



**Minutes of a Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council**

**Tuesday 13<sup>th</sup> June 2023 at 18.00 at Gardiner Pavilion**

Public Session – Prior to the Start of the Meeting

None present

Members :

Cllr A Smith (AS)  
Cllr C Ratcliff (CR)  
Cllr J Hutchins (JH)  
Cllr J Emerson (JE)

Officers Present:

Clerk Sarah Edmunds (SE)

Public and Press: None present.

Meeting started 18:00

**23.07.1.** To receive apologies for absence. (LGA 1972 s85(1))

None

**23.07.2. Declarations of Interests (LA 2011 s31)**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*

None

**23.07.3. To consider requests for Dispensations [LA 2011 s33]**

None

**23.07.4. To approve minutes of the meeting of 23<sup>rd</sup> May 2023**

**Appendix A**

Unanimously Approved

**23.07.5. To approve finalised expenditure list 1st -31<sup>st</sup> May 2023**

**Appendix B**

Unanimously Approved.

**23.07.6. To note income 1st – 31<sup>st</sup> May 2023**

**Appendix C**

Cllr J Emerson

Chair of the Committee

13<sup>th</sup> June 2023



Unanimously Noted.

**23.07.7. To note the reconciled bank account & reserves balances as at 31<sup>st</sup> May 2023 Appendix D**

Unanimously Noted.

**23.07.8. To note CIL balance, note any receipts and consider expenditure**

- 23.07.8.1. Update the CIL Register so the first to expire is at the top.
- 23.07.8.2. Add columns for amount spent and what it is spent it on.
- 23.07.8.3. Get quotes for converting all streetlights to LED, consider grants eg Mend the Gap, TOE, Information on DoE website.

**23.07.9. To receive updates, review the Asset Register and consider Actions required Appendix E**

- 23.07.9.1. JE to assist the Clerk with updating website content.
- 23.07.9.2. investment register & JE to draft investment strategy document
- 23.07.9.3. Internal controls document refers to Councillor for Financial Control Checklist – now committee
- 23.07.9.4. Reviewed the effectiveness of internal audit document - no changes are suggested.
- 23.07.9.5. Review updated Asset register for next meeting
- 23.07.9.6. JE to create an Action List-backdated to May with ongoing items eg internal audit, virements. This can be reviewed and updated as part of the minutes
- 23.07.9.7. Include movements between EMR and budget codes, reviews and necessary adjustments
- 23.07.9.8. Internal control statement to be revised and brought to the next meeting.
- 23.07.9.9. Reviewed Reserves Policy – no changes are suggested.
- 23.07.9.10. Reviewed Financial Risk Register – no changes are suggested.

**23.07.10. Items for next Agenda**



## GORING-ON-THAMES PARISH COUNCIL

23.07.10.1. Savings accounts for the Reserves: Continue to look at options e.g. Metro Bank, Black Rock, Lloyds, Clerk has spoken to other Clerks and they recommend Unity Trust or Cambridge Building Society. Also mentioned were Redwood Bank, Hampshire Trust, and the CCLA public sector deposit fund.

23.07.10.2. Cil monthly update.

23.07.10.3. Discuss/note movements between the EMR, nominal codes and budget lines.

23.07.10.4. Grants-The grants policy is currently suspended so clear guidance on legislation and clarity on what can and cannot be grant funded by GoTPC. Check that renewing Grants Policy will not stop us receiving grants from major potential donors. Update from the OCC day attended by AS & JH

23.07.10.5. Set up TSB bank account access for FC to approve payments.

23.07.10.6. Prepare for Quarterly report to Full Council

### **23.07.11. To confirm the time and date of the next meeting: time TBC date 11th July 2023**

The exact start time of meetings being either 18:00 or 18:30, depending on the amount of business to be discussed, will be stated on the agenda published in advance.

### **23.07.12. Meeting Closed: 19:15**