

Goring-on-Thames Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
165	Rates and Taxes	01/08/2023		TSB Current Account DD		Rates 5136641	South Oxfordshire Distric	X	58.00		58.00
164	Rates and Taxes	01/08/2023		TSB Current Account DD		Rates 5350540	South Oxfordshire Distric	X	100.00		100.00
193	Bank Charges	01/08/2023		TSB Current Account		Bank Fees	TSB Bank plc	Z	5.00		5.00
194	Postage, copies, stationery	02/08/2023		TSB Current Account		Printing - Consumables	Xerox	S	40.74	8.15	48.89
196	Website	07/08/2023		TSB Current Account		GNP Website Hosting	Google ireland Ltd	Z	9.20		9.20
144	Utilities - Gas, Water, Electricity	07/08/2023		TSB Current Account DD		Water - OJFS	Castle Water	E	2.60		2.60
168	Allowances, Expenses & Reimbursements	11/08/2023		TSB Current Account		Training	Oxfordshire Association of	S	30.00	6.00	36.00
169	Allowances, Expenses & Reimbursements	11/08/2023		TSB Current Account		Training	Oxfordshire Association of	S	30.00	6.00	36.00
170	WHBG Plot Preparation	11/08/2023		TSB Current Account		Plot Preparation	M&C Landscapes	S	155.00	31.00	186.00
171	WHBG Plot Preparation	11/08/2023		TSB Current Account		Plot Preparation	M&C Landscapes	S	310.00	62.00	372.00
172	WHBG Mowing & Hedging	11/08/2023		TSB Current Account		Grass Cutting	M&C Landscapes	S	260.00	52.00	312.00
172	Grass/Hedge Cutting, \	11/08/2023		TSB Current Account		Grass Cutting	M&C Landscapes	S	1,657.50	331.50	1,989.00
173	WHBG Plot Preparation	11/08/2023		TSB Current Account accrual		Plot Preparation	M&C Landscapes	S	260.00	52.00	312.00
185	General Maintenance & Repairs	14/08/2023		TSB Current Account		Maintenance / Installation	Goring Hardware	S	4.68	0.93	5.61
195	Waste / Litter / Street Cleaning	14/08/2023		TSB Current Account		Sanitary Bins	Initial Washroom Hygien	S	56.20	11.24	67.44
183	Utilities - Gas, Water, Electricity	14/08/2023		TSB Current Account		Gas - OJFS	SSE	S	2.13	0.42	2.55
166	WHBG Waste	18/08/2023		TSB Current Account		WHBG Waste	Grundon Waste Manager	S	5.47	1.09	6.56
167	Waste / Litter / Street Cleaning	18/08/2023		TSB Current Account		Bins & Litter	Grundon Waste Manager	S	8.22	1.64	9.86
157	Street Lighting	19/08/2023		TSB Current Account DD		Unmetered Electricity - Str	SSE	S	1,125.39	225.07	1,350.46
154	Allowances, Expenses & Reimbursements	21/08/2023		TSB Current Account		Mileage	L White	Z	3.24		3.24
162	Allowances, Expenses & Reimbursements	21/08/2023		TSB Current Account		Mileage	L White	Z	22.05		22.05
158	Postage, copies, stationery	21/08/2023		TSB Current Account		cleaning supplies	CostCo Wholesale	S	24.99	5.00	29.99
184	Hire of Meeting Room	21/08/2023		TSB Current Account		Meeting Room Hire	Goring Village Hall	Z	694.00		694.00
175	Advertising & Publicity	21/08/2023		TSB Current Account		Henley Standard Advert -	Henley Standard	S	321.12	64.22	385.34
174	Advertising & Publicity	21/08/2023		TSB Current Account		Advertising	Henley Standard	S	344.04	68.81	412.85
160	Telephone & Internet	21/08/2023		TSB Current Account		GiffGaff - Refund L White	GiffGaff Ltd	S	35.00	7.00	42.00
156	Cleaning & Associated	21/08/2023		TSB Current Account		cleaning supplies	CostCo Wholesale	S	49.05	9.80	58.85
159	Cleaning & Associated	21/08/2023		TSB Current Account		cleaning supplies	Makro	S	45.00	9.00	54.00
163	Cleaning & Associated	21/08/2023		TSB Current Account		cleaning supplies	Sainsbury's Supermarket	S	8.50	1.70	10.20
161	Telephone & Internet	21/08/2023		TSB Current Account		Website, Phone & Internet	YayYay Limited	S	14.97	3.00	17.97
136	General Maintenance & Repairs	21/08/2023		TSB Current Account		pest control	Shire Pest Solutions	Z	55.00		55.00
177	Utilities - Gas, Water, Electricity	29/08/2023		TSB Current Account	2433327 TW760961	Water - OJFS	Castle Water	Z	16.88		16.88
180	Utilities - Gas, Water, Electricity	29/08/2023		TSB Current Account	2428010 TW699941	Water - Gardiner	Castle Water	Z	129.58		129.58
179	Utilities - Gas, Water, Electricity	29/08/2023		TSB Current Account	2409024 TW286511	Water - Sheepcot	Castle Water	Z	1.01		1.01
178	Utilities - Gas, Water, Electricity	29/08/2023		TSB Current Account	2442634	Gardiner	Water - Gardiner Cricket/C	Z	65.17		65.17
176	Street Lighting	30/08/2023		TSB Current Account		Monthly Maintenance - Str	Enerveo	S	768.13	153.63	921.76
189	Staff Costs	30/08/2023		TSB Current Account		Salaries, pension & HMRC	Staff Costs	X	4,367.56		4,367.56
200	Utilities - Gas, Water, Electricity	30/08/2023		TSB Current Account		Electricity - Sheepcot	SSE	L	104.69	5.23	109.92
197	Utilities - Gas, Water, Electricity	30/08/2023		TSB Current Account		Electricity - Sheepcot	British Gas Limited	L	15.99	0.80	16.79
199	Utilities - Gas, Water, Electricity	30/08/2023		TSB Current Account		Electric - Gardiner	British Gas Limited	L	100.29	5.01	105.30
198	Utilities - Gas, Water, Electricity	30/08/2023		TSB Current Account		Electric - OJFS	British Gas Limited	L	32.33	1.62	33.95
Total									11,338.72	1,123.86	12,462.58

Goring-on-Thames Parish Council RECEIPTS LIST

Voucher	Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
51	Miscellaneous Income ,	07/08/2023		TSB Current Account		Proof Of Life Certification	A Genin	S	16.67	3.33	20.00
60	Bank Interest	10/08/2023		TSB Reserve Account		Bank Interest	TSB Bank plc	E	227.77		227.77
55	WHBG Memorials; Incl	14/08/2023		TSB Current Account		Memorial Permit	A B Walker	S	265.00	53.00	318.00
54	Property Income	14/08/2023		TSB Current Account		Goring Robins Fees	Goring Robins FC	E	1,650.00		1,650.00
52	Property Income	14/08/2023		TSB Current Account		Croquet - 4 Weeks PAYG	Goring Gap Croquet & Bc	X	60.00		60.00
53	WHBG Memorials; Incl	17/08/2023		TSB Current Account		Memorial Permit	A B Walker	S	110.00	22.00	132.00
58	WHBG Interments and	23/08/2023		TSB Current Account		Plot	Howard Chadwick Funer	X	840.00		840.00
59	WHBG Interments and	23/08/2023		TSB Current Account		Interment and Plot Prepar	Howard Chadwick Funer	X	585.00		585.00
56	Property Income	23/08/2023		TSB Current Account		Croquet - 4 Weeks PAYG	Goring Gap Croquet & Bc	X	60.00		60.00
57	Property Income	25/08/2023		TSB Current Account		Cricket Camps	The Performance Sports	X	160.00		160.00
Total									3,974.44	78.33	4,052.77

Goring-on-Thames Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/08/2023		
	Cash in Hand 01/04/2023		318,396.82
	ADD Receipts 01/04/2023 - 31/08/2023		136,375.57
			454,772.39
	SUBTRACT Payments 01/04/2023 - 31/08/2023		79,698.35
A	Cash in Hand 31/08/2023 (per Cash Book)		375,074.04
	Cash in hand per Bank Statements		
	Petty Cash 31/08/2023	0.00	
	Equals Card *1338 LW 31/08/2023	200.00	
	Equals Card * 1438 SE 31/08/2023	200.00	
	TSB Reserve Account 31/08/2023	309,594.66	
	TSB Current Account 31/08/2023	65,079.38	
			375,074.04
	Less unrepresented payments		
			375,074.04
	Plus unrepresented receipts		
B	Adjusted Bank Balance		375,074.04
	A = B Checks out OK		



GORING-ON-THAMES PARISH COUNCIL

GRANTS POLICY

1. Introduction

Goring-on-Thames Parish Council has a limited budget for the award of grants, which is funded by the residents of the parish. The Council can only award grants using certain legal powers and must be confident that any grant awarded will directly benefit those who live or work in Goring.

Subject to funding being available, grants will be considered as and when they are received by the Parish Council Clerk and must meet the Council's grant criteria set out below.

This policy sets out the general principles and approach that the Parish Council will follow in respect of grants in the Parish.

2. Grant Philosophy

The Council is aware that it does not have the financial resource to fund every request and must often make difficult decisions as to which projects and organisations to prioritise to provide grant funding.

Rather than provide a large number of small grants across a wider number of projects and organisations, in order to have the greatest impact in the Civil Parish of Goring-on-Thames, the Council will choose fewer projects and provide larger grants.

Generally, grants should be awarded for infrastructure projects, such as the purchase of equipment, works to community buildings or facilities and improvements to premises or similar. Grants towards running costs, salaries or consumables, may be considered under exceptional circumstances.

The Council may consider supporting a community event, festival or other special event.

In order to make the greatest difference across a range of settings, the Council does not support year on year applications from the same organisations, with preference being given to start-ups, new ideas and expansion projects.

3. Grant Requests & Application Process

All grant requests must be made in writing and submitted by hand to the Parish Office for the Attention of: The Clerk. The application form can be found in Appendix A to this Policy, or on the Website in both .pdf and MSWord format. For groups who need assistance in completing the form, they should council the Clerk to the Council in the first instance.

The request must clearly indicate the purpose of the grant, details of the organisation or group, other sources of funding for the group or project that have either been or applied for, the amount requested from GPC, and how that grant will specifically benefit those who live or work in the Civil Parish of Goring-on-Thames. If all information is not provided, the request will be rejected by the Clerk, though the request can be resubmitted with all the necessary information.



When the Clerk to the Council determines the request meets the grant criteria, they will then present the qualifying grant request for consideration at a full Parish Council meeting for consideration.

4. Grant Assessment

Grants will be awarded to voluntary groups and societies, clubs, not-for-profit organisations, service or charities operating in the Goring-on-Thames Parish area where the benefit will be specifically for this area. This list is not exclusive and may be amended at the Council's discretion to the specific needs of the Grant being considered.

The Council will determine the request by considering:

- Whether the group/project has followed our grants process and meets the requirements.
- How well the grant will meet the needs of the community, providing positive, impactful benefit to those who live and work in the Parish.
- Evidence of a well-managed group including previous experience and track record.
- Financial stability and viability of the group/project.
- How effectively the group will use the grant.
- Whether costs are appropriate and realistic.
- What the level of contributions has been, or will be, raised and supported locally
- Evidence that funding has been sought from other sources and the level of match funding available
- Evidence of compliance with previous grant award conditions.

The Parish Council will take into account any previous grant made to an organisation or group when considering a new application.

Organisations should not make a presumption that funding will continue on a year on year basis, where possible organisations should wait 3 years after receiving a grant before applying again.

5. Applications Which Will Not Be Considered

Goring-on-Thames Parish Council will not consider funding applications relating to or from the following:

- Organisations that do not provide a service to the community in the Civil Parish of Goring-on-Thames.
- Individuals or appeals supporting an individual.
- General appeals.
- Statutory organisations or the direct replacement of statutory funding.
- Political groups or activities promoting political beliefs.
- Religious groups where funding is to be used to promote religious beliefs.
- Arts & sports projects with no community or charitable element.



- Medical research, equipment, or treatment.
- Animal welfare.
- Projects that may take place before an application can be decided.
- Organisations that have a closed or restricted membership.
- Retrospective applications where the expenditure has been made, the project has been carried out or the event has taken place.
- Any commercial venture or for private gain.

Grants will not be awarded to individuals or to regional or national charities unless it is for a specific project in the Parish or where there will be obvious, specific benefit to the Council's area. Groups from outside the Parish who can demonstrate direct benefit to the area may request a grant, though priority will be given to local groups and organisations.

6. Decisions

All grants and their amounts are awarded at the Parish Council's discretion. Goring-on-Thames Parish Council's decision is final and there is no right of appeal.

Only one request for a grant will be considered from any group or organisation in any 12 month period.

All applicants will be notified of the Council's decision.

7. Payments

Grant payment will be made by Bank Transfer, to a bank account in the name of the organisation only. The Council reserves the right to request a copy of a recent bank statement as proof of the bank account details.

In exceptional circumstances, and only by special request, will the payment be made by cheque, name out in the name of the named organisation.

In no circumstances will a payment, be that BACS or cheque, be made to an individual.

8. Monitoring and Reporting Requirements

As a condition of receiving a grant from Goring-on-Thames Parish Council you are required to complete a short evaluation form, Appendix B to this Policy.

Groups are expected to provide Goring-on-Thames Parish Council with written evidence of what the money has been spent on and the benefit it has brought to the people of the Parish. Such evidence of how the money has been spent should include copies of invoices and receipts, plus attendance numbers, photos, press clippings, etc. where applicable. This information should be submitted within 1 month of the event/project end or by the end of February each year whichever is sooner, so that it can be reported at the Annual Meeting of the Council.



9. General Grant Conditions

- The grant can only be used for the purpose stated in the application and the Council reserves the right to reclaim any grant not being used for the specified purpose of the application. However, if a group wishes to change the purpose of the grant they must seek approval by writing to the Council who will consider whether or not to approve the change.
- Applications for projects where the work has already been completed will not be considered.
- We will not support grants for the repayment of loans or cost of services, equipment, or provisions in anticipation of a grant.
- Small grants must be spent within 1 year of award. Any unspent monies left after this time must be returned.
- Organisations are responsible for ensuring that they are in compliance with all applicable legal and statutory requirements (including those relating to health and safety and equalities).
- Should for any reason the organisation disbands or the project is not completed the Council may ask for all or part of the monies to be paid back.
- Acknowledgement of the financial support received from the Council is required on documentation and any promotional material, including websites.
- In order to receive payment organisations/groups must have a bank account into which grants can be paid; payments will not be made to private individuals.
- Only one application per year will be accepted from any organisation.

Additional grant conditions may also be attached to any funding from Goring-on-Thames Parish Council and these will be set out in the award confirmation letter. Failure to comply with any conditions attached to a grant may result in the grant being required to be repaid or affect future grant assistance.

10. Review

This document was approved for use at the meeting of the Parish Council on 08 November 2021, it shall be reviewed periodically, at least once per council term or if legislation dictates.

Signed:

Dated: 08 November 2021

K Bulmer, Chairman



GRANT APPLICATION FORM

Complete all sections. Contact the Clerk to the Council if you have any questions

Section A: The Organisation

Name of Organisation

Main Contact Name

Contact e-mail Address

Contact Phone Number

Contact Address

Are you a newly formed group (less than 1 year)?

Yes No

How long has your group been operating?

Do you have a voluntary management committee?

Yes No

Do you have a formal constitution?

Yes No

Do you have an equal opportunities policy/statement?

Yes No

Do you have an annual record of accounts?

Yes No

Please describe your group's main activities:

Please attach copy of most recent accounts and latest bank statement to your application.

Section B: The Grant

What is the Grant For?

Who will benefit from the grant if approved?

How will the Civil Parish of Goring-on-Thames benefit from the monies if the grant is awarded?



GORING-ON-THAMES PARISH COUNCIL

How much are you applying for?

£

How many people will benefit from the monies?

Have any other bodies been approached for grant funding in relation to this application / Project?

Yes

No

If Yes, please provide details.

What will you do if you get less funding than you have asked for? Will all or part of the project still go ahead? Please tell us what could be achieved if you only receive part funding?

If successful your grant will be paid directly in to the bank account detailed on the bank statement given in support of Section A of this form, cheques will be provided in the name of the organisation on the bank statement only in exceptional circumstances. If you require a cheque, please detail why below.

Please provide a full breakdown of the project costs and how they will be funded:

Item	Cost	Funded From
Total Project Cost:		



Section C: The Terms and Conditions

By signing this Grant Application, you are agreeing to the following:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held with Goring-on-Thames Parish Council in accordance with the Data Protection Act to administer the grants process.
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.
- Information about your group and your project may be made available as part of Goring-on-Thames Parish Councils decision making system. Personal contact details and bank details will not be made public.
- You have given due regard to health and safety considerations and have controls in place to eliminate or reduce risk exposure.
- You will provide Goring-on-Thames Parish Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.
- You will provide Goring-on-Thames Parish Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.
- Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful

I confirm that the information given in this application is a fair and accurate description of our group and our proposed project.

I am authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

Name

Position in Organisation

Signature

Date

This completed application forms, copy of your financial accounts, bank statement and any other supporting documents should be returned to:

Attention: The Clerk, Goring-on-Thames Parish Council, Gardiner Pavilion, Upper Red Cross Road, Goring, RG8 9BD



GRANT EVALUATION FORM

Complete all sections. Contact the Clerk to the Council if you have any questions

Section A: The Grant

Name of Organisation

Year of Award

How much funding did you receive?

£

Did you spend the entire amount awarded?

Yes No

If No, please explain why the full amount was not spent and detail how much remains?

What did you use the grant monies for?

Section B: Evaluation

What difference has the funding made in the locality/community?

Please include information about the number of people in Goring who participated and/or benefited from the grant.

How did your group measure these benefits?

Did you come across any problems in the delivery of your projects, and give reasons.

Please use this space to make any other comments which will help us improve the grants process/programme



Section C: The Terms and Conditions

It was a condition of your grant to fill in this evaluation form. Failure to do so will affect any future grant funding applications.

I am authorised to complete this form on behalf of the group. (Normally completed by the original applicant of the grant)

Name

Position in Organisation

Signature

Date

This completed evaluation forms, and any other supporting documents should be returned to:

Attention: The Clerk, Goring-on-Thames Parish Council, Gardiner Pavilion, Upper Red Cross Road, Goring, RG8 9BD

NOTE: If you received money for equipment or capital works please include proof/copies of relevant receipts to this evaluation form.

CIL No	Application Number	Location	Total Demand	Due Date	Monies Received	Paid Date	Parish Proportion	Transferred	Spend by Date	Available to Spend?	
4077	P19/S0538/FUL	Land to the rear of Cleeve Cottages Icknield Road	£ 195,656.73	27/07/2019	£ 39,131.35	30/07/2019	£ 5,869.70	23/10/2019	23/10/2024	--	
				28/11/2020	£ 78,262.69	25/11/2020	£ 11,739.40	30/04/2021	30/04/2026	Part	1082.48
				28/09/2021	£ 78,262.69	29/09/2021	£ 11,739.40	25/10/2021	25/10/2026	Y	11739.4
5462	P20/S4051/FUL	Heathercroft Elvendon Road Goring	£ 58,123.64	06/04/2021	£ 11,624.72	09/02/2021	£ 2,906.18	25/10/2021	25/10/2026	Y	2906.18
				04/08/2021	£ 23,249.46	23/07/2021	£ 5,812.36	25/10/2021	25/10/2026	Y	5812.36
				05/02/2022	£ 23,249.46	25/01/2021	£ 5,812.36	25/04/2022	25/04/2027	Y	5812.36
4455	P19/S3011/FUL	3 Elmcroft Goring RG8 9EU	£ 56,893.09	30/04/2021	£ 11,378.61	01/04/2021	£ 2,844.65	25/10/2021	25/10/2026	Y	2844.65
				28/08/2021	£ 22,757.24	04/08/2021	£ 5,689.31	25/10/2021	25/10/2026	Y	5689.31
				01/03/2022	£ 22,757.24	18/02/2022	£ 5,689.31	25/04/2022	25/04/2027	Y	5689.31
4302	P19/S1832/FUL	2 Elvendon Road Goring RG8 ODU	£ 39,894.55	22/10/2021	£ 7,978.91	06/09/2021	£ 1,994.73	25/10/2021	25/10/2026	Y	1994.73
				19/02/2022	£ 15,957.82	28/02/2022	£ 3,989.45	25/04/2022	25/04/2027	Y	3989.45
				23/08/2022			£ 3,989.45	26/10/2022	25/10/2027	Y	3989.45
5821	P21/S3176/FUL	Ridgeway Rise Goring RG8 OJY	£ 34,510.91	03/12/2021	£ 6,902.19	11/10/2021	£ 1,725.55	25/04/2022	25/04/2027	Y	1725.55
				02/04/2022	£ 13,804.36	16/03/2022	£ 3,451.09	26/10/2022	26/10/2027	Y	3451.09
4822	P20/S0767/FUL	Land to the Rear of Cleeve Cottages Icknield Road	£ 44,137.63	22/10/2021	£ 8,827.53	28/10/2021	£ 2,206.88	25/04/2022	25/04/2027	Y	2206.88
				19/02/2022	£ 17,655.05	15/02/2022	£ 4,413.76	25/04/2022	25/04/2027	Y	4413.76
				23/08/2022	£ 17,655.05	03/08/2022	£ 4,413.76	26/10/2022	25/10/2027	Y	4413.76
5755	P21/S2821/FUL	7 Summerfield Rise Goring RG8 ODS	£ 8,718.55	19/08/2022	£ 8,718.55	15/07/2022	£ 2,179.64	26/10/2022	26/10/2027	Y	2179.64
6482	P22/S0924/FUL	Ridgeway Rise Goring RG8 OJY	£19,961.45	13/12/2023	£19,961.45	28/11/2022	£4,990.36	26/04/2023	26/04/2028	Y	4990.36
6503	P22/S1992/FUL	2 Elvendon Road Goring RG8 ODU	£4,165.09	01/11/2022	£4,165.09	29/11/2022	£1,041.27	26/04/2023	26/04/2028	Y	1041.27
4725	P19/S3382/FUL	Bromsgrove Croft Road RG8 9ES	£ 61,941.82	07/10/2022	£ 61,941.82	07/10/2022	£ 15,485.46	26/04/2023	26/04/2028	Y	15485.46
6879	P22/S4608/FUL	21 Springhill Rd Goring RG8 OBY	£127,080.00	29/05/2023			£6,354.00			--	
				26/09/2023			£12,708.00			--	
				30/03/2024			£12,708.00			--	
6189	P22/S0003/RM	Land to East Manor Road	£395,321.45	20/07/2023			£19,766.07			--	
				03/05/2024			£39,532.14			--	
				03/05/2025			£39,532.14			--	

Total Available: 91457.45

Goring-on-Thames Parish Council
Transfers to and from - All Reserves

Date	Comment	Reserve	Amount
31/07/2023	Tree maintenance	325 EMR Tree Felling &	-488.00
31/07/2023	Streetlight Replacement vouchers 19/54/55,	355 EMR Street Lighting	-3,013.64
31/07/2023	adjustment as per finance committee	335 EMR Wallingford Rc	-3,000.00
31/07/2023	adjustment as per finance committee	340 EMR Car Park Rese	2,000.00
31/07/2023	adjustment as per finance committee	360 EMR COVID-19 Res	-4,555.27
31/07/2023	adjustment as per finance committee	410 EMR WHBG - 99Y M	1,000.00
31/07/2023	adjustment as per finance committee	415 EMR Public Building	5,000.00
31/07/2023	adjustment as per finance committee	425 EMR Freedom of Gc	500.00
31/07/2023	opening balance as per finance committee	435 EMR Unallocated Si	39,560.00
		Total.....	58,520.18

Goring-on-Thames Parish Council
Reserves Balance up to 31st Aug 2023
2023-2024

<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
Earmarked					
320 EMR Operating Reserve	71,464.00				71,464.00
325 EMR Tree Felling & Replac	12,000.00	-488.00			11,512.00
330 EMR Playground Equipmer	20,500.00				20,500.00
335 EMR Wallingford Road Pav	5,000.00	-3,000.00			2,000.00
340 EMR Car Park Reserves	12,000.00	2,000.00			14,000.00
345 EMR Community Infrastruc	68,940.36	21,517.09			90,457.45
350 EMR Pedestrian Safety Prc	511.17				511.17
355 EMR Street Lighting Replac	41,449.91	-3,013.64			38,436.27
360 EMR COVID-19 Response	4,555.27	-4,555.27			0.00
365 EMR Security	3,249.04				3,249.04
370 EMR Public Spaces Strateç	11,007.37				11,007.37
375 EMR GGBN Reserved Mor	698.74				698.74
380 EMR External Audit Costs					0.00
385 EMR WHBG Reserved Plot	5,500.00				5,500.00
390 EMR Summer of Play					0.00
395 EMR Winter of Play					0.00
400 EMR Jubilee					0.00
410 EMR WHBG - 99Y Mainten	5,000.00	1,000.00			6,000.00
415 EMR Public Buildings	8,000.00	5,000.00			13,000.00
420 EMR Election Costs					0.00
425 EMR Freedom of Goring	940.00	500.00			1,440.00
430 EMR Previous Financial Ye					0.00
435 EMR Unallocated Sink Res		39,560.00			39,560.00
Total Earmarked	270,815.86	58,520.18			329,336.04
TOTAL RESERVE	270,815.86	58,520.18			329,336.04
GENERAL FUND					51,886.52
TOTAL FUNDS					381,222.56

Goring-on-Thames Parish Council

7 September 2023 (2023-2024)

Detailed Budget Summary

All Cost Centres and Codes (Between 01/04/2023 and 31/03/2024)

100 General Income		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts		Payments			Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
1010	Bank Interest	560.00	1,495.84			1,200.00	1,042.28						
1020	CIL Receipts	23,837.00	37,871.25				21,517.09						
1030	Community Centre Car Par	2,400.00	7,751.61			7,000.00	9,298.00						
1040	Events Income		1,622.74				537.93						
1050	Grants/S106/Donations	1,500.00	2,500.00										
1060	Insurance												
1100	Loan Repayments	7,000.00	7,000.00										
1070	Miscellaneous Income / Ott	200.00	226.48			200.00	33.34						
1080	Precept	160,065.00	160,065.00			160,890.00	80,445.00						
1090	Property Income	8,500.00	14,711.27			9,500.00	9,930.25						
1999	VAT Refund												
SUB TOTAL		204,062.00	233,244.19			178,790.00	122,803.89						

200 Burial Ground Income		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts		Payments			Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
2010	WHBG Grazing & Miscellar	60.00				60.00	61.10						
2020	WHBG Interments and Plot	14,000.00	13,538.02			15,500.00	6,475.00						
2030	WHBG Memorials; Includin	6,000.00	3,370.00		486.49	4,500.00	1,705.00						
SUB TOTAL		20,060.00	16,908.02		486.49	20,060.00	8,241.10						

300 Administration		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts		Payments			Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
3070	Advertising & Publications			700.00	262.05				150.00	1,307.40			
3010	Allowances, Expenses & Tr			2,000.00	1,215.51				4,000.00	302.27			
3120	Annual Meeting of the Pari			1,000.00	177.34				500.00	310.10			
3020	Awards and honours			1,000.00	60.00								
3030	COVID-19 Response (not s												
3040	Election Fees			16,185.00	16,198.56				4,000.00				
3050	Hire of Meeting Room			500.00					500.00	694.00			
3090	Legal Fees			2,500.00	2,772.00				3,000.00				

3060	Postage, copies, stationery	2,000.00	456.93	1,000.00	181.46
3100	Rates and Taxes	1,500.00	1,497.00	1,600.00	781.84
3080	Subscriptions	1,000.00	1,053.62	1,300.00	317.00
3110	Website	100.00		125.00	9.20
SUB TOTAL		28,485.00	23,693.01	16,175.00	3,903.27

400 General Finance and Grants

		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts			Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
4010	Audit and Accountancy			1,515.00	1,515.00				1,000.00	350.00			
4020	Bank Charges			100.00	73.67		-6.02		100.00	25.89			
4030	Churches S214(6) LG Act												
4090	Grants under General Pow			7,000.00	7,000.00								
4080	Loans to Local Organisatio			7,000.00	7,000.00								
4040	Miscellaneous Expenditure		231.00		632.66					142.36			
4050	S137 and Other (Non-Gran												
4060	Staff Costs		218.50	45,000.00	49,664.35				53,000.00	23,377.98			
4070	Transport S26-29 LGR Act			700.00	700.00				700.00	175.00			
SUB TOTAL			449.50	61,315.00	66,585.68		-6.02		54,800.00	24,071.23			

500 Burial Ground Expenses

		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts			Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
5060	WHBG - Staff Costs												
5050	WHBG - Utilities												
5010	WHBG General Maintenan			1,000.00	110.12				500.00				
5020	WHBG Mowing & Hedges			3,500.00	2,465.00				4,000.00	1,090.00			
5030	WHBG Plot Preparation			3,000.00	3,075.00				5,000.00	1,703.00			
5040	WHBG Waste			1,200.00	785.31				1,500.00	408.97			
SUB TOTAL				8,700.00	6,435.43				11,000.00	3,201.97			

600 Facilities

		Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts			Payments		Receipts	Payments	
Code	Title	Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
6010	Car Park			3,000.00	2,625.60				2,400.00	1,200.00			
6110	Cleaning & Associated Suj			4,000.00	3,979.72				4,500.00	115.22			
6255	Coronation 2023 (Jubilee 2			13,500.00	12,491.36					209.92			
6020	Defibrillator			1,000.00	1,002.99				200.00	179.85			
6050	Fences/Gates			2,000.00	1,838.20				1,000.00				

6030	General Maintenance & Re		4,000.00	2,666.50		4,000.00	2,129.34
6040	Grass/Hedge Cutting, Wee		13,500.00	11,083.00		14,500.00	6,790.00
6070	Inspections Surveys & Rep		3,000.00	2,303.58		2,500.00	169.75
6080	Insurance		1,749.00	1,807.52		1,900.00	
6090	Office Equipment		2,000.00	207.50		1,000.00	
6060	Pedestrian Safety Projects		3,000.00	595.75		3,000.00	
6100	Playground Equipment Mai		2,500.00			1,000.00	
6120	Public Spaces Review		3,000.00	2,007.50			2,280.00
6130	Security, Fire & Safety		450.00	74.70		250.00	
6140	Software and back-ups		4,000.00	2,309.40		3,000.00	2,380.90
6150	Street Furniture inc Seats &		500.00	509.69		1,000.00	1,221.28
6170	Street Light Replacements			3,427.82			3,013.64
6160	Street Lighting	500.00	24,000.00	23,437.96		25,000.00	10,815.25
6180	Summer of Play		22,000.00	17,489.42			
6190	Telephone & Internet		500.00	358.52		500.00	125.53
6200	Traveller Eviction & Cleanu						
6210	Trees		1,612.00	1,649.86		2,000.00	488.00
6220	Utilities - Gas, Water, Elect	1,252.54	4,000.00	5,189.56	113.92	7,000.00	3,484.03
6230	Vandalism		500.00				
6260	Village Planting, Hanging Ba		5,500.00	2,379.00		6,000.00	4,320.00
6240	Waste / Litter / Street Clean		5,000.00	3,718.96		4,500.00	1,103.65
6250	Winter & Flooding						
SUB TOTAL		1,752.54	124,311.00	103,154.11	113.92	85,250.00	40,026.36

700 Neighbourhood Plan

Code	Title	Last Year 2022-2023				Current Year 2023-2024					Next Year		
		Receipts		Payments		Receipts		Payments			Receipts	Payments	
		Budget	Actual	Budget	Actual	Budget	Actual	Forecast	Budget	Actual	Forecast	Budget	Budget
7010	GNP Consultancy												
7020	GNP Examination & Prepai												
7030	GNP Meetings												
7040	GNP Misc Expenses / Purc			120.00	110.39				120.00	36.80			
7060	GNP Printing												
7050	GNP Printing / Exhibitions												
7070	GNP Referendum Preparat												
7080	GNP Research Materials												
SUB TOTAL				120.00	110.39				120.00	36.80			

Summary

TOTAL	224,122.00	252,354.25	222,931.00	200,465.11	198,850.00	131,152.89		167,345.00	71,239.63
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Gates to Gardiner Field - Donated	Active	001 - Assets		£0.00	£3,000.00		
Memorial Bench - Donation	Active	600 Facilities	28/04/2023	£431.19	£431.19		
Memorial Bench purchase	Active	600 Facilities	12/06/2023	£618.39	£618.39		
Gate to White Hill Burial Ground	Active	001 - Assets		£3,579.00	£3,579.00		
Memorial Bench Purchase 2-off	Active	600 Facilities	10/08/2021	£811.92	£811.92	Ferry Lane Space	20y
Old Jubilee Fire Station	Active	001 - Assets		£143,250.00	£143,250.00		
Sports Pavilion, Gardiner Recreation Ground	Active	001 - Assets		£224,903.00	£224,903.00		
Land at Gardiner Recreation Ground	Active	001 - Assets		£1.00	£1.00		
Sports Pavilion, Sheepcot Recreation Ground	Active	001 - Assets		£143,346.00	£143,346.00		
Land at Sheepcot Recreation Ground	Active	001 - Assets		£1.00	£1.00		
Office at Burial Ground	Active	001 - Assets		£28,683.00	£28,683.00		
Bourdillon Field	Active	001 - Assets		£1.00	£1.00		
The Rectory Garden	Active	001 - Assets		£1.00	£1.00		
Ferry Lane Open Space	Active	001 - Assets	28/04/1964	£1.00	£1.00		
Memorial & Other Benches across parish	Active	001 - Assets	Historical				
Street Lamps across parish	Active	001 - Assets	Historical				
Charles Arnold Baker 11th Edition	Active	001 - Assets	11/2018	£110.99	£110.99		
2-off Oppo 4G Smart Phones	Active	600 Facilities	31/05/2021	£464.99	£464.99		
Dell Laptop LATITUDE 5510	Active	600 Facilities	31/05/2021	£700.00	£700.00		
Outdoor Games	Active	600 Facilities	30/06/2021	£186.89	£186.89		
2-off Sandwich Boards / ChalkBoards	Active	600 Facilities	30/07/2021	£113.09	£113.09		
Freedom Display Board - in Village Hall	Active	001 - Assets	30/05/2019	£700.00	£700.00		
OPPO Reno 7 Smartphone	Active	600 Facilities	13/06/2022	£207.50			
Office Chair #1	Active	001 - Assets	13/06/2016	£211.50	£211.50		
OJFS Fridge - now at Gardiner	Active	001 - Assets	21/11/2013	£145.00	£145.00		
Dell latitude Laptop 5400 (Assistant Clerk)	Active	001 - Assets	17/02/2020	£995.00	£995.00		
Defibrillator Battery - Railway Station	Active	001 - Assets	02/2023	£185.83		Railway Station	4y
Garage at Burial Ground	Active	001 - Assets		£2,868.00	£2,868.00		
Land at Burial Ground	Active	001 - Assets		£1.00	£1.00		
Land at Yew Tree Court	Active	001 - Assets		£1.00	£1.00		
Land at The Birches	Active	001 - Assets	03/07/1978	£1.00	£1.00		
Goring Village Hall	Active	001 - Assets	29/04/1983	£1.00	£1.00		
Gate to Sheepcot Field	Active	001 - Assets		£4,302.00	£4,302.00		
Gates to Rectory Garden	Active	001 - Assets		£2,380.00	£2,380.00		
2 Sets of Gates to Sheepcot Field	Active	001 - Assets		£1,434.00	£1,434.00		
Sign to Rectory Garden	Active	001 - Assets		£626.00	£626.00		
Playground Equipment - Bourdillon	Active	001 - Assets		£13,542.00	£13,542.00		
Playground Equipment - Gardiner	Active	001 - Assets		£14,178.00	£14,178.00		
Leases	Active	001 - Assets		£490.00	£490.00		
Public Address System	Active	001 - Assets		£760.00	£760.00		
Orientation Plaque - Railway Station	Active	001 - Assets		£2,337.00	£2,337.00		
Regalia (Chairman's Chain of Office)	Active	001 - Assets		£1,000.00	£1,000.00		
Contents Gardiner Pavillion	Active	001 - Assets		£515.00	£515.00		
Contents Sheepcot Pavillion	Active	001 - Assets		£515.00	£515.00		
Village Hall Defibrillator	Active	001 - Assets	2015	£1,382.00	£1,382.00		
School - Speed Warning Signs	Active	001 - Assets	08/09/2018	£1,767.00	£1,767.00		
Defibrillator - Railway Station	Active	001 - Assets	08/09/2018	£1,500.00	£1,500.00		
Memorial Bench and Fixings	Active	001 - Assets	01/03/2019	£557.00	£557.00		
Salt & Grit Bins	Active	001 - Assets	Historical				
High Street Planter	Active	001 - Assets	Historical	£500.00	£500.00		
Pre 2014-2015 Assets; less Disposals since.	Active	001 - Assets	31/03/2015	£5,709.05	£5,709.05		
Office Chair #2	Active	001 - Assets	12/06/2018	£211.50	£211.50		
Swordfish Shredder	Active	001 - Assets	22/09/2016	£145.00	£145.00		
Battery for PA System	Active	001 - Assets	22/10/2017	£69.00	£69.00		
Dell latitude Laptop 5400 (Facilities Assistant)	Active	001 - Assets	04/2020	£995.00	£995.00		
Dell Optiplex 5080 (Office Desktop)	Active	001 - Assets	17/02/2020	£565.00	£565.00		
Defibrillator Cabinet	Active	600 Facilities	06/02/2023	£288.00	£288.00	On Wall Outside Gardiner Pavilion	
Freezer	Active	600 Facilities	18/08/2022	£99.17	£99.17	Gardiner Pavilion	4 years
Gazebo & Sides	Active	600 Facilities	24/08/2022	£559.62	£559.62	OJFS	
Gazebo & Sides	Active	600 Facilities	24/08/2022	£559.62	£559.62	OJFS	
Charles Arnold Baker Edition 13	Active	300 Administration	24/11/2022	£141.80	£141.80	Gardiner Pavilion	
Panasonic Microwave	Active	600 Facilities	08/08/2022	£52.49	£52.49	Gardiner Pavilion	4 years
Panasonic Microwave	Active	600 Facilities	08/08/2022	£52.49	£52.49	Gardiner Pavilion	4 years
On Post Bin	Active		06/03/2023	£114.00	£114.00	Manor Road	
On Post Bin	Active		06/03/2023	£114.00	£114.00	Manor Road	

Action Number	Title	Current Status	Status	Action Owner	Origin in Agenda / Minutes	Notes
202302	Internal Audit report			Council Officers	2023-05-23 FinC minute 23.03.10	
202304	Internal Audit report	Look at risk management assessment in light of inflation etc, Joint Panel on Accountability and Governance (JPAG) Society of Local Council Clerks (SLCC) Budgetary control were done and will continue to do so	Ongoing	Members	2023-05-23 FinC minute 23.03.10,2	JPAG downloaded
202305	Internal Audit report	Investigate insurance minimum requirements regarding valuations or level of cover, to be approved at Full Council	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.10.3	Final of 3 quotes received.
202306	Asset Register	Compare version at July meeting to Excel register	Ongoing	CR	Jul 2023 FinC meeting	
202307	Internal Audit report	JE investment register & strategy	Ongoing	JE	2023-05-23 FinC minute 23.03.10.5	not started & see 202327
202308	Internal Audit report	Monitor website	Ongoing	JE	2023-05-23 FinC minute 23.03.10.6	started
202311	Asset Register	Check updated Asset Register	Ongoing	Members	2023-05-23 FinC minute 23.03.11	
202312	Asset Register	Update Scribe - add date of acquisition.	Ongoing	Council officers	2023-05-23 FinC minute 23.03.11.1	
202313	Asset Register	old items need to come off & revisit the list to get breakdown on the historic £5k line	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11,2	
202315	Asset Register	Breakdown into a list of items held at nominal value and others.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.4	not yet ready
202317	Asset Register	check Sheepcot gates are not duplicated,	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.6	which gates?
202318	Asset Register	check Gardiner gates - if donated have no value.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.7	confirm donated by TBD
202322	Grants policy	Check that renewing Grants Policy will not stop us receiving grants from major potential donors. eg SODC (as MFR) / OCC (ask at OCC course, ask Kevin Bumer) / others?	Ongoing	Members	2023-05-23 FinC minute 23.03.12.3 8/6/23 Agenda item 8	JE and AS to meet with SODC. JE to contact Kbulmer.
202323	TSB Bank access	Setup TSB account access for FinC to approve payment	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.12.4	24.7.23 TSB Mandate to be sent to add CR and remove BU, once completed, the rest of the FinC will be added.
202324	Budget movements	Consideration of budget and any movements as a regular monthly agenda item	Ongoing	Council Officers	2023-06-13 FinC agenda item 9	to be on August agenda
202325	Grant for LED street lights	Look into grants for converting streetlights to LEDs (greening) eg TOE / Mend the Gap / Information on DoE website	Ongoing	Council Officers	2023-06-13 FinC agenda item 9	Andy & Jim to enquire at SODC
202327	Savings/Investment Account for reserves	Investigate potential investment accounts for up to £85k (each) eg CCLA Public sector deposit Fund / Unity Trust saving Account / Redwood Bank / Hampshire Trust/Metro/Black Rock/Lloyds/Cambridge	Ongoing	JE	2023-06-13 FinC agenda item 9	not started
202328	CIL balance	£1,000 difference to be explained or reconciled. (exactly £1k discrepancy in two calculations of CIL total - probably keying in error in one)	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.8.1	
202329	EMR movements	Need to update with payments made for streetlight replacement lanterns	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.9.1	
202330	EMR movements	Check if Sheepcot grass mats & Jubille garden maintenance are recorded as per approved budget spend	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.9.2	
202331	Qtly report to Council	Prepare budget report at at 31 July for August Finance meeting to check spending is on track. Use result for 'quarterly' review to September Full Council	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.10.1	