



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Goring-on-Thames Parish Council

Monday 11th September 2023 at 19:30, Belleme Room, Goring Village Hall

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

2.1. To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.2. To consider requests for Dispensations [LA 2011 s33]

3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

3.1. Meeting held on 10th July 2023

3.2. Matters arising from the minutes not elsewhere on the agenda.

4. To receive Chairman's Report

5. To review the Action List progress and update

Action List

6. To receive reports from District and County Councillors

6.1. Oxfordshire County Councillor: F Van Mierlo

Appendix A

6.2. Oxfordshire County Councillor: K Bulmer

Appendix B

6.3. South Oxfordshire District Councillor: M Filipova-Rivers

~~Appendix C~~

7. To Receive Minutes of Committees

7.1. Finance Committee

- Meeting Dated 13th June 2023

Appendix D

- Meeting dated 11th July 2023

Appendix E



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7.2. Planning Committee

- Meeting dated 27th June 2023
- Meeting dated 11th July 2023
- Meeting dated 8th August 2023

Appendix F

Appendix G

Appendix H

7.3. Traffic Management and Pedestrian Safety Committee

- Meeting Dated 20th June 2023
- Meeting dated 18th July 2023

Appendix I

Appendix J

8. To Consider proposals from the Staffing Committee

- 8.1. To appoint Mike Harper as Assistant Clerk, SCP 9, 12 Hours plus up to 5 hours overtime per week
- 8.2. To Laura White as Burial Ground Clerk, SCP 19, 4 hours per week (to be reviewed after 6 months)

9. Councillor vacancy

- 9.1. To note the resignation of Councillor D Brooker, and that the vacancy was advertised in line with legislative requirements. SODC has confirmed that no election has been called, vacancy to be filled by co-option.
- 9.2. To co-opt one Councillor for the vacant position, subject to any eligible candidates coming forward.

10. Committee / Working Group / Representative Vacancies

- 10.1. To appoint Cllr A Smith to replace Cllr J Hutchins on the Staffing Committee.
- 10.2. To appoint one member to the Traffic Management, Parking & Pedestrian Safety Committee
- 10.3. To appoint a representative for the Goring Volunteer Trust

11. To Receive Committee & Working Group Reports and Consider Proposals

Traffic Management, Parking & Pedestrian Safety Committee

- 11.1. To approve Sheffield Bike Stand proposal
- 11.2. To approve Speed Bump proposal and budget £9k

Appendix K

Appendix L

New Parish Office

- 11.3. To approve the Office Space WG Terms of Reference

Appendix M



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- 11.4. To consider a proposal to move the Parish Office to the East Wing of the Community Centre as the Short Term solution, whilst a long term solution is developed. To Approve the working group together with the Clerk, to negotiate the terms of an agreement with the Community Centre Trustees. Full terms and costings to be brought to the Full Council for approval prior to any move, ideally before the start of the next Cricket Season

Planning Committee

- 11.5. To receive the Neighbourhood Plan Monitoring Documents **Appendix N**

Finance Committee

- 11.6. To note Audit challenge
- 11.7. To approve delegating to the Finance Committee review of the policy wording of the Grants Policy and to bring the approved policy and potential reinstatement to a future Council Meeting.
- 11.8. To approve the updated Reserves Policy **Appendix O**
- 11.9. To approve the updated Cash Receipts Policy **Appendix P**
- 11.10. To approve the updated Statement for Internal Controls **Appendix Q**
- 11.11. To approve the updated Expenses Policy **Appendix R**
- 11.12. To approve the updated Loan Agreement Form **Appendix S**

Playgrounds Working Group

- 11.13. To approve suitable for use, the proposed scoping document for tendering the updated playgrounds, and approve seeking tenders based on this document. **Appendix T**

Environment Working Group

- 11.14. To Receive the Action List **Appendix U**

Sheepcot Working Group

- 11.15. To Receive an update **Appendix V**



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12. Planting on Sheepcot Proposals

- 12.1. To delegate to the Clerk to set up agreement with Mend the Gap to make fully funded improvements to Sheepcot including: Infill the gaps in the existing hedge, addition of standards (larger trees in the existing hedge line) three gates (existing access points) fitted into the hedgerow being improved, levelling the gateway where possible.
- 12.2. To approve a proposal from GGEN for planting a Community Orchard by the Tennis Courts

Appendix W

13. Christmas Preparations

- 13.1. To approve loan of up to £3k subject to formal application by the event organisers of the Goring and Streatley Torchlight Procession, to be repaid by 31 January 2024.
- 13.2. To delegate to the Clerk approval of the loan, subject to receiving appropriate application documents.
- 13.3. To approve using the EMR GGBN reserve for the High Street Christmas trees & big Christmas tree in Rectory Gardens.
- 13.4. To approve asking the Environment Working Group to investigate planting a permanent Christmas tree in the Rectory Garden for 2024
- 13.5. To approve £450 for new tree lights ideally solar powered for High St ones, Mains for Rectory, the same as the ones purchased for the avenue last year.

14. Clerk's Report

- 14.1. To approve extending the current lease of Yew Tree Court Dell for 10 years to the current lessee for £1 per annum.
- 14.2. To consider whether to continue the lease on the Paddock at the Burial Ground to the current lessees and review rates.



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- 14.3. To approve installation of 2 Tea For Two benches at the Rectory Garden only one with a commemorative plaque, subject to receiving a donation to cover purchase and installation costs.

Appendix X

15. To receive Items of Correspondence and agree actions arising.

- 15.1. To note a letter has been received from George Michael's Estate to state that Neither the Estate nor George's immediate family have ever requested a statue (of any kind) to be erected in his honour.
- 15.2. A request for Village CCTV following graffiti, and GiB planters being used to vandalise the toilets in Wheel Orchard Car Park.

Appendix Y

16. Matters for future discussion.

17. To agree list of items from this meeting to be submitted to the Goring Gap News as a Parish Council Update.

18. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Confidential Papers

- 18.1. To approve Parish Council Insurance provider and budget.
- 18.2. To approve the fitting costs of bollards in car park –within existing budget previously approved by Full Council
- 18.3. To approve a replacement shutter door (to match existing colour) on the Gardiner storage garage due to the wooden ones splitting and constantly breaking hinges & tie backs due to wind shear.
- 18.4. To approve a tree survey provider and budget.

19. To confirm the time and date of the Next Council Meeting– 7.30pm, 9th October 2023

NOTE: Proposals of Motion to be received by the Clerk **no later than 28th September**, in accordance with the Standing Orders.