



## Focus on Parishes with Cllr Freddie van Mierlo (Chalgrove and Watlington)

July 2023

*Welcome to my monthly update, shared in the first week of every month.*

### Upcoming meetings:

- 10<sup>th</sup> July: Great Haseley Parish Council
- 11<sup>th</sup> July: OCC Full Council, Oxford
- 11<sup>th</sup> July: Watlington Parish Council
- 12<sup>th</sup> July: Little Milton Parish Council
- 17<sup>th</sup> July: Great Milton Parish Council

### \*\*\*\*\* OCC NEWS\*\*\*\*\*

**Holding utilities companies to account:** OCC is seeking permission from the government to adopt a 'lane rental scheme'. The scheme aims to reduce disruptive roadworks by utilities, incentivising them to keep to schedule and work off-peak. Fees of up to £2,500/day can be collected and reinvested in the road network. The surplus could be upwards of £2 million a year from 2024-2025.

**Pothole trial:** A trial took place in Steventon and East Hanney testing seven different methods of repairing minor defects in the road surface. Some of the methods are already in use in Oxfordshire, while others are new types of repair. The trial will inform how defects are repaired in the future.

**Fees for DIY waste:** The government has announced charges for DIY waste collected at household waste and recycling centres (HWRC) should be abolished. OCC is awaiting instruction from the government on when this change should be made. The charges currently help to subsidise the cost of running waste collection centres by £0.5m a year. Government is providing no additional funding to cover the shortfall created, meaning funding will need to be found through savings or increased council tax.

**Nature recovery:** Oxfordshire County Council has been designated as the lead authority for [nature recovery](#) in the county. The responsibility comes with additional funding from a £14 million pot to be divided between 48 councils. Local nature recovery plans were made a [legal requirement](#) by the Environment Act 2021

**SEND Ofstead inspection:** Ofstead and the Care Quality Commission are carrying out an [inspection of services](#) for children and young people with special educational needs and disabilities (SEND). Parents and other interested groups are being encouraged to respond to a [survey](#) (closes 9am 11 July)

\*\*\*\*\***NEWS IN BRIEF**\*\*\*\*\*

**£2 bus cap:** The government's cap on bus fares has been extended to October

**Recycling centres open until 8pm:** HWRCs will be open until 8pm on Thursdays

**Platform to promote care jobs:** A [website](#) has been created to encourage people to enter care jobs

\*\*\*\*\***GRANTS AND COST OF LIVING**\*\*\*\*\*

**Councillor priority fund:** Open for applications

**Hardship fund:** OCC's hardship fund ([Resident Support Scheme](#)) was launched in June. Phone: 01865 804171

**Home Upgrade Grants:** OCC & its partner AgilityEco is reaching out directly to households who will [qualify](#) to benefit from Home Upgrade Grants (to improve energy efficiency for 'off-grid' homes)

\*\*\*\*\***PARISH ROUND-UP**\*\*\*\*\*

*Not all parishes are covered – below is a selection of the main updates.*

**Cuxham:**

- **B480 flooding:** Work to alleviate flooding and ponding on the B480 is ongoing

**Great Milton**

- **Broadband:** OCC in discussion with Great Milton Parish Council, Recreation Ground Committee and BT Openreach on delivery of FTTP for the pavilion

**Nettlebed:**

- **Wanbourne Lane:** Discussions ongoing with OCC on reducing highway intrusion of hedging

## Lewknor

- **Manor Close land gap:** OCC have been attempting to contact Beeks to resolve the issue and are continuing to reach out.
- **Lewknor interchange:** Improvements to the traffic direction signs at B4009 / M40 J6 are being considered as a result of consultants for Highways England carrying out a review into an incident of driving on the no entry exit slips.

## Shirburn

- **Traffic calming:** A site visit will be carried out with officers to discuss use of a successful CIL bid to install traffic calming measures

## Watlington

- **Couching St/Brook St:** Officers are in touch with WPC to discuss options to prevent vehicles mounting the pavement at the junction of Couching St and Brook St.
- **Charlotte Coxe Trust:** OCC officers report that OCC are ready to transfer ownership of the trust to WPC.
- **Red Kite View to Cuxham Road path:** OCC have met with Bloor to progress plans to upgrade infrastructure that will allow a path between Red Kite View and Cuxham Road to be opened. It is estimated the work will be completed by October.



**Minutes of a Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council**

**Tuesday 23rd May 2023 at 18.00 at Gardiner Pavilion**

Public Session – Prior to the Start of the Meeting

None present

Members :

Cllr A Smith (AS)

Cllr C Ratcliff (CR)

Cllr J Hutchins (JH)

Cllr J Emerson (JE)

Officers Present:

Clerk Sarah Edmunds (SE)

Public and Press: None present.

Meeting started 18:00

**23.03.1. To elect a Chairman of the Committee**

23.03.1.1. Unanimously approved: appointment of Cllr J Emerson.

23.03.1.2. To elect a Vice Chairman

23.03.1.3. Unanimously approved: appointment of Cllr A Smith

**23.03.2. To receive Chairman's acceptance of office**

JE to sign declaration upon his return from holiday.

**23.03.3. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))**

Unanimously received and approved: JE

**23.03.4. Declarations of Interests (LA 2011 s31)**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

None

**23.03.5. To consider requests for Dispensations [LA 2011 s33]**

Cllr J Emerson



None

**23.03.6. To approve minutes of the meeting of 11th April 2023 Appendix A**

Unanimously Approved

**23.03.7. To approve finalised expenditure list 1st -30th April 2023 Appendix B**

**Unanimously approved.** including to continue reimbursement for Giffgaff, Yayyay & Hutchinson 3G until debit card is set up to migrate payments.

**23.03.8. To note income 1st – 30th April 2023 Appendix C**

Unanimously noted.

**23.03.9. To note the reconciled bank account & reserves balances as at 30<sup>th</sup> April 2023 Appendix D**

Unanimously noted.

**23.03.10. To Review the Internal Audit Report and Consider Actions Required Appendix D**

- 23.03.10.1. ask the Internal Auditor if they have a sample financial control checklist,
- 23.03.10.2. look at risk management assessment, JPAG SLCC Budgetary control were done and will continue to do so,
- 23.03.10.3. investigate insurance minimum requirements regarding valuations or level of cover, to be approved at Full Council.
- 23.03.10.4. Asset register look at accounts 2018/9 asset register.
- 23.03.10.5. JE investment register & strategy
- 23.03.10.6. Assign JE to monitor website.
- 23.03.10.7. Query ongoing work is in actions as can never be completed.
- 23.03.10.8. Review the effectiveness of Internal Audit document and bring to the next meeting for approval.

**23.03.11. To Review the Asset Register and Consider Actions Required Appendix E**

- 23.03.11.1. Update Scribe - add date of acquisition.
- 23.03.11.2. old items need to come off & revisit the list to get breakdown on the historic £5k line
- 23.03.11.3. continue existing policy of adding new items at cost and remove items disposed of.
- 23.03.11.4. Breakdown into a list of items held at nominal value and others.
- 23.03.11.5. Keep to a list of items to replace,
- 23.03.11.6. check Sheepcot gates are not duplicated,
- 23.03.11.7. check Gardiner gates if donated have no value.
- 23.03.11.8. Salt & grit bins – are they GPC.



**23.03.12. Items for next Agenda**

- 23.03.12.1. Savings accounts for the Reserves: Look at options e.g.Metro Bank, Black Rock, Lloyds, Clerk to speak to other Clerks for recommendations.
- 23.03.12.2. Cil monthly update.
- 23.03.12.3. Grant training. The grants policy is currently suspended so clear guidance on legislation and clarity on what can and cannot be grant funded by GoTPC.
- 23.03.12.4. Set up TSB bank account access for FC to approve payments.

**23.03.13. To confirm the time and date of the next meeting:13th June 2023 18.00**

The exact start time of meetings being either 18:00 or 18:30, depending on the amount of business to be discussed, will be stated on the agenda published in advance.

**23.03.14. Meeting Closed: 19:20**



**Minutes of a Meeting of the Planning Committee  
of the Goring-on-Thames Parish Council**

**Tuesday 23<sup>rd</sup> May 2023 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

**MoP1:** Spoke regarding P23/S1197/HH, a previous application was approved on this site, this is a more achievable design to produce a family home.

**Members Present:**

Chair	Cllr A Smith (AS)
Members	Cllr S Bridle (SB)
	Cllr J Hutchins (JH)
	Cllr B Newman (BN)
	Cllr R Williamson (RW)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 1

**Meeting started 19:34**

**23.04.1. To elect a Chairman of the Committee for the year ahead. [LGA 1972 ss15(2) and 34(2)]**

**Resolved:** Unanimously Approved to appoint Cllr Andrew Smith .

**23.04.2. To receive Chairman's acceptance of office [LGA 1972 s83(4)]**

The Chairman signed the acceptance of office and it was countersigned by the Assistant Clerk.

**23.04.3. To receive apologies for absence. [LGA 1972 s85(1)]**

Apologies were received in advance of the meeting from Cllr J Emerson.

**23.04.3.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**23.04.4. Declarations of Interests [LA 2011 s31]**

None.



**23.04.5. To consider requests for Dispensations [LA 2011 s33]**

None.

**23.04.6. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**23.04.6.1. Meeting held on 02<sup>nd</sup> May 2023**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**23.04.7. To consider applications and approve response to planning authority.**

**23.04.7.1. P23/S1197/HH - 76 Wallingford Road, Goring, RG8 0HN**

*Loft conversion to include raising the ridge and new gables with dormer extensions. Porch canopy.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, and attach the General Planning Informative.

**23.04.7.2. P23/S0552/HH – 14 Wallingford Road, Goring, RG8 0AH - AMENDED**

*Convert existing built-in garage into living space, Add bay windows to front of the property on both sides. Add a rough rendered finish. Add a front porch and enlarged bathroom above. Add a side extension. Convert the loft. (As amended by plans received 2023-05-05 to alter the rear fenestration and include obscure glazed windows).*

**GPC Previous Response:** OBJECTS to this application. As per pre-application advice, properties in this area should remain as red brick, not be rendered, see Design Guide Policies 5.11 and 5.27. Additionally, there are no eaves on the proposed back left gable and the loft conversion is unsightly especially the part over the current flat roof, see Design Guide Policy 5.29.

**Resolved:** Unanimously Approved to submit the response: OBJECTS, the application still does not follow the pre-application advice regarding the red brick and the loft conversion continues to be unsightly. Should the application be approved, we attach the General Planning Informative.

**23.04.7.3. P23/S1370/HH - Riverside Stores, Riverside Flat, High Street, Goring, RG8 9AB**

*Loft conversion including new dormers and internal alterations.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS subject to the Conservation Area Officer's confirmation this development will have no negative impact on the conservation area, and attach the General Planning Informative.

**23.04.7.4. P23/S1585/HH - 6 Lockstile Mead, Goring, RG8 0AE**

*Demolition of existing conservatory. Addition of single storey side and rear extensions and new pitched roof over existing garage.*

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS, and attach the General Planning Informative.





**23.04.7.5. P23/S0790/HH - High Gable, 72 Wallingford Road, Goring, RG8 0HN - AMENDED**

*Proposed new rear first floor balcony over existing flat roof (as amended by drwgn0 315-30-A1\_3A-001C to introduce side screening panels received on 25/04/23).*

**GPC Previous Response:** OBJECTS - overlooking with a loss of privacy.

**Resolved:** Unanimously Approved to submit the response: OBJECTS, use of this location as a balcony is inappropriate, even with the screening it will still be overlooking with a loss of privacy, and attach the General Planning Informative.

**23.04.7.6. P23/S1411/S73 - 21 Springhill Road, Goring, RG8 0BY**

*Variation of condition 2 (Approved plans) on planning application P22/S4608/FUL (Demolition of existing dwelling and erection of semi detached houses).*

**NOTE:** this planning committee previously approved this change when it was submitted under P23/S0888/HH.

**Resolved:** Unanimously Approved to submit the response: NO OBJECTIONS and attach the General Planning Informative.

**23.04.8. To note amended applications this planning committee has not been consulted on.**

All of the below were noted.

**23.04.8.1. P23/S0416/FUL - 5 Summerfield Rise, Goring, RG8 0DS – AMENDED**

*Erection of new single storey dwelling on land adjacent to 5 Summerfield Rise (amended plans to include proposed levels, reduce the height and pitch of the roof, small increase in footprint to meet the nationally described space standards and include additional drainage details received 27 April 2023).*

**GPC Response:** NO OBJECTIONS to this application and ask that the Planning Officer place a condition, to prevent permitted development in the future, which could lead to overdevelopment of the plot.

**23.04.8.2. P22/S4369/HH – Haydown, Elvendon Road, Goring, RG8 0DT – AMENDED**

*New access and drop kerb extended for existing access. (As clarified by Arboricultural Impact Assessment received 4 April 2023 and revised tree protection measures plan received 3 May 2023)*

**GPC Response:** NO OBJECTIONS to this application provided the tree officer receives a satisfactory arboricultural report

**23.04.9. To note planning authority decisions on applications.**

All of the below were noted.

**23.04.9.1. P23/S1018/HH - 2 Heron Shaw, Goring, RG8 0AU – GRANTED**

*Conversion and extension of existing detached garage into habitable space for ancillary use.*

**GPC Response:** NO OBJECTIONS to this application subject to confirmation there is sufficient remaining off-road parking for this dwelling.

**23.04.9.2. P23/S1521/LDP - 12 Heron Shaw, Goring, RG8 0AU - CERTIFICATED**

*Conversion of existing garage.*

**23.04.9.3. P23/S1031/HH - 4 Summerfield Rise, Goring, RG8 0DS – GRANTED**

*Demolition of existing side and rear single-storey extensions. Erection of replacement single-storey rear extension.*

**GPC Response:** NO OBJECTIONS



**23.04.9.4. P23/S0833/FUL - Gatehampton Farm, Gatehampton Road, Goring, RG8 9LU – GRANTED**

*Change of use of covered area for extension to existing dwelling.*

**GPC Response:** NO OBJECTIONS subject to the Planning Officer confirming this development will have no adverse impact on the Conservation Area

**23.04.9.5. P23/S0519/HH - Cleeve Reach, Goring, RG8 0JY - REFUSED**

*Erection of new double garage. Erection of amenity room and new fencing to serve the existing tennis court.*

**GPC Response:** NO OBJECTIONS

**23.04.10. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

All of the below were noted.

**23.04.10.1. P23/S1569/DIS - Stow House, Thames Road, Goring, RG8 9AL**

*Discharge of conditions 3(Surface Water Drainage), 5(Works to the Highway) and 6(Landscaping (incl boundary treatment)) on application P22/S0788/FUL. (Demolition of a number of small ancillary structures and existing outbuilding and the erection of two three-bedroom semi-detached dwellings, one four-bedroom dwelling and one five-bedroom detached dwelling with associated garages, parking provision, amended access and additional landscaping).*

**23.04.11. To consider the Terms of Reference, and approve changes to propose to full council for inclusion.**

**Appendix A**

To Update:

- Two meetings per month, not to discuss applications at full Council meetings.
- 3 – Typo “Comprised of”
- 6 members, quorum of 3, substitutions only in an emergency for applications
- Monitor the village, suspected breaches
- Remove “all” from respond to all consultations.
- LW to draft update and circulate to update the following paragraph: To respond on behalf of the Parish Council to all consultations regarding planning issues or issues that will have an impact on planning. The Committee is authorised to make written representation or to elect a member to attend the hearings of the SODC Planning Committee.
- When appropriate, seek expert opinion and guidance from other parties. (remove rest of paragraph).

**Resolved:** Approved to delegate to the Assistant Clerk to incorporate proposals, and circulate between the committee members before submission to the next full council meeting.



**23.04.12. To consider correspondence received**

The Assistant Clerk gave a summary of concerns raised by a resident regarding the decision of the this committee on a planning application from the April meeting. They highlighted they were surprised a “No Objections” response had been given as a number of design guide requirements had not been followed such as the extension being subservient to the main dwelling, and the ridge height being lower than the original house.

**23.04.13. Matters for future discussion**

To review the neighbourhood plan.

Appointing a Vice-Chair

**23.04.14. To confirm the date of meetings for the coming year.**

**Resolved:** Approved unanimously to continue to hold meetings on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of the month for the rest of the year.

There being no further business to be transacted, the Chairman closed the meeting: **20:55**



**Minutes of a Meeting of the Planning Committee  
of the Goring-on-Thames Parish Council**

**Tuesday 13<sup>th</sup> June 2023 at 19:30, Gardiner Pavilion**

**Public Session – Prior to the Start of the Meeting**

**MoP1:** Spoke regarding P23/S1825/HH, their comments had been provided in advance of the meeting regarding objections of the size and mass of the proposed development being overbearing on their property.

**Members Present:**

Chair	Cllr A Smith (AS)
Members	Cllr S Bridle (SB)
	Cllr J Emerson (JE)
	Cllr J Hutchins (JH)
	Cllr B Newman (BN)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 1

**Meeting started 19:36**

**23.08.1. To receive apologies for absence. [LGA 1972 s85(1)]**

Apologies were received in advance of the meeting from Cllr R Williamson.

**23.08.1.1. To Record Councillor Substitutions, allowed under the Terms of Reference of this Committee.**

None.

**23.08.2. Declarations of Interests [LA 2011 s31]**

None.

**23.08.3. To consider requests for Dispensations [LA 2011 s33]**

None.



**23.08.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**23.08.4.1. Meeting held on 23<sup>rd</sup> May 2023**

It was agreed they were an accurate of the meeting and the minutes were duly signed.

**23.08.5. To consider applications and approve response to planning authority.**

**23.08.5.1. P23/S1825/HH - 23 Milldown Avenue, Goring, RG8 0AS**

*Proposed ground and first floor front and side extension. Proposed ground floor rear extension. Proposed new roof over existing garage.*

*[Agenda Note: very similar to P22/S1479/HH – Refused on Appeal]*

Previously objected, on the ground of overbearing on the adjacent property.

There appears to be precedent further down the street, but the levels between properties are not an issue there.

**Resolved:** Approved Unanimously to submit the response OBJECTS, should this application be approved we attach the general planning informative. The Committee objects on the grounds of:

Previous applications for this property were refused by SODC Planning and on appeal, and the mitigations applied to this application do not address all of the reasons for the last refusal. Goring-on-Thames Parish Council agrees with, and would like to highlight the issues raised by 21 Milldown Avenue on this application, and would like to draw your attention to their comments regarding: the proposed development being overbearing & unneighbourly; the overhanging of the proposed development over the neighbours property. Should the application be granted Goring-on-Thames Parish Council request that there be a condition there is a party wall agreement for the overhang before any building commences, according to legislation.

**23.08.5.2. P23/S1726/S73 – Haydown, Elvendon Road, Goring, RG8 0DT**

*Variation of condition 2 (approved plans) on planning application P22/S0671/HH (Proposed side extension) - 1) Addition of 2m rear flat roof ground floor extension and roof connection. 2) Rear first floor dormer replaced with rooflights.*

Originally objected to this application, but it was approved with the planning officer saying it could be considered overdevelopment, but this was mitigated by it being a large plot.

**Resolved:** Approved Unanimously to submit the response NO OBJECTIONS, and attach the general planning informative.

**23.08.5.3. P23/S1757/HH - Cleeve Reach, Goring, Reading, RG8 0JY**

*Erection of amenity room and new fencing to serve the existing tennis court (Resubmission of P23/S0519/HH).*

Previously a tennis court and two double garages was applied for and refused. This application is updated to remove one of the buildings and reduce the size of the other.

**Resolved:** Approved Unanimously to submit the response NO OBJECTIONS, and attach the general planning informative.



**23.08.6. To note planning authority decisions on applications.**

All of the decisions below were noted.

**23.08.6.1. P23/S1315/HH - 15 Milldown Avenue, Goring, RG8 0AS – GRANTED**

*Removal of existing vertical hung tiles to front & side elevation and replacement with horizontal cedar cladding with new insulation.*

**GPC Response:** NO OBJECTIONS to this application subject to the wildlife officer being content this will not adversely affect any roosting bats.

**23.08.6.2. P23/S1093/HH - 1 Holmlea Road, Goring, RG8 9EX – GRANTED**

*Demolition of existing garage. Addition of new two storey side and single storey rear extensions and revised ground floor bay windows. (As amplified and amended by information received 3 April 2023 and Design Statement received 18 April 2023 and updated plans received 22 May 2023 to reflect the correct roof plan).*

**GPC Response:** NO OBJECTIONS

**23.08.6.3. P23/S1159/S73 – Loppings, 55 Gatehampton Road, Goring – GRANTED**

*Variation of condition 3 (Surface water drainage) under application reference number P22/S2061/FUL (Demolition of the existing dwelling. Construction of a replacement dwelling, outbuilding and greenhouse. Associated hard and soft landscaping. Associated boundary treatments. Formation of a new crossover and widening of an existing crossover) to reduce the size of the attenuation tank to 10,000L.*

**23.08.6.4. P23/S1366/HH - 2 Valley Close, Goring, RG8 0AN - GRANTED**

*First floor extension and alterations including timber cladding and demolition of conservatory.*

**GPC Response:** NO OBJECTIONS

**23.08.6.5. P23/S0416/FUL - 5 Summerfield Rise, Goring, RG8 0DS – GRANTED**

*Erection of new single storey dwelling on land adjacent to 5 Summerfield Rise (amended plans to include proposed levels, reduce the height and pitch of the roof, small increase in footprint to meet the nationally described space standards and include additional drainage details received 27 April 2023).*

**GPC Response:** NO OBJECTIONS to this application and ask that the Planning Officer place a condition, to prevent permitted development in the future, which could lead to overdevelopment of the plot

**23.08.6.6. P22/S4555/FUL - Burntwood Hall, Reading Road, Goring, RG8 0LL – GRANTED**

*Change of use and conversion of a disused ancillary accommodation to a 3-bedroom family dwelling and extension (amended plans received 30 January 2023 to show footpaths accessible from the site and tree surveys received 23 February 2023 and 10 March 2023).*

**GPC Response:** NO OBJECTIONS

**23.08.6.7. P23/S0552/HH - 14 Wallingford Road, Goring – REFUSED**

*Convert existing built-in garage into living space, Add bay windows to front of the property on both sides. Add a rough rendered finish. Add a front porch and enlarged bathroom above. Add a side extension. Convert the loft. (As amended by plans received 2023-05-05 to alter the rear fenestration and include obscure glazed windows)*

**GPC Response:** OBJECT, the application still does not follow the pre-application advice regarding the red brick and the loft conversion continues to be unsightly

**23.08.6.8. P23/S1251/HH - Cricketers Cottage, High Street, Goring, RG8 9BB – GRANTED**

*Two storey extension to the rear and eastern side of the dwelling. Erection of a glazed link between new extension and existing garage.*

**GPC Response:** NO OBJECTIONS



**23.08.7. To note Discharge of Conditions (DIS), Modifications of Planning Obligations (MPO), Change of Use (N5B), Tree Preservation Orders (TPO), Screening Opinion (SCR) and Certificates of Lawful Development (LDP)**

All of the below were noted.

**23.08.7.1. P23/S1758/DIS - Land to the east of Manor Road to the south of Little Croft, Manor Road, Goring**

*Discharge of condition 3 (materials) on application P22/S0003/RM. (Erection of 20 dwellings and associated works with all matters reserved except for access).*

**23.08.8. To consider correspondence received**

None.

**23.08.9. Matters for future discussion**

Neighbourhood Plan Monitoring.

**23.08.10. To confirm the date of the next meeting – 27<sup>th</sup> June 2023**

Confirmed.

There being no further business to be transacted, the Chairman closed the meeting 20:28



**Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety  
Committee of the Goring-on-Thames Parish Council**

Tuesday 23<sup>rd</sup> May 2023 at 11:00 am, Gardiner Pavilion

**Public Forum (prior to the start of the meeting)**

**MoP1:** Asked if some of the MIGGS monies donated could be returned if not required due to the combined consultations in the village. The surface of Gatehampton Road pavement and the overgrown hedges is impeding safe passage.

**Members Present:**

Chair	Cllr Sonia Lofthouse (SL)
Members	Cllr David Brooker (DB)
	Cllr Robin Williamson (RW)
	Cllr Jeremy Hutchins (JH)

**Officers Present:**

Assistant Clerk	Mrs L White (LW)
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**Public and Press:** 2

**Meeting started: 11:04**

**23.02.1. To elect a Chairman of the Committee for the year ahead. [LGA 1972 ss15(2) and 34(2)]**

**Resolved:** Unanimously Approved to appoint Cllr S Lofthouse.

**23.02.2. To receive Chairman's acceptance of office [LGA 1972 s83(4)]**

The Chair signed the acceptance of office and it was countersigned by the Assistant Clerk

**23.02.3. To receive apologies for absence. (LGA 1972 s85(1))**

None.

**23.02.4. Declarations of Interests (LA 2011 s31)**

None.





**23.02.5. To consider requests for Dispensations [LA 2011 s33]**

None.

**23.02.6. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para 41(1)]**

**23.02.6.1. Meeting held on 21<sup>st</sup> March 2023**

**Resolved:** It was unanimously agreed the minutes were an accurate record of the meeting and they were duly signed.

**23.02.7. To consider actions regarding gigaclear installations across the parish, and quality of repairs being completed.**

This is on the agenda due to concerns regarding the reinstatement of the tarmac etc. It was noted that in some places there is no seal around the tarmac which may result in freeze thaw issues. To add this item to Action List as a general item to watch.

**23.02.8. To review the Action List and agree and further Actions** **Action List**

**23.02.9. To consider the Terms of Reference, and approve changes to propose to full council for inclusion.** **Appendix A**

**Resolved:** Approved Unanimously to not propose any changes to the content of the ToR.

**Resolved:** Approved Unanimously, to propose to Council that if they so wish, the responsibilities of the Signs Working Group could be incorporated as a responsibility of this Committee, as part of street furniture etc to help reduce the number of overall committees and working groups.

**23.02.10. To consider correspondence received**

None.

**23.02.11. Matters for future discussion**

None.

**23.02.12. To confirm the date of meetings for the coming year.**

*Normally 3<sup>rd</sup> Tuesday of each Month*

**Resolved:** Approved to continue with the 3<sup>rd</sup> Tuesday of the month at 11am for the year ahead.

There being no further business to be transacted, the Chairman **closed the meeting at 12:31**

Action Number	Title	Current Status
2021-001	High Street No Loading / No Waiting Zone	<p>Officers of the Council to monitor issues with parking and loading on the High Street, to if problem continues.</p> <p><b>Update 18 Oct 2022</b> Committee member has spoken to the new owners who have indicated frontage and parking which would require removal of a post. Clerk to visit and confirm if required.</p> <p><b>15 Nov 2022</b> - Letter Sent 25th October.</p> <p><b>21 Feb 2023</b> - No Update, Monitoring, including van parked on frontage.</p> <p><b>21 March 2023</b> - Letter to be sent to the new owners regarding delivery vehicles blocking frontage.</p> <p><b>23 May 2023</b> - Letter sent &amp; SL and DB have visited - no response to date. To seek contact with new owners.</p>
2021-004	Station Road Pedestrian Safety	<p>Subsequent to informal public consultation, approved to pursue trial pedestrian priority on Station Road to suspend the parking bays.</p> <p><b>21 Mar 2023</b> - OCC Chased for date, no response yet. Write to OCC for an update on outcome. Note that the bollards noted but are not bendy ones, LW to check if this is actually the bollard we have paid for.</p> <p><b>23rd May 2023</b> - Bollards confirmed as correct. Public consultation on PPL to be conducted on 23rd May 2023 same time as the double yellow lines. Then implemented after the order has been signed.</p>
2022-007	Flashing Speed Indicator Signs	<p><b>13 Dec 2022</b> - To confirm to OCCH locations, then ask OCCH to confirm they are OK, then install. Installation of poles gives delegated authority for the PC to install. Recommendation not to install poles are installed.</p> <p><b>Pole Locations</b></p> <ul style="list-style-type: none"> <li>Millar of Mansfield</li> <li>Social Club</li> <li>Before Jacks, heading to South Stoke</li> <li>Outside entrance to Whitehills</li> <li>Somewhere on Cleeve Road Mid-Point</li> </ul> <p><b>21 Mar 2023</b> - Plan to be presented at the next meeting, investigate when they can be put in place. Can be enforced.</p>

2022-013	Provision of EV Parking Spaces	<p>E-mail to OCC 15th Nov, asking what permissions are required for this.</p> <p><b>13 Dec 2022</b> - To speak with the EV team at OCC.</p> <p><b>21 Mar 2023</b> - Ongoing</p> <p><b>23 May 2023</b> - Ongoing - LW to contact OCCH EV Team - first two proposed locations are with District Cllr MFR re: Wheelorchard Car Park. I find out the details of enforcement of</p>
2022-014	Pedestrians Crossing Gatehampton Road, near Station	<p><b>21 Mar 2023</b> - LW to talk to station manager. Consider a white line crossing zone rather than a safe area to cross, and ask if the far end of the car parking area be restored from</p> <p><b>23 May 2023</b> - e-mail sent - no response yet.</p>
2022-015	Full Village Pedestrian Safety Review	<p><b>17 Jan 2023</b> - Assistant Clerk to mark up map for additional line painting at Sheepcot etc</p> <p>Additional High Street Speed Bump - Ask OCCH if we could have an identical hump as per street and associated process.</p> <p>Yellow Line Survey - Awaiting OCC Consultation</p> <p>Dropped Kerb Survey - Done - See Item 2022-014</p> <p>Civil Parking Enforcement - Ongoing</p> <p>Lamp Posts - To update inventory &amp; then committee to review across whole village, is there a recommendation?</p> <p>Railway Cottages Parking - No Update.</p> <p><b>21 Mar 2023</b> - OCC e-mailed re speed hump - awaiting response. Line Scheme to be drawn, inventoried and numbers checked. Chase Railway Cottages for reply.</p> <p><b>23 May 2023</b> - Speed Hump: OCC would consider as a 2024 project to appropriate scheme engaged. Additional Line Painting drawing provided to OCC. All street lights to be inventoried. All councillors to help. Railway cottages - no further update, all quiet - propose Close update. LW to ask Glanville for a price to come up with the scheme.</p>
2022-017	Manor Road	<p>Endeavour to monitor the construction plan for the GNP3 site.</p> <p>To ask if the Yellow lines need to be reinstated where the development is.</p> <p>23 May 2023 - a watch item to keep aware of any issues with the installation and reinsta</p>



# GORING-ON-THAMES PARISH COUNCIL

## Open Spaces Projects: Sheepcot Pavilion Working Group TERMS OF REFERENCE

### 1 Remit

- To create a fully scoped proposal for the Sheepcot Pavilion Refurbishment/Replacement and associated parking in response to the Thirlwall Open Spaces Report to include:
  - Seeking proposals
  - Seeking quotes for chosen design(s)
  - Obtaining planning permission if required
  - Seeking funding and where applicable applying for grant funding in conjunction with the Finance Committee
  - To organise and manage fundraising projects to contribute funding, if needed.
- Where applicable, to work with other stakeholders, to facilitate individual projects, including conducting consultations with user groups and residents.

### 2 Frequency of Meetings

To hold meetings, as required, to support the remit and scope of the Open Spaces Projects: Sheepcot Pavilion Working Group. To keep notes of meetings and provide regular written updates to the full council.

### 3 Appointment of Members

The Group will be comprised of three councillor members, plus three non-Councillor, members of sports clubs, 1 Goring Robins Football Club representative, 1 Goring United Football Club representative and 1 Tennis Club representative, who are appointed by the full council, with a quorum of three.

Non-Councillor members shall meet the eligibility criteria to be a Councillor in the Parish of Goring-on-Thames.

A chairman shall be appointed at the first meeting of the Group, and the first meeting after the annual meeting of the parish council each year after that.

### 4 Delegated Authority

Open Spaces Projects: Sheepcot Pavilion Working Group has delegated authority to:

- Progress the project as detailed in this ToR and conduct on behalf of the full council any appropriate consultations, investigations, quote seeking and funding seeking required in the process of forming a final recommendation on the project. On approval of these terms by full council the Clerk is given delegated authority to spend funds for these purposes within a budget as set by the full council

### Appendix H

Open Spaces Projects – Sheepcot Pavilion Working Group TOR 2023 12<sup>th</sup> June 2023

- Formal proposal for each stage of the full scoped project including funding to be approved by Full Council.

### 5 Scope

- Where required to define the brief for a professional, expert report from a suitably



## GORING-ON-THAMES PARISH COUNCIL

qualified consultant.

- To advise the council on the choice of consultant and the most appropriate procurement process
- To obtain advice and information on behalf of the Council from the planning authority
- To obtain and evaluate evidence of the views of residents at large and of special interest groups, including but not limited to groups representing the immediate residents to any project, the elderly and disabled people and parents and carers of young children.
- To consider and make recommendations on the timing and methods of funding of any works the committee recommends, and the Council approves, including pursuing any grant applications.
- Having regard to the results of the 5 items above to recommend to the Council the most appropriate course of action.

### **6 Review**

This Terms of Reference document was approved for use at the meeting of the Parish Council on 10<sup>th</sup> July 2023, it shall be reviewed periodically.

Signed: Dated:

Colin Ratcliff

Chair of the Council



# GORING-ON-THAMES PARISH COUNCIL

## Village Environment Working Group

### TERMS OF REFERENCE

#### 1. Remit

To improve, monitor and maintain the village environment, helping to ensure that Goring is a pleasant and safe environment for residents and villagers.

Where applicable work with other stakeholders to deliver on its objectives.

Make recommendations to the full council on matters requiring council expenditure.

Provide routine written updates to council.

#### 2. Frequency of meetings

To meet monthly or as required.

#### 3. Appointment of members

The working group will be appointed by council and comprise of at least three councillors, with a quorum of two.

#### 4. Delegated authority

The environment working group has no delegated authority, but will work with the clerk, full council and other stakeholders to achieve its aims.

#### 5. Scope

- Monitoring of parish council maintained assets and highlighting any care and maintenance issues to the clerk and/or maintenance staff.
- Monitoring the wider environment and liaising with the appropriate parties including
  - Oxfordshire County Council
  - South Oxfordshire County Council
  - Great Western Railways and Network Rail
  - Goring C of E primary School
  - Environment agency and Thames water
  - Shop keepers, landlords and owners/trustees of other public buildings etc
- Requesting specific “clean ups”
- Liaising with bodies with similar aims, such as Goring in Bloom and Mend the Gap, to ensure a coordinated approach.
- Proposing enhancements to the parish council on environmental matters including
  - Mowing of open spaces
  - Maintenance of Goring burial ground
  - Cutting of trees and hedgerows

#### 6. Review

This Terms of Reference document was approved for use at the meeting of the Parish Council on 10th July 2023, it shall be reviewed periodically.

Signed:

Dated: 10th July 2023

C. Radcliff, Chair to the Council