



Minutes of a Meeting of the Finance Committee of the Goring-on-Thames Parish Council

Tuesday 23rd May 2023 at 18.00 at Gardiner Pavilion

Public Session – Prior to the Start of the Meeting

None present

Members :

Cllr A Smith (AS)
Cllr C Ratcliff (CR)
Cllr J Hutchins (JH)
Cllr J Emerson (JE)

Officers Present:

Clerk Sarah Edmunds (SE)

Public and Press: None present.

Meeting started 18:00

23.03.1. To elect a Chairman of the Committee

23.03.1.1. Unanimously approved: appointment of Cllr J Emerson.

23.03.1.2. To elect a Vice Chairman

23.03.1.3. Unanimously approved: appointment of Cllr A Smith

23.03.2. To receive Chairman's acceptance of office

JE to sign declaration upon his return from holiday.

23.03.3. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

Unanimously received and approved: JE

23.03.4. Declarations of Interests (LA 2011 s31)

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None

23.03.5. To consider requests for Dispensations [LA 2011 s33]

Cllr J Emerson

Chair of the Committee

13th June 2023

None

23.03.6. To approve minutes of the meeting of 11th April 2023 Appendix A

Unanimously Approved

23.03.7. To approve finalised expenditure list 1st -30th April 2023 Appendix B

Unanimously approved. including to continue reimbursement for Giffgaff, Yayyay & Hutchinson 3G until debit card is set up to migrate payments.

23.03.8. To note income 1st – 30th April 2023 Appendix C

Unanimously noted.

23.03.9. To note the reconciled bank account & reserves balances as at 30th April 2023 Appendix D

Unanimously noted.

23.03.10. To Review the Internal Audit Report and Consider Actions Required Appendix D

- 23.03.10.1. ask the Internal Auditor if they have a sample financial control checklist,
- 23.03.10.2. look at risk management assessment, JPAG SLCC Budgetary control were done and will continue to do so,
- 23.03.10.3. investigate insurance minimum requirements regarding valuations or level of cover, to be approved at Full Council.
- 23.03.10.4. Asset register look at accounts 2018/9 asset register.
- 23.03.10.5. JE investment register & strategy
- 23.03.10.6. Assign JE to monitor website.
- 23.03.10.7. Query ongoing work is in actions as can never be completed.
- 23.03.10.8. Review the effectiveness of Internal Audit document and bring to the next meeting for approval.

23.03.11. To Review the Asset Register and Consider Actions Required Appendix E

- 23.03.11.1. Update Scribe - add date of acquisition.
- 23.03.11.2. old items need to come off & revisit the list to get breakdown on the historic £5k line
- 23.03.11.3. continue existing policy of adding new items at cost and remove items disposed of.
- 23.03.11.4. Breakdown into a list of items held at nominal value and others.
- 23.03.11.5. Keep to a list of items to replace,
- 23.03.11.6. check Sheepcot gates are not duplicated,
- 23.03.11.7. check Gardiner gates if donated have no value.
- 23.03.11.8. Salt & grit bins – are they GPC.



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23.03.12. Items for next Agenda

- 23.03.12.1. Savings accounts for the Reserves: Look at options e.g.Metro Bank, Black Rock, Lloyds, Clerk to speak to other Clerks for recommendations.
- 23.03.12.2. Cil monthly update.
- 23.03.12.3. Grant training. The grants policy is currently suspended so clear guidance on legislation and clarity on what can and cannot be grant funded by GoTPC.
- 23.03.12.4. Set up TSB bank account access for FC to approve payments.

23.03.13. To confirm the time and date of the next meeting:13th June 2023 18.00

The exact start time of meetings being either 18:00 or 18:30, depending on the amount of business to be discussed, will be stated on the agenda published in advance.

23.03.14. Meeting Closed: 19:20