

# GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to the Annual Meeting of Council, to be held at the  
Bellême Room, Village Hall, Goring on Monday 13 May 2019 at 7.30pm  
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

## AGENDA – COUNCIL ANNUAL MEETING

1. To confirm that each councillor has signed a declaration of acceptance of office
2. To elect the Chairman for the year ahead
3. To receive declaration of Chairman's acceptance of office
4. To receive apologies for absence
5. To elect a Vice-Chairman for the year ahead
6. To receive declaration of Vice-Chairman's acceptance of office
7. To confirm all registrations of interests will be completed by Tuesday 4 June 2019
8. To receive declarations of interests
9. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
10. To approve minutes of the meeting held on 8th April 2019
11. Matters arising from those minutes not elsewhere on the agenda
12. To receive chairman's report and announcements
13. To consider a) whether to co-opt into the post-election GPC vacancy and b) if so, agree a process
14. To appoint Planning Committee members (previously DB, MBr, JW, CH, BU, MBu, LR, DG)
15. To appoint Neighbourhood Plan Steering Group members (Advisory Committee; previously Mike Stares, Stephanie Bridle, David Wilkins, Nigel Gilson, Ned Worsley, Tom Rothwell) and a council representative (previously KB and CH)
16. To appoint representatives to serve on other bodies:
  - 16.1. Gap Festival Committee (previously CH)
  - 16.2. Goring Poor Allotment Charity (previously KB, MBu, MBr)
  - 16.3. Goring Village Hall Committee (previously BU)

Colin Ratcliff, Clerk to the Council

8th May 2019

# GORING-ON-THAMES PARISH COUNCIL

- 16.4. Goring Volunteer Trust (previously DB)
- 16.5. Lybbe's Alms House Charity (previously LR)
- 16.6. Streatley with Goring Dementia Action Forum (previously MBr)
- 16.7. Twinning Association (previously KB, JW, DG)
- 17. To receive any reports from representatives on external bodies
- 18. To consider other councillor's responsibilities and working groups (Appendix A)
- 19. To receive a report from County Councillor Kevin Bulmer
- 20. To receive a report from District Councillor Maggie Filipova-Rivers
- 21. To consider the following planning application:  
P/18/S2900/FUL: 3 Elmcroft, Goring, RG8 9EU – Erection of 2 dwellings (as amended by further aboricultural information received 2nd October 2018; noise assessment and amended plans received 12th November 2018 and further aboricultural information received 13th December 2018) (GPC previously objected). (Appendix B)
- 22. To note a report on the Conservation Area Appraisal (Appendix C)
- 23. To receive a report on the Neighbourhood Plan
- 24. To receive a report on the NP Strategic Project for Goring CE Primary School
- 25. To receive a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre (DB) (Appendix D)
- 26. To receive a report from the Police (JW)
- 27. To receive a report on Recreation Grounds issues (LR) (Appendix E)
- 28. ~~To~~ consider a proposal for public consultation on Play Equipment in Gardiner Recreation Ground (Appendices F, F1)
- 29. To receive a report on White Hill Burial Ground issues (MBu)
- 30. To receive a report regarding planned events in the village (CH)
- 31. Parish Finance:
  - 31.1. To approve payments for April 2019. (Appendix G)
  - 31.2. To note receipts for April 2019. (Appendix H)
  - 31.3. To note the bank account and reserves balances as at 30 April 2019. (Appendix I)
  - 31.4. To approve direct debit mandates (Appendix J)
  - 31.5. To consider virements within the 2019-20 budget (Appendix K)

Colin Ratcliff, Clerk to the Council

8th May 2019

# GORING-ON-THAMES PARISH COUNCIL

32. Financial Accounts for the year ending 31 March 2019
- 32.1. To approve the accounts for the year ending 31 March 2019 (balance sheet and income & expenditure) (Appendices L & L1)
  - 32.2. To approve the annual governance statement in section 1 of the statutory annual return (Appendix M)
  - 32.3. To approve the statement of accounts in section 2 of the statutory annual return (Appendix N)
  - 32.4. To approve a variances report to the external auditors (Appendix O)
  - 32.5. To note budget variations for 2018-19 (Appendix P)
  - 32.6. To note year end cash and investment reconciliation as at 31 March 2017 (Appendix Q)
33. Reports from Planning Committee – to receive minutes of meetings held on 26 March 2019.
34. Correspondence.
- 34.1. To consider nominations to the Executive Committee of the Oxfordshire Association of Local Councils (C1)
35. Matters for future discussion.
36. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.
37. To consider quotations for consultation and design services for High Street improvements

Colin Ratcliff, Clerk to the Council

8th May 2019

**MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL**  
**Bellême Room, Goring Village Hall 8:00 pm Monday 8<sup>th</sup> April 2019**

**Members Present:**

Chairman	Kevin Bulmer (KB)
Vice Chairman	John Wills (JW)
Members	Bryan Urbick (BU)
	Lawrie Reavill (LR)
	Catherine Hall (CH)
	Mary Bulmer (MBu)
	Debbie Gee (DG)

**Officers Present:**

Clerk	Colin Ratcliff (CR)
Assistant Clerk	Mike Ward (MW)

13 members of the public and press

**19/46 To receive apologies for absence.**

David Brooker (DB) and Matthew Brown (MBr)

**19/47 To receive any declarations of interests**

None

**19/48 Public Forum**

None

**19/49 To approve minutes of the meeting held on 11<sup>th</sup> March 2019.**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/50 Matters arising from those minutes not elsewhere on the agenda.**

None

**19/51 To receive chairman's report and announcements.**

None

**19/52 To consider reports on the NP Strategic Project for Goring CE Primary School**

Appendices A and A1 refer. John Boler asked if the proposal needed approval from the Charity Commissioners, BU said there was some doubt but that it would be checked.

**Resolved:** That the proposal in Appendix A be approved subject to an arrangement for public use outside school hours.

**19/53 To receive a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre**

None.

KB noted that if the NP is passed CIL should generate additional funding for projects.

**19/54 To receive reports from County Councillor / District Councillor Kevin Bulmer.**

Nothing further to add following reports presented at the Parish Annual Meeting

**19/55 To receive a report from the Police**

JW reported a number of recent offences; in March, a burglary in White Hills Green and a car stolen, a shed burglary in Cleeve Down and a burglary in The Birches. In April, Two burglaries in Red Cross Road and Maple Court. BU said he couldn't remember hearing of that many before and

Signed:

Dated: 2019

asked what GPC could do, KB asked what the police are doing. DG said there had been numerous reports on social media of 'Nottingham Knockers' in the area which had been reported to the police.

**19/56 To consider a report on Recreation Grounds issues.**

Appendix B refers.

There were no objections to Robins' use of mobile goal posts.

Regarding flood lights there was concern the proposal for lights on the pavilion roof would be blinding and inadequate for the intended purpose, the angle would be too shallow to be useful and any lights should be downward facing. LR offered to talk to the club about why the current system is unreliable and try and come up with a solution in discussion with the Football Association if necessary.

A discussion took place about potential solutions to dog faeces on recreation grounds, including a reported increase in problems at Gardiner in addition to Sheepcot. It was agreed LR would talk further with the Robins and bring back proposals to council that may include improved signage.

**19/57 To consider reports on Play Equipment in Gardiner Recreation Ground**

Appendices C, C1 and C2 refer.

A number of comments were received about the location on the Gardiner of some of the equipment, in particular that within the direct line of sight of the cricket pitch. Suggestions were made that it would be worth discussion with the cricket club prior to any wider consultation. JW noted a number of comments during the previous week on social media calling for more equipment for older children. Stephanie Bridle asked that the SE corner be considered as there used to be play equipment in that location, BU stated that had already been considered and discounted by the architect. The 'gym equipment' was however suggested for that corner. It was agreed to hold further discussion with the cricket club and architect to bring back to the next meeting.

**19/58 To receive a report on White Hill Burial Ground issues including an update on rabbit control.**

BU reported the challenge was that rabbit control would be no good without fencing which would be expensive. He was awaiting a proposal for costs.

**19/59 To receive a report regarding planned events in the village.**

KB stated the GM group had not accepted the offer of Sheepcot and reports from social media are that they are planning a 'pop-up picnic'. He was disappointed the village's support for an event had been thrown back in its face. It was agreed that BU would draft a note to Terry Daniels about the issue.

**19/60 Parish Finance:**

**1 To approve payments for March 2019**

**Resolved:** That the payments be approved

**2 To note receipts for March 2019**

Noted

**3 To note the bank account and reserves balances as at 31 March 2019**

Noted

**19/61 To consider a proposal for a replacement Freedom of Goring Awards Board**

Appendix G refers.

**Resolved:** That the proposal for a new, larger board be approved.

**19/62 To consider the following planning application:**

Signed:

Dated: 2019

**P19/S0336/FUL - The Boathouse High Street Goring RG8 9AB Demolition of existing fire damaged dwelling and boathouse. Application for replacement dwelling out of the floodplain (as amended by drawings received on 20 March 2019).**

**Resolved:** That GPC has no objections to the application.

**19/63 Reports from Planning Committee – to receive minutes of the meeting held on 26 February 2019.**

Minutes received.

**19/64 Matters for future discussion**

BU – To receive / consider an update on issues and support groups relating to the potential closure of Goring Pre-School.

The Chairman declared the meeting closed at 2101 hrs

**Abbreviations (where used):**

CIL	Community Infrastructure Levy
GiB	Goring on Thames in Bloom
GGN	Goring Gap News
GM	George Michael
GPC	Goring on Thames Parish Council
MIGGS	Mobility Issues Group for Goring and Streatley
NALC	National Association of Local Councils
NP	Neighbourhood Plan
NPSG	Neighbourhood Plan Steering Group
NWR	Network Rail
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

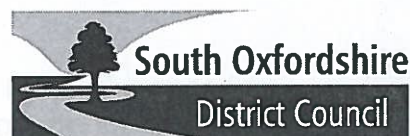
Signed:

Dated: 2019

<b>Goring on Thames Parish Council Responsibilities</b>							
<b>2018-19</b>							
<b>Committees</b>							
Planning Committee	David Brooker	John Wills	Catherine Hall	Bryan Urbick			
	Lawrie Reavill	Mary Bulmer	Matthew Brown	Debbie Gee			
Neighbourhood Plan Steering Group	Non-voting CLrs	Kevin Bulmer	Catherine Hall				
Members	Mike Stares	Stephanie Bridle	David Wilkins	Nigel Gilson			
	Ned Worsley	Tom Rothwell					
<b>Representatives to Other Bodies Committees</b>							
Gap Festival Committee	Catherine Hall						
Goring Poor Allotment Charity	Kevin Bulmer	Mary Bulmer	Matthew Brown				
Goring Village Hall	Bryan Urbick						
Goring Volunteer Trust	David Brooker						
Lybbe's Alms Houses	Lawrie Reavill						
Streatley with Goring Dementia Action Forum	Matt Brown						
Twinning Association	John Wills	Debbie Gee	Kevin Bulmer				
<b>Working Groups</b>							
Britain in Bloom 2019	Bryan Urbick	Debbie Gee	Catherine Hall	David Brooker			
Events	Catherine Hall	Bryan Urbick	Mary Bulmer	Debbie Gee			
NP Strategic Project - High Street	David Brooker	John Wills	Lawrie Reavill				
NP Strategic Project - School	Bryan Urbick	Catherine Hall	Debbie Gee				
Playground Equipment	Lawrie Reavill	John Wills	Mary Bulmer				
Recreation Grounds & Sports Clubs	Lawrie Reavill	John Wills	DB (Sheepcot Pav)				
<b>Other responsibilities</b>							
Finance	Bryan Urbick						
MIGGS Liaison	Catherine Hall	Lawrie Reavill					
Police Liaison	John Wills						
Transport Issues	Kevin Bulmer	John Wills					
White Hill Burial Ground	Mary Bulmer						
TSB Bank Signatories	Kevin Bulmer	Mary Bulmer	Bryan Urbick	Lawrie Reavill	Matthew Brown		

## Planning

HEAD OF SERVICE : Adrian Duffield



Listening Learning Leading

### CONSULTATION WITH GORING PARISH COUNCIL

OFFICER : **David Millinship**

CONTACT : **David Millinship**

PLEASE RETURN TO SODC NOT LATER  
THAN 12 NOON ON 9th May 2019



registration@southoxon.gov.uk

Tel : 01235 422600

Textphone: 18001 01235 422600

135 Eastern Avenue Milton Park  
ABINGDON OX14 4SB

### AMENDED DETAILS

**Application Reference** : P18/S2900/FUL (Full Application)

**Application Type (see definition over)** : Minor

**Amendment** : No. 4 - dated 27th March 2019

**Proposal** : Erection of 2 dwellings (as amended by further arboricultural information received 2nd October 2018; noise assessment and amended plans received 12th November 2018 and further further arboricultural information received 13th December 2018)

**Address** : 3 Elmcroft Goring RG8 9EU

### GORING ON THAMES PARISH COUNCIL :

**FULLY SUPPORTS** this application for the following reasons :

has **NO OBJECTIONS** to this application

has **NO OBJECTIONS** to this application but wish the following comments to be taken into account :

**OBJECTS** to this application for the following reasons :

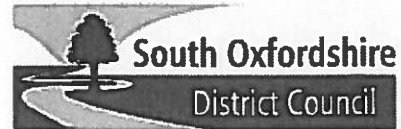
Signed on behalf of Goring on Thames Parish Council

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## Planning

HEAD OF SERVICE: Adrian Duffield



Listening Learning Leading

### CONSULTATION WITH GORING PARISH COUNCIL

OFFICER: Luke Veillet

CONTACT: Luke Veillet

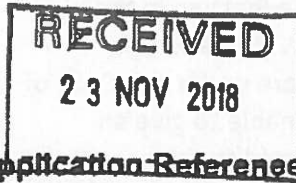
PLEASE RETURN TO SODC NOT LATER  
THAN 12 NOON ON 6th December 2018

Luke.Veillet@southoxon.gov.uk

Tel : 07919 381602

Textphone: 18001 07919 381602

135 Eastern Avenue Milton Park  
ABINGDON OX14 4SB



### AMENDED DETAILS

~~Application Reference~~ : P18/S2900/FUL (Full Application)

Application Type (see definition over) : Minor

Amendment : No. 2 - dated 22nd November 2018

Proposal : Erection of 2 dwellings

Address : 3 Elmcroft Goring RG8 9EU

### GORING ON THAMES PARISH COUNCIL :

FULLY SUPPORTS this application for the following reasons  
:

☐

has NO OBJECTIONS to this application

☐

has NO OBJECTIONS to this application but wish the  
following comments to be taken into account :

☐

OBJECTS to this application for the following reasons :

SEE ATTACHED

☒

Signed on behalf of Goring on Thames Parish Council

..... M. Ward .....

Date ..... 1/12/18 .....

**P18/S2900/FUL**  
**Erection of 2 dwellings**  
**3 Elmcroft Goring RG8 9EU**

**GORING-ON-THAMES PARISH COUNCIL OBJECTS** to this application for the following reasons:

With reference to the statement in the email from the Agent, 'as far as I know they [the Parish Council] do not have qualified planners on board and clearly may be swayed by pressure from friends and parishioners rather than looking at the case on pure planning merits', two members of the Planning Committee have run their own chartered architects and planning consultancies. One member has been Senior Planning Technician in the Planning Dept at the GLC then with Project Development at Thames Water, and one member also sits on the SODC / Vale Design Review Panel. Furthermore under our Code of Conduct as Parish Councillors we must Declare an Interest if we are unable to give an impartial opinion, including having any friendship with anyone connected to the proposals. We do not accept that we are unduly swayed by the opinion of neighbours either as we have to and are fully capable of assessing proposals ourselves in the context of planning policy and guidance.

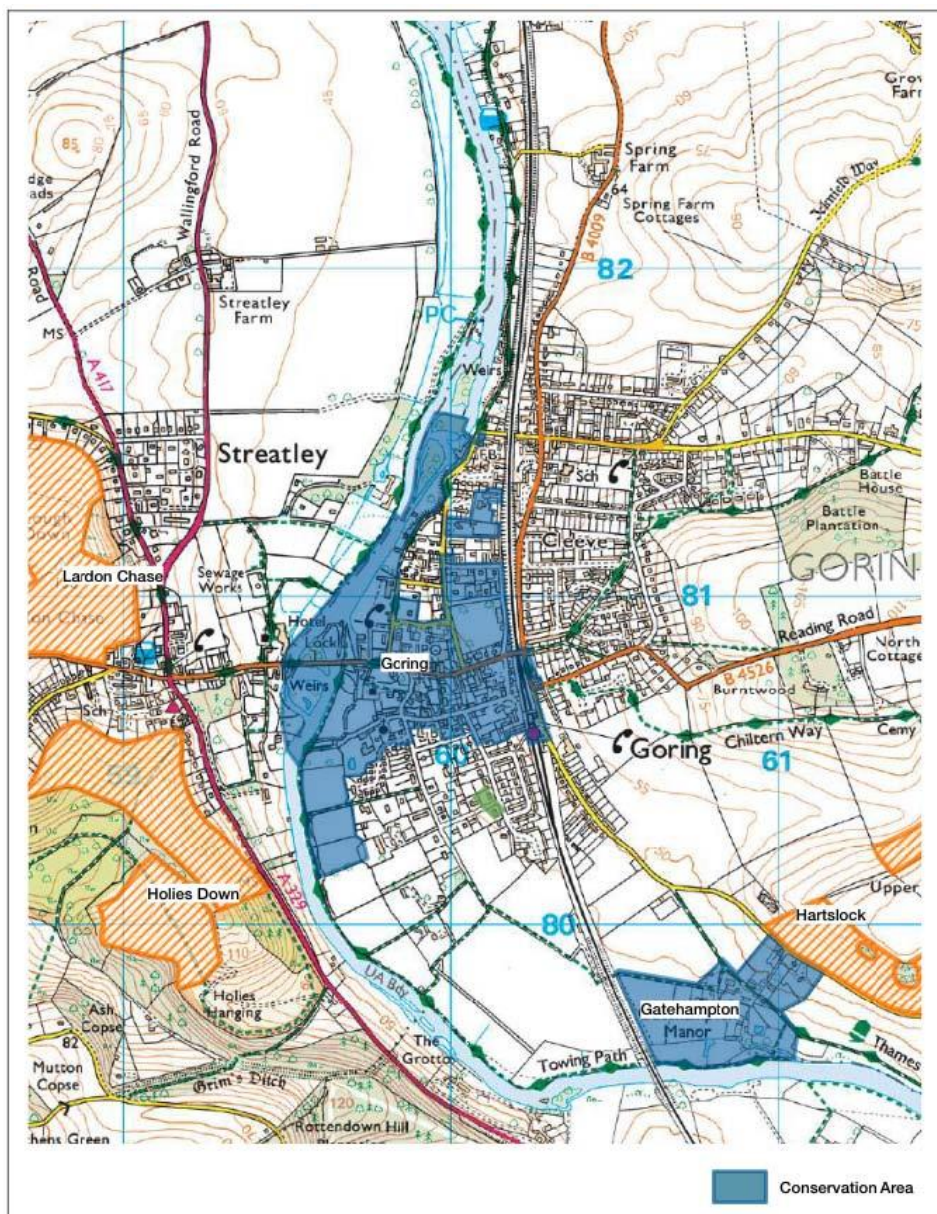
We do not object to the principle of intensification of the plot for suitable housing, if it can be shown to satisfy the SODC Planning Policies and Guidance particularly the Design Guide 2016. However, although the proposals show adequate car parking and access for vehicle manoeuvres such that it satisfies the standard requirements of the OCC Highways Authority, it does so at huge detriment to adjoining neighbours. The applicants propose to locate parking spaces for their retained dwelling immediately outside and in very close proximity to the main sitting room windows of their neighbour at 2 Elmcroft. We believe this is un-neighbourly in the extreme, and as such is a planning matter not a highways matter. We concur with one of the neighbour's comments that SOLP policy H4 gives detailed guidance for back development and given the shared driveway the proposed plans are unsatisfactory in many respects but principally that of access. On these grounds we reiterate our objection to this application.

## Goring Conservation Area appraisal

Goring Conservation Area was designated in 1978 and its boundary was amended in 1988. Parts of the Conservation Area have been neglected and features such as inappropriate alterations to buildings, lighting and adverts have intruded into the street scene, particularly on the High Street. The Conservation Area has never been subject to an appraisal by the body with statutory responsibility, SODC, and this was identified as a priority by the Goring Neighbourhood Plan (currently approved by SODC to progress to referendum).

A Conservation Area appraisal is an objective analysis of the elements which together define the area's special architectural or historic interest. These elements are largely physical, both man-made and natural, but will also include more ephemeral considerations, such as spaces, views, uses, and sounds. An appraisal describes and maps these elements to inform everyone involved in the planning process. The appraisal will:

- identify and reassess the special qualities of the conservation area.
- look at the effectiveness of the boundaries and assess whether they should be altered, extended or reduced.
- prepare a strategy for its future management.



The Conservation Area contains a number of Goring's listed buildings, but also many other interesting historic buildings that contribute to its character. These do not have the protection of listed status but they do play an important part in the Conservation Area.

If they are identified and recorded in an appraisal they can be given a degree of local protection which can help to conserve and enhance the Conservation Area as a whole.



As a reminder, the Plan proposes two 'Actions' to address these issues.

#### **Action.01: Conservation Area appraisals**

Conservation Area appraisals will be undertaken and management plans prepared to ensure future development is sensitive and appropriate.

- This action calls for engagement between the Parish Council and the responsible body, SODC, and Historic England to undertake Conservation Area appraisals for Goring and Gatehampton Conservation Areas.
- Management plans will be developed for their conservation and enhancement.
- Resources to address this action will be sought via SODC, in accordance with Local Plan 2011 (para 3.101) and emerging Local Plan 2033 Policy ENV6.

#### **Action.02: Protecting and re-purposing heritage assets**

Identifying and recording historic landscapes and buildings is the first step in protecting heritage assets. Finding new, suitable uses for old buildings both listed and unlisted, will protect and enhance them and ensure they continue to bring economic, social and environmental benefits for Goring. While listed assets are already recorded and protected, unlisted heritage assets in Goring will be identified and formally recorded, perhaps as part of a heritage cluster, character area or view, noting their history and assessing their role and value following the assessment criteria in the Historic England's Advice Note 7: Local Heritage Listing. If appropriate, any assets of note will be proposed to the district council for adoption onto a register of Locally Listed Buildings as part of Local Plan 2033's Policy ENV6.

GPC will liaise with SODC, Historic England and local volunteer groups, for example Goring Gap Local History Society and the Goring and Streatley Amenity Association, to achieve this. This action will encourage:

- investment in and/or conservation and enhancement of buildings and/or spaces between them;
- opportunities to repair, conserve, enhance, or bring back heritage assets into use, especially those in danger of falling into disrepair;
- consideration of potential future uses for vulnerable buildings, for example conversion of upper floors to flats, or a home for a local 'pop-up' museum which would add value to the growing tourism and hospitality economy of the village;
- opportunities for community engagement in a deeper understanding.

We're pleased to report that the Goring Conservation Area appraisal has started. It will involve desk research, surveys and recording before coming to any conclusions. The process is expected to take 12-18 months to complete.

Emily Karau, SODC's Conservation Officer is leading the appraisal. GPC is represented by Catherine Hall and John Wills. Janet Hurst represents the Goring Gap Local History Society and Ned Worsley represents the Goring Plan.

Ned Worsley, 7 May 2019

**Goring Parish Council** - Goring High St – Report

28 Feb'19

1. Proposed High St roadworks

With regards to the High St works we have attempted to obtain fee proposals from Highway Consultants but of the three approached only one returned a quote. Therefore, without support from OCC Highways (OCCH) trying to move this matter is extremely frustrating and I am uncertain how to best proceed.

New Bollards – as you are aware these are now installed and the arcade have installed their bollards to match so we have matching street furniture.

We now have the planter to go outside Davis Tate, which may have been installed prior to this meeting. Hopefully this will overcome vehicle movement on to the footpaths.

2. Installation of posts in the verge adjacent to the Rectory Gardens

This matter has not been pursued since the last meeting, but I propose to put forward proposals for the next meeting.

3. Community Centre car park

Lockable bollards - It has been established that we do not need planning permission but we will need OCC to acknowledge them in the lease.

The Clerk and I are trying to find someone who could install them.

4. Strategic Project related to Traffic congestion and Parking

4.1 Comment as for previous report i.e. Our committee has met and discussed a number of matters but believe that to take matters further we need a meeting with OCCH, see above.

4.2 SODC – Civil Enforcement Powers

Awaiting SODC Officers report.

5.0 General

5.1 We have the replacement bollard, to replace the damaged one adjacent to the Miller, and now need to find someone to install it.

Cllr David Brooker

## **Recreation Issues - May 2019 Update**

### **Sheepcot Recreation Ground**

There is no easy solution to the problem of dog droppings on the football pitches used by the Goring Robins. The only viable options are to restrict the exercise of dogs on the Sheepcot, or to improve the behaviour of those dog owners who allow their animals to foul the pitches. A comment from Goring Robins management has been received, which suggests additional notices about the collection of dog droppings and a repeat of the article in the GGN.

The Robins management teams request for permission to use mobile goal posts was approved at the April GPC meeting.

Further details of the lighting equipment proposed to improve visibility during winter training sessions have been put forward. It is suggested that a professionally designed proposal with full details and a cost is needed. Discussions with the football clubs will continue.

### **Gardiner Recreation Ground**

Work on the design of the exercise trail is proceeding.

### **Bourdillon Field**

Nothing to report.

### **Rectory Garden**

A meeting has been arranged with the Chilterns Conservation Board to request their advice on how the Rectory Garden could be restored to conform with the original intentions of its donor.

Lawrie Reavill

06.05.2019

REPORT – GARDINER PLAY EQUIPMENT CONSULTATION

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After concerns raised at the April Parish Council meeting about the design of the new play equipment/gym trail/gym equipment, a meeting was held with representatives from the Bowls Club, the Football Club and the Cricket Club. Of the regular users of the field, these clubs are the most frequent users, and would be most impacted by any new permanent equipment on the field.

With some movement of the trail equipment to make it go partly along the western side and around the corner rather than all along the 'top'/north of the field, the three Clubs were broadly in support of the revised plan. As a follow-up, the Cricket Club will seek information about moving and upgrading the nets and work with us as the plan and funding is developed.

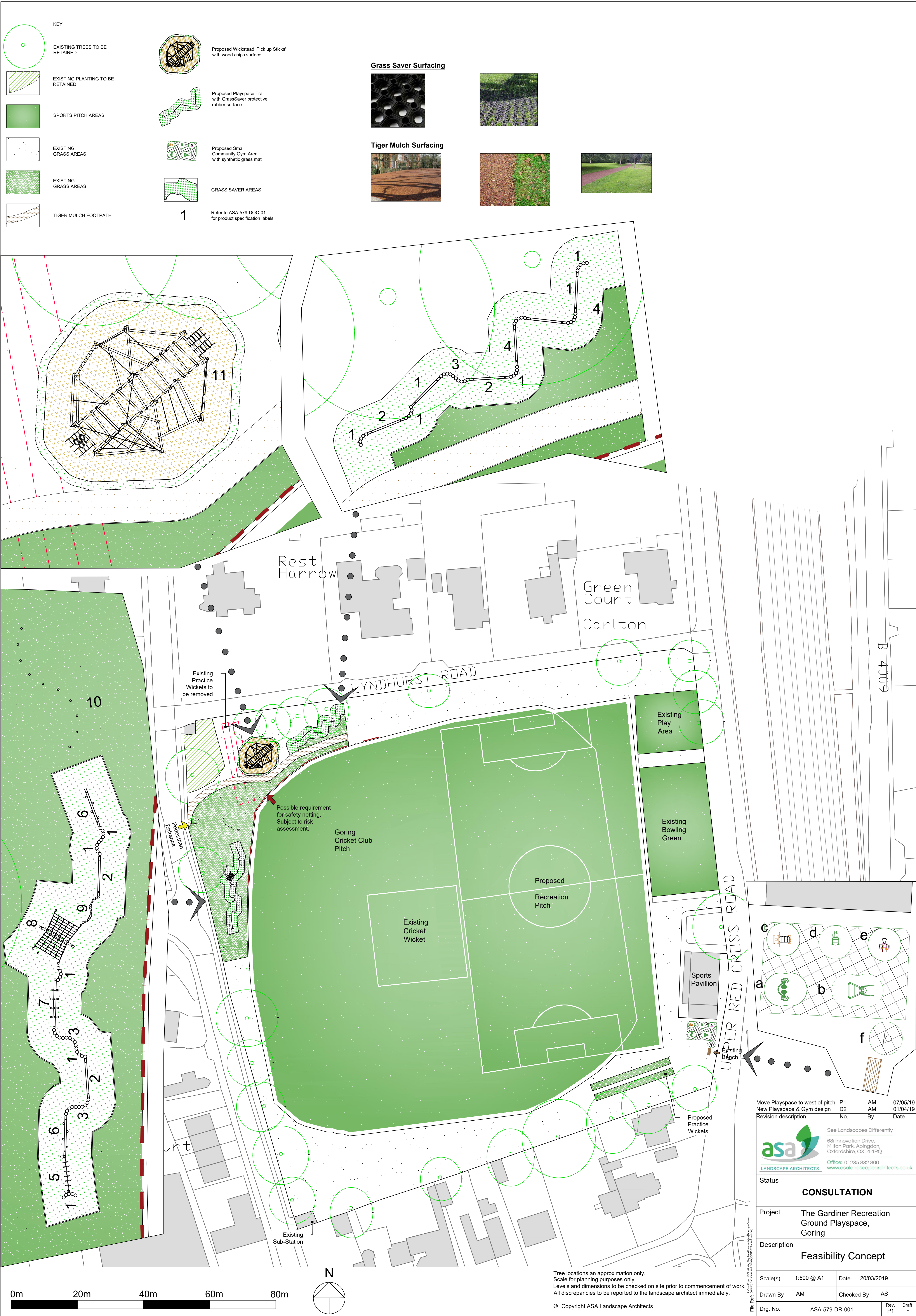
See attached the revised outline plan, develop by our appointed Landscape Architect.

As we appear to have addressed the concerns of the Cricket Club by repositioning some of the equipment, I propose we now begin a robust consultation on this design – with stakeholder groups, all parishioners, and children. Based on other comments made, we will include consultation feedback (from the adult respondents) about the field at which the equipment will be placed.

After the consultation we can adjust the plan as appropriate and submit for planning permission. When approved, we can finalise the grant applications and, if needed, consider any phasing of the project.

Cllr Bryan Urbick  
7<sup>th</sup> May 2019







Goring-on-Thames Parish Council						
Accounts for payment April 2019						
Payee	Description			Amount	Date	Ref
<b>Current Account</b>						
Anthony Stiff Associates	Play Equipment Consulting	6331		£ 2,410.00	18/04/2019	BACS 58/19
BGG Garden & Tree Care	Litter picking March	3560		£ 588.00	18/04/2019	BACS 53/19
Colin Ratcliff	Salary April	2310	£ 1,452.91			
Colin Ratcliff	Car Allowance	2110	£ 20.00	£ 1,472.91	30/04/2019	BACS 61/19
Complete Weed Control	Weed killing WHBG & OJFS	3110		£ 192.00	05/04/2019	BACS 51/19
Gap Festival	Grant	3330		£ 4,000.00	30/04/2019	BACS 59/19
Goring Hardware	Cleaning materials etc	var		£ 52.70	05/04/2019	BACS 52/19
HMRC	PAYE & NI March	2310		£ 939.30	08/04/2019	BACS 47/19
JCW Property Services	Guttering repairs Sheepcot	3170		£ 111.75	18/04/2019	BACS 56/19
J M Krzak	Cleaning April	2310		£ 332.11	30/04/2019	BACS 60/19
M & C Landscapes	Grass Cutting March	3110		£ 2,050.80	18/04/2019	BACS 55/19
M & C Landscapes	Grave Digging March	3210		£ 1,175.52	17/04/2019	BACS 54-19
Mike Ward	Salary 24/3 to 23/4	2310		£ 360.00	30/04/2019	BACS 63/19
Readibus	Grant	3350		£ 350.00	18/04/2019	BACS 57/19
SSE	Emergency call out	3420		£ 190.66	30/04/2019	BACS 62/19
SSE	Street Lights Maintenance March	3420		£ 1,065.91	05/04/2019	BACS 50/19
SSE	Street Light Quarterly rechargeable repairs	3420		£ 643.15	09/04/2019	BACS 49/19
<b>Direct Debits/Standing Orders</b>						
Castle Water	Water Gardiner Pavilion	2260		£ 124.19	23/04/2019	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 196.97	08/04/2019	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 33.19	29/04/2019	DD
Castle Water	Water OJFS	2260		£ 9.32	05/04/2019	DD
Mainstream Digital	Phone	2240		£ 0.54	15/04/2019	DD
NEST	Pension Contributions	2310		£ 149.47	30/04/2019	DD
SODC	Business rates	2290		£ 95.90	01/04/2019	DD
SODC	Business rates	2290		£ 54.10	01/04/2019	DD
SSE	Street lights unmetered electricity	3420		£ 342.48	19/04/2019	DD
TSB	Bank Charges	2580		£ 5.00	02/04/2019	DD
Xerox Finance	Quarterly Lease Copier / Printer	2210		£ 90.58	01/04/2019	DD
<b>Total:</b>						
				£ 17,036.55		

<b>Goring-on-Thames Parish Council</b>					
<b>Receipts received April 2019</b>					
<b>From</b>	<b>Description</b>	<b>Code</b>	<b>Date</b>	<b>Ref</b>	<b>Amount</b>
SODC	Precept	1176	04/04/2019	DC	£67,307.00
TSB	Bank Interest	1190	10/04/2019	DC	£80.66
SSE	Wayleave	1140	09/04/2019	500058	£4.00
Cyril Lovegrove	Interment - Godsell	1130	09/04/2019	500058	£128.47
SODC	CIL Payment	332	26/04/2019	DC	£171.00
Running Reborn	Use of Recreation Grounds	1141	29/04/2019	Dinv 1213	£239.28
HMRC	VAT refund	105	11/04/2019	DC	£3,036.65
AB Walker	Interment - Ashcroft	1130			
				<b>Total:</b>	<b>£70,967.06</b>

**Goring on Thames Parish Council****Monthly Report Bank Account and Reserves Balances**

As at:

**30 April 2019****Reconciled Bank Account Balances**

Current TSB		£24,398.63
TSB Reserves		£135,515.63
Unpresented Payments		<b>£0.00</b>
Unpresented Receipts		£0.00
VAT Control Account		£1,427.18
<b>Total</b>		<b>£161,341.44</b>

**Earmarked Reserves (Capital and Contingency)**

Operating Reserve Account	R	£53,000.00
Rectory Garden	R	£1,500.00
Ferry Lane Riverbank Repairs	R	£0.00
Ferry Lane Fence	R	£1,000.00
Gardiner Pavilion	R	£0.00
Tree Felling and Replacement	R	£11,050.00
Playground Equipment	C	£13,500.00
MIGGS Pavement Widening	R	£5,000.00
Car Park	R	£1,000.00
Conservation Area Appraisal	R	£2,991.67
Sheepcot Pavilion Refurbishment	R	£26,302.96
Community Infrastructure Levy	C	£171.00
High Street Strategic Project	C	£20,000.00

<b>Total Revenue Reserves</b>		<b>£101,844.63</b>
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<b>Total Capital Reserves</b>		<b>£33,671.00</b>
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<b>Total Reserves</b>		<b>£135,515.63</b>
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<b>General Funds Available</b>		<b>£25,825.81</b>
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as at 13/05/2019

Organisation	Reference	Services	Comments
Castle Water	Various	Water and Sewage	Properties
Grundon Waste Management Ltd	GORI001/1	Waste Disposal	White Hill Burial Ground
Grundon Waste Management Ltd	GORI004/8	Waste Disposal	Old Jubilee Fire Station
HMRC	21770870151	PAYE	Tax & NI
Information Commissioner	Z3283393/808634	Data Protection	
Mainstream Digital	AA216198789	Phone and Broadband	Office
NEST	IT000001477509 Service User 270503	Pension	Government Agency Pension Provider
South Oxfordshire District Council	5350540	Business Rates	OJFS
South Oxfordshire District Council	5136641	Business Rates	OJFS
SSE	59785 12010	Street Lighting	Maintenance, Supply and Repair
SSE	696333	Electric via LSI	All premises
SSE	696334	Gas via LSI	All premises
TSB	12886760	Bank Services	Bank Charges
Xerox Finance	Service User 912422	Copier / Printer	On lease
Xerox Finance	Service User 998822	Copier / Printer	Usage

## Adjustments / Virements within 2019-20 Budget

### Proposals for consideration:

#### Neighbourhood Plan

In 2018-19, GPC had budgeted £5,500 for the NP and at the end of the year £4,396 was unused, however when we did the new budget, we hadn't rolled it over (I assumed the NP would have been done when I proposed the budget). Additional expenditure as detailed below is now required and I propose taking £2,000 from the no-longer-needed reserve for the Conservation Area Appraisal.

- a. Produce 4-page factual summary
- b. Produce material for exhibition(s)
- c. Produce and distribute postcard announcing exhibitions
- d. Hold 2 exhibitions - 18 & 19 May. One in Village Hall/Bellême room, one Storton Lodge
- e. Print 4-page summary
- f. Distribute 4-page summary
- g. Update web site

The costs for this are forecast to be:

- a. 4-page summary printing, 2000 off, £215
- b. 4-page delivery, estimated £150
- c. Postcards, double sided, 2000 off, estimated £100 + £150 delivery
- d. Exhibition room hire, village hall, Bellême Room sat 18th May 0900 to 1700, £104
- e. Exhibition room hire, Storton Lodge, sun 19th 0900 to 1700. £100
- f. Posters etc £200 estimate
- g. Display board hire £300
- h. Total £1300

After the notification of a referendum, GPC are limited to reminding and encouraging people to vote – so I propose a budget of another £400 for signs, posters and banners. I would also suggest a contingency of £300.

Therefore, the total is **£2,000**

#### Street Lighting

For a while GPC has been considering the potential for replacement of street lamps with new LED's which can be adjusted to dim during the hours of midnight and 0600, these are more efficient and would in the long term save running costs. However, to replace all 211 lamps is currently outside GPC's financial ability.

As lamps fail, parts are not always available and we have had to replace two in the last year, with others likely to need replacement soon.

I propose setting up an Ear Marked Reserve for a rolling replacement with LED as and when a lamp is deemed unrepairable. Initially to be taken from the unused Election budget and the remainder from the unused Conservation Area Appraisal. Further that any lamps requiring replacement in the current financial year be funded from that EMR.

B. Urbick

7/5/19

Printed on : 10/04/2019

**Goring-on-Thames Parish Council 2018/2019**

At : 15:32

**Balance Sheet as at 31 March 2019****31st March 2018****31st March 2019****Current Assets**

2,051	Debtors	0
3,673	VAT Control A/c	3,037
516	Prepayments	1,151
6,879	TSB Current Account	10,557
78,447	TSB Reserve Account	95,426

**91,566****110,171****91,566 Total Assets****110,171****Current Liabilities**

754	Creditors	939
500	Accruals	0
131	Receipts in Advance	134

**1,385****1,073****90,181 Total Assets Less Current Liabilities****109,098****Represented By**

11,738	General Reserves	13,745
50,000	EMR Operating Reserve	51,000
1,000	EMR Rectory Gardens	1,500
750	EMR Ferry Lane Fence	1,000
11,080	EMR Tree Felling & Replacement	11,050
11,267	EMR Playground Equipment	13,500
4,347	EMR Legal Fees - Weir	0
0	EMR MIGGS Pavement Widening	5,000
0	EMR Car Park Reserves	1,000
0	EMR Conservation Area Appraisal	5,000
0	EMR Sheepcot Refurbishment	6,303

**90,181****109,098**

The above statement represents fairly the financial position of the authority as at 31 March 2019 and reflects its Income and Expenditure during the year.

Signed :

Chairman

Date : \_\_\_\_\_

Signed :

Responsible  
Financial

Date : \_\_\_\_\_

## Goring-on-Thames Parish Council Current Year

## Income and Expenditure Account for Year Ended 31st March 2019

31st March 2018		31st March 2019
	<b>Operating Income</b>	
166,415	Income	147,377
0	Grants	6,986
<b>166,415</b>	<b>Total Income</b>	<b>154,363</b>
	<b>Running Costs</b>	
630	Allowances & Expenses	710
9,332	Administration	14,096
31,221	Staff	36,258
810	Subscriptions	850
0	Miscellaneous Finance	10
55,545	Village Maintenance	61,514
11,494	Grants	6,928
5,776	Neighbourhood Plan	1,104
81,458	Capital and Reserves	13,978
<b>196,267</b>	<b>Total Expenditure</b>	<b>135,447</b>
	<b>General Fund Analysis</b>	
19,933	Opening Balance	11,738
166,415	Plus : Income for Year	154,363
186,347		166,101
196,267	Less : Expenditure for Year	135,447
(9,919)		30,654
45,301	Transfers TO / FROM Reserves	16,909
<b>(55,220)</b>	<b>Closing Balance</b>	<b>13,745</b>



## Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

Goring on Thames Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
	✓		<i>has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.</i>

\*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets should be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

### Other information required by the Transparency Codes (not part of Annual Governance Statement)

Authority web address

AUTHORITY WEBSITE ADDRESS

## Section 2 – Accounting Statements 2018/19 for

## Goring on Thames Parish Council

	Year ending		Notes and guidance
	31 March 2018 £	31 March 2019 £	
1. Balances brought forward	120,034	90,181	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	95,066	112,178	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	71,349	42,185	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	31,221	36,258	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	165,046	99,189	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	90,181	109,098	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	85,326	105,984	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	590,142	601,015	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
	✓		N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2019 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

SIGNATURE REQUIRED

I confirm that these Accounting Statements were approved by this authority on this date:

SIGNATURE REQUIRED

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Goring on Thames Parish CouncilExplanation of Significant Variances 2018-19

Box No.	This Year (£)	Last Year (£)	Diff. (£)	Diff. (%)	Explain If > 15% and > £500	Explanation	Amount
<b>Significant variances:</b>							
2 Precept	£112,178	£95,066	£17,112	18.00%	Y	Staff increase	£4,500
						Conservation Area Appraisal - new Ear Marked Reserve (EMR)	£6,000
						Sheepcot Pavilion refurbishment new EMR	£6,595
						<b>Total</b>	<b>£17,095</b>
3 Receipts	£42,185	£71,349	-£29,164	-40.88%	Y	Reduced grants and donations	-£39,133
						Increased car park income (Royal Mail Contract)	£2,159
						CIL receipts (new system)	£6,986
						Increase in Misc income	£918
						<b>Total</b>	<b>-£29,070</b>
4 Staff costs	£36,258	£31,221	£5,037	16.13%	Y	Staff level increased by taking on new Assistant Clerk plus cost of living pay rises	£5,037
5 Loans etc	£0	£0	£0			None	
6 Other Payments	£99,189	£165,046	-£65,857	-39.90%	Y	Gardiner Pavilion Refurbishment completed in previous year	-£66,420
						<b>Total</b>	<b>-£66,420</b>
7 Balances	£109,098					Internal rounding issue from accounts software of £1 - (1+2+3) - (4+5+6)	£1
8 Totals	£105,984		£3,114			Agrees with bank reconciliation. The difference between box 7 and box 8 of £3,114 is made up of:	
						Outstanding VAT reclaim (+)	£3,037
						Debtors (+)	£0
						Prepayments (+)	£1,151
						Receipts in Advance (-)	-£134
						Creditors (-)	-£939
						Accruals (-)	£0
						Internal software package rounding issue	-£1
						<b>Total</b>	<b>£3,114</b>
9 Assets	£601,015	£590,142	£10,873	1.84%	N		



09/04/2019

## Goring-on-Thames Parish Council Current Year

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## Detailed Income &amp; Expenditure by Account 31/03/2019

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b><u>Income Detail</u></b>						
1130 White Hill Burial Ground	17,688	12,500	(5,188)			141.5%
1132 Grants and Donations	4,979	2,625	(2,354)			189.7%
1134 Miscellaneous Income Other	993	50	(943)			1986.5%
1135 Community Car Park	4,617	2,300	(2,317)			200.8%
1140 Miscellaneous Property Income	240	200	(40)			120.0%
1141 Gardiner Ground and Pavilion	3,070	2,600	(470)			118.1%
1143 Sheepcot Ground and Pavilion	3,226	3,200	(26)			100.8%
1149 CIL Receipts	6,986	11,000	4,014			63.5%
1176 Precept	112,178	112,178	0			100.0%
1190 Interest Received	386	45	(341)			857.3%
<b>Total Income</b>	<b>154,363</b>	<b>146,698</b>	<b>(7,665)</b>			<b>105.2%</b>
<b><u>Expenditure Detail</u></b>						
<b>Total Direct</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0.0%</b>
<b><u>Expenditure Detail</u></b>						
2110 Allowances Expenses Training	710	750	40		40	94.6%
2200 Security, Fire & Safety	299	630	331		331	47.5%
2210 Postage, copies and printing	468	500	32		32	93.6%
2240 Telephone & Internet	447	500	54		54	89.3%
2250 Office Equipment, Software etc	1,106	1,250	144		144	88.5%
2260 Utilities - Gas, Water, Electr	5,378	6,000	622		622	89.6%
2270 Insurance	2,026	2,050	24		24	98.8%
2290 Rates & Taxes	1,440	1,550	110		110	92.9%
2295 Inspections Surveys & Reports	0	100	100		100	0.0%
2300 Miscellaneous Expenditure	436	600	164		164	72.7%
2310 Staff Costs	36,258	37,000	742		742	98.0%
2410 Subscriptions	850	850	0		0	100.0%
2510 Audit & Accountancy Fees	371	3,500	3,129		3,129	10.6%
2520 Legal Fees	6,425	9,000	2,575		2,575	71.4%
2540 Hire of Meeting Room	967	1,350	383		383	71.6%
2550 Publications	111	110	(1)		(1)	100.9%
2570 OJFS Sundries & Maintenance	408	600	192		192	68.0%
2580 Bank Charges	10	15	5		5	66.7%
2600 Vandalism	175	500	325		325	35.0%
3100 Misc Burial Ground Costs	476	950	474		474	50.1%
3110 Grass Weeding Strimming Fertil	8,868	9,750	882		882	91.0%
3120 Hedges/Fences/Paddocks/Gates	928	2,000	1,072		1,072	46.4%
3170 General Maintenance & Repair	4,645	5,669	1,024		1,024	81.9%
3210 Grave Digging	2,352	3,000	648		648	78.4%

Continued over page

## Detailed Income &amp; Expenditure by Account 31/03/2019

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
3250 High Street Strategic Project	1,903	2,000	97		97	95.2%
3260 Defibrillator	1,250	1,850	600		600	67.6%
3310 Churches S214(6) LG Act 1972	0	50	50		50	0.0%
3330 S137 and Other Grant Payments	6,228	7,195	967		967	86.6%
3350 Transport S26-29 LGR Act 1997	700	700	0		0	100.0%
3420 Street Lighting	16,593	16,750	157		157	99.1%
3525 Trees	4,160	6,000	1,840		1,840	69.3%
3560 Waste / Litter / Street Cleani	5,883	6,000	117		117	98.1%
3562 Winter & Flooding	0	600	600		600	0.0%
3650 Car Park	6,701	8,000	1,299		1,299	83.8%
3910 Street Furniture & Seats	1,154	1,000	(154)		(154)	115.4%
4211 Playground Equipment	638	638	1		1	99.9%
4908 Misc Expenses/ purchases NP	1,104	5,500	4,396		4,396	20.1%
6210 Conservation Area Appraisal	0	5,000	5,000		5,000	0.0%
6301 Community centre car park	0	1,000	1,000		1,000	0.0%
6310 MIGGS - Pavement Widening	0	5,000	5,000		5,000	0.0%
6322 Ferry Lane Fence	0	1,000	1,000		1,000	0.0%
6327 Rectory Garden	0	1,500	1,500		1,500	0.0%
6331 Playground Equipment	0	13,500	13,500		13,500	0.0%
6350 Weir Legal Fees	6,700	6,700	0		0	100.0%
6430 Sheepcot Pavilion Refurbishmen	292	6,595	6,303		6,303	4.4%
6500 Community Infrastructure Levy	6,986	6,986	0		0	100.0%
<b>Total Overhead</b>	<b>135,447</b>	<b>191,788</b>	<b>56,341</b>	<b>0</b>	<b>56,341</b>	<b>70.6%</b>
<b>Total Income</b>	<b>154,363</b>	<b>146,698</b>	<b>(7,665)</b>			<b>105.2%</b>
<b>Total Expenditure</b>	<b>135,447</b>	<b>191,788</b>	<b>56,341</b>	<b>0</b>	<b>56,341</b>	<b>70.6%</b>
<b>Net Income over Expenditure</b>	<b>18,917</b>	<b>(45,090)</b>	<b>(64,007)</b>			
plus Transfer from EMR	(9,923)					
less Transfer to EMR	6,131					
<b>Movement to/(from) Gen Reserve</b>	<b>2,862</b>					

## Goring-on-Thames Parish Council 2018/2019

## Bank - Cash and Investment Reconciliation as at 31 March 2019

<b><u>Confirmed Bank &amp; Investment Balances</u></b>			
<b><u>Bank Statement Balances</u></b>			
31/03/2017	Current A/c	0.00	
31/08/2008	Clerk's Account	0.00	
31/03/2017	Capital Account	0.00	
31/03/2017	Support Account	0.00	
31/03/2017	Reserve Account	0.00	
31/03/2019	TSB Current	10,557.40	
31/03/2019	TSB Reserve Account	95,426.35	
			<b>105,983.75</b>
<b><u>Other Cash &amp; Bank Balances</u></b>			
			<b>0.00</b>
			<b>105,983.75</b>
<b><u>Receipts not on Bank Statement</u></b>			
			<b>0.00</b>
			<b>105,983.75</b>
<b><u>Closing Balance</u></b>			
<b><u>All Cash &amp; Bank Accounts</u></b>			
	TSB Current Account	10,557.40	
	TSB Reserve Account	95,426.35	
	Other Cash & Bank Balances	0.00	
	<b>Total Cash &amp; Bank Balances</b>		<b>105,983.75</b>

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
GORING ON THAMES PARISH COUNCIL  
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 26 March 2019**

**Members Present:**

Chairman	David Brooker (DB)
Members	Bryan Urbick (BU)
	Catherine Hall (CH)
	Mary Bulmer (MBu)
	Lawrie Reavill (LR)
	Debbie Gee (DG)

**Officers Present:**

Assistant Clerk	Mike Ward (MW)
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Three members of the public were present

**18/206 To receive apologies for absence.**

John Wills (JW)  
Matthew Brown (MBr)

**18/207 To receive any declarations of interests**

None declared

**18/208 Public Forum**

Three members of the public were present

One member asked if there was a reason for The Miller of Mansfield not being listed under item 14 on the agenda. DB suggested it could be added and that this will be included in the agenda for the next Planning Committee meeting.

**18/209 To approve minutes of the meeting held on Tuesday 26 February 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**18/210 Matters arising from those minutes not elsewhere on the agenda**

None

**18/211 To review the following Applications:**

- 1 P19/S0394/HH** – 16 Holmlea Road Goring RG8 9EX – Variation of condition 4 (two additional parking spaces) on application P18/S1864/HH to add two additional off-street parking spaces (as revised by Parking Plan received 13 March 2019).

The Councillors reiterated that their comments regarding the previous application still stand: It was noted that the original application was to convert a garage into living accommodation, and the additional parking spaces were to offset the loss of this garaging facility. Concern was expressed that the revised parking plan was still impractical in that one of the spaces would be blocked in by the other two, so might be difficult to use. This could encourage on-street parking instead, especially as the number of parking spaces had been reduced from 4 to 3. The rationale behind this reduction had not been explained.

**Resolved:** That GPC **Objects for the following reasons:** The revised parking plan is still impractical and the reduction in spaces implied the possibility of even more on-street parking instead.

Signed:

M. Brown

Dated: 23 April 2019

- 2 **P19/S5040/FUL** – Bromsgrove (a.k.a. Broomgrove) Croft Road Goring RG8 9ES – Demolition of existing attached triple garage and replacement with a detached triple garage, proposed railings to the front of the existing dwelling. Erection of a new 5-bed dwelling with linking garage on land to the rear.  
It was noted that this application was to amend an application to construct the additional property that had already been approved. Objections had been received from neighbouring properties concerning loss of privacy, but the plans still appeared to satisfy the design guide in respect to proximity to neighbouring properties.  
**Resolved:** That GPC has **No Objections but with comments:** should have the condition that the garage must not be used for residential or business purposes.
- 3 **P19/S0685/FUL** – 2 Elvendon Road Goring RG8 0DU – Demolition of existing boiler showroom and erection of two new detached dwellings and associated external works.  
Councillors felt that there was insufficient space for two detached dwellings; in particular there was no reasonable access to the rear of the properties apart from through the houses themselves. This was considered to be over development and a much better plan would be to erect two semi-detached houses.  
**Resolved:** That GPC **Objects for the following reasons:** insufficient space between the detached dwellings; should go to the design review panel. Recommend two semi-detached houses instead.
- 4 **P19/S0789/HH** – Rose Cottage Croft Road Goring RG8 9ES – Extension and conversion of existing garage block into auxiliary accommodation to the main dwelling house.  
Concern was expressed that in future it could become a separate dwelling or used as a base for some sort of business activity.  
**Resolved:** That GPC has **No Objections but with comments:** should have the condition that the accommodation should not become a separate dwelling or used for business purposes.

**18/212 To note the following SODC Decisions:**

- 1 **P18/S4285/FUL** – The Arcade High Street Goring RG8 9AY – Replace 5 existing bollards at the front of the property with similar bollards (GPC No Objections) **Granted**
- 2 **P18/S0179/HH** – Little Court Manor Road Goring RG8 9DU – Proposed porch canopy. Extending ground floor bay and proposed first floor oriel bay (GPC No objections) **Granted**
- 3 **P18/S0251/FUL** – 4 Grove Farm Cottages Goring RG8 0LU – Change of use from agricultural to domestic garden (GPC No objections but with comments) **Granted**
- 4 **P18/S0296/HH** – 2 Wey Cottage Manor Road Goring RG8 9DP – Close off existing back door as new approved extension P17/S2668/LB has new doors into the garden (GPC No objections) **Granted**

**18/213 To review licensing application for The Swan Hotel, Streatley, West Berkshire DC**

After a brief statement from a member of the public living in Thames Road there was some discussion in particular noting that there was very strong opposition on the Goring side of the river to any extension in licensing hours. The Parish Council's proposed response (in the required Representation Form format) was read out to the meeting. The member of the public heartily approved of the response.

**Resolved:** That the Representation Form as presented to the meeting be sent to West Berkshire's Licensing Team forthwith.

**18/214 To review planning applications and decisions reported by West Berkshire District Council**  
None of interest to GPC received.

**18/215 Affordable Housing:**

Discussions with SODC concerning receipt by SODC of £111,327.42 for affordable housing not yet held.

**Resolved:** BU to contact Paula Fox to arrange a meeting – action carried forward.

Signed:

M. Brown

Dated: 23 April 2019



**18/216 To review CIL status / payments**

Nothing to report.

**18/217 To consider requesting SODC to issue enforcement notices for the following:**

Apparent business activity at 3 Lockstile Way Goring

**Resolved:** BU to arrange a meeting with the relevant SODC/OCC officers – action carried forward.

**18/218 To note reports of action by SODC in respect of enforcement notices:**

- 1 S18/457** 1 Maple Court Goring: Without planning permission erection of single storey rear extension. Case closed (planning application submitted).
- 2 S18/671** Mulberry Croft Limetree Road Goring: Without planning permission the erection of a fence over 1 metre high adjacent to a highway. Status as at 21.03.19: Site visited 27.02.19. Under investigation.
- 3 S18/676** Nuns Acre Boathouse Thames Road Goring: Without planning permission operations to construct a cesspit/septic tank adjacent to the river. Status as at 21.03.19: Under investigation.
- 4 S19/47** 1 Springhill Road Goring on Thames RG8 0BY: Fence adjacent to a highway in excess of one metre in height. Status as at 21.03.19: Site visited 26.02.19. Under investigation.
- 5 S19/51** Hartswood Manor Road Goring on Thames RG8 9EN: Without planning permission the material change of use of land obstruction of a footpath and erection of fence. Status as at 21.03.19: Letter sent 04.03.19. Monitoring
- 6 S19/59** Haydown Elvendon Road Goring RG8 0DT: Without planning permission the erection of an outbuilding outside the residential curtilage. Status as at 21.03.19: Under investigation.

All were duly noted.

**18/219 To consider registering The Leatherne Bottel, The Catherine Wheel and The John Barleycorn as Assets of Community Value**

**Resolved:** That the Parish Council would seek to register The Leatherne Bottel, The Catherine Wheel and The John Barleycorn as Assets of Community Value. MW to advise the procedure to be followed.

**18/220 To consider correspondence received**

None

**18/221 Matters for future discussion**

To consider registering The Miller of Mansfield as an Asset of Community Value

**Resolved:** that this be included in the agenda of the next meeting.

**18/222 Next meeting confirmed as Tuesday 23 April 2019**

The Chairman declared the meeting closed at 20.20 hrs.

**Abbreviations (where used):**

CIL	Community Infrastructure Levy	GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan	OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council		

Signed:

M. Brown

Dated: 23 April 2019

**From:** OALC

**Sent:** 18 April 2019 16:31

**Subject:** Please nominate a councillor to stand for OALC Executive Committee

Dear Clerks,

Please will you put an item on the agenda for your Council meeting in May. We are seeking nominations from town and parish councils and parish meetings for places on our Executive Committee. Ideally we would like representatives from all sizes of council – town right down to the smallest council/meeting

Our Executive Committee is comprised of:

- A Chairman, a Vice-Chairman, Hon.Treasurer (still vacant) a President and Vice-Presidents.
- A representative from each of the district councils (5) and one from the County Council
- Three town or parish council or parish meeting representatives from councils/meetings in each of the district councils (3 x West Oxfordshire, 3 x South Oxfordshire, 3 x Cherwell and 3 x Vale of White Horse and one from Oxford City Council (13 in total).

It is the representatives from the town and parish councils and parish meetings whose four year term of office has now come to an end. The Executive Committee members that are standing down can stand again if their councils nominate them but we really are looking for enthusiastic new members who could bring relevant skills and experience to our meetings.

The Executive Committee meets four times per year on a Monday afternoon in a central location (Kidlington), plus an evening AGM in July. The Executive Committee needs people who can see the bigger picture into which town and parish councils fit, with skills in finance, personnel and local government. We are looking for constructive, collaborative and innovative people that can help to ensure the continued future of OALC.

**Nominations are open from 1<sup>st</sup> May – 3<sup>rd</sup> June. The nomination form is attached. Please send the completed nomination form to us at [info@oalc.org.uk](mailto:info@oalc.org.uk) by 3<sup>rd</sup> June at the latest.**

Nominations received will to be reported to 3<sup>rd</sup> June Executive Committee meeting. If there are more nominations than places an election will take place at the OALC AGM on 1st July 2019.

We hope one of your councillors will take this interesting opportunity to contribute to the wider local government picture. We look forward to getting your nominations by 3<sup>rd</sup> June .

Kind regards