

GORING-ON-THAMES PARISH COUNCIL

All Councillors are summoned to a meeting of Council, to be held at the Bellême Room, Village Hall, Goring on Monday 11th March 2019 at 7.30pm
Public and press are invited to attend

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless the interest is not one that debars the member from speaking thereon.*

AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meeting held on 11th February 2019.
5. Matters arising from those minutes not elsewhere on the agenda.
 - 5.1. Re minute 19/14/5 Internal Auditor's error corrected
6. To receive chairman's report and announcements.
7. To receive a report on the NP Strategic Project for Goring CE Primary School (BU)
8. To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre, including proposals for a planter on the pavement outside Davis Tate, trees and planters set along the verge outside The Rectory Garden and for concrete footings to take lockable bollards to be installed in the Community Centre Car Park.
(DB) (Appendices A, A1)
9. To receive reports from County Councillor / District Councillor Kevin Bulmer
(Appendices B, B1, B2)
10. To receive a report from the Police. (JW)
11. To receive reports on Recreation Grounds issues (LR) and on The Rectory Garden (LR / BU)
(Appendices C, C1,)
12. To consider a Duty of Care Report from Heritage Tree Services on trees in Gardiner Recreation Ground following inspections recommended by SODC (CR) (Appendix D)
13. To receive a report on White Hill Burial Ground issues (MBu)
14. To consider a memorial headstone request out of keeping with the regulations and existing styles. (CR) (Appendix E)
15. To receive a report regarding planned events in the village. (CH)
16. Parish Finance:
 - 16.1. To approve payments for February 2019. (Appendix F)

Colin Ratcliff, Clerk to the Council

6 March 2019

GORING-ON-THAMES PARISH COUNCIL

- 16.2. To note receipts for February 2019. (Appendix G)
- 16.3. To note the bank account and reserves balances as at 28 February 2019. (Appendix H)
- 16.4. To consider a budget adjustments report (BU) (Appendix I)
17. To consider adoption of an updated NALC code of conduct and consequent amendments required to Standing Orders and Regulations (proposed and seconded at last meeting).
18. To ratify John Wills, Catherine Hall (GPC) and Ned Worsley (NPSG) being liaison contacts with SODC for their Conservation Area Appraisal.
19. To consider a report on a remote back up system for GPC's IT system (MBr) Appendix J)
20. Reports from Planning Committee – to receive minutes of meetings held on 22 January 2019.
21. Correspondence.
1. To consider a report on resurfacing of the pavement in Wallingford Road / Gatehampton Road following works by Network Rail. (C1)
22. Matters for future discussion.

Colin Ratcliff, Clerk to the Council

6 March 2019

MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL
Bellême Room, Goring Village Hall 7:30 pm Monday 11th February 2019

Members Present:

Chairman	Kevin Bulmer (KB)
Vice Chairman	John Wills (JW)
Members	Bryan Urbick (BU)
	Lawrie Reavill (LR)
	Catherine Hall (CH)
	David Brooker (DB)
	Debbie Gee (DG)
	Mary Bulmer (MBu)
	Matthew Brown (MBr)

Officers Present:

Clerk	Colin Ratcliff (CR)
Assistant Clerk	Mike Ward (MW)

17 members of the public and press

19/1 To receive apologies for absence.
None

19/2 To receive any declarations of interests
None

19/3 Public Forum

Ann Hart was present to commend the award of a grant for litter picking, Item 18/3. John Boler for MIGGS said the Norman Radley Plaque for the Station Bridge was being manufactured. He updated Appendix J that traffic lights will be in place for two weeks for fence work and that the vegetation outside Station House had been cut back but he has asked OCC if they will remove stumps etc.

Jonny Russel regarding item 13 said the Cricket Club was strongly opposed to the Gardiner Recreation Ground being proposed and summarised their reasons.

Mike Stares wished to thank John Boler, MIGGS and GPC for efforts to amend the crash barrier on Wallingford Road – there would be a great increase in safety.

19/4 To approve minutes of the meeting held on 10th December 2018.
Resolved: That the minutes be approved and signed by the Chairman.

19/5 Matters arising from those minutes not elsewhere on the agenda.
None apart from 18/233 updated by John Boler as above

19/6 To receive chairman's report and announcements.
KB said that BU, CH, DB and DG plan to walk around the village regarding the Britain in Bloom entry in order to make early observation of issues that can be fixed.
The Neighbourhood Plan was still awaiting the Examiner's report.

19/7 To receive a report on the NP Strategic Project for Goring CE Primary School
BU stated the group had met recently; work was progressing well, and they planned another meeting with all the Governors soon.

19/8 To note a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre

Signed:

Dated: 2019

DB reported bollards had been fitted in the High Street and explained the location limitations controlled by OCC, the Arcade owners have applied for planning permission for similar. He said a response was still awaited from OCC on plans for the High Street improvements. BU suggested getting a consultant to do the design work and it was agreed the idea should be explored. KB noted SODC and OCC are still working on deregulated enforcement.

- 19/9 To receive a report from County Councillor / District Councillor Kevin Bulmer.**
Appendix A was noted. BU asked KB how the £1billion fund could be accessed by local communities as, for example, GPC has 211 streetlights that will require replacement at some point and is an OCC responsibility elsewhere.
- 19/10 To receive a report from the Police**
JW reported between 19-24 January three burglaries had occurred in Milldown Avenue and Heron Shaw, all in unoccupied premises and on 5 February a vehicle window was smashed on the Bridleway.
- 19/11 To consider reports on Recreation Grounds issues, including a proposal regarding plans and consultation for new play equipment in Gardiner Recreation Ground**
Appendices B and B1 referred.
LR said he had intended to put forward more detailed proposals for The Rectory Garden but that is now planned for the next meeting. KB noted the Conservation Area Officer would need to be consulted, even if planning permission was not required.
BU spoke to the Appendix B1 proposal.
Resolved: That GPC commission Anthony Stiff & Associates to do the full project with the budget for the consultant coming from the (no longer needed) Conservation Area Appraisal reserve.
- 19/12 To receive a report on White Hill Burial Ground issues.**
MBu reported the burial ground was looking good and that rare breed sheep were now in place in the Paddock.
- 19/13 To consider a report regarding planned events in the village including a proposal regarding the outcome of the George Michael Event Consultation.**
BU presented Appendix C; results of the consultation on a GM event.
A discussion took place which included contributions from the public. Comments included a further event's outcome being critical for the future; a well organised event being better than no organisation; local charities might benefit as well as national; that both a substantial number of people did not support an event and that a substantial number did. Terry Daniels (potential event organiser) commented on GM's philosophy and charitable work. Jonny Russell, Chairman of the Cricket Club had circulated and highlighted objections to Gardiner Recreation Ground being used. Other comments included Sheepcot being the largest venue available; opposition to The Rectory Garden being used; Gardiner already being booked for cricket matches; importance of communication to local residents.
KB proposed an amendment that Sheepcot Recreation Ground should be offered for 2019, with specific Terms and Conditions being drawn up.
Resolved: That the amendments and the App C motion be accepted and a working group including BU/CH/DG and the Clerk make the arrangements.
- 19/14 Parish Finance:**
- 1 To approve payments for December 2018 and January 2019**
Resolved: That the payments be approved
 - 2 To note receipts for December 2018 and January 2019**
Noted

3 To note the bank account and reserves balances as at 31 January 2019

Noted

4 To consider budget amendments / virements for the current financial year

Resolved: That the requests in Appendix G be approved

5 To receive a report from the internal auditor for 2018-19

Appendix H received. Jim Emerson pointed out a potential error on Page 5. The Clerk will check and report back at the next meeting.

19/15 To review Standing Orders and Governance Documents numbered 1 to 8 on the council's website <https://www.goringparishcouncil.gov.uk/documents/governing-documents/> including consideration of an updated Code of Conduct

KB noted that the NALC code of conduct was less vague than SODC's version. Proposed and seconded to adopt the NALC updated code at Appendix I, which would require an amendment to Standing Orders and Regulations, and therefore deferred until next meeting.

Resolved: Approval given that minor updates be made to documents numbered 2 to 8 on the website as suggested in a prior circulation by the Clerk.

19/16 To note a report from John Boler on the Wallingford Road pavement widening

Appendix J noted, including the suggestion for a joint meeting.

19/17 Reports from Planning Committee – to receive minutes of meetings held on 27 November and 18 December 2018.

Minutes received.

19/18 Correspondence

1 To consider a survey request from OCC regarding devolvement of services

Resolved: That the survey response be drafted by DG and agreement obtained by email for submission.

2 To consider a request for an additional salt bin at the junction of Elvendon Road and Wallingford Road

Councillors agreed to give some thought to a possible location before making a decision.

3 To consider a s.137 Local Government Act 1972 grant request of approx. £150 for litter picking in the village

Resolved: That a grant of £150 be awarded.

4 To consider a s.137 Local Government Act 1972 grant request of up to £200 by Home Start Southern Oxfordshire for their home-visiting volunteer service.

Resolved: To decline a grant at this time but to refer to the Goring Volunteer Trust and the Goring Poor Allotment Charity as potential sources of funding, should they not be able to assist then GPC would reconsider.

19/19 Matters for future discussion

BU – Proposals being drawn up for High Street grass verges near The Rectory Garden.

19/20 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Resolved: That the public and press should be temporarily excluded.

19/21 To consider staff pay from 1 April 2019

Signed:

Dated: 2019

CR and MW left the room.

BU submitted proposals for staff pay increases in line with contracts.

Resolved: That the recommendations in the report be accepted.

19/22 To consider quotes for new playground equipment in Gardiner Recreation Ground
Decision deferred due to the appointment of a consultant (see minute 19/11 above).

19/23 To consider tenders for grass cutting and grave digging
Tenders had been received from five companies.
Resolved: That the contract be awarded to M&C Landscapes

The Chairman declared the meeting closed at 9:25 pm.

Abbreviations (where used):

GGIB	Goring Gap in Bloom
GGN	Goring Gap News
GM	George Michael
GPC	Goring on Thames Parish Council
MIGGS	Mobility Issues Group for Goring and Streatley
NALC	National Association of Local Councils
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
NWR	Network Rail
OCC	Oxfordshire County Council
PCSO	Police Community Support Officer
SODC	South Oxfordshire District Council
TVP	Thames Valley Police

1. Proposed High St roadworks

Road works - We are still awaiting proposals from OCC Highways (OCCH) to prepare the drawings and specification for the proposed works to enable the construction costs to be established. It was agreed at our meeting 8 May'18 with OCCH that they would come back to us within three months.

I have asked Jon Beale of OCCH if we can appoint our own Highways consultant but have not had a response.

I got the impression that we were way down the list for action and that it will probably sometime this year.

New Bollards – as you are aware these are now installed and the arcade will be replacing their existing bollards with new to match ours.

Due to the space between the bollards outside Davis Tate, as dictated by guidance from OCC, vehicles are still managing to park on the footpath. I would therefore propose that we install a planter between the bollards, as and when the speed ramp is installed, if necessary, it can be relocated. OCC Highways have indicated agreement in principle, for formal confirmation we have to address the following Conditions, to which I have indicated proposed responses:

Conditions

a town or parish council (or responsible public agency registered with the county council) must own the structure – **WE WILL**

details of design/construction and siting must be agreed by the Area Operations Team before any work begins on the highway – **LOCATION AND DETAILS HAVE BEEN PROVIDED**

the design of the structure must not differ from the approved design without our written consent - **NOTED**

you must contact the utility companies and pay for any alterations they require, or damage caused to services while the structure is put up – **NOTED BUT NOT APPLICABLE**

the structure must present no risk to the public and be kept in a good state of repair - **NOTED**

the structure must be secure and reasonably resistant to vandalism - **NOTED**

a declaration must be provided to show that the applicant accepts responsibility for the structure and its maintenance – **TO DO**

the owner must remove the structure at any time, if we require it - **NOTED**

a Public Liability Policy must be held by the owner indemnifying us (Oxfordshire County Council) for at least £10,000,000 for any incident or any one claim involving the item of street furniture. – **I BELIEVE WE HAVE?**

The form of planter is as proposed by Goring In Bloom i.e. Amberol, Promenade Planter which at the time of this report are £390.00 + VAT

2. Installation of posts in the verge adjacent to the Rectory Gardens

We have received a proposal from Goring in Bloom (GiB) to have a combination of 3 small trees and 4 planters set along the verge, which would deter vehicles being parked on the verge.

The one-off costs for the council involve the purchase and delivery of 4 planters would be £1,673.56, compost (800 litres estimated at £70), the cost of plants (tba) and also the 3 trees (tba).

Planting and maintenance of the 4 planters would be taken on by volunteers of GiB as an on-going commitment, as with other floral assets around the village.

I would propose that we pursue this proposal subject to budget approval.

3. Community Centre car park

It was agreed to install lockable bollards to individual spaces, however the form of installation is still to be resolved.

However, I would propose that a block of concrete say 300mm sq x 250mm dp is set in to the centre of each of our parking bays to receive lockable bollards. I believe the depth should be shallow enough to avoid any potential live services below the car park surface, further I would suggest that this work can be carried within our lease as should we ever surrender the lease we would need to reinstate the surface to its original form.

4. Strategic Project related to Traffic congestion and Parking

4.1 Comment as for previous report i.e. Our committee has met and discussed a number of matters but believe that to take matters further we need a meeting with OCCH, see above.

4.2 SODC – Civil Enforcement Powers

Awaiting SODC Officers report.

5.0 General

5.1 No matters to raise.

CLr David Brooker

Verge in front of Rectory Garden

Options & Proposal



Though the usage of the traffic cones has been reasonably successful during times when the village hall is used with larger events, there are still instances in which vehicles park on and drive over the verge causing damage. We want to find an appropriate and more permanent solution to this problem. This document provides some options and a proposal.

Himalayan Birch Trees (2m from end/bollard then c.6m apart = 7 trees – planted 1.5/2m from road)

Betula utilis jacquemontii 'Trinity College' Trees



- Height and spread in 20 years: 5m (high) x 3m (spread)
- Seasons of interest: Spring, Summer, Autumn, Winter
- Foliage: White exfoliating bark for year round interest with mid-green foliage in spring turning yellow in autumn
- Soil: Suited to all soils

Created for free by <https://foxyutils.com>

Cost

Supplied size 0.2m

Unit cost, ex VAT £59.99

Cost for 7 = £444.93 ex-VAT incl del

Ground prep and planting c.£350

Stakes and soil c.250

TOTAL Budget

£1,044.93

Himalayan Birch Trees (2m from end/bollard then c.4m apart = **10 trees** – planted 1.5/2m from road) *Betula utilis jacquemontii* 'Trinity College' Trees

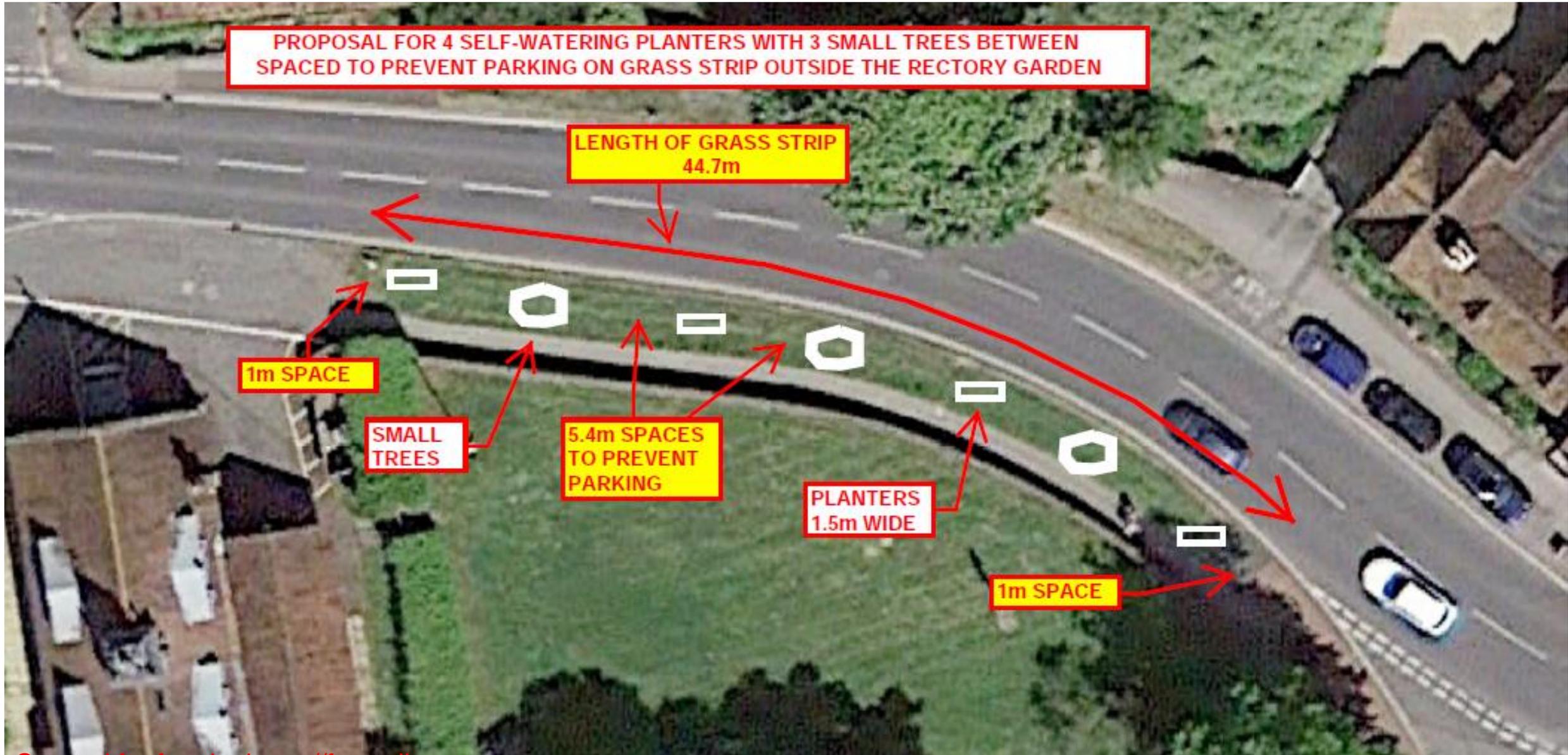


- Height and spread in 20 years: 5m (high) x 3m (spread)
- Seasons of interest: Spring, Summer, Autumn, Winter
- Foliage: White exfoliating bark for year round interest with mid-green foliage in spring turning yellow in autumn
- Soil: Suited to all soils

Created for free by <https://foxyutils.com>

Cost
Supplied size 0.2m
Unit cost, ex VAT £59.99
Cost for 10 = £624.99 ex-VAT incl del
Ground prep and planting c.£400
Stakes and soil c.300
TOTAL Budget £1,324.99

Options with planters (GiB suggestions)



Himalayan Birch Trees interspersed with Promenade Planters (self-watering)

Betula utilis jacquemontii 'Trinity College' Trees



Promenade Planter

Cost

Trees Supplied size 0.2m

Unit cost, ex VAT £59.99

Cost for 3 = £204.97 ex-VAT incl del

Ground prep and planting c.£200

Soil and stakes c.£150

Promenade Planters £1,674

TOTAL Budget £2,228.97
Created for use by <https://foxutils.com>

Dimensions

Length 1.5m, Width 0.5m, Height 0.75m

Compost 204 litres

Water 180 litres

Filled weight 345 kg

Colour green with gold trim line

Unit cost, ex VAT £395.89

Total cost for 4 = £1,674 ex-VAT incl delivery



Himalayan Birch Trees (4 trees, 3 planters) interspersed with Promenade Planters (self-watering) *Betula utilis jacquemontii* 'Trinity College' Trees



Promenade Planter

Cost

Trees Supplied size 0.2m

Unit cost, ex VAT £59.99

Cost for 4 = £264.96 ex-VAT incl del

Ground prep and planting c.£250

Soil and stakes c.£175

Promenade Planters £1,187.67

TOTAL Budget £1,877.63
Created for use by <https://foxycalls.com>

Dimensions

Length 1.5m, Width 0.5m, Height 0.75m

Compost 204 litres

Water 180 litres

Filled weight 345 kg

Colour green with gold trim line

Unit cost, ex VAT £395.89

Total cost for 3 = £1,187 ex-VAT incl delivery



Himalayan Birch Trees interspersed with Barrel Planters (self-watering)

Betula utilis jacquemontii 'Trinity College' Trees



Cost

Trees Supplied size 0.2m

Unit cost, ex VAT £59.99

Cost for 3 = £204.97 ex-VAT incl del

Ground prep and planting c.£200

Soil and stakes c.£150

Barrel Planters £360

TOTAL Budget £914.97

Created for free by <https://foxyutils.com>

Dimensions

Diameter 0.63m

Depth 0.45m

Compost 100 litres

Water 21 litres

Filled weight 81 kg

Unit cost, ex VAT £90.00

Total cost for 4 = £360 ex-VAT

Barrel Planter



Himalayan Birch Trees interspersed with Stone Trough Planters (self-watering)

Betula utilis jacquemontii 'Trinity College' Trees



Stone Trough

Cost

Trees Supplied size 0.2m

Unit cost, ex VAT £59.99

Cost for 3 = £204.97 ex-VAT incl del

Ground prep and planting c.£200

Soil and stakes c.£150

Barrel Planters £820

TOTAL Budget £1,374.97

Dimensions

Length 1.05m, Width 0.6m, Depth 0.44m

Compost 75 litres

Water 60 litres

Filled weight 122 kg

Colours Stone, various

Unit cost, ex VAT £205.00

Total cost for 4 = £820 ex-VAT



Proposal

The first question to address is to have all trees, or trees with planters. When looking at the options of planters, we feel the Promenade Planter is best as it is more in keeping with the appearance of the bollards (with the gold stripe) and look more traditional. The other planters make the verge seem less coordinated with the other traditional street fixture in the Conservation Area. Though we can see a logic for having planters, and appreciate the GiB willingness to maintain them, we are concerned 1) the long-term maintenance requirement (if GiB were to no longer be able to maintain), but more importantly 2) we are concerned that the verge shouldn't be turned into a garden – planters seem to do this.

We prefer the 'all trees' option – it seems more fitting to a verge and will, over the years, require much less management than planters. It seems a 'rural village' way of resolving the parking issue, but without making the verge too 'garden-like' nor having to resort to bollards. We were somewhat concerned in the first years that cars may still try to park, so we considered a version with 10 trees (see pg 3), but that seemed to crowded/too overbearing. We think it appropriate and sustainable to plant bulbs of narcissus and/or crocuses underneath the trees – this will support appropriate insects and additionally serve the function of loosening the soil each year to allow for better absorption of water, etc. These can be mowed after blooming and then will grow each year.

In the first year, we recommend preparing the ground with soil and stakes, and to plant appropriate flowers/plants. This will allow the area to look improved for the BiB judging. The judges can be shown the plan to explain what we are aiming to do, but it can look presentable as well. The trees can then be planted in the autumn (c. October), and will need to be kept well-watered for the first 12-18 months or so until they are well rooted. They are expected to grow about 1-1.5 feet each year for the first years, slowing down in later years until the tree reaches a full height of about 5m at 20 years. The roots of this variety will not harm the road or the pavement, and the branches reach out only about 1.5m and they do not drop a lot of leaves. Additionally, they are Birch Trees – a beautiful white bark with leaves that change with the season – very fitting as the verge is across from/near to 'The Birches' houses.

Though open to the other options or variations, after much consideration and discussion, we propose the 7 tree option, with a budget of £1,050.

Cllr David Brooker and Cllr Bryan Urbick

REPORT TO GORING DIVISION PARISH COUNCIL MARCH 2019 FROM CLLR KEVIN BULMER

GENERAL OCC REPORT

COUNCIL BUDGET PASSED ON 12TH FEBRUARY

1. COMMUNITIES TO BE OFFERED HELP WITH YOUTH SERVICES

Youth Provision across Oxfordshire was given a £1 million boost by the Conservative Independent Alliance at the budget-setting meeting on February 12th. It was disappointing that both the Labour and Liberal Democrat groups voted against this proposal, which could have had cross-party support. Young people and their families in Oxfordshire will now benefit from improved community-run youth services. Youth groups will be invited to bid in to a £1m fund over two years, with encouragement to find match-funding from their local communities. Details of the application process will be published shortly.

2. COUNTY COUNCIL TO INVEST IN SCHOOLS, TRANSPORT AND STREETLIGHTING

Other measures that form part of the approved Budget include highway improvements, new school buildings and energy-efficient street-lighting thanks to a £1 billion investment over the next ten years. However, the county council is also warning that funding pressure on services remains as demand for social care for vulnerable children and adults continues grow and continued financial prudence is required to meet those demands.

Transport schemes across the county will improve journeys for drivers, pedestrians, cyclists and public transport users. Nearly £20m will be invested to increase the provision of school places for children with special needs in the county, including rebuilding Northfield School in Oxford with more pupil places.

Capital funding is for large one-off projects such as highway repairs or building work to assist the council meet its obligations, such as creating extra school places – as opposed to the normal revenue budget which covers funding for the costs of day-to-day services. Most of the funding for capital programme is made up of government funding and developer contributions, which cannot be used for any other purpose.

The capital programme includes a £41m street-lighting improvement programme with traditional lanterns being replaced with more energy efficient LED lighting, saving money in the long-run.

Pressure on funding for day-to-day council services continues as the council increases funding to support of Oxfordshire's most vulnerable children and adults. To make sure the growing number of children at risk of abuse and neglect are protected, the children's social care budget has increased annually. It was £46m in 2011 and is forecast to be £95m in 2022/23 – more than doubling in ten years. The council's budget for adult social care will increase by £5m in 2019/20, with further annual increases reaching nearly £6m by 2022/23.

The planned redesign of the council around the changing needs of residents and communities will maintain or improve services, with investment in digital technology enabling us to save money in the process – OCC is now reviewing the digital technology needed to make the council run more effectively and efficiently, including improving customer service by making it easier to access services online. The council has identified savings of £50m from changing the way services are delivered and has already started implementing these changes, including improving online 'self-service' HR and finance systems used by staff. As part of the partnership with Cherwell District Council, legal services for the two councils are being joined up.

INVESTMENT IN REPAIRING OXFORDSHIRE'S ROADS CONTINUES

OCC will be spending an extra £13m on capital funding on road maintenance in the coming financial year. This is on top of its existing £18.5m programme of work and follows last year's additional £12m boost which saw more than 37 extra miles of road being resurfaced through a range of methods including surface dressing and micro-asphalting – both of which make road surfaces waterproof and extend their life. This year's additional money will be spent across Oxfordshire on resurfacing, drainage, bridge repairs and footways. One of the major projects confirmed for later this year will see the A40 from Thornhill to Headington Roundabout (inbound) resurfaced, benefitting thousands of road users every day.

HEALTHWATCH OXFORDSHIRE PUBLISHES FINDINGS OF DAYTIME SUPPORT REVIEW

OCC's Adult Social Care department asked the health and social care watchdog to undertake an independent review of the services after major changes in how they were delivered in October 2017. On that date, OCC's Health and Wellbeing Centres and Learning Disability Daytime Support Services were replaced with a new Community Support Service as planned, securing the services for the future. The services are located in Abingdon, Banbury, Bicester, Didcot, Oxford, Wallingford, Wantage and Witney. They provide daytime support for both older people and those with learning disabilities. The review focused specifically on user experiences during the process of change to help evaluate the impact it had on people. The service has been working hard since the launch to ensure that people are at the centre of all service developments. The review found that people said that daytime support made a difference to their lives and they valued it for: social connection and friendships; meaningful activity; independence; reducing isolation and loneliness; and supporting carers to continue caring.

DELAYED TRANSFER OF CARE IMPROVEMENTS

The latest published figures on people who are unnecessarily in hospital while they await care have been published. The figures for December 2018 show that on average 85 Oxfordshire residents had their hospital discharge delayed. This is five fewer than in November and 20 less than the same time last year. Oxfordshire's improvement remains better than nationally. In the last 12 months delays have dropped by 19% locally compared to 11% nationally.

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District report by District Councillor kevin Bulmer

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SODC A Conservative District Councillor's View (Or What The Council Is Doing)

February 2019.

Planning

I expect to issue a separate Planning Newsletter over the next few days, so I am only including a few, more recent items.

Brownfield registers

We've published details of all brownfield development sites in our districts that have full or outline planning permission. The register also includes sites that may be considered as appropriate for residential development.

You can view the brownfield land registers on our webpage at

<http://www.southoxon.gov.uk/services-and-advice/planning-and-building/planning-policy/brownfield-land-register>

Joint Statutory Spatial Plan

The stakeholder launch of the Oxfordshire Plan took place on Tuesday 18 December at Milton Hill Hotel. This event provided an opportunity for stakeholders to identify the key issues that should be addressed in the county-wide plan to 2050.

In January we held a joint briefing for all councillors to provide an update on progress and to set out the draft consultation document.

This was reviewed at joint Scrutiny Committee on 29 January and Cabinet on 31 January. If approved by all Councils, this will then be subject to public consultation.

Response to West Berkshire Local Plan

West Berkshire has published its Local Plan for Regulation 18 consultation, to view our responses visit

<https://securefile.cloud/OTQ5Mg/INFOCUS/sodcresponsetowestberkslocalplanreviewreg18.pdf>

Neighbourhood Plan updates

On 20 December, Council formally made the Chalgrove and Little Milton Neighbourhood Plans.

The examinations have concluded for Cholsey and Pyrton, Examinations are ongoing for the Goring and Cholsey plans.

Pyrton, East Hagbourne and Cholsey Neighbourhood Plans public referendums will be on 14 March.

Sydenham - the pre-submission consultation has now opened and will close for comments on 15 March.

Oxfordshire Plan 2050

The Oxfordshire Plan 2050 is the new public name for the JSSP and is being prepared as part of the Oxfordshire Housing and Growth Deal. The team behind the plan have produced a summary of the stakeholder workshop they held in December. The summary gives details of how the organisations, charities and groups from across the county explored future trends that will affect the plan and what practical actions could be taken to address these issues.

You can read the summary here.

<https://www.dropbox.com/s/i8xocky4e5uiu5d/Oxfordshire%20in%202050%20-%202018%20December%202018%20workshop%20report%20from%20WSP.pdf?dl=0>

Local Industrial Strategy

The Economic Development team has summarised OxLEP's Local Industrial Strategy (LIS) to explain the implications the strategy will have for businesses and residents in our area.

The LIS is an ambitious strategy aimed at securing government and private sector investment that could benefit approximately 20 per cent of businesses in the South and Vale. This means that we will need to continue to support the remaining 80 per cent of businesses that are not in the science and technology sectors and have less than nine per cent growth in one year.

£100,000 to tackle air quality issues - Reminder

We've allocated £100,000 to help tackle air quality issues in our district. We're working on a number of projects including studies to install more electric charging points in our car parks and will be running an 'anti-idling' campaign to encourage drivers to switch off their engines whilst parked or waiting at traffic lights.

Funds have also been made available to support town and parish councils to address air quality issues including known trouble spots in Wallingford, Henley and Watlington.

If you know of a project that we could help fund, please contact the environmental health team.

env.health@southandvale.gov.uk

Crowmarsh consultation update

Thanks to everyone who filled in the survey about our new building. The survey is now closed and we received 266 responses. We will send the feedback to Ridge, our contractors, to help inform the design for the new building.

We have also contacted Crowmarsh site's immediate neighbours and local parishes and communities to take part in a survey on the design of our new offices. These two consultations were open until 10 February and we will send the results over to Ridge.

We'll keep you up to date on the project, but if you have any questions, please contact Ben Coleman, our project lead at ben.coleman@southandvale.gov.uk

Goring joins the Safe Places scheme

The Care Hub, run by Q1 Care, has become the first venue in Goring to sign up to the Safe Places scheme. Registered Safe Places offer support to vulnerable people feeling scared or at risk by providing assistance and by calling a family member, carer or emergency services.

There are now 56 Safe Places in our district, which are easily identified by a logo displayed on shop-front windows. To see all the locations of the scheme, visit the Safe Places website.

<https://www.safeplaces.org.uk/>

Reminder - New online services from Thames Valley Police

If you need to get in touch with Thames Valley Police to find out about, or assist with, ongoing cases, or to contact an officer or department directly, you can now do so online by using their new contact form. If you want to speak to someone by phone then please call 101.

To report a crime or missing person you should use this report form at:

<https://ebtk.co.uk/resources/stats/click.php?c=2636&e=67&o=9492&url=https%3A%2F%2Fwww.thamesvalley.police.uk%2Fcontact%2Fcontact-us%2F&a=0>

Waste and Recycling - Reminder

Cooking oil recycling

We've just introduced a new cooking oil recycling service for residents as part of our food waste collections.

After cooking and once it has cooled, any leftover oil can be poured into a plastic bottle no bigger than one litre in size. The bottle and its contents can then be placed into the kerbside food waste caddy, along with other food waste, and put out for the weekly collection. For those who don't want to use a plastic bottle, oil can also be poured straight into the caddy along with other food waste.

One litre of cooking oil can generate enough electricity to make 240 cups of tea!

Report by :-



Kevin Bulmer

District Councillor

Goring & South Stoke Ward

M: 07803 005680 E: Kevin.Bulmer@southoxon.gov.uk

1. GENERAL UPDATES

Oxford to Cambridge Express Way

We are expecting an announcement in the autumn regarding consultation on the route(s). Current information regarding progress is via Highway England web site link below.

<https://highwaysengland.co.uk/projects/oxford-to-cambridge-expressway/>

Oxfordshire Plan 2050

Joint Councillor briefings were provided in January 2019. A Regulation 18 version of the Oxfordshire Plan was considered by Joint Scrutiny and Cabinet. Consultation started 11 February for six weeks. Please see link for further information

<https://oxfordshireplan.org/>

Additionally, the timetable for the progress of the Oxfordshire Plan 2050 has been updated and agreement to our process and approach to community engagement.

2. DEVELOPMENT MANAGEMENT

Registration

- By the end of January there were 70 applications waiting to be validated.
- The average number of applications received throughout January was 29.4 per day. This is 7 applications per day above the historic average. 351 of the 647 applications received were in South.

Planning Application Performance – January

Application Type	Performance	Government Target
Major	80%	60%
Minor	76%	65%
Other	84%	80%

Enforcement

January 2019

- 34 new cases opened
- 31 cases closed
- 17 cases closed were more than six months old

Our six-week performance was 67% per cent (target 80 per cent). This was an improvement on last month however we still have ongoing staffing pressures in the team.

Two new Enforcement and Compliance officers replace those that left in November. We will now concentrate on filling the grade 4-5 permanent vacancy and the grade 5-6 secondment.

12 cases were closed as no breach of planning control. Of the breaches identified 5 cases were closed after retrospective planning permission was granted and 13 cases were resolved through voluntary compliance. 3 investigations were found to be not expedient to pursue.

Development Management updates

Referral of planning applications to Committee because of Parish Council comments

	Total number of referrals to Planning Committee	Attendance by Parish	Results
31 January	6	4	2 overturns
7 February	7	6	2 overturns and 4 deferrals (three for site visits)
7 March	5	5	1 overturn
20 March	5	5	2 overturns
28 March	4	2	1 overturn
11 April	7	6	No overturns
23 May	5	3	1 overturn
13 June	7	3 (all the items that were considered)	1 overturn and 4 items were deferred)
11 July	8	4 (all the items that were considered)	1 overturn and 4 items were deferred
25 July	7	3	1 overturn and 2 deferrals
1 August	6	3	No overturns one deferral
15 August	6	2	No overturns
26 September	5	3	No overturns
16 October	6	5	1 overturn
17 October	7	4	No overturns
7 November	5	2	2 overturns
21 November	5	3	1 overturn
28 November	5	1	1 overturn
19 December	3	2	No overturns
16 January	7	2	One overturn
6 February	6	3	One overturn
20 February	3	3	One overturn
Total to date	127	74	22 decisions made in accordance with the relevant Parish's views

Appeals - Public Inquiries

Lewknor – 40 dwellings – refused and dismissed at appeal – the Inspector found unacceptable landscape and visual harm and incremental speculative and unplanned development contrary to the development plan and objectives of the Growth Deal.

Forthcoming inquiries – Retirement scheme at Shiplake and Residential development at a Fruit Farm Brightwell cum Sotwell

Building Control

South Oxfordshire Fee Income – January 19: £38,468.68

South Oxfordshire Market Share – January 19: 66%

3. POLICY

Emerging Local Plan 2011-2034

The latest version of the emerging South Oxfordshire Local Plan Publication Version 2034 was out for consultation between 7 January and 18 February 2019. We used new consultation software, Smart Survey, following concerns about previous software (Objective).

11 drop-in events have been held across the district, focused in the main towns and close to the strategic sites. This represents three additional drop-ins compared to previous Reg 19 consultation, close to new sites.

Drop-ins have been held on a variety of days and times, including Saturday mornings, evenings and a weekday morning to coincide with market day. Officers have manned a stall at both the Thame and Wallingford markets, to try to reach a different demographic and encourage attendance at the main exhibition.

Officers are now processing, summarising and responding to the 2,000+ comments received. The Plan has an aim to be submitted for independent examination on 29 March 2019.

Number	Status
Plans Made	
12	Thame, Woodcote, Henley & Harpsden, Sonning Common, Chinnor, Long Wittenham, Brightwell-cum-Sotwell, Dorchester on Thames, Benson, Watlington, Warborough & Shillingford and the Baldons.
Plans about to be made	
2	<p>Chalgrove and Little Milton</p> <ul style="list-style-type: none"> Both plans were endorsed by their local communities at their local referendum. These Plans went to Cabinet on 18 December and Council on 20 December for a decision on whether they should be made.
Plans currently at Examination	
5	<p>Pyrton & Cholsey – ICMD form considering the independent examiner’s recommendations and whether the plan should proceed to referendum is currently being drafted.</p> <p>We anticipate the local referendum will take place in February 2019.</p> <p>Goring - The examination concluded at the end of December.</p> <p>Long Wittenham Review and East Hagbourne - Examination concluded in mid-January</p>
Submitted (or about to submit)	
3	<p><u>About to submit</u></p> <p>Shiplake, Berrick Salome and Aston Rowant submissions expected in February 2019.</p>
Area designated; plan preparation in progress	
23	Beckley & Stowood, Chinnor (Review), Clifton Hampden, Crowmarsh, Cuddesdon & Denton, Ewelme, Garsington, Horspath, Henley & Harpsden (Review), Kidmore End, Lewknor, Sandford on Thames, Sonning Common (Review), Stanton St John, Sydenham, Tetsworth, Thame (Review), Tiddington with Albury, Towersey, Wallingford, Woodcote (Review), Wheatley, Whitchurch on Thames.

Preparing area designation; considering undertaking a NDP	
6	Group with area designation applications submitted: None 6 Considering undertaking a NDP: Binfield Heath, Didcot, Eye and Dunsden, Lower Elsfield PM, Newington and West Hagbourne.
51	Total NDP Activity

4. CUSTOMER SERVICE

	Performance achieved	Variance on last month
January 2019		
Responding to written enquiries within 10 days for South, 7 days for Vale (target 85%)	68.8%	Increase 14%
Responding to FOI/EIR requests within 20 working days (target 85%)	100%	
Total average number of weekly calls	601	Increase 24 Calls

Recreation Issues - March 2019 Update

Sheepcot Recreation Ground

Nothing to report.

Gardiner Recreation Ground

A meeting has been held with the Garden Designer Anthony Shiff, appointed to develop the proposal by Cllr. Mary Bulmer for the installation of wooden based exercise equipment in the Gardiner Recreation Ground which was agreed by GPC at the February meeting. Cllrs. Mary Bulmer; Hall; Reavill; and Urbick, and the Clerk, joined the garden designer on a tour of the Gardiner, and all four corners of the recreation ground were examined as a possible location for the equipment. Mr. Shiff was asked to prepare plans and make recommendations.

Rectory Garden

Plans with more detail of the proposal submitted at the December meeting for minor changes to the Rectory Garden are complete. The purpose is to make the Garden more attractive so that more members of the public will use it “for exercise and recreation” as the donor intended. The plans indicate possible positions for seats, and location of bulbs to bring more colour to the Garden.

However, discussion between Cllrs. Reavill and Urbick suggests that this might not be enough to mitigate the problem of gloom created by the overgrown lime trees. A report has been prepared with proposals for the restoration of the garden to the design originally intended, incorporating established garden management techniques currently used in most public and semi-public gardens.

Bourdillon Field

Nothing to report.

Lawrie Reavill

03.02.2019

Rectory Garden Renovation

History

The Rectory Garden was given to the village by Sir James Edmondson in 1939, though it was designated in May 1922 by covenant as an open space 'for exercise and recreation'. The deed of gift in March 1939 referred to the Open Spaces Act 1906, as well as the 1922 covenant.

The basic layout of the garden was specified in the conveyance document, with restrictive covenants:

- Preserve the space for perpetual enjoyment by the public for exercise and recreation
- To build and maintain (at the Southern and Southwestern boundary) and to maintain the then existing wall to a minimum height of 1½ feet, surmounted by a decorative iron railing, around the Garden with an opening for a path that leads to the Churchyard (the railing was never installed because of the need for iron in WWII).
- To plant and 'forever after maintain' a ThuyaLobii (Western Red Cedar) hedge on the Western boundary.
- At the time of the gift, there were some buildings – it was the responsibility of the Council at the time to remove them and level the ground and maintain with grass.
- To construct and maintain a suitable path of paving or asphalt, six feet in width from the Northeast corner to the Southwest corner.
- Plant and maintain a row of lime trees on each side of the path for the full length of the path, each row to be 25 feet from the centre of the path and each tree to be 30 feet from the next. This amounts to about 10 lime trees.

The Parish Council was made trustees of the Garden in perpetuity. Though the Garden was given to the village in memory of Sir James Edmondson's daughter, Peggy, who died in a boating accident aged 21 in 1923, it is not formally a garden of remembrance. The deed of gift removes the Edmondson family from any responsibility for the Garden, but GPC have, as a courtesy, consulted them and obtained their views on its maintenance. They have maintained an interest in the Garden, have offered support, and have indicated they would like to see the Garden made more attractive and more used.

The Current Issue

Although the current and previous GPC have made improvements to the Garden, and encouraged its use for events, it is rarely used by the community 'for exercise and recreation'. Reasons given for lack of use include primarily that the Garden is dark and unattractive. It is also relatively small size and situated in a quiet area of the village, adjacent to the Church and the church graves.

It is quite dark, (due to the overgrown lime tress), provides very limited seating, and is not particularly attractive and welcoming to encourage use.

Probably the most important reason for disuse is the lack of a sense of purpose; a lack of understanding about how the garden could be used. Most current use is as a walk-through, and as a meeting point for the Health Walkers. Occasionally it is used for overflow outdoor space for the Village Hall and other organisations from time-to-time, and as we are all well aware, once for a George Michael event.

A study of public, semi public, and private gardens, albeit mostly in London, suggests that openness, interesting design (layout and use of planting), light, and seating are what visitors find attractive, and what encourages them to spend time in a garden.

There seems to be opportunity to improve the Rectory Garden as a better asset to the village. Though the GPC maintains the garden by ensuring the gates and signage is looked after, as well as mowing, keeping it clean and dealing with problems with trees and the path, it could be argued that as Trustees, GPC has a responsibility to ensure the Garden is better used, as the donor intended.

Connecting the Rectory Garden with its past

At the time the Garden was covenanted to be an open space (1922), and then at the time that it was formally gifted to the village (1939), there were some interesting conventions in gardens. This was the period of George V and George VI, and at that time there was a backlash against the very colourful Victorian-era gardens.



Gardens in the contemporary Georgian periods were intentionally different from Victorian. Trees and bushes provided a less intricate/decorative feel, they were less colourful and more 'sculptured'. Lime trees at the time were pleached or pollarded– especially along paths – and were not allowed to grow more than a few metres in height. In their design there was a lot of use of tall grasses and different shaped bushes and plants.





Importantly, lime trees, pleached or pollarded, give a very different feel.



... and could possibly look like this...



... or this, quite different than how the lime trees are in the Rectory Garden now.

Creating a focused design, connecting to its past, is a way we could help distinguish the Rectory Garden from other spaces in the village and making it much more inviting. Adding to that, creating and communicating a sense of purpose for not only walk through to the churchyard, but also for sitting and contemplation as well as enjoyment of picnics and/or informal gathering, could encourage more use.

The overgrown Lime Trees

A major problem with the Garden is that the ten lime trees have been allowed to grow unchecked.

The standard procedure with lime trees in post Victorian/George V & VI gardens was that their growth was limited by pollarding. This controlled height and encouraged bushing out of the remaining branches (as in the images above).

The Rectory Garden lime trees were planted a distance apart which appears standard for such trees (see photos of Gordon Square Garden, Bloomsbury).

Another standard procedure with lime trees was “pleaching”, a procedure involving the training of the saplings branches, rather as fruit trees are trained against garden walls or along paths (see photo of Russell Square Garden, Holborn).

It is unclear why the Garden trees were not pollarded or pleached, but they were planted at the start of World War II, and there were other priorities at that time, and immediately after.

Unfortunately, the Garden lime trees were left to grow unchecked by decades of GPCs. Recently one has been felled and replaced, and others will no doubt follow over the coming years. The removal of tree 9 was at the insistence of SODC, and contrary to the advice of our highly regarded arboreal consultant, John Morris, Director of the Chiltern Woodlands project. The removal

of that original tree 9 ruins the intended appearance of the avenue of trees. John Morris also mentors students doing Master's Degrees in forestry, one of whom assisted him when he last surveyed our trees in 2016. In his report of that survey, John recommended that tree 9 should be pollarded to 4 metres high in the hope that it might recover within 2 - 3 years. He further recommended that, if successful, this could be an exemplar for the remaining 9 limes to be pollarded at a similar height so that the group looks the same.

His recommendations were rejected by SODC's planning officer who was concerned that because the trees had been allowed to grow too large and might suffer too much injury from severe cutting. As a result, the Tree Officer refused to allow the trees to be thinned out as much as had been proposed. Perhaps with a new, full plan for the Garden with a strong link to the heritage, this could be reconsidered.

The way forward

We propose to put together a design that is inspired by the original intent and style though designed for contemporary use and to provide support for a clear purpose. This is likely to include introduction of more seating, revisited use of shapes and types of planting to enhance the attractiveness of the space, and a well-designed 'flow'. We will seek the help of an appropriate landscape architect/designer, and the advice of conservation experts. We will not currently seek funding from the Parish Council for this as we are likely to have other means to deliver this plan.

Subject to the support of the Council on this approach, we aim to provide a more detailed way forward at the May meeting of the Parish Council (the first meeting of the new Council). We welcome discussion and propose that the Council agrees to us taking this forward as indicated.

Cllr Lawrie Reavill and Cllr Bryan Urbick
05.03.2019

Health & Safety Duty of Care Report©

Site: Gardiner Recreation Ground, Goring RG8 9BD

Client: Goring Parish Council Date: February 2019 Surveyor: DK + QR



Heritage Tree Services Ltd
The Beeches
Stoke Row
Henley on Thames
RG9 5RB

Tel: 01491 681185
Mobile: 07768 113114

HERITAGE TREE SERVICES ABORICULTURAL HEALTH & SAFETY SURVEY FOR:
Site: Gardiner Recreation Ground, Goring RG8 9BD

Instruction:

Heritage Tree Services Ltd received instructions from Goring Parish Council to carry out a basic Health & Safety appraisal of trees at the above site in February 2019.

Inspection:

The **VTA** (Visual Tree Assessment) was carried out in accordance to *Mattheck & Breloer 1994* and *Lonsdale 1999* methodology, from ground level and catalogues all significant trees on site. Where considered appropriate, the trunk may have undergone percussive hammering using a rubber mallet to assess hollowing, and basal defects carefully prodded using a steel probe. The potential Target Hazard factors are recorded as High, Medium or Low and will dictate the level of risk in terms of human occupancy, dwellings and property, highways and pedestrian footpaths, etc. The Works Priority Rating is concluded upon date of survey, and will be listed as Urgent through to Priority 3 with Monitoring recommended within timeframe given by the arborist, according to criteria. Please see explanations in key below for clarification. This document will be accompanied by a Tree Location Plan (TLP) to aid identification.

Tree or Group No.	SPECIES	AGE	PHYSIOLOGICAL STATUS	STRUCTURAL STATUS	ARBORICULTURISTS OBSERVATIONS DBH = Diameter at Breast Height	RECOMMENDED WORKS	TARGET HAZARD	PRIORITY RATING
			Good Fair Poor Dead	Good Fair Poor Dead			High Medium Low	URGENT ↑ 1 2 3 MONITOR
T39	Horse Chestnut <i>Aesculus hippocastanum</i>	M	Fair	Fair	<p>DBH: 1180mm Height: 17.0m</p> <p>Minor deadwood throughout crown. Some low branches encroaching statutory road clearance. Evidence of recent previous pruning works on eastern aspect of tree. Some cavities from previous historic branch loss throughout crown. Large bifurcation unions. No fungal fruiting bodies present at time of inspection.</p> <p>Cup union at bifurcation at approximately 2.4m (refer to photo T39a) containing plant matter detritus, longitudinally probed to 2cm before hitting solid matter. Bark inclusion observed with sufficient residual wood. Not thought to be of structural significance at present.</p> <p>Other bifurcation unions (refer to photo T39b) appear to be in a reasonable condition at present.</p>	<p>Lift crown roadside to statutory road clearance to reduce likelihood of low hanging branches contacting vehicles.</p> <p>Reduce upper eastern aspect stem (that has had some previous pruning carried out in the past 6 months) by up to 2m to alleviate strain on acutely angled stem with wound (refer to photo T39c).</p> <p>Carry out recommended works within 6 months. Re inspect in 3-5 years.</p>	Medium	1

					<p>Cavity at approximately 5.5m on south eastern aspect (refer to photo T39c). Reasonable wound response wood present. Wound probed longitudinally to 20cm, laterally 4cm. Wet detritus present.</p> <p>Cavity at site of previous branch loss at approximately 6m on southern aspect of tree (refer to photo T39d). Wound wood present, bulging response beneath wound. Probed to 5cm longitudinally before hitting solid matter. Some wet detritus present within wound. Thought to be structurally stable at present, with sufficient residual support wood.</p> <p>Wound from previous branch loss at approximately 5m on western aspect (refer to photo T39e). Reasonable wound response wood present. Probed laterally to 8cm before hitting solid wood. Damp material present. Not thought to be of structural significance at present, with adequate residual wood.</p>			
T43	Lime <i>Tilia x europaea</i>	EM	Fair	Fair	<p>DBH: 820mm Height: 18.0m</p> <p>Basal inspection only.</p> <p>A maturing Common Lime positioned along the boundary between the public parkland and Cleeve Road, overhanging the road.</p> <p>The vitality is consistent with a tree of this genus and age. It has developed a broad domed canopy with predominantly tensile unions. The trunk base has good buttresses and was sounded with a plastic hammer (refer to photo T43a). A thorough inspection could not be carried out due to obstructive epicormic growth. Where possible, no obvious decay or hollowing was detected and no fungal fruiting bodies were found at the base of the tree.</p> <p>Moderate deadwood can be seen from the ground throughout the canopy and over the road, consistent with a tree of this age.</p>	<p>No works required at time of survey.</p> <p>Re-inspect tree within 5 years.</p>	Low	Monitor

T45	Horse Chestnut <i>Aesculus hippocastanum</i>	EM	Fair	Fair/Poor	<p>DBH: 830mm Height: 14.2m</p> <p>Maturing Horse Chestnut tree positioned on the boundary between public parkland and an access lane to adjoining properties.</p> <p>The vitality is consistent with a tree of the genus, age and structure. The trunk base has good root flare and was sounded with a plastic hammer. No obvious hollowing or decay was detected and no fungal fruiting bodies were found at the base of the tree or in the canopy.</p> <p>The tree has a well-balanced domed canopy. It was pollarded in the past at roughly 4m with the resulting stems varying between 130mm to 360mm in diameter. Compression forks have developed between some of these stems (refer to photo T45a). The limbs originate around a large damp central wound at 3.2m with a depth of decay >700mm (refer to photo T45b). The southern stem is hollow.</p>	Reduce canopy by 2m all round back to suitable growth points.	Medium	1
T47	Lime <i>Tilia x europaea</i>	M	Fair	Fair	<p>DBH: 1000mm Height: 21.0m</p> <p>Stem buttresses and flair appear to be reasonable. No fungal fruiting bodies or biological response indicators were observed at time of inspection.</p> <p>Major deadwood observed throughout crown, along with some dense mistletoe infestation on some branches throughout crown.</p> <p>Ivy on main stem up to approximately 4m. Main branch union at approximately 3m on western aspect (refer to photo T47a). Decay pocket from previous branch loss. Dry with wound response wood. Detritus observed at union after Ivy removal, tight fusion, blunt ribbing, probed 3cm longitudinally. Presence of residual wood that is thought to be sufficient to support current growth.</p>	<p>Remove major deadwood to reduce likelihood of failure.</p> <p>Thin/reduce mistletoe clusters on southern aspect, to include reduction of branch (refer to photo 47j) due to subsidence from end weight.</p> <p>Carry out recommended works within 3 months. Re inspect within 3 years.</p>	High	1

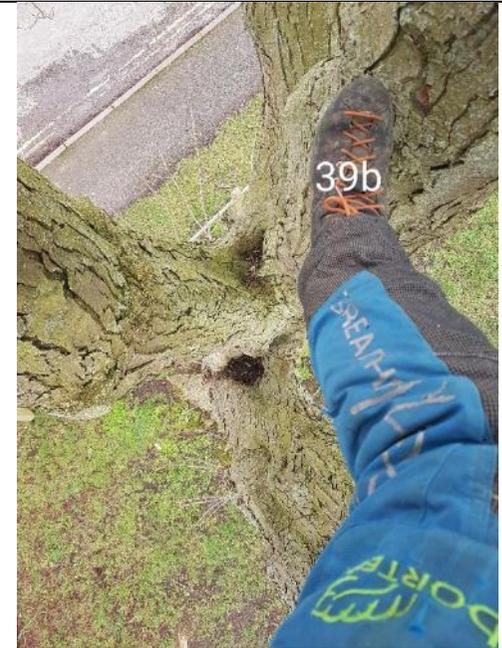
					<p>Bifurcation union at approximately 5m (refer to photo T47b and T47c). Tight union with some bark occlusion, appears to be stable at present.</p> <p>Cavity from previous branch loss at approximately 3.2m on north western aspect (refer to photo 47d). Wound response wood present, wet detritus observed, probed longitudinally to 4cm before hitting solid matter. No discernible lateral decay present at time of inspection. Not thought to be of structural significance at present.</p> <p>Wound from previous branch loss at approximately 3.3m on south western aspect (refer to photo 47e). Reasonable wound response wood present. Wet plant matter detritus present, probed longitudinally to 5cm before hitting solid walls laterally. Not thought to be of major structural significance at present, with reasonable residual wood.</p> <p>Union at trifurcation point approximately 6m on southern aspect (refer to photo T47f and T47g). Some bark occlusion and wet plant matter detritus present, probed longitudinally to 5cm before hitting solid matter. Thought to have adequate structural integrity at time of inspection to support current growth.</p> <p>Wound at approximately 6m on branch in southern aspect. Good wound response wood present, dry deadwood present in wound site. Probed laterally to 6cm before hitting solid wood. Thought to be structurally sufficient at present.</p> <p>Heavy mistletoe clusters mainly on southern aspect of tree (refer to photo T47i and T47j). Potential to cause future branch failure due to extensive weight.</p>			
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T56	Lime <i>Tilia x europaea</i>	M	Fair	Fair	<p>DBH: 1000mm Height: 21.0m</p> <p>Basal inspection only.</p> <p>Stem buttresses and flair appear to be reasonable. Some small girdling roots observed, not thought to be structurally significant at present.</p> <p>No fungal fruiting bodies or biological response wood were observed at the time of inspection.</p> <p>Some defects where observed from ground level on the main stem at approximately 3.5m on the southern aspect of the tree (refer to photo T56a).</p> <p>There is a potentially weak union at approximately 3.5m on the northern aspect of the stem with a potential cavity that is not observable from ground level. Unable to discern extent that it may enter the stem.</p> <p>Tight compression union at approximately 5m that appears to be stable from ground level.</p>	Climbing inspection should be carried out within 3 months now that the Ivy that has previously been removed has highlighted potential defects.	High	1
T59	Lime <i>Tilia x europaea</i>	EM	Fair	Fair	<p>DBH: 750mm Height: 21.0m</p> <p>Maturing Common Lime tree positioned along southern boundary between public parkland and the adjoining private properties front garden.</p> <p>The vitality is reasonable for a tree of this genus and age. The canopy has become sparse in areas. The trunk has good root flare and buttresses, and was sounded with a plastic hammer.</p> <p>A thorough inspection could not be carried out due to obstructive epicormic growth. Where possible, no obvious hollowing or internal decay was detected and no fungal fruiting bodies were found at the base of the tree or throughout the canopy.</p>	Remove moderate to major deadwood.	Medium	1

					<p>Moderate to major deadwood was found throughout the canopy, overhanging the parkland and neighbour's front garden. Slightly more deadwood present than is consistent with a tree of this genus and age.</p> <p>The tree has lost a limb on the southern side at 2.5m high, leaving a large wound, approximately 100mm x 200mm (refer to photo T59a). There has been good wound wood formation on one side of the wound only. Adjoining the wound is a low lateral growing along the hedge line westwards.</p> <p>Recent pruning work has been carried out, within the last year, removing epicormic growth and clearing the neighbouring property.</p>			
T60	Beech <i>Fagus sylvatica</i>	EM	Fair	Fair	<p>DBH: 800mm Height: 22.0m</p> <p>Buttresses appear to be in a reasonable condition. No evidence of fruiting fungal bodies present at time of inspection. Some minor deadwood observed throughout crown. Evidence of previous pruning in the past 6 months on southern aspect of tree over neighbouring property. Some tight included unions present. Minor historic wounding at sites through crown.</p> <p>Union at bifurcation point approximately 7m (refer to photo T60a and T60b). Historic bark inclusion present, small crossing branch starting to contact eastern stem. No physical damage at present.</p> <p>Stem union at approximately 13m on southern aspect (refer to photo T60c and T60d). Tight included historic union, not thought to be of structural significance at present.</p> <p>Wound on top side of branch at approximately 11m on northern aspect (refer to photo T60e and T60f). Longitudinal dry cavity with reasonable wound wood response. Thought to have adequate residual wood to support current growth.</p>	<p>Consider removal of crossing branch at bifurcation point 7m (refer to photo T60a) to reduce potential of future wounding of main eastern stem.</p> <p>Re inspect tree within 5 years.</p>	Medium	3

T61	Lime <i>Tilia x europaea</i>	EM	Fair	Fair	<p>DBH: 890mm Height: 22.0m</p> <p>Maturing Common Lime tree positioned along the Southern boundary between public parkland and the adjoining properties Rear garden.</p> <p>The vitality is consistent with a tree of this genus and age. The trunk base has good root flare and buttresses and was sounded with a plastic hammer. No obvious hollowing or internal decay was detected and no fungal fruiting bodies were found at the base of the tree or throughout the canopy. A minor wound can be seen at the base of the tree, on the northern side, exposing the sapwood with good wound wood formation.</p> <p>Minor deadwood was seen throughout the canopy, consistent with a tree of this genus and age.</p> <p>The tree bifurcates at 3.4m high at a wide mouthed bark inclusion (refer to photo 61a).</p> <p>A wound can be seen on the western stem on the opposite side to the bark inclusion (refer to photo 61b).</p> <p>The Eastern stem bifurcates again at 3.7m at another wide mouthed bark inclusion with additional wounding (refer to photo 61c and 61d).</p> <p>A further wound can be seen on the South East side at 2.7m high with a depth of 140mm (refer to photo 61e). Good wound wood has been formed on the right hand side.</p>	<p>Reduce the lateral spread by between 1 to 1.5m in length.</p> <p>Reduce the height by 2m leaving a flowing outline to the tree.</p>	Medium	1
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T65	Lime <i>Tilia x europaea</i>	M	Fair	Fair	<p>DBH: 940mm Height: 19.5m</p> <p>Mature Common Lime positioned on the boundary between public parkland and the adjoining private properties rear garden.</p> <p>The tree has been recently reduced all round, making an overall assessment of the tree's vitality problematic. The remaining growth would suggest reasonable vitality for a tree of this genus and age. The trunk base has good root flare and was sounded with a plastic hammer. No obvious hollowing or internal decay was detected and no fungal fruiting bodies were found at the base of the tree or throughout the canopy.</p> <p>A number of cavities have developed where stems/branches have been removed or possibly failed in the past. Good wound wood formation can be seen throughout. The largest cavity has developed on the central stem with a depth of 520mm (refer to photo T65a). This is water filled with good wound wood formation. Bacterial wet wood stains can be seen below a number of the cavities.</p> <p>The tree bifurcates at 4.9m and 4m, both unions have developed wide mouthed bark inclusions with a pocket of decay extending approximately 50mm downwards (refer to photo T65b). There is a further bifurcation at 3.4m. The union has a central pocket of decay spreading downwards to a depth of 200mm (refer to photo T65c).</p> <p>Any deadwood previously present within the crown of the tree has been removed during the recent pruning operations. The pruning has also helped to temporarily alleviate any structural stresses placed upon the defects within the tree.</p>	<p>Re-inspect in 15 months to assess the tree's overall vitality and response to the pruning operations.</p> <p>Expect further work to be scheduled within 3 years.</p>	Medium	Monitor
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T43a



T45a



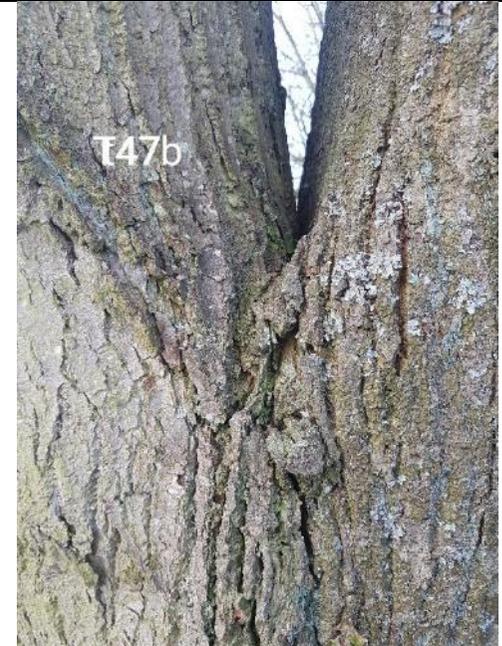
T45b



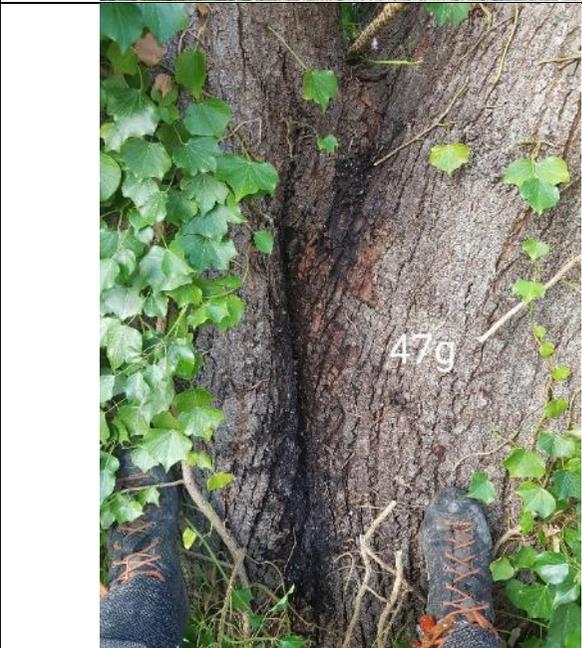
T47



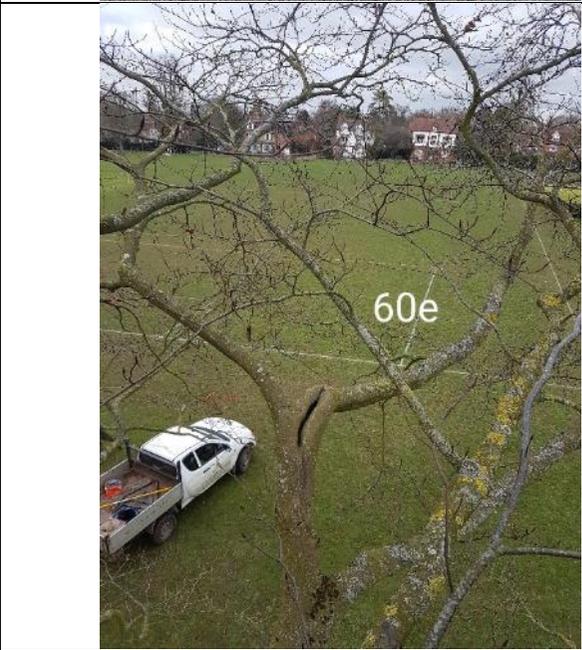
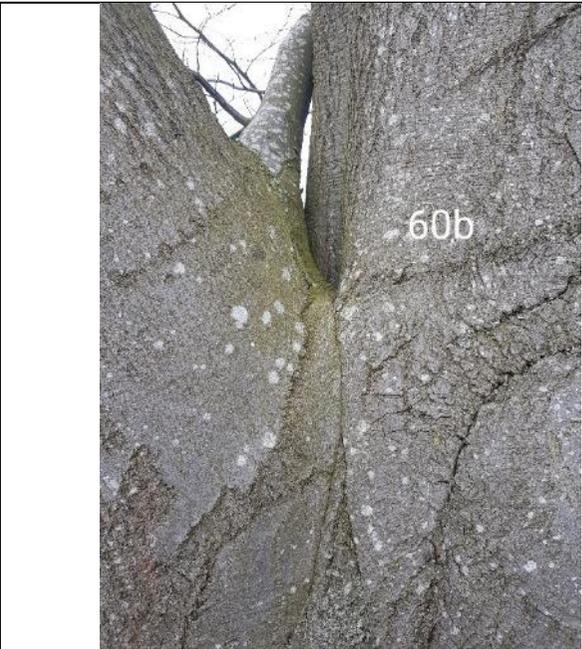
t47 a



T47b





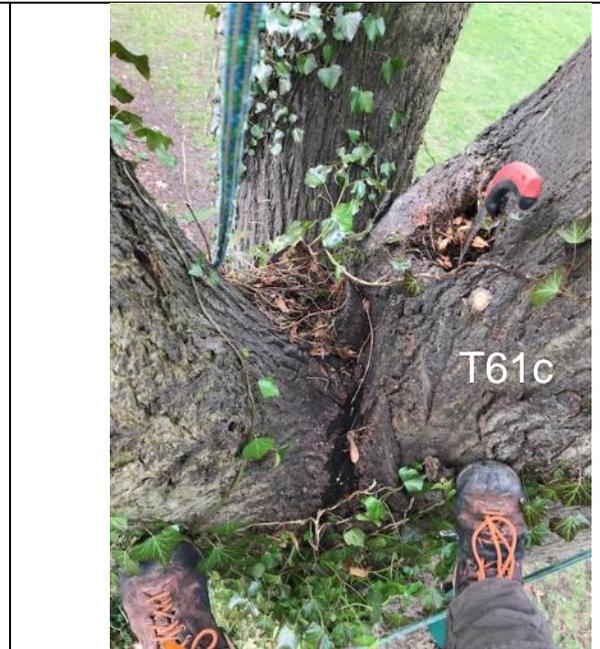




T61a



T61b



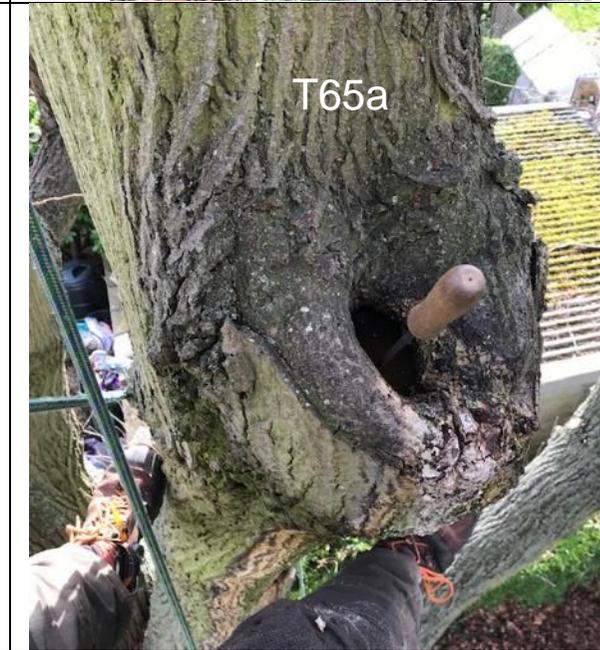
T61c



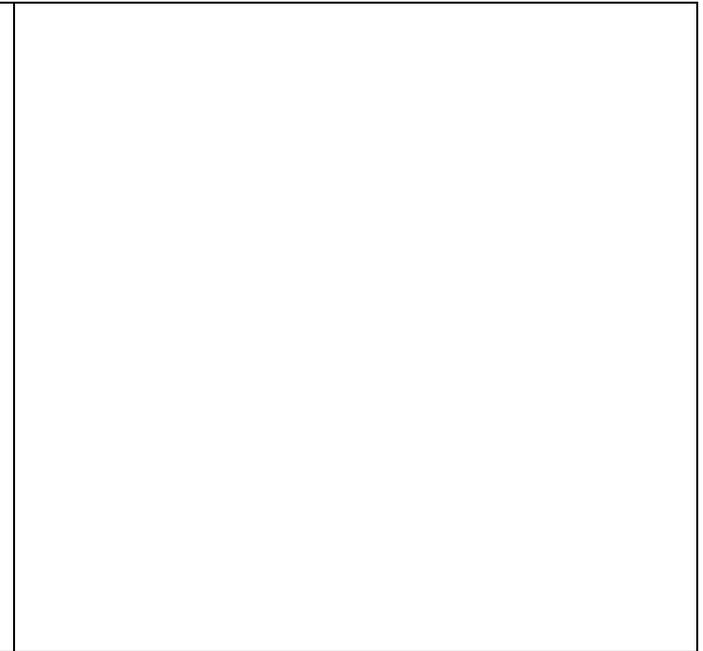
T61d



T61e



T65a



HEALTH & SAFETY KEY	Explanation
T, G, H or S	Tree or Group numbers on enclosed list – (T = tree; G = group; H = hedge; S = shrub). Tree location within plot - hash tag (#) signifies tree outside boundary or in alternative ownership.
Species	Defined in Latin and/or Common names.
Age & Life Stage Status	<p>Y: Young tree, recently planted, which could be relocated, if required, measuring less than 150mm in diameter at 1.5m.</p> <p>SM: Semi mature tree, establishing well, and within the first 1/3 of its lifespan. More growth required before reaching maximum potential.</p> <p>EM: Early mature tree at almost full height and within 2/3 of its lifespan. If healthy, crown and stem increment will continue.</p> <p>M: Mature fully-grown tree, unlikely for tree height, crown width or stem diameter to increase.</p> <p>OM: Over-mature tree declining in vigor and size, and possibly entering senescence, with potential defects and duty of care implications.</p> <p>Vet: Veteran aged senescent tree with possible habitat/ecological value, or of significant historic/cultural worth.</p> <p>Dead: Dead tree not classified as Veteran status yet still retainable for possible ecological/habitat benefit.</p>
Physiological Condition Status	<p>GOOD: General satisfactory conditions of health observed for species overall, due to good vitality and leaf cover/size with possible minor deadwood present. A maintenance prescription may be recommended for continued safe useful life expectancy.</p> <p>FAIR: Tree displays some deterioration issues, or stress factors, i.e. minor die-back with moderate deadwood, discoloured leaves, crown thinning, damage or disease. Remedial action likely to be recommended to assist the safe retention and recovery of tree, to reduce the risk of failure.</p> <p>POOR: Tree displays major deterioration or stress issues, i.e. sparse foliage, pest infestation, extensive crown die-back and major deadwood rendering its retention a risk. Recommended remedial works, or full removal, likely to resolve problems and reduce risk of failure.</p> <p>DEAD: Deceased or dying tree that has, or will become, a risk factor to retain.</p>
Structural Condition Status	<p>GOOD: Few significant structural defects noted for species. Possible maintenance prescription recommended for safe useful life expectation.</p> <p>FAIR: Tree may exhibit possible issues i.e. storm damage, decay, cavities. Maintenance prescription likely to reduce risk of failure.</p> <p>POOR: Tree displays major structural defects, i.e. significant root damage, cracked limbs, major deadwood rendering its retention a risk. Recommended remedial works, or full removal, likely to resolve problems and reduce risk of failure.</p> <p>DEAD: Deceased or dying tree that has, or will become, a risk factor to retain.</p>

<p>Observations</p>	<p>Deadwood defined as:</p> <p>TWIGS: Twigs up to 10mm diameter MINOR DEADWOOD: Minor deadwood between 10mm to 40mm in diameter MODERATE DEADWOOD: Moderate deadwood within 40mm – 70mm in diameter MAJOR DEADWOOD: Major deadwood over 70mm in diameter</p> <p>Root Condition: The visual assessment of the rooting area, taking into consideration any evidence of physical damage, soil compaction or heave, excavation work and/or drainage problems.</p> <p>Stem Condition: The visual assessment of the stem and main scaffold branches observing any visible faults and wounds, and other exterior signs which may suggest possibility of internal faults. If decay is suspected, a sounding hammer may be used.</p> <p>Leaf & Bud: The visual assessment of the amount and condition of foliage cover, and/or bud development, when compared against the foliage of the surrounding trees of the same species.</p>	
<p>Recommended Works</p>	<p>The arboriculturalist's recommendations for prescriptive works and requirements for re-inspection or testing.</p>	
<p>Target Hazard</p>	<p>Recorded as HIGH, MEDIUM or LOW indicating potential risk to person, dwelling, boundary fencing, pedestrian footpath, highway, etc. <i>Note: High target does not imply a higher risk, and simply is an observation of potential targets within tree locality.</i></p>	
<p>Priority Rating <i>As of date of survey</i></p>	<p>URGENT – IMMEDIATE ACTION REQUIRED TO CORDON OFF OR MAKE TREE SAFE</p> <p>PRIORITY 1 – works within 3 months PRIORITY 2 – works within 12 months PRIORITY 3 – works required of lowest priority and if the budget allows</p> <p>MONITOR - possible future issues to reinspect within timeframe given – see guidelines **</p>	<p>Guidelines: ** Reinspection will be recommended within a given timeframe, using the following guidelines, usually within 24 months:</p> <ul style="list-style-type: none"> • With / without leaf • When fungal fruit bodies in evidence • When Ivy severed • With climbing inspection

Legalities:

- Duty of Care – in England and Wales under the common law of duty of care, the person or organisation responsible for trees must take reasonable care to avoid acts or omissions, that could reasonably be foreseen, which would be likely to cause harm to persons or property.
- Occupiers Liability Act 1957 and 1984 – these Acts place a duty upon the occupier to take such care as is reasonable to ensure that visitors to their land shall be safe from harm.
- The Health and Safety at Work Act 1974 – this Act places a duty on every employer to conduct his undertaking in such a way to ensure, so far as is reasonably practicable, that persons not in his employment who may be affected by the day to day activities of the business are not exposed to risks to their health and safety.
- Implications of the Legal Framework – the person or organization responsible for these trees thus has a legal obligation to take reasonable measures to review the condition and any risks posed by the trees in their care, and if expert advice is sought in this regard to follow these recommendations. Failure to do this may lead to a claim of negligence under common law or prosecution by the Health and Safety Executive under the Health and Safety at Work Act.

References:

- British Standard 3998 (2010) Tree Work
- Mattheck and Breloer (1994) The Body Language of Trees
- Lonsdale (1999) Principles of Tree Hazard Assessment and Management

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Specific - Trees

All tree inspections, unless specified, have been undertaken from ground level and using non-invasive techniques. Comments contained within the report on the condition and risk associated with any tree relate to the condition of the tree at the date and time of survey. Please note that the condition of trees is subject to change. This change may occur, but is not limited to biological and non-biological factors as well as mechanical/physical changes to conditions in the proximity of the tree. Trees should be inspected at intervals relative to identified site risks and in accordance with relevant HSE and Central Government guidance. Heritage Tree Services Ltd can provide further information on this matter if required.

Please note: no statutory control checks have been undertaken (unless specified). Where tree surgery works have been identified these works are based on the assumption that planning is approved. No tree works should be undertaken prior to determination of this application without up to date confirmation of the Tree Preservation Order / Conservation Area Status of the vegetation. All works should be undertaken in accordance with the appropriate Duty of Care. This should include, for example, site specific risk assessments and due diligence inspections for the presence of protected species.

Any comment relating to 3rd party trees has been made without full access to the tree(s). Should these trees have any impact on the proposed development we would advise you to instruct us to contact the 3rd party and undertake further inspection work.

**Heritage Tree Services Ltd ©
November 2018**

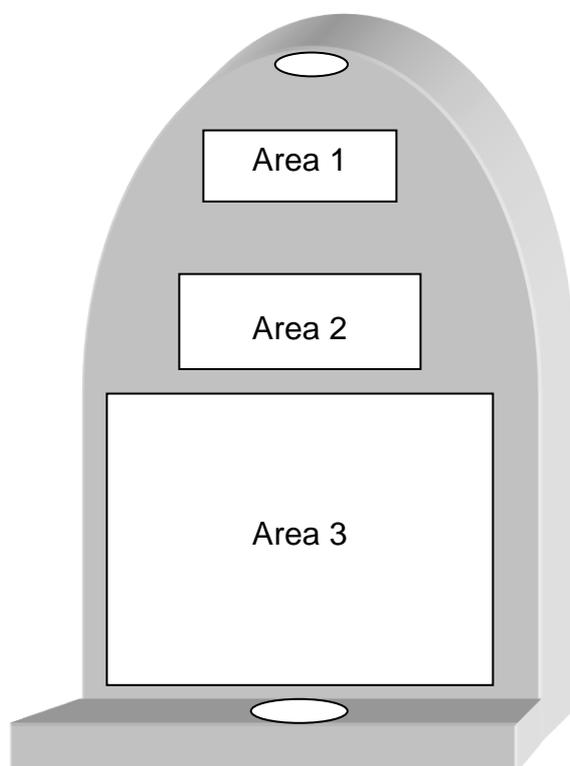
Monument specification (see illustration below)

- F28** A monument must be dignified and made entirely of stone or wood and must be inscribed on the back in the bottom left hand corner with the grave number. Any cramps used in construction must be of non-ferrous metal. Loose stones, chippings and edgings are not permitted
- F29** For a coffin grave space only a head stone or cross is permitted. It must be positioned near the west (head) end of the grave space, in line with adjacent monuments, or where marked by the council. The maximum width permitted is 750mm and the monument shall be positioned centrally across the width of the grave space. No part of a monument may be more than 1200mm above ground level. The monument shall rise from a matching stone base, set level with the ground and not extending more than 450mm along the grave. The base may be pierced for a removable flower container.
- F30** For a cremated remains grave space, only a tablet set level with the ground or a “desk” tablet 75mm high will be permitted. This must not be greater in size than 450mm by 450mm.
- F31** No maker’s name or other advertisement of any kind may be shown on any monument.
- F32** No work to a monument may be carried out on a Saturday, Sunday or public holiday, nor after sunset or whilst a burial is taking place. If any damage is done to council’s land or premises, or another monument, the council will seek to recover the cost of repairs from the burial rights owner.
- F33** The burial rights owner must ensure that a monument complies with the British Standard BS8415, specification on monuments within burial grounds and memorial sites, and that it is installed and maintained in accordance with the NAMM code of practice on the installation, inspection, management and maintenance of memorials, published by the [National Association of Monumental Masons](#). The council does not maintain monuments. If a monument becomes dangerous the council will immediately make it safe. In case of general disrepair the council will give notice to the burial rights owner, at his or her last notified address, that the monument must be repaired within three months. If the repair is not carried out the council may remove the monument and seek to recover the expenses thereof from the burial rights owner.

Memorial specification

Area 1: To contain a dignified simple and reverent sentence of factual content.

For example: "In loving memory of" or "In remembrance of".



This stone shape is an example only.
Some other shapes are permitted within the overall dimensions.

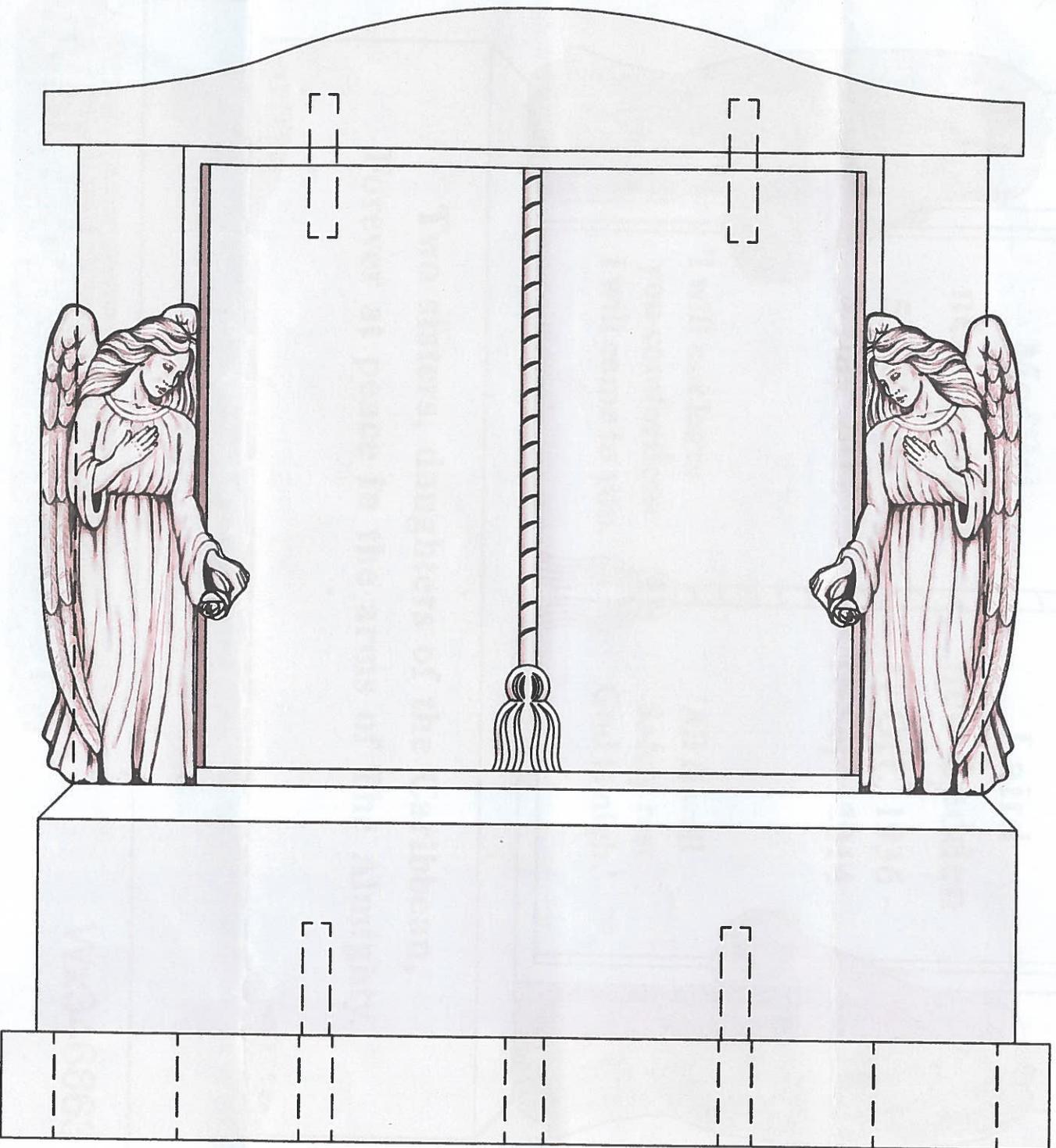
Area 2: To contain the name/s of the deceased in a larger font, together with relevant dates

Area 3: Area for personal tributes of a solemn and dignified nature.

Footnotes:

- (a) Requests for engravings/carvings at the head of the stone, nicknames etc, may be considered at the council's discretion.
- (b) Special consideration will be given for memorials for children under the age of eleven (11) years.
- (c) A single ceramic photograph not more than 6 x 4 inches may be considered at the Councils discretion above Area 1.

The above principles will also apply to cremation tablets.



Goring-on-Thames Parish Council						
Accounts for payment February 2019						
Payee	Description			Amount	Date	Ref
Current Account						
A40 Road Markings	Line painting CC car park	3650		£ 525.00	22/02/2019	BACS 24/19
Arrow Accounting	Internal Audit 2018-19	2510		£ 420.00	13/02/2019	BACS 19/19
BGG Garden & Tree Care	Litter picking January	3560		£ 470.40	14/02/2019	BACS 22/19
Colin Ratcliff	Salary January	2310	£ 1,429.38			
Colin Ratcliff	Car Allowance	2110	£20.00	£ 1,449.38	28/02/2019	BACS 30/19
Festival Vision	Christmas lights	3330		£ 750.00	13/02/2019	BACS 21/19
Goodlife Gardens	Burial ground leaf clearance	3100		£ 264.00	13/02/2019	BACS 17/19
Goring Hardware	Stamps and fuses	var		£ 14.92	13/02/2019	BACS 18/19
Heritage Tree Services	Tree inspections Gardiner	3525		£ 1,254.00	22/02/2019	BACS 25/19
HMRC	PAYE & NI January	2310		£ 842.29	07/02/2019	BACS 13/19
J M Krzak	Cleaning February	2310		£ 258.89	28/02/2019	BACS 28/19
M & C Landscapes	Grave Digging January	3210		£ 847.68	13/02/2019	BACS 20/19
Mike Ward	Salary 23/1 to 18/2	2310		£ 349.66	28/02/2019	BACS 29/19
Maureen Whicher	Grant for litter picking	3330		£ 150.00	22/02/2019	BACS 26/19
OALC	Subscription 2019-20	2410		£ 647.69	22/02/2019	BACS 23/19
OCC	CC Car Park rent	3650		£ 1,440.00	13/02/2019	BACS 16/19
OCC	6 bollards, High Street	var		£ 3,282.65	22/02/2019	BACS 27/19
SSE	Street Lights Maintenance January	3420		£ 1,065.91	04/02/2019	BACS 15/19
Direct Debits/Standing Orders						
Castle Water	Water Gardiner Pavilion	2260		£ 404.79	14/02/2019	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 17.37	28/02/2019	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 8.45	28/02/2019	DD
Castle Water	Water OJFS	2260		£ 10.79	28/02/2019	DD
Grundon Waste Management	Collections OJFS 8/11 to 31/1	3560		£ 6.40	20/02/2019	DD
Mainstream Digital	Phone	2240		£ 0.73	14/02/2019	DD
NEST	Pension Contributions	2310		£ 90.22	28/02/2019	DD
SSE	Electricity - Gardiner Pavilion Q4	2260		£ 160.72	10/02/2019	DD
SSE	Electricity - Sheepcot Pavilion Q3	2260		£ 113.19	16/02/2019	DD
SSE	Electricity - OJFS Q4	2260		£ 64.69	10/02/2019	DD
SSE	Gas OJFS Q4	2260		£ 27.42	10/02/2019	DD
SSE	Gas Gardiner Q4	2260		£ 59.36	10/02/2019	DD
SSE	Gas Sheepcot Q4	2260		£ 34.95	16/02/2019	DD
SSE	Street lights unmetered electricity	3420		£ 331.32	21/02/2019	DD
TSB	Bank Charges	2580		£ 5.00	02/02/2019	DD
Xerox (UK)	Copier Printer usage	2210		£ 13.06	01/02/2019	DD
Neighbourhood Plan						
Xerox (UK)	Copier Printer usage	4908		£ 26.60	01/02/2019	DD
Total:				£ 15,407.53		

Goring-on-Thames Parish Council					
Receipts received February 2019					
From	Description	Code	Date	Ref	Amount
TSB	Bank Interest	1190	10/02/2019	DC	£82.19
OCC	Grass cutting payment	1132	04/02/2019	Inv 1187	£1,743.00
Post Office	Car Park permits	1135	01/02/2019	DC	£1,536.00
A Adcock	Car Park permit	1135	13/02/2019	Inv 1202	£192.00
Howard Chadwick	Interment - Leese	1130	15/02/2019	Inv 1203	£1,654.00
Neil & Debra Payne	Donation memorial bench	1132	21/02/2019	Inv 1206	£710.00
ET Sheppard	Memorial - Wise	1130	28/02/2019	Inv 1201	£118.18
Mrs Kent	Wayleave Gatehampton	1140	26/02/2019	DC	£1.00
				Total:	£6,036.37

Goring on Thames Parish Council
Monthly Report Bank Account and Reserves Balances

As at: **28 February 2019**

Reconciled Bank Account Balances

Current TSB		£14,590.29
TSB Reserves		£95,352.96
Unpresented Payments		£0.00
Unpresented Receipts		£0.00
VAT Control Account		£2,332.08
Total		£112,275.33

Earmarked Reserves (Capital and Contingency)

Operating Reserve Account	R	£51,000.00
Rectory Garden	R	£1,500.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£1,000.00
Tree Felling and Replacement	R	£11,050.00
Playground Equipment	C	£13,500.00
MIGGS Pavement Widening	R	£5,000.00
Car Park	R	£1,000.00
Conservation Area Appraisal	R	£5,000.00
Sheepcot Pavilion Refurbishment	R	£6,302.96
Community Infrastructure Levy	C	£0.00

Total Revenue Reserves £81,852.96

Total Capital Reserves £13,500.00

Total Reserves **£95,352.96**

General Funds Available **£16,922.37**

REPORT – BUDGET ADJUSTMENTS

We should consider to make some adjustments to this years and next year's budget.

With increased IT software and back up commitments it would be useful to split IT costs from Office equipment. This will be easier to monitor, but also provide the right structure for our IT needs. It is recommended that we budget £750 in each aspect. An additional £600-700 is also required as a one-off for a desktop replacement when Windows 7 is not supported later this year (as recommended by Matthew).

Bank charges have also started – for this year we need to have a budget for £15, but because full charging starts in April, I suggest an initial budget of £300 for 2019-20.

Other budget adjustment proposals for next year are likely, but it seems appropriate to wait for the new Council to approve those.

I propose we approve the budget adjustments as indicated above, delegating to the Clerk to choose from which account(s) to take the funds.

Cllr Bryan Urbick
5th March 2019

GPC Backup System

Requirements

A file backup system completely independent of the current MS Office 365 (Home Edition) cloud storage, providing secure, historical, incremental backups of GPC's files. GPC emails are backed-up as part of a separate contract.

Source files to come from local MS Office 365 (Business Edition required). Backed-up files to only be accessible via our Service Provider, providing us with complete isolation - real security against Ransomware etc.

Uses a commercial backup tool with compression, versioning, scheduling etc.

Requires no GPC management.

Caters for 2 users, i.e. Colin and Mike.

Solution

Description	Total Cost
Initial setup charge – one-off	£150
MS Office 365 'Business' licenses	£3.00 per month
Backup System licenses	£3.00 per month / 2 GB Storage
Backup System extra storage	£5.00 per month / 50 GB Storage

I propose that the Parish Council approve this backup system and to fund the costs, as indicated.

M. Brown.

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE
GORING ON THAMES PARISH COUNCIL
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 22 January 2019**

Members Present:

Chairman	David Brooker (DB)
Members	John Wills (JW) Bryan Urbick (BU) Catherine Hall (CH)

Officers Present:

Assistant Clerk	Mike Ward (MW)
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One member of the public were present

18/174 To receive apologies for absence.

Matthew Brown (MBr)
Mary Bulmer (MBu)
Lawrie Reavill (LR)
Debbie Gee (DG)

18/175 To receive any declarations of interests

DB declared an interest in item 6.4 (P18/S0061/HH) on the agenda

18/176 Public Forum

One member of the public was present

18/177 To approve minutes of the meeting held on Tuesday 18 December 2018

Resolved: That the minutes be approved and signed by the Chairman.

18/178 Matters arising from those minutes not elsewhere on the agenda

None

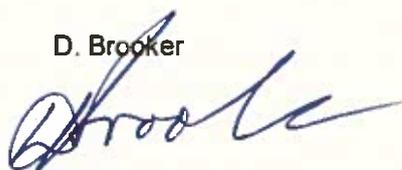
18/179 To review the following Applications:

- 1 P18/S4212/HH – Spring Hill 70 Wallingford Road Goring RG8 0HN – New front and rear gables to first floor bedroom, hip to gable roof conversion to both sides and new roof window to front and rear elevation.**
Resolved: That GPC has **No Objections**
- 2 P18/S4271/HH – 25 Lockstile Way Goring RG8 0AL – Single storey extension to side and rear provision of pitched roof over garage and entrance porch.**
Resolved: That GPC has **No Objections**
- 3 P19/S0015/HH – Fernleigh Ferry Lane Goring RG8 9DX – Removal of existing conservatory and formation of new single storey kitchen extension.**
Resolved: That GPC has **No Objections**
- 4 P19/S0061/HH – 8 Elmcroft Goring RG8 9EU – A single storey porch extension.**
DB declared an interest on social grounds and withdrew from the discussion.
Resolved: That GPC has **No Objections**

Signed:

D. Brooker

Dated: 26 February 2019



18/180 To note the following SODC Decisions:

- 1 P18/S2530/HH – 10 Milldown Road Goring RG8 0BA – Erection of a single storey outbuilding in the rear garden (GPC No Objections) **Granted**
- 2 P18/S3792/HH – 3 Whitehills Green Goring RG8 0EB – Proposed single storey rear and first floor side extension (GPC No Objections) **Granted**
- 3 P18/S3821/HH – 46 Springhill Road Goring RG8 0DA – Demolition and replacement of a side enclosure and replacement of the garage and porch roof with a tiled, pitched roof (GPC No objections) **Granted**
- 4 P18/S3810/HH – 33 Milldown Road Goring RG8 0BA – Two storey side extension, two storey rear extension and single storey rear extension. Demolition of garage and rear extension. (GPC No Objections) **Granted**

18/181 To note the following application for discharge of conditions:

None received.

18/182 To review planning applications and decisions reported by West Berkshire District Council

None received.

18/183 Affordable Housing:

Discussions with SODC not yet held; item deferred to next meeting.

18/184 To review CIL status / payments

No change since last month.

18/185 To consider requesting SODC to issue enforcement notices for the following:

- 1 Apparent business activity at 3 Lockstile Way Goring

Resolved: BU and CH to decide if it is appropriate to take this up with the relevant SODC/OCC officers.

- 2 Construction of large wooden building with concrete base in the grounds of Bloomsbury Lodge Little Croft Road Goring

DB had inspected the site, but could only see a large play oriented structure, not an actual building.

Resolved: MW to seek advice from SODC enforcement as to whether such a structure should be queried.

18/186 To note reports of action by SODC in respect of enforcement notices:

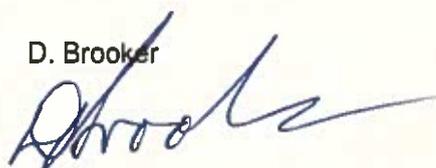
- 1 S18/457 1 Maple Court Goring: Without planning permission erection of single storey rear extension. Status as at 14.01.19: Negotiations ongoing.
- 2 S18/671 Mulberry Croft Limetree Road Goring: Without planning permission the erection of a fence over 1 metre high adjacent to a highway. Status as at 14.01.19: under investigation.

Signed:

D. Brooker

Dated: 26 February 2019

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- 3 S18/676 Nuns Acre Boathouse Thames Road Goring: Without planning permission operations to construct a cesspit/septic tank adjacent to the river. Status as at 14.01.19: under investigation

All were duly noted

18/187 To consider correspondence received

None

18/188 Matters for future discussion

None

18/189 Next meeting confirmed as Tuesday 26 February 2019

The Chairman declared the meeting closed at 19.45 hrs.

Abbreviations (where used):

CIL Community Infrastructure Levy
GPC Goring on Thames Parish Council
NP Neighbourhood Plan
OCC Oxfordshire County Council
SODC South Oxfordshire District Council

Signed:

D. Brooker

Dated: 26 February 2019

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Goring on Thames parish council 11 March 2019

Wallingford Road and Gatehampton Road pavement – proposed resurfacing

The purpose of this report is to recommend the partial resurfacing of the pavement in Wallingford Road and Gatehampton Road, between High Street and the station booking office. It was prepared by MIGGS, the mobility issues group, following a site inspection on 3 March by Cllrs Kevin Bulmer, Catherine Hall and Lawrence Reavill, accompanied by three members of the MIGGS committee.

1 Pavement status

- 1.1 On 24 February contractors for Network Rail completed works to remove an old, wire mesh boundary fence, a crash barrier improvised from old railway track and temporary Heras fencing panels; and replace them with a steel palisade, aligned to enable the pavement to be widened to 1100mm or more, as previously requested by MIGGS and the Council. The contractors also made up the pavement surface where these works exposed areas of embankment soil and unstable tarmac and concrete, although not to full highway standard.
- 1.2 The condition of the pavement in the area of the works is now generally safe but with some small gaps under the palisade that could become larger if neglected. The surface is also uneven and rutted in places, especially in Gatehampton Road, south of the Reading Road junction.

2 Proposal

- 2.1 It is proposed that the Council formally apply to OCC, as the highway authority, for approval of a scheme for partial resurfacing of the pavement between High Street and the station entrance and for permission to invite tenders for these works from competent and qualified contractors, including at least one local contractor.
- 2.2 The aim is as far as possible to bring these sections of pavement up to the same standard as the pavement facing Reading Road and the Tesco store, making them easier to navigate for wheelchair users and less of a trip hazard to other pedestrians.

3 Funding

- 3.1 The Council has previously earmarked £5,000 for such works, on the assumption that they might be needed after realignment of the boundary fence was completed.
- 3.2 MIGGS has earmarked £7,000 in voluntary donations for the same purpose, especially with a view to ensuring that the pavement is safe and suitable for wheelchair access to the station.
- 3.3 Assuming, as expected, that the total cost will be less than the earmarked sums it is envisaged that the actual costs would be split equitably between the Council and MIGGS, in proportion to the amounts they have each earmarked.
- 3.4 The works would be carried out by and in the name of the council. MIGGS would make a cash donation to the Council equivalent to its equitable share of the substantive costs.

4 Background notes

- 4.1 The pavement south of Reading Road is on the railway estate, so approval will also be needed from Network Rail as owner and Great Western Railway as leaseholder.
- 4.2 As the proposed works will not require access to the track side of the boundary fence it is unlikely that the railway operator would object once OCC approval had been given.