



Minutes of a Council Meeting of the Goring-on-Thames Parish Council

Monday 13th March 2023 at 19:30, Bellême Room, Village Hall

Public Session – Prior to the Start of the Meeting

MoP1: Elegant Home Representative, wanted to know the Council had received a letter regarding the naming of the new streets off Manor Road

MoP2: Under 13 Cricket teams, gave representation on the cricket nets on the Bowls green, including safety of users

MoP3: Chairman Cricket Club: wanted to raise a few key points. State of the art nets adjacent to the pavilion, on the grounds of safety, allowing investment in women and girls teams, and in time disabled cricket. Also potential for income stream for the Council. They have looked further at option B (current location), still not ideal and looking at removal of trees etc. No alternative option has been provided by Croquet.

MoP4: Deputy Lieutenant for Berkshire, regarding the Coronation, will speak at the relevant moment.

MoP5: MIGGS Chairman: Spoke regarding 1. Goring Readibus, no longer viable. 2. Parking spaces update. GoTPC have asked OCCH and they said after Easter. 3. the village should welcome 20mph village limit. 4. Orientation plaque. update- waiting on confirmation planning permission had been provided, then follow up grant funding.

MoP6: On cricket proposal, the Cricket Club embodies community and the most inclusive club in the village. As a society grass roots cricket should be supported and whole heartedly get behind the project

MoP7: On croquet, would like to say they are disappointed that they are considered elitest, the proposed cost of a replacement green came from Thirlwall Associates. They support cricket, but if the Council votes to remove the older generation from the Bowls Green, they are removing equality from the village.

Members Present:

Chair	Cllr B Urbick (BU)
Vice-Chair	Cllr S Lofthouse (SL)
Members	Cllr C Ratcliff (CR)
	Cllr J Emerson (JE)
	Cllr A Smith (AS)
	Cllr D Brooker (DB)
	Cllr L Reavill (LR)
	Cllr R Osborne (RO)

Officers Present:

Clerk	Sarah Edmunds (SE)
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Public and Press: at least 10 members of public & District Councillor M Filipova-Rivers

Meeting started 19:45

22.42.1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Apologies were received in advance of the meeting from Cllrs J Wills & E McCorkell

Resolved: The reasons for absence were unanimously approved.



22.42.2. Declarations of Interests [LA 2011 s31]

None.

22.42.3. To consider requests for Dispensations [LA 2011 s33]

None.

22.42.4. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

22.42.4.1 Meeting held on 27th February 2023

Resolved: Unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

22.42.5. To receive Chairman's report and announcements

Noting the wife of a prior Chair has passed away, the Council unanimously agreed to send a card of condolence.

22.42.6. To receive Clerk's Report

Appendix A

22.42.6.1 To approve Council OALC Membership for the Year ahead, Budget: £612.62

Resolved: Approved unanimously to continue with OALC membership.

22.42.6.2 To approve Council Oxfordshire Playing Fields Association Membership for the year ahead, Budget: £56.00.

Resolved: Approved unanimously to continue with OPFA membership.

22.42.6.3 To approve receiving Community Infrastructure Payments for the financial year 2023-2024.

Resolved: Approved unanimously to receive CIL monies in in the 2023-2024 financial year.

22.42.6.4 To approve a 2-year extension to the current tennis lease, wording of lease to remain the same as signed in August 2021, fees as agreed at the end of this meeting. To approve delegating to the Clerk or Assistant Clerk to update the lease dates and fees, and sign.

NOTE: Subject to agreement of both parties, this lease may be terminated early to reinstate a 25y lease subject to progression of the Open Spaces Projects.

Resolved: Approved unanimously to enter a 2-year lease extension with the Tennis Club, and delegate to the Clerk and Assistant Clerk to update and sign the lease, advertise in Henley Standard, the disposal of a public asset. Also approved the budget of £400 for advertising.



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22.42.6.5 To approve a licence agreement for Goring in Bloom to manage the garden in the Northwest Corner of the Gardiner Recreation Ground, licence renewal each year subject to the Open Spaces Review outcomes and providing each February a “plan for the year ahead”.

Resolved: The document, in principle, was approved unanimously for use, One year licence with 3-month break clause

Resolved: unanimously delegated to the Finance Committee, complete the conditions, and update the plan.

22.42.6.6 To approve a request from Goring in Bloom to hold a “Bring & Buy” Plant Sale on 29th April at the Rectory Garden waiving normal hire fees.

Resolved: Approved unanimously, including waiving the normal hire fees.

22.42.6.7 To approve a request from Goring Unplugged to hold a Concert on the Rectory Garden on 15th July 2023, using amplified music for this event.

Resolved: Approved unanimously, with one abstention subject to confirmation of timings including waiving the normal hire fees.

22.42.6.8 To approve request from the Deputy Lieutenant to hold on the 7th May 2023 a bring your own picnic lunch on the Gardiner Recreation Ground to commemorate His Majesty’s Coronation waiving normal hire fees.

The Deputy Lieutenant gave brief details including.

- less formal than jubilee street party
- street party can be on or off a street.
- it is exempt from licencing.
- the concept of picnic was supported by Cricket Club and allows people to enjoy the day.
- Goring and Streatley band have been asked to play.
- A marquee will be put up in case of inclement weather.
- Bunting around and other decorations in Red/white/blue colours to be put up.
- People can bring gazebos, chairs, tables, blankets, however no BBQ’s.

Resolved: Approved unanimously, including waiving the normal hire fees, no need for toilets & investigate if covered under the Council Insurance



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22.42.6.9 To approve, subject to agreement from the organisers of the Coronation Picnic Lunch, the Parish Council running a wet-bar only and applying for TENS Licence.

Resolved: Approved unanimously, to have soft drinks / alcoholic drinks with TENS subject to agreement with the organisers of the Coronation Picnic and keep the profits ringfenced for a separate, yet to be agreed, project.

22.42.6.10 To consider a request from SODC to suggest two street names for the GNP3 development and approve suggestion to submit.

Resolved: Approved unanimously, to submit the names: Greenwell Field; Hartslock Close

22.42.7. To receive Assistant Clerk's Report

Appendix B

22.42.7.1 To approve a memorial bench application for the Rectory Garden, in memory of the late Gillian & Alan Barrett

Resolved: Approved unanimously, subject to receiving a donation to cover the costs.

22.42.7.2 To approve meeting date for the Annual Meeting of the Parish, and seek reports from local organisations, budget £500.

Resolved: Approved unanimously, to hold the Annual Parish Meeting on the 20th May. Noting the current Chairman will still be the Chairman on Friday 12th May when the agenda is issued, there are no other suitable dates the hall is available.

22.42.7.3 To receive a summary of requests under GDPR legislation in the FY 2022-2023 and note all FOI responses will be included on the website so all electors can see the summary of data sent.

Resolved: Unanimously to receive the report.

22.42.7.4 To consider a request to consult from the Local Government Boundary Commission on the change from 63 to 66 councillors in Oxfordshire.

Resolved: Approved unanimously, to not respond and to wait until proposals are made by the Boundary Commission.

22.42.7.5 To approve purchasing the new orientation plaque for the Railway Station as approved to apply for planning permission in the January meeting. Budget £4000 to include installation, delivery etc, subject to seeking grant funding to cover at least 80% of the cost and receiving 3 quotes for the work, delegated to the Clerk to review the quotes and select supplier.

It was noted that the planning application for the plaque has been approved. The plaque is wheelchair height and gives specific information for accessible areas for limited mobility.

Resolved: Approved unanimously with one abstention to purchase the plaque, subject to securing funding for 80% of the cost. Delegated to the Clerk to seek 3 quotes and award the work.



22.42.8. To Receive Minutes of Committees

Resolved: All of the minutes listed were unanimously received by the Council, subject to Action List included in the TMPPS and mentioning at the Full Staffing Committee meetings, all Members were present.

22.42.8.1 Finance Committee

- Meeting Dated 13th December 2022
- Meeting Dated 10th January 2023

**Appendix C
Appendix D**

22.42.8.2 Planning Committee

- Meeting Dated 13th December 2022
- Meeting Dated 10th January 2023
- Meeting Dated 24th January 2023
- Meeting Dated 14th February 2023

**Appendix E
Appendix F
Appendix G
Appendix H**

22.42.8.3 Traffic Management and Pedestrian Safety Committee

- Meeting Dated 13th December 2022
- Meeting Dated 17th January 2023

**Appendix I
Appendix J**

22.42.8.4 Staffing Committee

- Meeting Dated 09 August 2022
- Meeting Dated 07th March 2023

**Appendix K
Appendix L**

22.42.9. To receive reports from District and County Councillors

22.42.9.1 Oxfordshire County Councillor: F Van Mierlo

Appendix M

Unanimously Received.

22.42.9.2 Oxfordshire County Councillor: K Bulmer

Appendix N

Unanimously Received.

22.42.9.3 South Oxfordshire District Councillor: M Filipova-Rivers

Appendix O

Unanimously Received

22.42.10. To receive reports and consider actions arising from Working Groups and Committees

A recorded vote was requested for the following 3 items.

22.42.10.1 To repeal the decision of March 2022 to allow the Cricket Club to develop the Bowls Green for Cricket Nets from January 2023:

March Minute Ref 21.17-2.11.6: Approved to allow Bowls to have a licence to the end of 2022 subject to them sharing with Croquet. Cricket would then be allowed to use the Bowls Green Space from January 2023, with the proviso that Bowls may need to extend for at a maximum just one more year subject to them securing their funding to move, and support exploring the option of Croquet at the Sheepcot Recreation Ground in the future.

Proposal: To delay this decision to a future meeting of the Council.



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Resolved: the motion failed, using the Chairman's casting vote.

The record of the vote:

For: AS; LR; CR; JE

Against: DB; RO; SL; BU



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Proposal: To repeal the decision of March 2022 to allow the Cricket Club to develop the Bowls Green for Cricket Nets from January 2023

Resolved: To not repeal the decision-approved by Majority, using the Chairman's casting vote.

The record of the vote:

For: AS; LR; CR; JE

Against: DB; RO; SL; BU

[Councillor Reavill left the meeting]

22.42.10.2 To approve keeping the Bowls Green as a Bowls Green, an asset for future generations.

No longer required after 22.42.10.1.

22.42.10.3 To explore the positioning of Cricket nets in the Northwest corner of the Gardiner

Appendix P

No longer required after 22.42.10.1.

22.42.10.4 To approve the refurbishment of the Sheepcot Pavilion and appoint members to the Sheepcot Pavilion Committee and approve Terms of Reference. Appendix Q

MoP / Clubs FC James Forder; Tennis David Boyd.

Resolved: Approved unanimously the principle of refurbishment of the Sheepcot Pavilion.

Resolved: Approved unanimously the Terms of Reference to remove from Item 5 "and commission on behalf of the Council" from the Terms of Reference, and consider amending at the May 2023 meeting, and for now assume there is a 3G pitch and pump track also at the Sheepcot.

Resolved: Approved unanimously to appoint DB, AS, BU, to the committee

Resolved: Approved unanimously to appoint David Boyd & James Forder to the committee subject to them being electors of the Parish of Goring-on-Thames.

22.42.10.5 To appoint non-councillor electors of the parish to the Playgrounds Committee, maximum 4.

Resolved: Approved unanimously to appoint Anna Povey; Laura Kelly; Chloe Morrison; Craig Dove to the Committee, subject to being electors of the Parish of Goring-on-Thames.

22.42.10.6 To approve asking the community to bring to the Council's attention potential land for use as Playing Fields; Allotments; Specialist areas (such as pump tracks or skate parks)

Resolved: Approved unanimously asking the community to bring to the Council's attention potential land for use as Playing Fields; Allotments; Specialist areas (such as pump tracks or skate parks) or other community needs subject to being compliant with the NP.

22.42.11. To agree items from this meeting to be included in the next edition of Goring Gap News.

- Decision about Cricket nets



- Request if land available
- Coronation picnic
- Election (not from this meeting)

[Councillor C Ratcliff left the meeting]

**22.42.12. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.
Confidential Papers**

Resolved: It was unanimously approved to exclude the public and press, and they were asked to withdraw.

22.42.12.1 To consider grass cutting tenders and award contract or approve further actions.

Resolved: It was unanimously approved to appoint M&C Landscapes for 3 years, prices as per the attached schedule, and ask for No Mow May for all non-sports areas, subject to safety considerations such as visual splays.

22.42.13. To consider grave digging tenders and award contract or approve further actions.

Resolved: It was unanimously approved to appoint M&C Landscapes for 3 years, prices as per the attached schedule

22.42.13.1 To consider quote for grass mats to extend the car parking at Sheepcot or approve further actions.

Resolved: It was unanimously approved to use the cheaper option, No. 2, to solve the immediate problem, budget £2280 ex VAT, including installation.

22.42.13.2 To consider quote for Legionella testing and preventative maintenance for water systems.

Resolved: It was unanimously approved to appoint SMS Environmental for 1 year, total £1354

22.42.13.3 To consider quotes for plumbing repairs Gardiner /Sheepcot

Resolved: It was unanimously approved to appoint Harry Denison budget £2250 ex VAT

22.42.13.4 To approve budget for emergency boiler works in the Gardiner Pavilion.

Resolved: total £120 was approved for emergency works.

22.42.13.5 To consider quotes for Hanging Baskets.

Resolved: It was unanimously approved to appoint Window Flowers for hanging baskets £2340 ex VAT, plus one-off cost for Brackets of £462 ex VAT, and seek copy of their Risk Assessment to hold on file.



22.42.13.6 To receive recommendations from the Staffing Committee and approve Staff Hours and Salary, effective 1st April 2023.

Resolved: Approved Unanimously the following for FY 2023-2024:

- Clerk: SCP 26, 20 hours per week, maximum 10 hours additional
- Assistant Clerk: SCP 19, 12-15 hours per week, to include any after 8pm, or weekend working uplift. Clerk may authorise up to 5 hours per week additional.
- Facilities Assistant: SCP 09, 35 hours per month, including any after 8pm, or weekend working uplift.
- Litter Picker & Cleaner: Real Living Wage; £10.90 per hour 12 hours per week.

Once the pay award for 2023/2024 has been confirmed, to pay back dated salary payments to 1st April 2023.

22.42.13.7 To review OJFS value proposal from the Surgery and our Professional Surveyor and approve value to advertise the site, and follow due process for disposal of asset, budget £400 for adverts.

Resolved: It was unanimously approved to inform the surgery the Council is seeking offers in excess of £175,000

22.42.13.8 Motion Without Notice: Suspend Standing Order 3x and extend the meeting by no more than 10 minutes.

Resolved: Approved Unanimously.

22.42.14. To consider and, if thought fit, approve the following motion: In view that the confidential business has concluded, the public and press are invited to re-join the meeting.

Resolved: It was unanimously approved to invite the public and press to re-join the meeting.

22.42.15. To approve the tariff list for the financial Year 2022-2023.

Appendix R

Resolved: Approved unanimously, for all sports items 10% increase before VAT and a reduction post VAT to split the benefit going forwards.

Resolved: Approved unanimously, non-sports items, which are, VATable increase by CPI at 8.8%

Resolved: Approved unanimously, Burial Ground, only raise for Gravedigging as per proposal, all other items to remain at 2022-2023 levels.

Fees Tariff for 2023-2024, approved as below:



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Burial Ground Tariff List for the Financial Year 2023-2024, from 1st April 2023

Goring Non-Goring

Exclusive Rights

Single or Double Depth Plot	£ 840	£ 2,016
Triple Depth Plot	£ 1,000	£ 2,400
Cremated Remains Plot	£ 270	£ 648

Interment Fees

Adult	£ 100	£ 240
Stillborn or under one month	£ 50	£ 120
Cremated remains	£ 75	£ 180
Double Cremated Remains (at the same time)	£ 100	£ 240

Grave Digging Monday - Friday

New Grave – Single **	£ 455	£ 1,090
New Grave – Double **	£ 485	£ 1,165
New Grave – Triple **	£ 615	£ 1,475
Reopen Grave **	£ 455	£ 1,090
Cremated Remains (Including Reopen)	£ 200	£ 480
Levelling Fee*	£ 55	£ 130

** + £200 for casket shape

Grave Digging Saturday

New Grave – Single **	£ 655	£ 1,290
New Grave – Double **	£ 685	£ 1,365
New Grave – Triple **	£ 815	£ 1,675
Reopen Grave **	£ 655	£ 1,290
Cremated Remains (Including Reopen)	£ 250	£ 530
Levelling Fee*	£ 60	£ 145

** + £200 for casket shape

Memorials (+ VAT)

Headstone etc	£ 145	£ 350
Wooden cross	£ 75	£ 180
Tablet	£ 110	£ 265
Second Inscription	£ 60	£ 145
Renewal / Repair	£ 40	£ 95



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Additional Fees (No VAT)

Administration of a Cremated Remains Interment, where no Funeral Director has been engaged.	£ 125	£ 200
Transfer of ERB Ownership or addition of new owner; other than when the owner has died	£ 30	£ 50
Replacement Copies of Deeds	£ 20	£ 35
Searches of the Electronic Register	£ 20	£ 35
Searches of the Burial Register, not yet digitised (per hour)	£ 20	£ 35
5 Year Top-up of Exclusive Rights of Burial for single or double plot (10% of new purchase cost)	£ 84	£ 202
5 Year Top-up of Exclusive Rights of Burial for triple plot (10% of new purchase cost)	£ 100	£ 240

The tariff list for the financial Year 2023-2024, from 1st April 2023

Sports Clubs (No VAT)

Croquet Club Licence (PAYG)	£ 15 per week
Cricket Club Licence	£ 1880
Goring United Licence	£ 1470
Goring Robins Licence	£ 1650
Tennis Club Lease Rent	£ 710
Tennis Club Licence	£ 640

Public Spaces (Sports Use, No VAT, Non-Sports Use, + VAT)

Charity Tariff 2023-2024

	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
Gardiner Recreation Ground	£ 116	£ 81	£ 14
Pavilion	£ 33	£ 23	£ 15
Sheepcot Recreation Ground	£ 132	£ 92	£ 17
Pavilion	£ 33	£ 23	£ 4
Bourdillon Field	£ 40	£ 28	£ 6
Rectory Garden	£ 39	£ 27	£ 5
Ferry Lane Space	£ 39	£ 27	£ 5



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Non-profit / quasi-commercial – Tariff 2023-2024

	2022-2023		
	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
Gardiner Recreation Ground	£ 231	£ 162	£ 28
Pavilion	£ 66	£ 46	£ 9
Sheepcot Recreation Ground	£ 264	£ 185	£ 33
Pavilion	£ 66	£ 46	£ 9
Bourdillon Field	£ 79	£ 55	£ 10
Rectory Garden	£ 131	£ 91	£ 16
Ferry Lane Space	£ 131	£ 91	£ 16

Commercial / for Profit – Tariff 2023-2024

	Full Day (8 Hours)	Half Day (4 hours)	Additional Hour
	Gardiner Recreation Ground	£ 462	£ 325
Pavilion	£ 132	£ 92	£ 17
Sheepcot Recreation Ground	£ 528	£ 151	£ 66
Pavilion	£ 132	£ 92	£ 17
Bourdillon Field	£ 160	£ 110	£ 20
Rectory Garden	£ 261	£ 185	£ 33
Ferry Lane Space	£ 261	£ 185	£ 33

Commercial / for Profit – Physical Trainers & Similar

	Per Hour
Recreation Ground & Pavilion – 1 hour Session	£ 8 No VAT

Full day use attracts the commercial day rate for the Pavilion and Grounds.

Children’s Holiday Camps, Day Rate

£5 per day per attendee No VAT

Mason’s Fun Fair (+ VAT)

£545 per visit.



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White Hill Burial Ground Paddock Rent (+VAT)

Note, Billed Yearly in December.

	2023-2024
Grazing for sheep	£ 15
Contribution to water rates	£ 51

Community Centre Car Park (+VAT)

	2023-2024
Per Space	£ 429

Miscellaneous Charges

	2023-2024
Proof of Residency / "Certificate of Life"	£20
Copies at the Time of Signature	£1

22.42.15.1 To approve seeking to reclaim VAT on Sports Fees for duration of VAT registration of the Council, to be held in reserve for use on pavilion upgrades.

Resolved: Approved unanimously, including holding any monies in reserve for pavilion upgrades.

22.42.16. Items for a future agenda.

If not agreed in the meeting here, a reminder that proposal of motion forms can be received by the Clerk in accordance with Standing Order 9b by 4th May 2023, accounting for Coronation Bank Holiday.

- Twinning Association Update
- Review Sheepcot proposals and approve which projects the Council would like to pursue.
 - 3G Pitch
 - Pump Track
- Proposals for future of the Parish Office.

22.42.17. To confirm the time and date of the Next Council Meeting, the Annual Meeting of the Council – 7.30pm 15th May 2023

Confirmed

Meeting Closed: 21:55