

GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the
Bellême Room, Village Hall, Goring on Monday 12th November 2018 at 7.30pm
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meeting held on 8th October 2018.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. To receive a report on the NP Strategic Project for Goring CE Primary School (BU)
8. To receive a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre, and to consider a quote from OCC for installation of bollards in the High Street (DB) (Appendices A, A1)
9. To receive a report from County Councillor / District Councillor Kevin Bulmer.
10. To receive a report from the Police. (JW) (Appendix B)
11. To receive a report on Recreation Grounds issues. (LR) (Appendix C)
12. To receive a report on White Hill Burial Ground issues. (MBu)
13. To receive a report regarding planned events in the village and consider a draft George Michael birthday event consultation questionnaire. (CH) (Appendix D)
14. To note that the appeal to the First Tier Tribunal vs Information Commissioner has been submitted. A hearing is expected between 4th February and 8th March 2019.
15. Parish Finance:
 - 15.1. To approve payments for October 2018. (Appendix E)
 - 15.2. To note receipts for October 2018. (Appendix F)
 - 15.3. To note the bank account and reserves balances as at 31st October 2018. (Appendix G)

Colin Ratcliff, Clerk to the Council

7th November 2018

GORING-ON-THAMES PARISH COUNCIL

- 15.4. To consider a revised 2018-19 budget and budget for 2019-20 (Appendices H, H1)
- 15.5. To consider an annual review of effectiveness of internal audit (Appendix I)
- 15.6. To consider an annual financial risk assessment (Appendix J)
- 16. Reports from Planning Committee – to receive minutes of the meeting held on 25th September 2018.
- 17. Correspondence.
 - 1. To consider a request regarding a Cycling Hill Climb at Streatley Hill (C1)
 - 2. To consider a request for a grant of £100 from Be Free Young Carers (C2)
- 18. Matters for future discussion.

Colin Ratcliff, Clerk to the Council

7th November 2018

Goring Parish Council - Goring High St – Report

6 Nov'18

1. Proposed High St roadworks

Road works - We are still awaiting proposals from OCC Highways (OCCH) to prepare the drawings and specification for the proposed works to enable the construction costs to be established. It was agreed at our meeting 8 May'18 with OCCH that they would come back to us within three months.

As a result of a recent meeting with Jon Beale of OCCH I got the impression that we were way down the list for action and that it will probably sometime next year.

Bollards – As referred to above I met with OCCH and the supply and installation of bollards is being progressed, the cost was a round £2.5k for five units but it appeared sensible to replace the existing damaged bollard outside McColls.

What is being proposed is similar to those outside the arcade, but with a top 20mm gold band and a 38mm gold band at low level, we are not required to have a top reflective band unless we want to.

We have received a quotation from OCCH, which amounts to £2735.84 plus VAT, subject to confirmation of decorative banding, **which I would propose is agreed.**

We have been in touch with the Arcade agents who appear to have agreed to replace their bollards to match ours. **They will need to be advised as to the style and band colours, as above.**

As a result of a phone call to SODC planning it was my impression that unless the bollards formed an enclosure, the proposed are widely spaced, it would not be considered a Conservation Area matter.

2. Installation of posts in the verge adjacent to the Rectory Gardens

I would suggest we continue to monitor the situation.

3. Community Centre car park

It was agreed to install lockable bollards to individual spaces.

Due to fixing concerns I investigated with the supplier and an installer who recommended telescopic bollards but concerns have been raised that underground services may exist and could be damaged. If we wish to continue with Bollards I would proposed that small test holes are carried out at each location to check for services and then small concrete bases are installed, set down to be covered with tarmac.

Alternatively we consider the introduction of an entrance barrier.

4. Strategic Project related to Traffic congestion and Parking

4.1 Comment as for previous report i.e. Our committee has met and discussed a number of matters but believe that to take matters further we need a meeting with OCCH, see above.

4.2 SODC – Civil Enforcement Powers

Awaiting SODC Officers report.

5.0 General

5.1 No matters to raise.

Cllr David Brooker

Reference: Goring High St Bollards

David Brooker
Goring Parish Council
By Email

**Communities
County Hall
New Road
Oxford
OX1 1ND**

**Owen Jenkins
Director for Infrastructure
Delivery**

1st November 2018

Dear David,

Further to our recent correspondence regarding the possibility of installing a set of 6 bollards on the footway I have now collated the various costs from our suppliers and contractor. Please find detailed below an estimation of costs:

Installation of 6no Glasdon 'Victory Socketed Bollards' in the footway:

	£ 2486.86
Administration costs 10%	£ 248.68
Total (ex VAT)	<u>£ 2735.84</u>
VAT @ 20%	£ 547.11
Total	<u>£ 3282.65</u>

If you wish to proceed please do confirm that the above costs will be funded by Goring Parish Council.

Yours sincerely

Jon Beale

Jonathan Beale
Technical Officer (Traffic Schemes)
Direct line: 07860 330031
Email: jon.beale@oxfordshire.gov.uk
www.oxfordshire.gov.uk

VAT number 195 4786 09

Morning John,

Update for your Parish meeting:

Criminal damage 6/10, Gatehampton Road – Car windows smashed – Gang of youths had been partying in the bunker along the riverbank and on their way home the vehicle gets damaged. No lines of enquiry.

Robbery 7/10 Thames footpath – This was again the same group of youths who were partying in the Bunker along the River. Offender has been interviewed awaiting outcome. This was a Reading offender!

Residential burglary 10/10, Manor Road, only garden tools taken- No lines of enquiry. (Value £200 hedge trimmer)

Shoplifting 18/10 Lloyds Pharmacy, High Street. £800-£1000 stock taken. – Investigation ongoing

Robbery 19/10 McCOLLs High Street, 1 male arrested same day and charged. Local male.

Attempted telephone fraud 24/10 Cleeve Rd – No money transferred. Action Fraud dealing.

Burnt out vehicle 26/10 Icknield Rd. – No lines of enquiry. Not reported stolen.

Theft from van 31/10, Springhill Road, tools taken – (Value £700, No lines of enquiry.)

Theft of vehicle 02/11, Goring Railway station – British transport Police Investigating.

Mark Will be away for about a month recuperating so give me a call anything you need. I will cover the HYS dates on the 27th Nov.

A handwritten signature in black ink, appearing to be 'J. Arch' or similar, with a large, stylized initial 'J' and the name 'Arch' written in a cursive script.

Recreation Issues - November 2018 Update**Sheepcot Recreation Ground**

Sports leaders have indicated the numbers of players in their various teams. The footballers have 321 registered players, 62 unregistered, and 37 on a waiting list to join the Robins. Building a fund for a future pavilion extension has been discussed. We are awaiting a response from the footballers following their offer to clean and paint the inside of the pavilion. The Clerk has organized a supply of paint.

Rectory Garden

Following the approval in principle at an earlier GPC meeting for minor changes to the Rectory Garden, the Goring in Bloom team has been asked for advice on an appropriate specification for a low-maintenance installation. Their comments are awaited. A detailed proposal will be brought to the December GPC meeting.

Gardiner Recreation Ground

Remedial work has been done to trees in the Gardiner, and proposals made for a more realistic budget for next year. Cllr. Mary Bulmer has done extensive investigations into possible wooden based exercise equipment. A proposal in principle to use the funds donated by the Youth Club for this purpose will be submitted to the November GPC meeting.

Trees

The line of trees adjacent to the road leading to the cemetery has been found to be on GPC property. It was agreed at the October GPC meeting that there was no immediate need for maintenance work on these trees.

Lawrie Reavill

5.11.2018

The Parish Council has been asked by a George Michael fan group to have a 'George Michael birthday weekend' event somewhere in Goring in June 2019. As there have been supporters of this idea, there have also been some concerns raised about this becoming an annual event. The Parish Council determined it was best to consult on the matter prior to making a decision. Your views are very much appreciated.

You may respond to these questions by an on-line survey, e-mail to clerk@goringparishcouncil.gov.uk or by hand / post to Goring on Thames Parish Council, Old Jubilee Fire Station, Red Cross Road, Goring, Reading RG8 9HG

Closing Date: 5th January 2019

Note: GPC has no direct control over events held on commercial or licensed premises or the village hall, only on their own land – so this consultation is about Parish Council-managed spaces.

1. Where do you live?

Goring or Streatley
Within a 30 minute travel distance
Elsewhere in the UK
Outside the UK

(Why is this asked? We will be using this information to analyse the responses to be able to gauge level of local support as well as the support from outside the local area.)

2. How much do you support the idea of a George Michael birthday celebration event (probably in the month of June) organised by his fans, at an appropriate location in Goring?

5-point scale: 5 strongly support, 4 somewhat support, 3 neither support nor object, 2 object somewhat, 1 strongly object.

3. If this event was a not-for-profit event to support popular charities (ie Childline, Terrence Higgins Trust, Samaritans, etc), how much do you support the idea of a George Michael birthday celebration event (probably in the month of June) organised by his fans, at an appropriate location in Goring?

5-point scale: 5 strongly support, 4 somewhat support, 3 neither support nor object, 2 object somewhat, 1 strongly object.

There are four potential Parish Council managed locations that may be considered for this George Michael birthday celebration event. Below each is a description, from the Trust Deed or other appropriate document, of the intended use of that site. Please rate each on appropriateness for this event (5 very appropriate, 4 somewhat appropriate, 3 neither appropriate nor inappropriate, 2 somewhat inappropriate, 1 very inappropriate)

NOTE: The order these locations appear in the consultation questionnaire will be randomised

4. Gardiner Recreation Ground
("Public pleasure or recreation ground for residents of Goring and visitors and friends.")
5. Sheepcot Field
("Not anything but recreational purposes and as a public open space.")
6. Rectory Garden
("Exercise or recreation.")
7. Bourdillon Field
("For public recreation ground and playing fields.")
8. If this George Michael birthday celebration event is to go ahead, how often would you like to see it occur?

Annual
Bi-annual
Occasionally
Never
9. Any other comments?

Name:

Address (including postcode):

E-mail address:

Names, addresses and e-mail addresses will not be disclosed and are requested purely to confirm local residency and to identify submissions from those outside the area. Responses from addresses that are not confirmable will be deleted. All personal information will be deleted once the outcome of the consultation has been reported back to Council.

Goring-on-Thames Parish Council						
Accounts for payment October 2018						
Payee	Description			Amount	Date	Ref
Current Account						
ALCC	Membership	2410		£ 30.00	29/10/2018	BACS160/18
BGG Garden & Tree Care	Litter picking September	3560		£ 470.40	05/10/2018	BACS152/18
Bryan Urbick	Expenses - Get Involved Fair	2300		£ 125.00	22/10/2018	BACS153/18
Colin Ratcliff	Salary October	2310	£ 1,429.38			
Colin Ratcliff	Car Allowance	2110	£20.00	£ 1,449.38	31/10/2018	BACS163/18
Colin Ratcliff	Expenses	var		£ 89.30	22/10/2018	BACS156/18
Goring Hardware	Bleach	2570		£ 1.50	21/10/2018	BACS150/18
Goring Village Hall	Room bookings	2540		£ 484.00	08/10/2018	BACS147/18
HMRC	PAYE & NI September	2310		£ 834.09	08/10/2018	BACS146/18
J M Krzak	Cleaning (October)	2310		£ 425.69	31/10/2018	BACS168/18
Letterworks	Get Involved Flyers	2300		£ 155.00	15/10/2018	BACS151/18
M & C Landscapes	Grave Digging April (late invoice)	3210		£ 375.84	25/10/2018	BACS155/18
Mike Ward	Salary 15/9 - 23/10	2310		£ 449.83	31/10/2018	BACS 162/18
Mike Ward	Expenses	var		£ 13.95	25/10/2018	BACS161/18
Readibus	Grant	3350		£ 350.00	25/10/2018	BACS154/18
SLCC	Membership	2410		£ 208.00	29/10/2018	BACS159/18
SODC	Dog waste bins 1/7/18 to 30/9/18	3560		£ 114.84	25/10/2018	BACS157/18
SSE	Street Lights Maintenance August	3420		£ 1,065.91	04/10/2018	BACS148/18
SSE	Street Light Quarterly rechargeable repairs	3420		£ 491.64	08/10/2018	BACS149/18
Tracy Averies & Co	Tank and pump for showers Gardiner	var		£ 540.00	25/10/2018	BACS158/18
WEL Medical	Defibrillator	3260		£ 1,500.00	25/10/2018	BACS164/18
Direct Debits/Standing Orders						
Castle Water	Water Gardiner Pavilion	2260		£ 404.79	15/10/2018	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 17.37	29/10/2018	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 8.45	29/10/2018	DD
Castle Water	Water OJFS	2260		£ 10.79	29/10/2018	DD
Mainstream Digital	Phone	2240		£ 0.31	15/10/2018	DD
NEST	Pension Contributions	2310		£ 90.22	30/10/2018	DD
SODC	Business rates	2290	£ 91.00			
SODC	Business rates	2290	£ 53.00	£ 144.00	01/10/2018	DD
SSE	Street lights unmetered electricity	3420		£ 309.68	19/10/2018	DD
Xerox Finance	Quarterly Lease Copier / Printer	2210		£ 90.58	01/10/2018	DD

Goring-on-Thames Parish Council					
Receipts received October 2018					
From	Description	Code	Date	Ref	Amount
TSB	Bank Interest	1190	10/10/2018	DC	£11.34
HMRC	VAT refund	105	15/10/2018	DC	£3,811.21
OCC	Bourdillon School Sports Day	1140	01/10/2018	Inv 1155	£62.79
Running Reborn	Use Of Gardiner Pavilion	1141	01/10/2018	Inv 1172	£374.64
AB Walker	Memorial - Lissenden	1130	02/10/2018	Inv 1177	£481.75
Goring Cricket Club	Licence Gardiner	1141	04/10/2018	Inv 1164	£1,568.58
Howard Chadwick	Interment - White	1130	01/10/2018	Inv 1178	£2,430.15
David Cheeseman	Interment - Cheeseman	1130	03/10/2018	Inv 1180	£369.35
Ageas Motor Insurers	Damage to WHBG Gate	1134	09/10/2018	DC	£827.58
Bryan Urbick	Donations for Get Involved Fair	1132	13/10/2018	500050	£325.00
Goring Tennis Club	Licence and Rent Sheepcot	1143	08/10/2018	Inv 1166	£1,324.93
Goring Hardware	Car Park permits (6 months paid)	1135	16/10/2018	Inv 1171	£384.00
TSB	Compensation re website failure	1134	11/10/2018	DC	£150.00
AB Walker	Memorial - Masters	1130	22/10/2018	Inv 1182	£199.12
Howard Chadwick	Interment McAra	1130	05/10/2018	Inv 1174	£8.31
AB Walker	Interment - Masters	1130	31/10/2018	Inv 1175	£369.34
Ronald Wise	Interment - Wise	1130	25/10/2018	Inv 1181	£369.35
SODC	CIL Receipts	1149	26/10/2018	DC	£855.00
Gatehampton Trust	Test transfer	1132	31/10/2018	DC	£1.00
Total:					£13,923.44

Goring on Thames Parish Council**Monthly Report Bank Account and Reserves Balances**As at: **31 October 2018****Reconciled Bank Account Balances**

Current TSB	£49,360.10
TSB Reserves	£97,511.34
Unpresented Payments	£0.00
Unpresented Receipts	£0.00
VAT Control Account	£683.42
Total	£147,554.86

Earmarked Reserves (Capital and Contingency)

Operating Reserve Account	R	£51,000.00
Rectory Garden	R	£1,500.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£1,000.00
Tree Felling and Replacement	R	£11,050.00
Playground Equipment	C	£13,500.00
MIGGS Pavement Widening	R	£5,000.00
Car Park	R	£1,000.00
Conservation Area Appraisal	R	£6,000.00
Sheepcot Pavilion Refurbishment	R	£6,595.00
Community Infrastructure Levy	C	£855.00

Total Revenue Reserves £83,145.00**Total Capital Reserves** £14,355.00**Total Reserves** **£97,500.00****General Funds Available** **£50,054.86**

As you are aware, we had a very productive budget workshop sessions in which we had very good detailed conversations about next year's budget, and discussed and agreed some focus areas/priorities. I believe it was an excellent team approach and together we made an active choice to put forward a budget that is setting Goring up for the future – with not only addressing the increasing needs in the parish for maintenance and upkeep, but also to establish 'savings' (in the reserves) toward some future issues like a considerable refurb of Sheepcot Pavilion and to be ready to move forward with the High Street Strategic project that has been so long in the offing.

We discussed the implications to precept and juggled the projects, trying to think of alternative ways to support them. As a result, we agreed that we would put forward a budget that increases the precept by approximately £1.08/month for households at Band D. I know we struggled to decide if we should do this, but as Cllr Reavill rightly pointed out that as we consider the past 8-10 years with most having no increase, this does basically catch us up to inflationary increases. Also – to set a local context - even at this increase the Goring precept is 30% lower than South Stoke. Importantly, this increase also sets up the next Council to be able to fund and reserve at similar levels with no/little increases.

Attached to the report is the revised current year budget as well as the proposed budget for 2019/20 as we discussed and amended in our workshop.

I propose we approve both current year revised budget and next year's budget so we are well ahead of the end December/early January deadline when the precept figures must be provided to SODC.

Cllr Bryan Urbick
6th November 2018

Goring-on-Thames Parish Council
Current Yr (revised budget) and Next Yr Budget
By Centre

Actuals based on information 31/10/2018

	2016-17	2017-18	2018-19 (Current Year)			2019-20 (Next Year)
	Actual	Actual	Budget	Actual YTD	Revised Budget	Budget
180 Income						
1130 White Hill Burial Ground	£ 8,424	£ 18,735	£ 15,000	£ 8,311	£ 12,500	£ 12,500
1132 Grants/S106	£ 39,147	£ 44,112	£ 23,850	£ 625	£ 2,625	£ 4,000
1134 Miscellaneous Income Other	£ 11,462	£ 75	£ 500	£ 662	£ 50	£ 50
1135 Community Car Park	£ 6,300	£ 2,458	£ 5,500	£ 1,920	£ 2,300	£ 3,000
1140 Miscellaneous Property Income	£ 136	£ 128	£ 200	£ 185	£ 200	£ 200
1141 Gardiner Ground and Pavilion	£ 2,348	£ 2,636	£ 3,000	£ 2,993	£ 2,600	£ 2,700
1143 Sheepcot Ground and Pavilion	£ 3,554	£ 3,169	£ 3,500	£ 3,173	£ 3,200	£ 3,300
1149 CIL Receipts	£ -	£ -	£ -	£ 6,131	£ 11,000	£ 15,000
1176 Precept	£ 93,202	£ 95,066	£ 112,178	£ 112,178	£ 112,178	£ 134,614
1190 Interest Received	£ 234	£ 35	£ 60	£ 27	£ 45	£ 60
Total Income	£ 164,807	£ 166,414	£ 163,788	£ 134,881	£ 146,698	£ 175,424
101 Allowances & Expenses						
2110 Allowances Expenses Training	£ 698	£ 630	£ 1,000	£ 527	£ 750	£ 750
Total Allowances & Exper	£ 698	£ 630	£ 1,000	£ 527	£ 750	£ 750
102 Administration						
2200 Security, Fire & Safety	£ 280	£ 542	£ 630	£ -	£ 630	£ 650
2210 Postage, copies and printing	£ 416	£ 463	£ 630	£ 283	£ 400	£ 630
2240 Telephone & Internet	£ 667	£ 841	£ 600	£ 265	£ 450	£ 500
2250 Office Equipment, Software etc	£ 658	£ 272	£ 750	£ 720	£ 750	£ 500
2270 Insurance	£ 2,153	£ 1,967	£ 2,050	£ 2,026	£ 2,050	£ 2,200
2290 Rates & Taxes	£ 1,319	£ 1,355	£ 2,050	£ 1,008	£ 1,550	£ 1,700
2300 Miscellaneous Expenditure	£ 150	£ 25	£ 175	£ 280	£ 600	£ 200
Election fees				£ -		£ 4,000
2510 Audit & Accountancy Fees	£ 1,057	£ 1,897	£ 1,450	£ 49	£ 3,500	£ 2,000
2520 Legal Fees	£ 25,988	£ 429	£ 1,000	£ -	£ 9,000	£ 2,500
2540 Hire of Meeting Room	£ 300	£ 182	£ 1,050	£ 967	£ 1,350	£ 1,400
2590 Awards and honours	£ -	£ 1,357	£ -	£ -	£ -	£ -
2550 Publications	£ 77	£ -	£ 100	£ -	£ 110	£ 100
Total Administration	£ 33,065	£ 9,330	£ 10,485	£ 5,500	£ 20,390	£ 16,380
103 Staff						
2310 Staff Costs	£ 30,145	£ 31,221	£ 34,125	£ 20,842	£ 37,000	£ 38,500
Total Staff Costs	£ 30,145	£ 31,221	£ 34,125	£ 20,842	£ 37,000	£ 38,500
104 Subscriptions						
2410 Subscriptions	£ 738	£ 810	£ 850	£ 789	£ 850	£ 850
Total Subscriptions	£ 738	£ 810	£ 850	£ 789	£ 850	£ 850
202 Village Maintenance						
2260 Utilities - Gas, Water, Electr	£ 4,957	£ 6,257	£ 6,800	£ 2,811	£ 6,000	£ 7,500
2295 Inspections Surveys & Reports	£ 106	£ 42	£ 100	£ -	£ -	£ 250
2570 OJFS Sundries & Maintenance	£ 219	£ 615	£ 600	£ 373	£ 600	£ 750
2600 Vandalism	£ 413	£ 120	£ 500	£ -	£ 500	£ 500
3100 Misc Burial Ground Costs	£ 460	£ 277	£ 500	£ 214	£ 950	£ 500
3110 Grass Weeding Strimming Fertil	£ 14,210	£ 12,507	£ 12,600	£ 7,461	£ 11,000	£ 12,000
3120 Hedges/Fences/Paddocks/Gates	£ 500	£ 2,228	£ 1,250	£ 100	£ 2,000	£ 2,000
3170 General Maintenance & Repair	£ 2,327	£ 2,699	£ 5,669	£ 4,468	£ 5,669	£ 6,000
3210 Grave Digging	£ 1,333	£ 2,666	£ 3,500	£ 980	£ 3,000	£ 3,500
3250 High Street Strategic Project	£ -	£ -	£ 12,000	£ -	£ 1,000	£ -
3260 Defibrillator	£ -	£ -	£ 2,000	£ 1,250	£ 2,000	£ 200
3420 Street Lighting	£ 14,386	£ 13,395	£ 15,500	£ 9,390	£ 15,500	£ 15,500
3525 Trees	£ 1,895	£ 942	£ 1,500	£ 820	£ 6,000	£ 5,000
3560 Waste / Litter / Street Cleani	£ 9,481	£ 5,832	£ 7,000	£ 3,296	£ 6,000	£ 7,000
3562 Winter & Flooding	£ -	£ 50	£ 600	£ -	£ 600	£ 600
3650 Car Park	£ 2,150	£ 1,260	£ 5,500	£ 2,843	£ 8,000	£ 3,000

Inc £325 from Get Involved Fair

Note: CIL moved to separate line item

incl £327 for Get Involve Fair

Land registry, FOI,
general advice and
final weir

Contract work to cover
Contract work to
cover and gate at
WHBG

plans, etc to OCC
Contracts to cover
see new EMR
annual maint two defibs

add'l £1000 to support Tidy Up

incl install barriers and legal

APPENDIX H1														
3910 Street Furniture & Seats	£	1,481	£	3,108	£	2,250	£	344	£	1,000	£	2,200	Seats £2,200 + £1,000 award board	
4211 Playground Equipment	£	814	£	3,548	£	500	£	638	£	638	£	1,750		
Total Village Maintenance	£	54,732	£	55,546	£	78,369	£	34,988	£	70,457	£	68,250		
203 Grants														
3310 Churches S214(6) LG Act 1972	£	-	£	-	£	50	£	-	£	-	£	50		
3330 S137 and Other Grant Payments	£	5,122	£	10,794	£	7,178	£	5,145	£	7,195	£	11,200	GGIB £3500, £4000 Gap Fest, £700 Christmas lighting, £3000 Others	
3350 Transport S26-29 LGR Act 1997	£	700	£	700	£	800	£	700	£	700	£	800		
Total Grants	£	5,822	£	11,494	£	8,028	£	5,845	£	7,895	£	12,050		
400 Neighbourhood Plan														
4900 Meetings NP	£	99	£	-										
4901 Printing NP	£	1,855	£	-										
4902 Consultancy NP	£	10,061	£	3,542										
4903 Printing / Exhibitions NP	£	2,114	£	1,913										
4904 Research Materials NP	£	47	£	-										
4905 Examination Preparartion NP	£	-												
4906 Referendum Preparation NP	£	-	£	-										
4908 Misc Expenses/ purchases NP	£	1,268	£	322	£	6,000	£	508	£	6,000	£	-		
Total Neighbourhood Plan	£	15,444	£	5,777	£	6,000	£	508	£	6,000	£	-	Misc extra costs	
Total INCOME	£	164,807	£	166,414	£	163,788	£	134,881	£	146,698	£	175,424		
Total EXPENSE	£	140,644	£	114,808	£	138,857	£	68,999	£	143,342	£	136,780		
Income Less Expense	£	24,163	£	51,606	£	24,931	£	65,882	£	3,356	£	38,644		
											Virement	£	3,356	
												£	42,000	To allocate to projects and reserves
												-£	42,000	
												-£	0	TOTAL Income - Expense & Allocations to Reserves

Account	Opening	Balar	Net	Transfers	Closing	Balance	Budget	Trsfr	Budget	Total
320 EMR Operating Reserve	£	50,000	£	1,000	£	51,000	£	2,000	£	53,000
321 EMR Rectory Gardens	£	1,000	£	500	£	1,500			£	1,500
322 EMR Ferry Lane Riverbank Repai	£	-			£	-			£	-
323 EMR Ferry Lane Fence	£	750	£	250	£	1,000			£	1,000
324 EMR Gardiner Pavilion	£	-			£	-			£	-
325 EMR Tree Felling & Replacement	£	11,080	-£	30	£	11,050			£	11,050
326 EMR Playground Equipment	£	11,267	£	2,233	£	13,500			£	13,500
327 EMR Legal Fees - Weir	£	4,347	-£	4,347	£	-			£	-
328 EMR MIGGS Pavement Widening	£	-	£	5,000	£	5,000			£	5,000
329 EMR Car Park Reserves	£	-	£	1,000	£	1,000			£	1,000
330 EMR Conservation Area Appraisa	£	-	£	6,000	£	6,000			£	6,000
331 EMR Sheepcot Refurbishment	£	-	£	6,595	£	6,595	£	20,000	£	26,595
332 EMR CIL	£	-	£	855	£	855			£	855
??? EMR High Street Strategic Project					£	-	£	20,000	£	20,000
	£	78,444	£	19,056	£	97,500	£	42,000	£	139,500

Goring on Thames Parish Council

Review of Effectiveness of Internal Audit

APPENDIX I

Expected Standard	Evidence of Achievement	Areas for Development
1. Scope of internal audit	<p>Terms of reference were (re)-approved by full council on [date].</p> <p>Scope of audit work takes into account risk management processes and wider internal control.</p> <p>Terms of reference define audit responsibilities in relation to fraud.</p>	<p>Standing Orders and Governance Documents were formally reviewed on 12 March 2018</p> <p>Audit responsibilities are reviewed annually and address concerns of ways to protect against fraud.</p> <p>Confirmed.</p>
2. Independence	<p>Internal Auditor has direct access to those charged with governance (see Financial Regulations).</p> <p>Reports are made in own name to council.</p> <p>Auditor does not have any other role within the council.</p>	Confirmed.
3. Competence	<p>No evidence that internal audit work has not been carried out ethically, with integrity and objectivity.</p>	<p>Confirmed, though training is determined as it is locally available, based on need.</p> <p>Clerk, Assistant Clerk and all Councillors are provided information about all opportunities for training, and to support this effort funds are budgeted each year.</p>
4. Relationships	<p>Responsible officers (Clerk, RFO etc) are consulted on the internal audit plan and on the scope of each audit, (evidence is on audit files).</p> <p>Responsibilities for officers and internal audit are defined in relation to internal control, risk management and fraud and corruption matters.</p> <p>The responsibilities of council members are understood; training of members is carried out as necessary.</p>	Confirmed.
5. Audit planning and reporting	<p>The audit plan properly takes account of corporate risk.</p> <p>The plan has been approved by the council [date].</p> <p>Internal Auditor has reported in accordance with the plan on [date].</p>	<p>For the audit plan, see Appendix A in Standing Orders approved 12/3/18.</p> <p>Internal audit report received by the council on 14/5/2018 was in accordance with the audit requirements.</p>

Review of Effectiveness of Internal Audit

Characteristics of 'Effectiveness'	Evidence of Achievement	Areas for Development
Internal audit work is planned	Planned internal audit work is based on risk assessment and designed to meet the council's governance assurance needs.	Confirmed, and reviewed each year.
Understanding the whole organisation, its needs and objectives	The annual audit plan demonstrates how audit work will provide assurance in relation to the council's annual governance statement.	Confirmed, and reviewed each year.
Be seen as a catalyst for change	Supportive role of audit for corporate developments such as corporate governance review, risk management and ethics.	Confirmed. Internal audit drives procedural changes for continuous improvement.
Add value and assist the organisation in achieving its objectives	Demonstrated through positive management responses to recommendations and follow up action where called for.	Confirmed. There is a history and ethos in the Council to address any internal concerns and recommendations.
Be forward looking	When identifying risks and in formulating the annual audit plan, changes on national agenda are considered. Internal audit maintains awareness of new developments in the services, risk management and corporate governance.	Confirmed. This is addressed as changes are notified and is considered in each annual review.
Be challenging	Internal audit focuses on risks and encourages members to develop their own responses to risks, rather than solely relying on audit recommendations. The aim of this is to encourage greater ownership of the control environment.	Confirmed.
Ensure the right resources are available	Adequate resource is made available for internal audit to complete its work. Internal Auditor understands the body and the legal and corporate framework in which it operates.	Confirmed.

Reviewed and adopted on

Note: Review of effectiveness of internal audit must be reviewed and adopted by council annually during the financial year and before 31 March.

Income

Topic	Risk Identified	Risk Level H/M/L	Management of Risk	Staff action	Internal Audit Checks (Every)
Precept	Not submitted	L	Full PC Minute - RFO follow up	Diary	12 months
	Not paid by DC	L	Check & Report To PC.	Diary	12 months
	Adequacy of precept	H	Monthly review of budget to actual	Diary	12 months
Charges - Cemetery	Grave allocation	M	Burial Register update regularly	Ensure	12 months
	Invoices to undertakers	M	Check to register for suppression		12 months
	Memorial fees	M	Request to invoice	Number issued	12 months
Grants - Lottery	Claims procedure	M	Clerk/RFO check quarterly		12 months
	Receipt of grant when due	M	Check & Report to PC.	Diary	12 months
Grants - District	Claims procedure	L	Clerk/RFO check quarterly		12 months
	Receipt of grant when due	M	Check & Report to PC.	Diary	12 months
T I C - Grant	Claims procedure	M	Clerk/RFO check quarterly	Diary	12 months
	Receipt of grant when due	M	Check & Report to PC.		12 months
Investment Income	Receipt when due	L		Diary	12 months
	Investment Policy	L	Review policy annually	Diary	12 months
	Surplus funds	L	Review policy annually		12 months

Expenditure

Topic	Risk Identified	Risk Level H/M/L	Management of Risk	Staff action	Internal Audit Checks (Every)
Salaries	Wrong salary paid	M	Check to minute	Member verify	12 months
	Wrong hours paid	M	Check to timesheet/contract	Member verify	12 months
	Wrong rate pay	M	Check to contract	Member verify	12 months
	False employee	L	Check to PAYE Records & lists	Member verify	12 months
	Wrong deductions - NI	M	Check to PAYE Calcs	Member verify	12 months
	Wrong deductions - Income tax	M	Check to PAYE Calcs	Member verify	12 months
	Self employed status challenged	M	Agree with Inland Revenue self employed status	Obtain letter from Inland Revenue and keep on file	12 months
Direct Costs and overhead expenses	Goods not supplied to TC	M	Order system	Approval check	12 months
	Invoice incorrectly calculated	L	Check arithmetic	Approval check	12 months
	Cheque payable is excessive	M	Signatory initials etc Stub & Voucher	Member verify	6 months
	Cheque payable to wrong party	M	Signatory initials etc Stub & Voucher	Member verify	6 months
	Stock loss	H	Point of sale info and control	Reconcile to Stock	6 months
Cllrs Allowances	Cllr overpaid	M	Claim form & minute	RFO verify	6 months
	Income tax deduction	M	Check to PAYE Records & lists	RFO verify	6 months
Grants & support	Power to pay	M	Minute power	Member verify	12 months
	Agreement of Council to pay	L	Minute	Member verify	12 months
	Conditions agreed	L	Use reasonable condition	RFO check	12 months
	Cheque & voucher	M	Signatory initials etc Stub & Voucher	Member verify	12 months
	Follow up verification	M	RFO check and consider budget	RFO verify	12 months
Election Costs	Invoice at agreed rate	L	RFO check and consider budget	RFO verify	Whenever

From: Christina Gustafson
Sent: 22 October 2018 07:26
To: clerk@goringparishcouncil.gov.uk
Subject: Possible National Hill Climb Championship 2020 on Streatley Hill

Dear Mr Ratcliff

I am the General Secretary of Reading Cycling Club and am writing to you with news of the possibility of a high-profile national cycling event coming to Goring and Streatley on 25th October 2020.

The Board of CTT (cycling time trials) has offered our district, London West District Council the opportunity to promote the National Hill Climb Championship in 2020. Reading Cycling Club has expressed an interest in tendering for promotion of this event. The tender needs to be prepared by and submitted to the London West committee on Monday 19th November.

This Championship attracts large numbers of both riders and spectators, in excess of 300 and so we would be proposing a road closure for Streatley Hill only, under section 16a of the Road Traffic Act regulation. West Berkshire Traffic and Road Safety are supportive of this and we would arrange traffic management for the closure between approximately 10am-4pm on the Sunday.

However, I'm aware of and sensitive to the disruption that a road closure would cause the village and locals and wanted to find out what the general feeling would be of such an event taking place in Goring and Streatley. A hill climb on a closed road has a fantastic atmosphere especially when the locals come out to support and Streatley Hill is the iconic hill in the area. We believe it is such an exciting prospect but we are biased as cyclists. The National Hill Climb Championship has not been held in the south for many years, since 2007, I believe, and so if we were to win the bid, then the event would prove to be very popular.

As the event is so far in the future and we do not know whether we will be successful with our tender this really is just a request for sounding out how the villages would feel about hosting such an event. We have yet to find and secure a suitable HQ and I'm currently approaching the local sports clubs and YHA to see if they might be able to accommodate us. We'd also like to get local groups such as the scouts involved in ways such as catering/making sandwiches/cakes and keeping the profit, for example, and we'd need the support of some farmers and field owners to provide suitable parking for competitors and spectators at a charge per car of course. We would not aim to make any profit from the event but would like the local area and groups to benefit.

I'm very excited about the possibility of my club hosting this high profile event and it would have a very positive impact on our club and vicinity.

I look forward to receiving any advice, suggestions and feedback which is most welcome. I believe communication to be key and our Club would really would not want to enter into the tender process without the support of the local community,

Yours sincerely

Christina Gustafson
General Secretary Reading Cycling Club

CR – NB they have also asked (via Streatley PC) about potential use of The Rectory Garden for this event.

From: John Tabor
Sent: 04 October 2018 14:41
To: clerk@goringparishcouncil.gov.uk
Subject: Re: Be Free Young Carers - Request for Grant Support

Hi Colin

Many thanks for the copy of your grants policy.

On behalf of Be Free Young Carers I would like to apply for a grant of £100 from Goring on Thames Parish Council. This in no way covers the cost of our service to young carers in the area but hopefully reflects a realistic approach to local funding, respectful of the finite resources the parish has for this purpose and demand.

I look forward to hearing from you in due course

Regards

John T
John Tabor
Director
Be Free Young Carers



Mr C Ratcliff
Parish Clerk
Goring Parish Council
Old Jubilee Fire Station
Red Cross Road
Goring
Oxon
RG8 9HG



Harwell Innovation Centre,
173 Curie Avenue, Didcot OX11 0QG

T | 01235 838 554
E | carers@befreeyc.org.uk
W | www.befreeyc.org.uk

3 October 2018

Dear Mr Ratcliff

Request for Grant Aid

I would be very grateful if Goring Parish Council would consider making a donation to support our work with young carers. Enclosed is a copy of our latest accounts and young carers leaflet for your information. The accounts have been agreed by Trustees and recommended for adoption at our AGM in November.

Our Work with Young Carers

Be Free Young Carers is a local Oxfordshire charity, based in Didcot, that works with young carers aged 8 to 25 across the South Oxfordshire and Vale area. We have been supporting young carers for over 20 years with emotional and practical advice they need to manage the stresses and responsibilities of being a young carer, balancing their caring role with school and with the developmental needs of a child.

Be Free Young Carers addresses these needs by providing young carers with:

- **emotional support** - meeting with young carers to talk through their concerns, working with schools and families to help to alleviate isolation, anxiety and stress that so many young carers experience;
- **social activities** - time for themselves away from their caring roles, to make friends, and have fun;
- **young carers leisure card** - discounted pay and play activities at local leisure centres;
- **training** - in key skills such as first aid, relaxation and cookery/nutrition to improve their self-confidence and ability to cope in their caring roles.

Our independence as a charity is a real advantage in gaining the confidence of young carers to talk openly about the issues affecting them. Be Free Young Carers is the only specialist charity in Oxfordshire supporting young carers.

Our social activities, trips and training help sustain young carers in their caring roles; they give young carers time for themselves, time to socialise, relax, make friends and have some fun in a safe environment away from their caring role. The trips and activities are very popular; we arrange over 22 trips a year with 25 - 30 young carers on each trip.

Many of the trips are local but on occasion we travel further afield, for example to Cotswold Wildlife Park, Harry Potter World, Cadbury's World and Thorpe Park. Annually in August we arrange a hugely popular day trip to Bournemouth for young carers with their families; for some this is their annual 'holiday'.

Our first aid, relaxation and cookery training improve the skills of young carers in their daily routines, increasing their confidence and ability to cope.

2017/18 saw a significant 30% increase in the number of young carers we are supporting. Be Free Young Carers now supports 556 young carers. Currently there is 1 young carer from Goring registered with Be Free YC, in the South Oxfordshire and Vale area it is estimated there are 3,000 young carers, on average, 2 in every classroom. It is highly likely therefore that there are other young carers living in the parish yet to come forward.

Respite, relaxation and social interaction are vital for young carers to improve their self-esteem and confidence. Many young carers find caring for a family member very stressful and often experience:

- Worries about their parent's health and future wellbeing
- Great feelings of responsibility
- Physical tiredness, due to lifting or helping their relative or doing lots of housework
- Regularly giving medication or helping with personal care, such as washing and dressing
- Guilt at wanting time for themselves
- Having limited or no time for school work or relaxation
- Needing to feed and care for siblings/other family members
- Pressure to bring income into the family
- Communicating with services or authorities on behalf of their parent
- Coping with a parent's changes in mood, unpredictability or difficulties in parenting
- Feelings of embarrassment or shame at having a relative with problems

Young carers often describe their lives as isolated, alone, with few or no friends. They are more likely to be bullied at school, more likely to suffer from depression, are at risk of self-harming, and are vulnerable to substance abuse, grooming and sexual exploitation. Many fail to achieve academically, struggling to balance school work and their caring responsibilities.

The quality and impact of our service is monitored through our client feedback questionnaire. This evaluation indicates the significant positive impact the service has on the lives of young carers. Here are some examples of what young carers and their families have said about our social activities and training:

- *'It makes me feel free to get a break from my two autistic brothers.'*
- *'I feel less alone.'*
- *'I feel really happy because I made best friends and met new people.'*
- *'It made me feel proud of myself because I've looked after my mum for so long.'*
- *'It makes me feel relaxed and it is good to know there are others going through what I am.'*
- *'Makes me feel relaxed and relieved not having to worry about anyone but myself'*
- *Ice skating trip - 'I had so much fun and I made a new friend. I loved skating'*
- *'what your charity does for our son helps to relieve pressure across the whole family'*

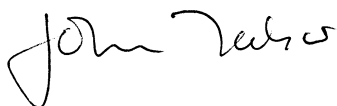
In June this year Be Free Young Carers came close to closing due to a lack of funding. As a result of media reports and a huge community campaign to keep the organisation running and a number of donations Be Free YC has been able to stabilise, keep open, keep supporting young carers and plan for the future.

Be Free Young Carers is entirely reliant on our own fundraising efforts and donations to continue supporting young carers, we receive no statutory funding. Our service costs £160,000 per year. We are very grateful and proud of the continuing financial support of Parishes and Towns in the area; local contributions say so much about how our services are valued locally and can give other funders confidence to support our work.

Please contact me if you would like any further information about the services we provide.

Thank you very much for your consideration.

Yours sincerely,



John Tabor
Director

Enc.

MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL
Bellême Room, Goring Village Hall 7:30 pm Monday 8th October 2018

Members Present:

Chairman	Kevin Bulmer (KB)
Members	Mary Bulmer (MBu) Bryan Urbick (BU) Lawrie Reavill (LR) Matthew Brown (MBr) David Brooker Catherine Hall

Officers Present:

Clerk	Colin Ratcliff (CR)
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11 members of the public and press

18/181 To receive apologies for absence.

Apologies for absence were received from John Wills (JW) and Emrhys Barrell (EB)

18/182 To receive any declarations of interests

None

18/183 Public Forum

John Boler asked if anything further had been received from OCC regarding Wallingford Road. KB said no, he was still waiting.

18/184 To approve minutes of the meeting held on 10th September 2018.

BU questioned minute 18/173, he believed that council were receiving the report and not approving a plan. KB believed it had been agreed in principle only. LR thought approval had been given to go ahead.

Resolved: That on the grounds of accuracy, minute 18/173 resolution be amended to read 'That the proposals for changes to The Rectory Garden were accepted in principle. Detailed plans and budget proposals would be brought forward separately.'

The minutes were then approved, and signed by the Chairman.

18/185 Matters arising from those minutes not elsewhere on the agenda.

None

18/186 To receive chairman's report and announcements.

KB complimented GGIB on even more impressive results than last time in the Britain in Bloom competition. It was agreed to send a letter of congratulations.

18/187 To consider the following planning applications

1 P18/S2963/HH - Grange Lodge, Grange Close, Goring RG8 9DY – Two storey extension and single storey rear extension.

Hazel McKinna, neighbour, was concerned over the design and character, being un-neighbourly and having inconsistencies in the application and drawings. It would have a negative impact on the Conservation Area, the new roof line would be raised by 60cm. It didn't fit with SODC's design guide, it was unacceptable to build to within 10 cm of the rear boundary; she also had concerns over vehicle access. She suggested an alternative site for the extension could be to the front of the house.

Signed:

Dated:

CH had concerns about the proximity to the boundary and that the design did not meet Conservation Area standards.

Resolved: That GPC has **no objections** to the application **but wished the following comments to be taken into account:**

1. Concern about proximity to boundary, 2. The design does not meet Conservation Area guidelines re distance from boundary and the Conservation Officer's comments should be given weight.

2 P18/S2070/LB - Gatehampton Viaduct Goring RG8 9LU - Repairs and Maintenance, including stitching and grouting of fractures and brickwork repairs (rebuild and re-pointing) and the Installation of concrete bagwork.

DB noted an email received regarding nesting owls; there was concern openings should not be blocked and that the correct materials should be used for the listed structure.

Resolved: That GPC has **no objections** to the application **but wished the following comments to be taken into account:**

1. Work to be done in sympathy with listed building status and structure, using the correct materials 2. That drainage holes where owls roost are not sealed off.

18/188 To note a report on the Neighbourhood Plan.

Nigel Gilson spoke to Appendix A.

18/189 To receive a report on the NP Strategic Project for Goring CE Primary School

BU said meetings were taking place and the process moving through.

18/190 To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre

DB referred to Appendix B, he had received an estimate for bollards and was meeting OCC on site the following Friday.

18/191 To receive a report from the Police

No report received.

18/192 To note a report on Recreation Grounds issues.

Appendix C noted.

18/193 To consider action to be taken following receipt of SODC's Forestry Officer's recommendations for aerial inspections at Gardiner Recreation Ground

Appendix D refers

Resolved: That quotes for the inspections be obtained.

18/194 To receive a report on White Hill Burial Ground issues and consider whether to remove / replace / repair a memorial bench to Bernard Brown.

Appendix E refers.

Resolved: That the bench be refurbished rather than removed / replaced

MBu also reported AB Walker had offered to repair headstones that required re-fixing free of charge; a GGN article would be submitted. It was agreed a letter of thanks should be sent to Matthew Walker. Greenfingers would plant and maintain the pots at the entrance, signage was needed to advise dog walkers to keep dogs on leads. KB noted reserves would be needed in the future for cutting back the hedges / trees by the public footpath.

18/195 To receive a report regarding planned events in the village.

No update

18/196 Parish Finance:

Signed:

Dated:

1 To approve payments for September 2018

Resolved: That the payments be approved

2 To note receipts for September 2018

Noted

3 To note the bank account and reserves balances as at 30 September 2018

Noted

4 To consider a revised budget for 2018-19, a report and draft budget for the next financial year - 2019-20

BU talked through Appendices I and I1. The suggestion of a workshop to be arranged in the next couple of weeks to discuss the draft budget in detail was welcomed. He pointed out an error in the precept line – comment in brackets to be deleted.

Adjustments to this year's budget included an increase for grants to £7,200.

Resolved: That the revised budget for the current financial year be accepted.

5 To consider a request from GGBN for GPC expenditure on Christmas trees / lights under s.144 Local Government Act 1972.

Appendices J and J1 refer.

GPC already have a PA system that should be sufficient for the event. Geoff Brown noted the increase this year was due to some lights needing replacement.

Resolved: To grant £825 to the Christmas lights and trees expenditure

18/197 To consider a decision notice from the Information Commissioner

KB said GPC were hoping to receive the emails in question in the next few days that could then be forwarded. He proposed appealing against the decision, there would be no direct cost; on the grounds that GPC are being asked to do something that they have no power to do, i.e. asking private individuals to disclose emails, GPC could not force volunteers to use GPC emails, even if they were provided.

Jim Emerson asked for clarification there would be no cost and Nigel Gilson asked if done, that it should be in a way so as to not delay the NP.

Resolved: That the decision notice be appealed on grounds as above subject to no additional cost other than GPC's information issues legal advisor's comment on wording.

18/198 To consider and approve an annual General Risk Assessment

Resolved: That appendix L be approved

18/199 To consider a report on the Get Involved Fair

Appendix M refers. BU noted that feedback had been sought and was coming in.

BU was thanked by council for organising the event.

Resolved: That the costs as detailed in Appendix M be approved.

18/200 Reports from Planning Committee – to receive minutes of the meeting held on 28th August 2018 and to consider requesting a meeting with SODC to discuss the provision of Starter Homes and monies allocated for Affordable Housing

Minutes received. BU pointed out an error on P22 should read Peter Neville, not Phil.

Resolved: That DB arrange a meeting with SODC as proposed.

18/201 Correspondence

1 Email regarding the Community Centre Car Park

KB agreed bollards as proposed in Appendix C1 were a good idea, BU stated funding is sufficient in this year's budget. CR pointed out it would also need the spaces to be painted and numbered.

DB had spoken to the Community Centre Chairman about it.

Signed:

Dated:

Resolved: That line painting and installation of bollards be carried out.

18/202 **Matters for future discussion**
None

The Chairman declared the meeting closed at 8:27 pm.

Abbreviations (where used):

GGIB	Goring Gap in Bloom
GGN	Goring Gap News
GM	George Michael
GPC	Goring on Thames Parish Council
MIGGS	Mobility Issues Group for Goring and Streatley
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
NWR	Network Rail
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council
TVP	Thames Valley Police

Signed:

Dated:

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE
GORING ON THAMES PARISH COUNCIL**

Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 25 September 2018

Members Present:

Chairman	John Wills (JW)
Members	Debbie Gee (DG)
	Catherine Hall (CH)
	Lawrie Reavill (LR)

Officers Present:

Assistant Clerk	Mike Ward (MW)
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7 members of the public present

18/113 To receive apologies for absence.

Apologies for absence were received from David Brooker (DB), Matthew Brown (MBR) and Bryan Urbick (BU). In the absence of the Chairman and Vice Chairman, John Wills was elected Chairman for the meeting.

18/114 To receive any declarations of interests

DG declared an interest in P18/S2963/HH, since the application relates to her property, and JW also declared an interest in the same application as he is a close friend of the property owners.

18/115 Public Forum

7 members of the public were present.

18/116 To approve minutes of the meeting held on Tuesday 28 August 2018

Resolved: That the minutes be approved and signed by the Chairman.

18/117 Matters arising from those minutes not elsewhere on the agenda

None

18/118 Applications:

- 1 P18/S1983/FUL – The Pavilion Thames Road Goring RG8 9AH – Demolition of existing dwelling and construction of replacement dwelling and boathouse (amplified by additional information received 4th July 2018 and amended plans & information received 4th September 2018)**

It was noted that the issues raised in the Design Review report had been addressed; the proposed main building was not as wide and the mooring facilities had been changed. There was still concern over the location and size of the garden room. Most of the objections on the SODC website were complaining that it is not suitable for a conservation area.

Resolved: That GPC has **No Objections** to the application but wish the following comments to be taken into account:

The size and location of the garden room is of concern to the Parish Council

- 2 P18/S2102/FUL – Dormers Croft Road Goring RG8 9ES: As amplified and amended by sunlight study received 23rd August 2018; and plans & heritage statement received 6th September 2018**

Resolved: That GPC has **No Objections** to the application

Signed:



D. Brooker

Dated: 23 October 2018

- 3 **P18/S2844/HH** – 26 Elvendon Road Goring RG8 0DU - Replacement of UPVC conservatory with a single storey extension to the rear, alterations and refurbishments to the existing bungalow, and construction of a new porch to east side. Enlargement of parking area to front.

Resolved: That GPC has **No Objections** to the application

- 4 **P18/S2900/FUL** – 3 Elmcroft Goring RG8 9EU – Erection of 2 dwellings

A member of the public, the owner of a neighbouring property raised a number of objections, supported by the owners of the neighbouring property on the other side. CH advised that the SODC rules were satisfied by the application, except for possibly parking provision.

Resolved: That GPC **Objects** to the application for the following reasons : Overdevelopment plus concern over parking provision, which could potentially result in damage to tree roots.

- 5 **P18/S2963/HH** – Grange Lodge, Grange Close, Goring RG8 9DY – Two storey extension and single storey rear extension.

Two members of the Committee declared interests in the application; this resulted in no quorum for this item. It was resolved that if possible this item would be discussed instead at the next Council Meeting on 8 October 2018.

- 6 **P18/S3017/FUL** – Fairfield, River Lane, Goring RG8 9EE - Replacement of existing bungalow with a new 1.5 storey house.

Resolved: That GPC has **No Objections** to the application

- 7 **P18/S3051/N5A** – Lloyds Bank, High Street, Goring Conversion of vacant A2 shop to ground floor flat and A2 shop (for information only)

It was noted that this application had been sent to the Parish Council for information purposes only and that no response was required.

18/119 To note the following applications for discharge of conditions:

- 1 **P18/S2535/DIS** - Wey Cottage 2 Manor Road Goring RG8 9DP: Discharge of Condition 6 - P17/S2667/HH and Condition 5 for P17/S2668/LB
- 2 **P18/S2899/DIS** – The Red House Elvendon Road Goring: Discharge of condition 4 – Tree Protection on application ref. P18/S1632/HH.

Duly noted.

18/120 To note the following SODC Decisions:

- 1 **P18/S1108/FUL** – Land at Icknield House Icknield Road Goring TRG8 0DG: Erection of new 5-bed dwelling with detached garage and new access from highway (GPC No Objections) **Granted**
- 2 **P18/S2208/HH** – Tacoma, Farm Road, Goring RG8 0AA: Two storey side and rear extensions (GPC Objected) **Granted**
- 3 **P18/S2217/HH** – 11 Nuns Acre Goring RG8 9BE: Proposed ground floor front extension (GPC No Objections) **Granted**

Signed:

D. Brooker

Dated: 23 October 2018

- 4 P18/S2308/RM – Land to rear of Cleeve Cottages Icknield Road Goring RG8 ODG – approval for reserved matters (layout, appearance, landscape and scale) (GPC No Objections to the application but wished comments to be taken into account) **Granted**
- 5 P18/S2325/HH - Beechcroft Elvendon Road Goring RG8 ODT: Side and rear extension to existing house (GPC No Objections) **Granted**
- 6 P18/S2536/HH – 31 Lockstile Way Goring RG8 OAL: Single storey rear extension (GPC No Objections) **Granted**

All decisions were noted.

18/121 To review the following Tree Preservation Order:

Noted. No Objections.

18/122 Appeal decisions:

None to report

18/123 To review planning applications and decisions reported by West Berkshire District Council

It was noted that the application to expand the car park at the Swan Hotel had been rejected

18/124 To review CIL status / payments

1 To note that CIL has been assessed on application P18/S1108/FUL as being £63,510.55

2 To note that CIL has been assessed on application P18/S2308/RM as being £150,240.00

Duly noted

18/125 To consider correspondence received

None

18/126 Matters for future discussion

None

18/127 Next meeting confirmed as Tuesday 23 October 2018

The Chairman declared the meeting closed at 20.22 hrs.

Abbreviations (where used):

APP	Approval
CIL	Community Infrastructure Levy
GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan
NSV	No Strong Views
OBJ	Objection(s)
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

Signed:



D. Brooker

Dated: 23 October 2018