



**Notice of a Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council  
Tuesday 23<sup>rd</sup> April 2024 at 17:30 at Gardiner Pavilion**

All Councillors who are members of the committee are summoned to attend the meeting.

Members of the public and press are invited to attend all meetings of the council and its committees.  
(Public Bodies (Admission to Meetings) Act 1960)

**17:30 – at the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and **only concerning topics on the agenda**. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

**AGENDA**

- 1. To receive apologies for absence (LGA 1972 s85(1))**
- 2. Declarations of Interests (LA 2011 s31)**  
*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda*
- 3. To consider requests for Dispensations [LA 2011 s33]**
- 4. To note the need for a new Finance Committee member following Cllr Hutchins' resignation from the Council.**
- 5. To approve minutes of the meeting of 21<sup>st</sup> March 2024**
- 6. To approve finalised expenditure list 1-31<sup>st</sup> March 2024** **Appendix A**
- 7. To note income 1-31<sup>st</sup> March 2024** **Appendix B**
- 8. To note the reconciled bank accounts as at 31<sup>st</sup> March 2024** **Appendix C**
- 9. End of Year Finance 2022-2023** **Appendix D**
  - 9.1. To approve the annual accounts for 2023/2024, including:**
    - Explanation of variances report
    - reserves balances
    - budget variations
    - cash and investment reconciliation – Balance Sheet
    - reconciliation of Box 7 and Box 8



## **GORING-ON-THAMES PARISH COUNCIL**

- 9.2.** To agree content of the Annual Governance and Accountability Return (AGAR) Section 1 “Annual Governance Statement” 2022/2023 (must be approved by Full Council) **Appendix E**
- 9.3.** To agree the Annual Governance and Accountability Return (AGAR) Section 2 “Accounting Statements” 2022/2023 (must be approved by Full Council) **Appendix F**
- 9.4.** To approve the dates for the public rights of inspection: 10<sup>th</sup> June – 19<sup>th</sup> July 2022, being 30 working days including the first 10 working days of July.
- 10.** To agree the Investment Policy and Strategy 2024 (to be approved by Full Council) **Appendix G**
- 11. To recommend any changes to the following policies to be put to Full Council for approval:**
- 11.1.** Financial Regulations 2023 **Appendix H**
  - 11.2.** Reserves Policy 2023 **Appendix I**
  - 11.3.** Internal Controls Statement 2023 **Appendix J**
  - 11.4.** Financial Risk Assessment Policy 2023 **Appendix K**
  - 11.5.** Effectiveness of Internal Audit 2023 **Appendix L**
  - 11.6.** Cash receipts Policy 2022 **Appendix M**
  - 11.7.** Expenses Policy **Appendix N**
  - 11.8.** Loan Agreement 2022 **Appendix O**
  - 11.9.** Grants Policy 2023 **Appendix P**
  - 11.10.** General Risk Assessment 2019 **Appendix Q**
- 12. To consider the Asset register** **Appendix R**
- 13. To consider what material will need review**, and when, and the schedule of any additional meetings needed.  
*This relates to the forthcoming Internal Audit preparation and AGAR return.*
- The 2022-3 Internal Audit report included (p6) “Financial Responsibility While the Clerks / RFO are responsible for the day-to-day running of the Parish, the Council should be reminded that, as a corporate body, it is the Council which is responsible for financial governance and this responsibility should not be taken lightly. I recommend that the Council continues to appoint a Councillor Responsible for Internal Financial Control to help the Clerks/RFO and the Internal Financial Control Policy is reviewed.”
- 13.1.** To nominate a Councillor responsible for Internal Financial Control
  - 13.2.** To note that Review of the Statement of Internal Controls was item 11.3 of the agenda
- 14. To receive updates from the previous meeting’s “items on the next agenda” action list and savings account options.** **Appendix S**
- 15. To discuss changing the week of FC meetings** *Due to date clashes*
- 16. To confirm the time and date of the/ next meeting: TBC May 2024**