


# CIL-EOI/62

APPENDIX J

Goring Playgrounds

 Mrs Sonia Lofthouse Goring on Thames Parish Council

## Section 1 - Applicant details

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### Does your project take place within South Oxfordshire?

Your project must take place within South Oxfordshire to benefit residents of this area.

Yes

### Please indicate which type of organisation you are applying for funding on behalf of.

Who is not eligible:

- Oxfordshire County Council (OCC)
- Integrated Care Board (ICB)
- Profit based businesses
- Projects for residential buildings
- Groups who raise funds on behalf of or will improve/create facilities that will predominately benefit an ineligible organisation
- Individuals (this includes making any payments to individuals on behalf of community groups)

Town / Parish Council

### Briefly describe the purpose or main activity of your group/organisation.

Parish Council supporting and providing for our local community

## GMS ORGANISATION

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Type	Town or Parish Council
<b>Name</b>	Goring on Thames Parish Council
<b>Phone ()</b>	07825238685
<b>Email (Work)</b>	s.lofthouse@goringparishcouncil.gov.uk
<b>Website</b>	www.goringparishcouncil.gov.uk
<b>Address</b>	Gardiner Pavilion Upper Red Cross Road Goring Reading RG8 9BD United Kingdom of Great Britain and Northern Ireland (the)


## PRIMARY APPLICANT DETAILS


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<b>Title</b>	Mrs
<b>Name</b>	Sonia
<b>Surname</b>	Lofthouse
<b>Organisation</b>	Goring on Thames Parish Council
<b>Tel (Work)</b>	07825238685
<b>Tel (Work)</b>	07841990297
<b>Email (Work)</b>	lofthouse680@btinternet.com
<b>Address</b>	Howgate Boathouse GORING, READING Berkshire RG8 9BT Great Britain


**Please upload a copy of your constitution or equivalent governing documents.**

20mb max file size.

 [Goring-Standing-Orders-2023](#)

 06/03/2024

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## Are you collaborating with another organisation to ensure the success of your project?

You could be collaborating with OCC, ICB or a parish/town council to deliver your project.

No

## Section 2 - Key criteria

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**Does your project meet all of the key criteria? In order for your project to be considered for this funding scheme, it must meet all of the requirements below. The following criteria are based around the restrictions of the use of CIL funding and the council's priorities. Should the project not be able to demonstrate that it meets all of these criteria, your project cannot be considered.**

**Briefly describe your project in each criteria and think about what evidence can be provided to back this up should you be invited to submit a full application.**

**Does your project deliver physical infrastructure that is required to support housing development through new provision or expansion of the capacity or reach of existing facilities.**

Funding for this grant scheme is taken from the council's CIL allocation which must be used for provision of infrastructure, either new or replacement / enhancement of existing facilities that is required as a result of growth in the district. Projects that do not meet this requirement, or that are seeking only support to develop proposals for an infrastructure project at this stage, are not eligible for support from this fund.

Evidence will be required of how development has driven the need for the project and how this will address these additional demands.

Yes

**Please provide further information.**

Goring has a Neighbourhood Plan which provides provision for an additional c.94 houses. This NP highlighted the lack of facilities for young and teenage children in our area and therefore the proposal provides a significant benefit to the community. The current play provision has already been identified as inadequate and out of date prior to any expansion of the village. This long standing lack of facilities and provision was identified before the COVID lockdown and a consultation was put in place to address this. After COVID this continued with free bespoke play facilities to engage with our community and followed up with a report provided by a landscape architect on our public spaces. Feedback from members of our community continued to highlight the inadequacy of playground facilities in the village and members of the community are known to leave the local area and find suitable play areas for their children.

We believe that for environmental and sustainability reasons the provisions of appropriate play facilities in the parish are necessary. Traffic flows will be reduced for families able to access local facilities and those visiting the village to use other facilities will also be able to access the new and improved play facilities at the same time.

**Does your project support the growth and infrastructure requirements of a wider area than the parish or town in which it is located.**

Town and parish councils receive a proportion of CIL funding generated in their area in order to provide facilities and services that meet the local demands of development. The district council's CIL allocation, from which this grant scheme is funded, must be used to deliver infrastructure that meets the wider demand placed on the district by growth in its area. To qualify for funding, clear demonstration will be required to show how the project is delivering on need beyond the town or parish in which it is located.

Projects that can demonstrate a wider impact will be prioritised over those that provide a more localised benefit. Projects that only provide for their immediate location, or to a wider area which has not experienced development, will not be eligible for funding.

Yes

**Please provide further information.**

Goring is a centre for sporting activity in the local area and surrounding villages. The sports provision has increased significantly in the last few years and with improvements by the sports clubs (this is ongoing) we have seen an increase in demand from outside the village, we anticipate with improved playground facilities demand for their use will also increase from outside the village.

Goring is identified as a centre for the surrounding area of the district and provides a range of facilities for neighbouring parishes. It has received very little by way of district council funding for provision of these facilities in the recent past, despite being identified in the district plans as a local centre. The 'deep south' of the district, particularly on the periphery, where Goring is, is in need of investment to retain its status as a local centre.

**Can your project commence within 24 months of the submission of this expression of interest.**

For a project to qualify for funding from the scheme, evidence will be required at the application stage that the delivery of the project will have commenced within 24 months of the date of this EOI submission. Projects that are not anticipated to commence within this timeframe are not presently eligible but may be able to apply for support should future CIL funding opportunities be opened.

Schemes that can demonstrate that they are able to commence sooner will be considered favourably at the application scoring stage.

Yes

**Please provide further information.**

We have already received expressions of interest from a number of providers who have been provided with a scoping document. The Parish Council has earmarked some reserves to seed the project and we are now at the stage of identifying potential funding. In parallel we will move to tender stage and seek appropriate planning. We are the landowner and once funding has been identified we will be able to progress this at pace.

**Would your project be fully funded if the CIL funding request is approved.**

CIL funding must be used for provision of infrastructure, either new or replacement / enhancement of existing facilities. Therefore for a funding application to be considered, it must be demonstrated that all of the funding will be in place to be able to deliver the project by the application submission date.

Please note: Any match funding for your project must be secured and evidenced at the application stage.

Yes

**Please provide further information.**

The Parish Council is determined to provide improved playground facilities and will do so using both grants and its own resources. Depending upon the level of funding from this application we may have to seek alternative sources of funding. We will also engage with the community to raise awareness and funding from donations.

**Can your project demonstrate that the facility is sustainable in terms of operation and ongoing maintenance.**

In order for a project to be supported, evidence will be required at the application stage to demonstrate that the facility will be sustainable and available for public benefit following completion of the funded works. Please note that funding from this scheme is only available for project delivery and not for ongoing maintenance or operational costs.

Yes

**Please provide further information.**

The Parish Council will take responsibility for the ongoing maintenance of the new facilities as it currently does for existing playgrounds. The playgrounds will not require on going energy input and of course provide a carbon neutral form of play, as opposed to many other forms of entertainment. The final selection of provider will take account of the environmental impact of the materials used for construction. Where possible we will use local people to provide on going maintenance to avoid increased travel.

**Does your project give full consideration to the climate, ecological and inclusivity impacts of the scheme.**

The council has a strong commitment on tackling the climate emergency and in providing services and facilities that are accessible to all. For a project to be eligible for funding, it must be able to demonstrate that consideration has been given to the environmental and accessibility implications of the scheme and those organisations that can demonstrate that this will be acted upon, will be prioritised for funding - this information will be required at full application stage. Projects that have a significant negative environmental impact will not be eligible for funding.

An accessibility audit, the costs of which can be included in the funding application, and a requirement to act upon recommendations of this are an essential requirement for a project to be considered for funding.

Yes

### **Please provide further information.**

The new provision will allow for accessibility needs. The expression of interests were all required to provide and consider the accessibility, SEN, needs of our community. We identified a need to make a locally improved provision in order to encourage our community to use our facilities rather than travel outside of the parish which is current, as people travel for suitable play facilities. In our final selection of provider we will consider the suitability of materials and their sustainability.

The on going provision of play equipment is considered a low carbon form of entertainment.

### **Please state which of the following relevant South Oxfordshire District Council corporate priorities your project supports.**

Please note: your project must support at least one of the priorities to be considered.

- Action on Climate Emergency
- Improved economic and community well-being
- Homes and Infrastructure that meet the local needs

## **Section 3 - Project delivery**

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**Please select each option which best reflects what the project will deliver (please refer to the guidance for eligible and ineligible project examples).**

**Your project will need to demonstrate how it can increase the capacity or replace existing infrastructure if that is necessary to support new development. However we cannot fund solutions to existing issues, unless these would be exacerbated as a result of new development, or schemes that cannot demonstrate that provision will support new development.**

### **Infrastructure requirement - please select which option best fits your project.**

Improvement to, or replacement of, existing infrastructure

## **Project need - Local or neighbourhood plan**

Prior inclusion of the project in either the council's local plan or supporting documentation, or in an approved neighbourhood plan provides a definitive link of the need for the project to support the development of the area. Projects that are included in either of these plans will be prioritised for funding.

Project identified in the local plan or a neighbourhood plan

### **Please provide further information**

Policy 18 of the neighbourhood plan states "new recreational development" .... "will be required to contribute towards recreational facilities" In addition the NP notes that "the village is notably deficient in the provision of outside recreation and exercise space"

**For projects to be considered for funding, they must demonstrate that they have the necessary planning permission to proceed.**

For a project to be eligible for funding, planning permission (if required) must be granted by the date the full application is submitted.

Unsure

**This may affect your chances of being invited for a full application, please contact the Planning team for further advice if you are unsure, email on [planning@southoxon.co.uk](mailto:planning@southoxon.co.uk) or telephone 01235 422600 for guidance.**

Further information regarding planning permission can be found here.


**'Please upload copies of your land registry, lease and/or landowner permission documents.**


All EOL's must be accompanied by evidence of land ownership, lease or formal landowner permission to deliver the project. If the land is not in direct ownership of the applicant, there must be a minimum of ten years remaining on the lease.





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 [Gardiner RegisterPlanON290269](#)

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 [2019 07 Land Registry Title Deed Bourdillion](#)

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## Section 4 - Project detail and costs

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### What is the name of your project?

Goring Playgrounds

### Estimated full project costs

£350,000

### Value sought

£250,000

Where is your project taking place? ()

Gardiner Recreation Ground

Bourdillion Field

Goring on Thames

Oxfordshire

RG8 9BD

**In no more than 250 words, please set out a brief description of your infrastructure project. You will have an opportunity to expand on this should you be invited to submit a full application.**

We are seeking to build 2 new playgrounds on existing playground sites on Parish Council owned land at Gardiner and Bourdilon. We have expressions of interest from a number of potential providers at costs of around £350k. The scoping document for the submissions of interest highlighted the need for the playgrounds to offer accessible, SEN play for a range of age groups, with the Gardiner providing facilities for younger children and the Bourdilon providing facilities for older children. Tactile and sensory play was specifically highlighted.

The submissions provide a number of solutions which range in their ambition, but each provide exciting and unique play areas suitable for a large village/small town.

We can provide the submissions if required, along with the earlier consultations and we will be consulting on the designs at the annual meeting of the parish in May.

**To date, has any additional funding been secured or being sought, for the project?**

Yes

**please provide details:**

Source	Amount Secured £	Amount Unsecured £	Conditions attached	Spend deadline
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Parish Council	100,000	No Response	The finance committee have allocated £100,000 of CIL funding from reserves. This is subject to final approval from the council and will be dependant upon securing full funding including that from SODC.	No Response
No Response	No Response	No Response	No Response	No Response
No Response	No Response	No Response	No Response	No Response
No Response	No Response	No Response	No Response	No Response
No Response	No Response	No Response	No Response	No Response

**Please confirm that if invited for a full application, you will be able to submit two quotes upon submission, a professional estimate or evidence of procurement process.**

Yes

## Section 5 - Declaration

### What we gather, why and who will see it.

South Oxfordshire District Council understands the importance of ensuring that personal data, including sensitive personal data, is always treated lawfully and appropriately and that the rights of individuals are upheld.

You have the right to be informed what the council does with your personal data in accordance with the [Data Protection Act 2018](#) and UK General Data Protection Regulation (GDPR).

## **Why do we need your personal data?**

The Community Enablement Team – grants, collect personal data for the following activities:

- To respond to grant enquiries
- To process grant applications
- To process awards, payments and grant agreements
- To monitor grant awards and ensure public money has been spent for the purpose allocated
- To provide information about Council grants and voluntary sector support and activities
- To seek feedback (with consent) in order to monitor and improve our services

## **Types of personal data processed**

We collect names, addresses, email addresses, telephone numbers (mobile, landline and work numbers), and photographs (relating to funded projects) via online, phone, face to face, or other written interactions.

We do not process any special category or criminal record types of personal data.

## **How we collect your data?**

This is the information that you provide to us directly. We are only able to collect your data for the prescribed purposes.

Automated individual decision-making is a decision made by automated means without any human involvement. Additional rules apply to protect individuals if we carry out solely automated decision making. However, this does not apply for processing grant applications.

## **Lawful processing and your rights**

We will only process your personal data where we have a lawful reason to do so, as set out in article 6 of GDPR. It is in the council's legitimate interest to process your personal information for the purposes stated above. We have to be accountable for the work we do and public funds we allocate to voluntary sector organisations. All funds must be spent for the purpose allocated and we need to ensure applications, agreements and monitoring relating to such funding is done fairly, in the public interest, and as the public would expect. With regard to the personal data you provide, you have the right to:

- Know what data the council holds about you; best done through a Right of Access request
- Update any incorrect or out of date information, either by amending your own records or asking us to do it on your behalf
- Ask us, where appropriate, to stop processing/using your data temporarily
- Ask us to permanently remove all your personal data from our system/records.

To exercise one of these rights please contact the data protection officer as detailed below in the Data Controller section.

### **Keeping your information secure**

We will take appropriate steps to make sure we hold records about you (on paper and electronically) in a secure way, and we will only make them available to those who have a right to see them. Our security includes:

- **Encryption on our mobile devices such as laptops**
- **Access controls on systems**
- **Security training for all staff**

### **Sharing your information**

To ensure our record keeping is efficient and to be able to provide excellent customer service we hold your personal information in a centralised, online grants system that can be accessed by officers of the council in order to process your application. Whilst we do not publish personal data, we will publish details of grants awarded to voluntary, community and social enterprise organisations on the council's website in order to meet the requirements of the Local Government Transparency Code 2015.

Our software provider Fluent Technology (trading as FlexiGrant) may view your personal information to help us resolve any software issues, but they will not use or access the information outside their contracted work on behalf of the council. We aim to restrict processing of your data to the UK and our cloud based software service is UK based. We ensure there are additional protections on your information if it leaves the UK ranging from secure ways of transferring data to ensuring we have a robust contract in place with that third party.

We may disclose information to third parties where it is necessary to comply with a legal obligation. The council is required by law to protect the public funds they administer. We may use any of the information you provide with other bodies that are responsible for auditing or administering public funds to prevent and detect fraud in any of our systems and may supply information to government agencies, law enforcement agencies, internal audit, regulators or other external bodies for such purposes.

### **Retention of your personal information**

We only keep your personal information for as long as necessary. We will retain each application for a period of six years plus the current year, from when the last payment was made.

There are exceptions to these timeframes for specific types of grants:

- **Grants with legal agreements attached will be retained for the length stated within that legal agreement, which may be up to 10 years from the date of commencement.**
- **Capital grants awarded for over £25,000 will be retained for 10 years, in accordance with the standard conditions.**

- **COVID grants awarded to businesses and communities will be retained for 10 years in line with HMRC and BEIS requirements.**

### **Data Controller & ICO reference**

South Oxfordshire District Council is a registered Data Controller with the Information Commissioners Office.

**Data controller name:** South Oxfordshire District Council Registration number: Z6629204

You can find out more about how we handle your data by visiting the Council's Privacy Notice page on the website.

If you believe we have not handled your personal data as we have described here, please contact us by email [data.protection@southandvale.gov.uk](mailto:data.protection@southandvale.gov.uk) or write to the Data Protection Officer at South and Vale District Councils, Abbey House, Abbey Close, Abingdon, OX14 3JE and your concerns will be fully investigated. If, after we have investigated your concerns, you are not satisfied with our conclusion, you have the right to refer the matter to the Information Commissioner's Office (ICO). You can reach them [through this link to their website](#) or call them on 0303 123 1113. Their mailing address is:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

The council's Data Protection Officer can be contacted via email

[data.protection@southandvale.gov.uk](mailto:data.protection@southandvale.gov.uk)

**I declare that the information given on this application form and supporting documentation is accurate.**

**I understand that any materially misleading statements (whether deliberate or accidental) given at any stage in the application process, or where any material information is knowingly withheld, could render the application invalid and any grant received will be liable for repayment.**

**I will take all reasonable precautions to ensure that any grant received will not be misused or misappropriated in any way. I understand that legal action may be taken to recover any misappropriated funds.**

**I confirm we will use any grant awarded solely for the project mentioned in this application. If the project does not take place we will return any grant awarded to the council.**

Please tick the box to confirm your agreement to the above statements.

**By completing this application, you are giving consent to the council to use the personal data you have provided for the uses and time period indicated above.**

Please tick the box to confirm your agreement to the above statement.


**Please upload evidence from your organisation that they have authorised you to make this application on their behalf.**


This could be a letter signed by at least one other person from the organisation, minutes from the meeting or similar.


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 OpenSpacesProjects-Playgrounds-Working-Group-TOR-2023 (1)

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**Please click save progress and scroll up to the top right of this page and click the blue button 'submit application' to complete your grant application.**