the impact of heavy rainfall.



## Focus on Parishes with Cllr Freddie van Mierlo (Chalgrove and Watlington)

### March 2023

*Welcome to my monthly update. I share a regular update in the first week of every month. In the interests of transparency, I share this update publicly as well as with parish councils.*

#### My recent meetings:

- 7<sup>th</sup> February: Nettlebed Parish Council
- 8<sup>th</sup> February: Ewelme Parish Council
- 13<sup>th</sup> February: Lewknor Parish Council
- 14<sup>th</sup> February: OCC Full Council, Oxford
- 14<sup>th</sup> February: Watlington Parish Council
- 22<sup>nd</sup> February: Residents Forum (Gypsy and Traveller Service), Headington

#### Upcoming meetings:

- 7<sup>th</sup> March: Nettlebed Parish Council
- 8<sup>th</sup> March: Little Milton Parish Council
- 13<sup>th</sup> March: Great Haseley Parish Council
- 14<sup>th</sup> March: Watlington Parish Council
- 15<sup>th</sup> March: Audit and Governance Committee, Oxford

\*\*\*\*\* OCC NEWS\*\*\*\*\*

**Budget:** The Oxfordshire Fair Deal Alliance 2023-2024 budget was passed at full council. The budget sees above inflation investment in children's services, and significant increases for adult social care and highways. The Conservatives presented a vision for a council stripped back to statutory obligations only. To achieve a rise in council tax 1% lower than the administration proposed, the alternative Conservative budget proposed cuts to libraries, the fire and rescue service, buses, funding to parish councils for 20mph schemes, a 25% cut to the councillor priority fund, and ending the joint parking and bus ticket for park and rides. Officers reported to council that the Conservative proposal,



which also included increased borrowing from reserves to fund free parking at 2 Oxford P&Rs, would have weakened the council's financial position.

**5-year network management (highways) plan:** A [5-year plan](#) was agreed at cabinet on how the highways network is used. The document (among other things),

- Aligns highways policy with new transport and environment policies
- Sets out the rules for work on the highways and increased fees and fines for e.g., broadband utilities
- Prioritizes ensuring walking, cycling and bus travel is possible during road works
- Aims to reduce inappropriate use of local roads by freight

**Bid for more active travel money:** OCC has submitted new bids for funding to the Department for Transport (tranche 4), following on from successful previous bids. Schemes proposed include improvements in Abingdon, Bicester, Witney and Oxford. Money will also be spent county-wide to improve cycle parking and wayfinding routes.

**Verges:** A new verges and vegetation [policy](#) was adopted at cabinet to improve the management of roadside nature reserves and support for areas of local community managed biodiversity. The policy also instructs that footpaths and cycle paths are kept accessible and not restricted by grass and vegetation growth, and that visibility is maintained at junctions and other high-risk areas.

**New Chief Exec:** OCC's new chief executive, Martin Reeves has now started at OCC

\*\*\*\*\***GRANTS AND COST OF LIVING**\*\*\*\*\*

**Cost of living support:** Residents receiving housing benefit, but not in receipt of other state benefits, can [claim £300](#) to help with living costs, thanks to the latest round of the Household Support Fund. Oxfordshire County Council has sent letters to residents eligible for support. Claims need to be made by 28 March 2023

**Grants for care workers:** Cost of living grants are available for care workers, available from the [Care Workers' hardship grant](#) – funded by Oxfordshire County Council. Up to £2000 can be applied for. The process is light touch and can be paid within two weeks.

**Community organization grants:** [Grants between £5,000 and £10,000](#) can be applied for by community organizations that help people to live well and independently in the community. [Applications](#) need to be made by 13 March

\*\*\*\*\***20MPH SCHEME**\*\*\*\*\*

Village	Consultation Closes	Decision Date	Installation
Berrick Salome	Closed	Approved	
Britwell Salome	Closed	Approved	
Chalgrove	Closed	Approved	Installed
Ewelme	Phase II	Phase II	
Great/Little Haseley	Closed	Approved	Installed



Great Milton	Closed	Approved	Installed
Lewknor	Closed	Approved	In progress
Little Milton	Closed	Approved	
Nettlebed	Closed	Approved	
Pyrton	Closed	Approved	
Watlington	3 <sup>rd</sup> March	23 <sup>rd</sup> March	

\*\*\*\*\***PARISH ROUND-UP**\*\*\*\*\*

*Not all parishes are covered – below is a selection of the main updates.*

### Chalgrove

- **Airfield:** OCC held a meeting with Homes England on 9<sup>th</sup> February. Homes England stated they still plan on submitting a planning application. Over the next six months they will revise the masterplan and transport package. At my request, a meeting between Homes England and councillors (OCC & SODC) is being planned in March
- **OCC objects to Obsidian planning application:** OCC has objected to a planning application for 150 homes off monument road on highways grounds. The applicant failed to supply all the relevant information. OCC officers also require the applicant further consider traffic calming measures, pedestrian and cycle infrastructure, and improvements to street lighting
- **11 bus timetable:** A revised timetable will start on 16<sup>th</sup> April. An extension to/from Icknield Community College will start in September. The additional service to Icknield will help to replace the loss of spaces on the spare seats scheme for children travelling from Garsington, Stadhampton and Chalgrove. OCC transport team is in contact with Icknield to keep everyone informed.

### Lewknor

- **Bledlow Recycling Centre:** Councillors from Buckinghamshire and Oxfordshire will meet to discuss Buckinghamshire’s decision to impose high fees for Oxfordshire residents

### Watlington

- **Watlington Relief Road Consultation:** Public consultation is ongoing, and will close 20<sup>th</sup> March
- **Gigafast broadband for library:** Estimated to be completed by June 2023
- **Road closure & Charlotte Coxe Trust:** A road closure is planned for the High Street to facilitate connecting 33 High Street to mains water. The closure will start on 10<sup>th</sup> April, for a maximum of 5 days. I am working with officers to ensure it is made clear the B4009 is open and that traffic does not use the Love Lane diversion unless necessary (for access).
- **Watlington Footpath 36:** Officers are working to ensure the footpath is fully usable by the end of March
- **11 bus timetable:** See above report for Chalgrove

## REPORT TO PARISH COUNCILS MARCH 2023 FROM CLLR KEVIN BULMER

### GENERAL OCC REPORT

#### COUNCIL TAX TO RISE BY 5%

The unexpectedly generous Local Government Funding Settlement left OCC with £9m more than anticipated at the time the draft Budget was drawn up. This presented the administration with an opportunity to cut the proposed Council Tax increase from 5% to 4% which they failed to take. The administration is ploughing on with pet projects the Opposition view as indulgent at a time when household budgets are under pressure. The alternative Budget put forward by the Conservative Opposition showed how the increase could be held at 4% without impacting on key services. The OCC Director of Finance confirmed the Conservative Budget was robust.

#### SOME OF THE EXPENDITURE ITEMS CHALLENGED BY CONSERVATIVE OPPOSITION

**£6.5M** on Oxford traffic filters (the four-sector plan)  
**£3.0M** on tree planting  
**£0.5M** pedestrianizing Broad Street in Oxford  
**£0.2M** developing Oxford Workplace Parking Tax  
**£173k** repairing Oxford Low Traffic neighbourhood barriers  
**£152k** advertising 20mph campaign  
**£30k** on 'Living Wall' in Council car park  
**£5k** on vegan lunches in County Hall

#### HOME TO SCHOOL TRANSPORT SPARE SEATS SCHEME CANCELLATION

Dear Parents/Carers

#### **WITHDRAWAL OF SPARE SEATS SCHEME ROUTES 2-WT05 and 2-WT08: The Baldons, Blackbird Leys, Garsington to Wheatley Park School**

Oxfordshire County Council (OCC) provide school transport where there are children who qualify for free school transport according to the Council's Home to School Transport Policy.

Prior to the Full Council meeting on 14 February, councillors were bombarded with emails from concerned parents and pupils alarmed by the administration's decision to withdraw the 'Home To School Spare Seats Scheme' in certain areas. Councillors understand that 235 children could be affected by bus service cancellations between now and September, with as many as 1,384 children facing their school bus service being taken away as bus contracts are retendered. The Conservative Opposition proposed an additional £100,000 in their budget to fix this problem, however, as stated above, this was voted down by the administration.

#### OXFORD TRAFFIC FILTERS FUNDRAISER TO MOUNT LEGAL CHALLENGE

An appeal to raise funds to mount a legal challenge to Oxford's traffic filters (the four-sector plan) has raised £50,000 of its £80,000 goal in three months. The Go Fund Me appeal has had 551 donations since it started in November 2022. The key grounds for the legal action relate to a deficient consultation process, non-disclosure of data to support the traffic filters within reasonable timeframes of the consultation and, the group believes, an absence of impact assessments prior to making the decision or, if any impact assessments have been made, to make them publicly available. A leading Oxford law firm, has been instructed and the first step has been taken by issuing a letter of intention to OCC.

## THOUSANDS JOIN PROTEST AGAINST TRAFFIC SCHEMES

On February 18, thousands of people joined a protest in Oxford against measures where roads are shut off to stop motorists driving through. Campaigners against Low Traffic Neighbourhoods (LTNs) and traffic filters (the four-sector plan) gathered in Broad Street and marched through the city. Thames Valley Police said: "Our officers are facilitating peaceful demonstrations, supporting the public's right to protest whilst keeping the community safe."



## NEW 20MPH RESTRICTIONS WILL MAKE JOURNEYS TAKE LONGER SAYS BUS CO

An Oxfordshire bus company has claimed that OCC's 20mph programme across the county will negatively impact bus journey times. Oxford Bus Company has said that many of the roads involved in the proposal and the reasons behind this decision do not justify the introduction of the 20mph limit. The group has also said that this will negatively impact bus journey times. The company's Managing Director Luke Marion said: "The roads involved constitute movement corridors where frequent and planned mixing between traffic and vulnerable road users does not happen to a level justifying the introduction of the 20mph limit. This will have a negative impact on bus journey times that would result."

## OCC GIVEN A GOLD AWARD BY STONEWALL

OCC has been given a gold award by Stonewall for its work supporting LGBTQ+ staff to be themselves at work. The Conservative Opposition agrees with OCC's support for staff, but questions the council's participation in the Stonewall programme given its high cost to the council. Many Government departments, local councils and the BBC have left Stonewall as concerns over its relative treatment of different minority groups have increased.

## VISITORS TO HWRCs ASKED TO SORT OUT THEIR WASTE BEFOREHAND

Visitors to Oxfordshire's household waste recycling centres (HWRCs) are being asked to separate recyclable material from their general waste before disposing of it. OCC wants residents to sort their mixed rubbish out before their visit, in a bid to prevent items that can be recycled from ending up in the general waste and bulky skips. Visitors are encouraged to separate their recycling so it can be put into the relevant containers which are on site, including plastics, card, textiles and shoes, metals and electrical items, before setting off. It remains to be seen what impact this will have. Details of where to find the nearest HWRC is available at [oxfordshire.gov.uk/recyclingcentres](https://oxfordshire.gov.uk/recyclingcentres).

## COUNTY PARTNERSHIP REAFFIRMS ONGOING SUPPORT TO UKRAINE

Local authority partners across Oxfordshire marked the invasion of Ukraine by Russia a year ago by reaffirming their joint commitment to continue to provide vital help and support to those affected. The county council, city and district councils all observed the national one-minute silence at 11am 24 February and flew the Ukrainian flag to stand in solidarity with Ukraine. The councils, alongside health and voluntary and community sector partners, formed a dedicated working partnership to enable a joined-up response to the government's Homes for Ukraine scheme launched in March 2022. This partnership has evolved to work collectively to support all

refugees and those who seek asylum in the county and will keep supporting Ukrainian guests, and their hosts, as the war in Ukraine continues.

**Address:** *Councillor Kevin Bulmer, County Hall, New Road, Oxford OX1 1ND*

**Email/Tel:** [kevin.bulmer@oxfordshire.gov.uk](mailto:kevin.bulmer@oxfordshire.gov.uk). **07803005680**

**Twitter:** *KevinBulmer@bulmer\_kevin*



District Councillor Update: **CLLr Maggie Filipova-Rivers**

Ward member for Goring and South Stoke

**Jan/Feb 2023**



Dear Goring and South Stoke residents,

In February SODC passed the Budget for the upcoming 23/24 financial year. I will focus most of this report on matters relating to the Budget. Should you have any questions please do not hesitate to get in touch.

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## 1. SODC Revenue Budget 23/24

Despite pressures on all service areas from rising costs, there are **no cuts to key services in this budget.**

There are nearly £1m of base budget savings which, when coupled with the increase in investment income, means that we have adopted a budget which instead of drawing just under £1.8m from reserves as per last year's projection, will draw just over **£600k to achieve the required balance.** When the new administration stepped in nearly 4 years ago the deficit was over £3m.

Some noteworthy items include:

- Community grants: nearly **£2m is invested** in community infrastructure and the voluntary sector to support the wellbeing of residents including the most vulnerable. SODC has retained our revenue, councillor, and capital grant schemes. We have created a new 'Everyone Active' grant scheme, 2 Berinsfield specific grant schemes, and now we have put **£750k** in the budget to enable parish councils and other local organisations to bid for the district community infrastructure levy pot. (to find out about open grant schemes please see here: <https://www.southoxon.gov.uk/south-oxfordshire-district-council/community-support/grants/>)
- **We have provided longer term funding for the Community Hub.** The hub plays an important role supporting the council's ongoing response to the cost-of-living crisis, reduction of inequalities, and work for sanctuary seekers. As well as providing wide-ranging support and advice for residents the Community Hub delivers cost-of-living help for those in most financial need, such as the Household Support Fund, council tax reduction schemes, homelessness prevention advice etc. The hub puts in one place all available support so please don't hesitate to get in touch if you or your loved ones are experiencing hardship of any kind: <https://www.southoxon.gov.uk/south-oxfordshire-district-council/cost-of-living-crisis-advice-and-support/support-for-individuals-and-families/> Over the last year nearly **2500 calls** to the hub were made, making it a valuable and needed new service for our residents.
- Retaining its **investment in climate action**, the budget includes funds to progress some significant outcomes from priority projects already begun, including tree planting and meadow creation, an evolution of last year's No Mow May called 'Let it Bee' and supporting water quality work including an application for Bathing Water Status for a stretch of River Thames.
- This year the council proposes to increase its share of the council tax by £5 a year for an average Band D property, so for 2023/24 residents will pay a Band D rate of £141.24 per household for the vital services provided by the district council. This represents a below inflation increase of 3.6 per cent. In 2022/23 the Band D rate was the ninth lowest in the country for a shire district council.



## 2. Medium term Financial Plan

Turning now to the MTFP, the overall background is that costs are rising rapidly and SODC faces significant cost increases as the impact of inflation works its way into the council cost base over time.

Sadly, the Gov has yet again not provided councils with 5-year funding settlement information or indeed any certainty around future funding beyond the end of the current spending review period, so councils are modelling based on the loss of one-off funding and no increase in general funding. For example the results of the national review of business rates retention are still unknown, so SODC continues to receive almost no additional income from retained business rates at all above the minimum baseline set by government.

Especially damaging for SODC in the MTFP model is the ongoing reduction of new homes bonus, as we are delivering very large numbers of new houses. **Each new house costs us an average of over £250 more in service provision**, which is considerably more than our current council tax rate. Our Band D Council tax is one of the lowest in the country. The missed council tax increases in the period 2012-18 are now costing SODC over £2m per year, equivalent to £35 for band D – only 70p per week but a significant loss to council finances, especially when you **consider that this year's proposed increase amounts to less than 10p per week**.

This re-emphasises the importance of the long-term transformation programme, and re-affirmed by council in every budget year since then. The current key themes in the ongoing transformation programme are:

- Implementation of the IT strategy
- Customer services including front of house
- Grounds maintenance
- Cornerstone Art Centre review
- Development management and regulatory services

Elsewhere, the cost of resourcing **external grant bidding** is already paying for itself and shows great potential in identifying new sources of income for the council.

The **insourcing of services from Capita** and the eventual termination of the agreement is another opportunity to put the council finances on a more sustainable footing when this expensive and misguided outsourcing arrangement comes to an end. Therefore, the one-off costs of closing the 5Cs contract are included in the MTFP.

We are also achieving ongoing savings in local plan making through the Joint Local Plan with VOWH of about £1m.

Although the results of the MTFP stress test do not provide a pretty picture, it should be noted that SODC is likely to be one of very few councils that survive this particular test, with significant revenue reserves of £14 million remaining, together with £50m invested for the long term at the end of 5 years, even in the scenario modelled here.

### 3. Capital Programme

Didcot Gateway regeneration – The funding for this scheme is already in the council’s capital programme and a final decision on whether to proceed has not yet been taken. It is a project which allows us to not only accommodate the needs of our staff and residents, fulfil a long-held objective to regenerate the area opposite Didcot Parkway station in a sustainable way, and also stimulate the local economy by offering rentable office space. The overall budget envelope for this project remains unchanged and covers all potential costs associated with this project.

Other key things in our current capital programme for 2023/24, before proposed growth, includes amongst other things:

- over £5m for affordable housing,
- replacement of the combined heat and power unit (CHP) at Thame leisure centre, together with improvements to other leisure centres,
- flood alleviation in Wheatley, and
- car parks resurfacing and lighting replacement.
- A new leisure centre at Didcot North East, which will be fully funded by Section 106 receipts.
- It also includes £4.6 million for the council to take advantage of the government’s “local authority housing fund. This gov subsidy together with SODC funding will build the council’s own housing stock.
- and funding to continue the implementation of the council’s technology strategy.

As with last year, £5 million of capital schemes funded from the council’s Community Infrastructure Levy receipts. These include:

- A learner pool at Didcot Wave, to be part funded from Section 106 contributions,
- Cornerstone decarbonization, to be partly funded by a grant from the Public Sector Decarbonisation fund,
- Didcot northern community centre decarbonisation and + refurbishment
- A CIL funded grant scheme double the current capital grant scheme
- River-bank enhancement
- More EV charging points across the district
- Changing Places facilities in Thame and Wallingford
- A CCTV camera upgrade in Didcot and Henley

### 4. Getting to know our communities better- Equalities Database

We’re continuing to work to understand and know our communities better, having set out how important this is in our new South and Vale [Diversity and Inclusion Strategy](#). As part of this we want to improve our knowledge of the voluntary organisations/groups in our district that relate to the nine protected characteristics:

- age
- disability



- gender reassignment
- being married or in a civil partnership
- being pregnant or on maternity leave
- race including colour, nationality, ethnic or national origin
- religion or belief
- sex
- sexual orientation

If you are a community or voluntary organisations in the district that represent these protected characteristics or other vulnerable residents please [to sign up to our database](#), so you us to gather as much information as we can and we can keep them informed as to how we can ensure our services and policies are representative and inclusive.

### **1. Great British Spring Clean**

This year we'll again be supporting the Keep Britain Tidy Great British Spring Clean by loaning litter pickers, high-viz jackets and bags to community litter picking groups and individuals. The event runs from Monday 17 March to Sunday 2 April. Equipment can be booked by completing and returning the booking form and declaration document to [waste.team@southandvale.gov.uk](mailto:waste.team@southandvale.gov.uk). The forms are available on our <http://www.southoxon.gov.uk/litterpicking> litter picking pages.

Equipment is limited so to avoid disappointment bookings should be made as soon as possible. Bookings for litter picking equipment can be made at any point during the year, not just during The Great British Spring Clean!

### **5. Street Parties for the King's coronation**

As you will no doubt be aware, the Coronation of King Charles III takes place on **Saturday 6 May**. We're expecting there to be lots of official events and street parties taking place across the country and residents in your communities can now apply for a temporary road closure.

To ensure they get their permission in time for the big day, they'll need to get their applications in by Friday 31 March. There's more information on how to apply: <https://www.southoxon.gov.uk/south-oxfordshire-district-council/licensing/temporary-road-closures/>

We've also got webpages on the Coronation in general, which we'll update over the coming months with details of any funding that becomes available to local communities, along with info on local and national events:

<https://www.southoxon.gov.uk/celebrations-for-the-kings-coronation/>

### **6. Joint Local Plan - Issues Consultation Results**

You may have already seen the launch of our Consultation Results document and updated interactive website which summarises the findings from last year's Joint Local Plan Issues consultation. The feedback process, including the new interactive website, was very well received – when asked about the feedback process, about 70 per cent of respondents said they were satisfied or very satisfied.

When asked, 85 per cent of people supported the emerging vision for our districts in the Joint Local Plan.

The results help us focus on what matters to our residents and will help guide the next stage of the process, when we launch a consultation on the preferred options for the Plan in summer 2023.

You can view the Joint Local Plan Issues Consultation Results document and updated interactive website:

<https://www.southoxon.gov.uk/south-oxfordshire-district-council/planning-and-development/local-plan-and-planning-policies/local-plan-2041/> .

#### **7. Government Consultation on Planning Reforms**

Don't forget that the government is currently consulting on proposed changes to the National Planning Policy Framework; this consultation closes on 2<sup>nd</sup> March and full details can be found at <https://www.gov.uk/government/consultations/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy>

#### **8. Leisure needs survey**

The Council will shortly be undertaking two studies to support the work on our local plan, namely the Playing Pitch Strategy (PPS) and the Leisure Facilities Assessment and Strategy (LFAS). The two studies will help provide updated guidance and evidence of leisure needs in both South and Vale and will be important in helping to determine the capital investment priorities identified in the Joint Local Plan.

As part of this work, **Stuart Todd Associates** and the **National Governing Bodies** are writing to sports clubs, parish councils and local organisations to find out more about the leisure provision in the districts.

#### **9. Housing Support Fund Now Open To All**

On Monday 13 Feb we opened the Household Support Fund so anyone who hasn't received support since May last year and can't afford life's essentials such as paying for food and energy bills, can now apply.

Thank you for sharing the information and our social media messages with people and please continue to direct people to our SODC website for details on how to apply, email our Community Hub ([communitysupport@southandvale.gov.uk](mailto:communitysupport@southandvale.gov.uk)) or call them on 01235 422600 (select option 1).

Children's Society has published a report looking at the [future of local welfare provision](#). In my capacity of Cabinet member for Community Wellbeing I have signed the Children's Society's open letter to the Chancellor calling for investment into local welfare to support residents in South Oxfordshire. **You can read the letter to the Chancellor here.:**

<https://act.childrenssociety.org.uk/page/121919/petition/1?ea.tracking.id=PAletter>

#### **10. Growing the green business community**

We're hosting a fantastic event next month for all local businesses looking to reduce their energy bills and their carbon emissions. The <https://www.svbs.co.uk/thame-green-business-expo/>, run by our South and Vale Business Support team in partnership with Thame Town Council and Oxfordshire Greentech, **will take place on 16 March 11am – 2pm at Thame Town Hall**. It aims to further develop a green business community in South Oxfordshire. There will be exhibitors and a series of talks showcasing sustainable services including renewable energy, EV leasing and business advice. You can go online to **register for the Thame Green Business Expo event**:

<https://thame-expo.eventbrite.co.uk/>

#### **11. Be our “eyes and ears”!**

While officers at SODC try their best to keep on top of what's going on around the district, they cannot be everywhere and their resources are very stretched following years of austerity. It is really helpful when town and parish councillors, clerks and members of the public get in touch to let us know of an issue that needs resolving, whether it's a fly-tipping incident, a planning breach or an environmental health matter. Even though most officers are working from home or are using hybrid working patterns, the Council's email addresses and telephone numbers are continually monitored and will be picked up by the most appropriate team. All of the relevant contact details can be found at:

<https://www.southoxon.gov.uk/south-oxfordshire-district-council/about-the-council/get-in-touch/contact-us/>

But in all cases, the general enquiries number is **01235 422422** or **422410** for out-of-hours help.

# Goring-on-Thames Cricket Club

Founded 1876



## Proposal for a New Non-Turf Cricket Practice Facility on the Former Bowling Green Footprint (the “Nets Facility”) – Supplementary document for consideration at 27<sup>th</sup> February 2023 council meeting

### 1. Updates since original proposal

Goring-on-Thames Cricket Club (“GCC”) submitted a formal written proposal and presentation in March 2022 to build a state-of-the-art new enclosed artificial turf cricket practice facility (also known as a “cricket nets facility”) on the bowling green footprint.

This proposal arose following the news in 2021 that Goring Bowls Club had merged with Goring Heath Bowls Club and was re-locating from its bowling green site (the “former bowling green”) adjacent to the Gardiner Recreation Ground (where GCC has been based and played its home matches since 1888), to the Almhouses bowling green in Goring Heath.

At the council meeting on 21<sup>st</sup> March 2022, Goring Parish Council took the decision to provide use of the former bowling green to GCC from 2024 onwards.

However, actions to move forward with the nets facility project (planning, formal tenders and funding activities) were soon paused due to further developments with Goring Bowls Club (subsequently known as Goring & Almshouses Bowls Club) – namely that their permanent move to Goring Heath was now considered unlikely, with the Bowls Club moving all matches back to the Goring site for the 2022 season.

Due to these unforeseen developments, GCC agreed to investigate an alternative option for the new nets facility – to build a replacement facility at the location of the existing nets. Both these options were set out within the Goring Open Spaces report – with the replacement at the existing site being titled option 1 and the former bowling green location being option 2.

In December 2022, Goring & Almshouses Bowls Club announced it had formally dissolved – publicly citing dwindling numbers and the facilities at Goring being barely adequate. Therefore, the situation has now returned to be in line with that in place in March 2022.

**GCC has a very strong preference for option 2, believing it to be a far better outcome for both the cricket club and the wider community. Option 1 is in any event simply not feasible from a space perspective for the reasons summarised below.**

# Goring-on-Thames Cricket Club

Founded 1876

We therefore request confirmation from Goring Parish Council that the original decision to award the use of the former bowling green to GCC from 2024 onwards remains in place, so that we can move forward with the project to ensure it can be completed in Spring 2024.

This short document sets out the key reasons why a new nets facility is required and why the former bowling green site is by far the most suitable location.

## 2. Why a new nets facility is required

A Nets Facility is critical for the operation of a cricket club, in particular for the purposes of an academy for young players. The current 2-lane facility was self-built over 30 years ago and is in pressing need of replacement. The key benefits of a new 3-lane net facility are:

- 1) Safety for users and villagers – fully enclosed facility with reinforced netting resulting in zero safety risk to anyone in the adjacent areas outside of the Nets Facility. The existing facility is open-ended so poses a risk to any users of the recreation ground who are passing by in the proximity of the nets.
- 2) The current self-built open-ended facility has reached the end of its useful life and is in much poorer condition than comparable facilities at similar (and smaller) local cricket clubs. As it is open-ended the time it can be used is limited due to the safety risks arising from usage whilst matches are ongoing on the ground.
- 3) Primary purpose of the facility is for usage by our 250+ academy members (local girls and boys) – however we currently have waiting lists across a number of our age groups due to lack of capacity with the 2-lane existing facility, so many local children are missing out.
- 4) Many thousands of local children and adults will benefit from a new facility over the coming decades.
- 5) Significant increase of quality of training facilities – providing long term benefits to cricketers of all ages.
- 6) Wider community benefit as facility will be available to non-members free of charge – with extra capacity this will provide more access to non-members.
- 7) Self-funded by the cricket club, but providing benefit to the community as a whole. The project will represent a significant investment (circa £70k) in the facilities of the village.
- 8) This will be a state-of-the-art facility for the village to be proud of, built by one of the most experienced and highly regarded cricket net construction companies in the UK, who are familiar with, and sympathetic to, aesthetic and other similar concerns. The facility will not be floodlit.
- 9) 36-year warranty provided on all-weather Nets Facility and minimal ongoing maintenance required.
- 10) Sustainable, recyclable materials used in construction of modern facilities – GCC will only use suppliers with sustainability at the heart of their business models.

# Goring-on-Thames Cricket Club

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## 3. Why the bowling green site is the optimal location for GCC and the community

GCC have an extremely strong preference for locating the new nets facility on the former bowling green site (option 2) rather than the existing location (option 1). Indeed option 2 is the only viable option from a practical perspective. Augmented images (provided by the same supplier, Total-Play Limited) of the two options are set out in the appendix.

***We believe this is a once in a generation opportunity for the cricket club and the wider community for the following reasons:***

- 1) The location on the bowling green is widely considered the perfect location for a nets facility by cricket facility specialists – in terms of orientation, flatness, proximity to pavilion and technical basis for building a new facility.
- 2) Option 1 is not feasible because the available area is not large enough for a full 3-lane enclosed facility. In order to create sufficient space, removal of trees and/or existed planted areas would be necessary, but even then it would significantly reduce the usable area of the cricket/recreation ground and seriously compromise the ability of the cricket club to play on the ground at all due to the reduced space and related safety issues (for example, the cricket boundary would need to be moved a substantial distance in from its existing position to provide enough distance from a new nets facility).
- 3) Option 2 is a self-contained site and does not require usage of additional public space footprint. As per the graphics in the appendix, the visual impact of a facility on the bowling green site is much preferable to that of a replacement on the existing site. It would also help to mask the steel railway gantries along that side of the site.
- 4) Provides opportunity to invest further in Girls and Women's cricket – proximity to the pavilion and changing areas providing a welcoming, inclusive and safe environment that is simply not possible in the current location.
- 5) A 3-lane facility on the former bowling green allows space for an elevated public viewing area across the long end of the site. We will arrange for low maintenance and sympathetic landscaping, providing a significant enhancement to facilities for the public.
- 6) Replacement of a 'barely adequate' non-public bowling green with a best-in-class cricket nets facility that is accessible to all local people of all ages.
- 7) Creation of a community hub – providing social benefits due to proximity to the pavilion.
- 8) The existing facility will be fully removed – providing an additional area of the recreation ground for the Parish Council to consider as part of their Open Spaces Strategy.
- 9) Revenue generation opportunity for Parish Council – a state of the art facility by the pavilion would be highly sought after for hiring purposes, so this avenue could be explored if the council was interested in incremental revenue streams to benefit the local community.

**If you have any questions on this document or the original proposal, please do let Jonny Russell know. We would be enormously grateful for Goring Parish Council's approval for GCC to move forward with planning, tender and funding activities so that we can be ready for construction of the Nets Facility on the bowling green site by February 2024.**



# Goring-on-Thames Cricket Club

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## Appendix - What the new nets facility would look like at each site

### Option 1 – new facility at existing location



### Option 2 – new facility on former bowling green

**Please note** – the open section running alongside the longer side of the nets would be sympathetically transformed into an elevated seating area, with free-standing low maintenance planting, removal of the fencing and addition of benches for use by the general public overlooking the recreation ground.





**Open Spaces Projects:**

**Sheepcot Pavilion Committee**

**TERMS OF REFERENCE**

**1 Remit**

- To create a fully scoped proposal for the Sheepcot Pavilion Refurbishment/Replacement in response to the Thirlwall Open Spaces Report to include:
  - Seeking proposals
  - Seeking quotes for chosen design(s)
  - Obtaining planning permission if required
  - Seeking funding and where applicable applying for grant funding
  - To organise and manage fundraising projects to contribute funding, if needed.
- Where applicable, to work with the other stakeholders, to facilitate individual project, including conducting consultations with user groups.

**2 Frequency of Meetings**

To hold public meetings, as required, to support the remit and scope of the Open Spaces Projects: Sheepcot Pavilion Committee. Should legislation be in place to lawfully allow it, these meetings may be virtual.

**3 Appointment of Members**

The Committee will be comprised of three councillor members, plus 2 non-Councillor members of sports clubs, 1 Football Club representative and 1 Tennis Club representative, who are appointed by the full council, with a quorum of three.

A chairman shall be appointed at the first meeting of the Committee, and the first meeting after the annual meeting of the parish council each year after that.

**4 Delegated Authority**

Open Spaces Projects: Sheepcot Pavilion Committee has delegated authority to:

- Pursue the project as detailed in this ToR and conduct any appropriate consultations, investigations, quote seeking and funding seeking required in the process of forming a final recommendation on the project within the initial budget set for the Committee that being £XXXX
  - Formal proposal for the full scoped project including funding to be approved by Full Council.





## **5 Scope**

- Where required to define the brief for and commission on behalf of the Council a professional, expert report from a suitably qualified consultant.
- To advise the council on the choice of consultant and the most appropriate procurement process
- To obtain advice and information on behalf of the Council from the planning authority
- To obtain and evaluate evidence of the views of residents at large and of special interest groups, including but not limited to groups representing the immediate residents to any project, the elderly and disabled people and parents and carers of young children.
- To consider and make recommendations on the timing and methods of funding of any works the committee recommends, and the Council approves, including pursuing any grant applications.
- Having regard to the results of the 5 items above to recommend to the Council the most appropriate course of action.

## **6 Review**

This Terms of Reference document was approved for use at the meeting of the Parish Council on 13<sup>th</sup> March 2023, it shall be reviewed periodically.

Signed:

Dated: 13<sup>th</sup> March 2023

B Urbick, Chair

<b>Title</b>	All Fees Review
<b>Authors</b>	Assistant Clerk
<b>Meeting</b>	Goring-on-Thames Parish Council Meeting – 13 <sup>th</sup> March 2023

### Parish VAT Rules

In *Chelmsford City Council [2020] UKFTT432(TC)* the First Tier Tribunal determined that local authority sports and leisure services are provided under a 'special legal regime' and can be treated as 'nonbusiness', providing that does not give rise to significant distortions of competition.

As such, NALC guidance at present is to stop charging VAT on sports services from 1st April, compile and submit a claim to HMRC for a refund for the last four years.

Electors and Councillors will remember that the Council's primary reason for becoming VAT registered was to charge VAT on sports and leisure facilities, secondarily to charge VAT on the Community Car Parking Spaces and for services relating to commemoration of the dead (VAT Notice 701/32), namely headstones, tablets and memorial benches in our parish.

### Licence Fee Review

Some years ago the Council resolved to increase the Licence Fees for the Sports Clubs, until such time as the subsidisation of the Pavilions and Grounds by the precept was less than 50%. This rate has yet to be achieved.

Additionally, this year all of the Council's utility contracts will be renewed, with an expected significant increase to the charges in line with that being experienced by homes and other businesses.

### Proposal:

- To cease charging for VAT in line with NALC advise, but increase the licence fee by 20%. The clubs will experience no increase in fees from the 2022-2023 rates, but the increase will go some way to counteracting the significant gas and electricity bills the Council will need to pay in the upcoming financial year.
- To seek to reclaim VAT to when the Council Registered for VAT.
- To earmark any reclaimed VAT for Pavilion and Recreation Ground improvements.

**13.1. To approve the tariff list for the financial Year 2022-2023.**

**NOTE:** annual RPI rate at the time of producing this report: 13.4%, proposed increase is approximately 20% based on new VAT exemption, and rounded to whole £10.

**Sports Facilities**

<b>Sports Clubs</b>				
	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
	<b>(ex VAT)</b>	<b>(ex VAT)</b>	<b>(ex VAT)</b>	<b>(No-VAT)</b>
<b>Croquet Club Licence***</b>				£ 15
<b>Cricket Club Licence</b>	£ 1,481.00	£ 1,629.10	£ 1,708.93	£ 2,050
<b>Goring United Licence**</b>	£ 1,157.74	£ 1,273.51	£ 1,335.91	£ 1,600
<b>Goring Robins Licence</b>	£ 1,297.81	£ 1,427.59	£ 1,497.54	£ 1,800
<b>Tennis Club Lease Rent *</b>	£ 624.50	£ 645.11	£ 645.11	£ 770
<b>Tennis Club Licence</b>	£ 564.01	£ 582.62	£ 582.62	£ 700

\* Original Lease condition: RPI increase three-yearly, as at 1 April; but there is now an extended 2 year lease whilst the Public Space Strategy Project runs.

\*\* NOTE: Rate was reduced a number of years ago, when there was only 2 teams. There are now 5 Teams.

\*\*\* Pay As You Go, Weekly Rate.

**Burial Ground**

**NOTE:** annual RPI rate at the time of producing this report: 13.4%, VAT is only applicable to Memorials.

<b>Exclusive Rights</b>	<b>Goring</b>	<b>Non-Goring</b>	<b>Goring</b>	<b>Non-Goring</b>
	2022-2023		2023-2024	
Single or Double Depth Plot	£ 840	£ 2,016	£ 955	£ 2,285
Triple Depth Plot	£ 1,000	£ 2,400	£ 1,135	£ 2,720
Cremated Remains Plot	£ 270	£ 648	£ 305	£ 735

**Interment Fees**

Adult	£ 100	£ 240	£ 115	£ 270
Stillborn or under one month	£ 50	£ 120	£ 55	£ 135
Cremated remains	£ 75	£ 180	£ 85	£ 205
Double Cremated Remains (at the same time)	£ 100	£ 240	£ 115	£ 270

**Grave Digging**

			Mon - Fri		Saturdays	
			New Grave - Single**	£ 400	£ 960	£ 455
New Grave - Double**	£ 485	£ 1,165	£ 685			£ 1,365
New Grave - Triple**	£ 615	£ 1,475	£ 815			£ 1,675
Reopen Grave**	£ 350	£ 840	£ 455	£ 1,090	£ 655	£ 1,290
Cremated Remains (Including Reopen)	£ 150	£ 360	£ 200	£ 480	£ 250	£ 530
Levelling Fee*	£ 50	£ 120	£ 55	£ 130	£ 60	£ 145

\* Funeral Directors who wish to employ our preferred Grave Digger directly, may do so by arrangement; however a levelling fee will be charged for levelling the grave one year after burial.

\*\* For Casket Shape, add £200.

**Appendix R**

<b>Additional Fees</b>	<b>Goring</b>	<b>Non-Goring</b>	<b>Goring</b>	<b>Non-Goring</b>
		2022-2023	2023-2024	
Administration of a Cremated Remains Interment, where no Funeral Director has been engaged.	£ 125	£ 200	£ 140	£ 225
Transfer of ERB Ownership or addition of new owner; other than when the owner has died	£ 30	£ 50	£ 35	£ 55
Replacement Copies of Deeds	£ 20	£ 35	£ 25	£ 40
Searches of the Electronic Register	£ 20	£ 35	£ 25	£ 40
Searches of the Burial Register, not yet digitised (per hour)	£ 20	£ 35	£ 25	£ 40
5 Year Top-up of Exclusive Rights of Burial for single or double plot (10% of new purchase cost)	£ 84	£ 202	£ 95	£ 230
5 Year Top-up of Exclusive Rights of Burial for triple plot (10% of new purchase cost)	£ 100	£ 240	£ 115	£ 270

<b>Memorials (+ VAT)</b>				
Headstone etc	£ 145	£ 350	£ 165	£ 395
Wooden cross	£ 75	£ 180	£ 85	£ 205
Tablet	£ 110	£ 265	£ 125	£ 300
Second Inscription	£ 60	£ 145	£ 70	£ 165
Renewal / Repair	£ 40	£ 95	£ 45	£ 110

**Public Spaces (All Excluding VAT)**

20% increase for Sports Areas, RPI Increase for areas generally not used for sports: Rectory Garden and Ferry Lane, therefore VAT will be applicable on hires.

NOTE: Sports areas hired for non-sport activities, will be charged at the applicable VAT Rate.

	Charity - Tariff					
	2022-2023			2023-2024		
	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
Gardiner Recreation Ground	£105.00	£ 74.00	£ 13.00	£ 125	£ 90	£ 15
Pavilion	£ 30.00	£ 21.00	£ 14.00	£ 35	£ 25	£ 5
Sheepcot Recreation Ground	£120.00	£ 84.00	£ 15.00	£ 145	£ 100	£ 20
Pavilion	£ 30.00	£ 21.00	£ 4.00	£ 35	£ 25	£ 5
Bourdillon Field	£ 36.00	£ 25.00	£ 5.00	£ 45	£ 30	£ 6
Rectory Garden						
Ferry Lane Space	£ 36.00	£ 25.00	£ 5.00	£ 45	£ 30	£ 6

	Non-profit / quasi-comm'l - Tariff					
	2022-2023			2023-2024		
	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
Gardiner Recreation Ground	£210.00	£147.00	£ 25.00	£ 250	£ 175	£ 30
Pavilion	£ 60.00	£ 42.00	£ 8.00	£ 70	£ 50	£ 9
Sheepcot Recreation Ground	£240.00	£168.00	£ 30.00	£ 290	£ 200	£ 35
Pavilion	£ 60.00	£ 42.00	£ 8.00	£ 70	£ 50	£ 9
Bourdillon Field	£ 72.00	£ 50.00	£ 9.00	£ 85	£ 60	£ 10
Rectory Garden	£120.00	£ 84.00	£ 15.00	£ 135	£ 95	£ 15
Ferry Lane Space	£120.00	£ 84.00	£ 15.00	£ 135	£ 95	£ 15

	Commercial / for Profit - Tariff					
	2022-2023			2023-2024		
	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
Gardiner Recreation Ground	£420.00	£295.00	£ 50.00	£ 505	£ 355	£ 60
Pavilion	£120.00	£ 84.00	£ 15.00	£ 145	£ 100	£ 20
Sheepcot Recreation Ground	£480.00	£137.00	£ 60.00	£ 575	£ 165	£ 70
Pavilion	£120.00	£ 84.00	£ 15.00	£ 145	£ 100	£ 20
Bourdillon Field	£145.00	£100.00	£ 18.00	£ 175	£ 120	£ 20
Rectory Garden	£240.00	£170.00	£ 30.00	£ 270	£ 195	£ 35
Ferry Lane Space	£240.00	£170.00	£ 30.00	£ 270	£ 195	£ 35

### Physical Trainers

**2022-2023:** £7.25 + VAT Per Hour

**2023-2024:** £8.60, No VAT Per Hour.

### Mason's Fun Fair (+ VAT)

**2023-2024:** £500 per visit.

**2023-2024:** £565 per visit

**White Hill Burial Ground Paddock Rent (+VAT)**

Note, Billed Yearly in December.

	3% RPI	0.7% RPI	3.3% RPI	4.9% RPI	13.4% RPI
	2019-20	2020-21	2021-2022	2022-2023	2023-2024
Grazing for sheep	£ 12.88	£ 12.97	£ 13.39	£ 14.05	£ 16
Contribution to water rates	£ 43.12	£ 43.42	£ 44.85	£ 47.05	£ 53

**Community Centre Car Park (+VAT)**

	3% RPI	0.7% RPI +10%	3.3% RPI	4.90% RPI	13.4% RPI
	2019-20	2020-21	2021-2022	2022-2023	2023-2024
Per Space	£ 329	£ 364	£ 376	£ 394	£ 447

**Miscellaneous Charges**

	2021-2022	2021-2022	2022-2023
Proof of Residency / "Certificate of Life"	£20	£20	£20
Copies at the Time of Signature	£1	£1	£1