

# GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the  
Bellême Room, Village Hall, Goring on Monday 14<sup>th</sup> October at 7.30pm  
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

## AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meetings held on 9<sup>th</sup> and 24<sup>th</sup> September 2019.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. Discussion with David Rouane SODC Cabinet Member for Housing and Environment
8. To receive a report from District Councillor Maggie Filipova-Rivers
9. To receive a report from County Councillor Kevin Bulmer
10. Correspondence.
  1. To consider an email regarding the regular village litter pick (C1)
11. To consider a proposal for a Street Play Zone (Appendix A)
12. To consider and approve an annual General Risk Assessment (Appendix B)
13. To consider and approve an annual Financial Controls Assessment (Appendix C)
14. To consider and approve a Review of Effectiveness of Internal Audit (Appendix D)
15. To consider a draft accessibility statement for publication (Appendix E)
16. To consider the following planning application:  
P/19/S2670/HH – 48 Cleeve Down Goring RG8 0HA – New open porch to front. Single storey side and rear extension (as amended by drawing no. 19/108 P01 Rev B and 19/108 P02 Rev A to revise parking arrangements and relocate outbuilding received on 1 October 2019 (GPC previously had no objections).
17. To consider a report on Wallingford Road pavement widening (Appendix F)
18. To consider a report on Sheepcot Pavilion (DB) (Appendix G)

Colin Ratcliff, Clerk to the Council

9<sup>th</sup> October 2019

# GORING-ON-THAMES PARISH COUNCIL

19. To consider adoption of telephone box in the High Street (removal notice in place from BT)

## Standing Items

20. To receive a report on the NP Strategic Project for Goring CE Primary School (BU)
21. To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre (DB) (Appendix H)
22. To receive a report from the Police. (JW)
23. To consider reports on Recreation Grounds issues. (LR)
24. To receive a report on White Hill Burial Ground issues. (MBu)
25. To receive a report regarding planned events in the village (CH)
26. To receive a report on the Conservation Area Appraisal (CH / JW)
27. Parish Finance:
- 27.1. To approve payments for September 2019. (Appendix I)
- 27.2. To note receipts for September 2019. (Appendix J)
- 27.3. To note the bank account and reserves balances as at 30 September 2019. (Appendix K)
- 27.4. To review income and expenditure as at the end of Quarter 2 2019/20 (Appendix L)
28. Reports from Planning Committee – to receive minutes of meetings held on 27<sup>th</sup> August 2019.
29. Matters for future discussion.
30. Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.
31. To consider quotes for tree surveying.

Colin Ratcliff, Clerk to the Council

9<sup>th</sup> October 2019

**MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL**  
**Bellême Room, Goring Village Hall 7:30 pm Monday 9<sup>th</sup> September 2019**

**Members Present:**

Chairman	Kevin Bulmer (KB)
Members	Bryan Urbick (BU)
	Matthew Brown (MBr)
	Sonia Lofthouse (SL)
	Catherine Hall (CH)

**Officers Present:**

Clerk	Colin Ratcliff (CR)
Assistant Clerk	Mike Ward (MW)

10 members of the public and press

**19/178 To receive apologies for absence.**

Debbie Gee (DG), Mary Bulmer (MBu), Lawrie Reavill (LR), David Brooker (DB), John Wills (JW)

**19/179 To receive declarations of interests**

None

**19/180 Public Forum**

A resident commented on litter, stating the village needed larger bins or more frequent collections.

BU reported that GPC are discussing options with SODC and the Ward Councillor (MFR) to do a proper audit and for SODC to accept responsibility.

Another resident asked if GPC had considered taking the responsibility from SODC. CR said that had been done in the past but SODC unilaterally took responsibility back and stopped any grants. The larger contractors (i.e. Biffa and Grundon) had not been interested in bidding for GPC's small contract when put out to tender.

Other residents commented on shredded plastic in recycled compost on local fields, it was believed this originated from SODC's waste collections.

A resident asked councillors to reconsider their decision about a beech hedge outside The Rectory Garden which would be difficult to maintain.

Another resident asked councillors to reconsider their decision about cages at the burial ground saying they do not affect mowing. BU and KB explained the issues and sensitivities that would be taken into account when contacting grave owners.

**19/181 To approve minutes of the meeting held on 12<sup>th</sup> August 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/182 Matters arising from those minutes not elsewhere on the agenda**

None.

**19/183 To receive Chairman's report and announcements**

None

**19/184 To receive a report from District Councillor Maggie Filipova-Rivers (MFR)**

Appendix A refers.

MFR said the cabinet member for Housing and Environment was available to attend the next GPC meeting if agreed, to discuss civil parking enforcement and recycling bins. KB confirmed he would be welcome and that it should be added to the agenda.

Signed:

Dated: 2019

- 19/185 To receive a report from County Councillor Kevin Bulmer**  
KB restated that he is seconding a motion regarding the proposed third bridge at Reading and the lack of cross border co-operation on infrastructure in Oxfordshire.
- 19/186 To consider whether to replace defective 30mph radar signs on Wallingford Road**  
Appendix B refers  
MW added that the current signs had been there at least 15 years and were not economic to repair.  
KB noted that every traffic survey he knew of had shown no speed problem.  
BU explained the South Stoke Parish Council had purchased a portable sign which also gathers speed data for approx. £2,000.  
MFR stated no applications had yet been received for her discretionary £5,000 grant.  
**Resolved:** To table the issue until after the budget meeting.
- Standing Items:**
- 19/187 To receive a report on the NP Strategic Project for Goring CE Primary School**  
No update since the last meeting
- 19/188 To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre**  
Appendix C refers.  
Report received.
- 19/189 To receive a report from the Police**  
None despite a request to the police.
- 19/190 To receive a report on Recreation Grounds issues**  
Appendix D refers.  
**Resolved:** To include the potential croquet lawn request with the wider equipment consultation
- 19/191 To receive a report on White Hill Burial Ground issues**  
None
- 19/192 To receive a report regarding planned events in the village**  
None
- 19/193 To receive a report on the Conservation Area Appraisal**  
CH reported work had been done on mapping and note taking with more to be done in October.
- 19/194 Parish Finance:**
- 1 To approve payments for August 2019**  
**Resolved:** That the payments be approved
  - 2 To note receipts for August 2019**  
Noted.
  - 3 To note the bank account and reserves balances as at 31<sup>st</sup> August 2019**  
Noted.
  - 4 To confirm previous decision to receive all CIL monies due to the parish council rather than them be retained by SODC (confirmation requested by SODC).**  
**Resolved:** To confirm the previous decision to receive monies as due.

**5 To consider re-appointment of Arrow Accounting as Internal Auditor for 2019-20**

**Resolved:** To re-appoint Arrow Accounting

**6 To consider renewal insurance cover is appropriate (year 3 of 3-year agreement) as detailed in attached schedule**

Appendix I refers

**Resolved:** That the insurance is appropriate and to renew

**19/195 Reports from Planning Committee – to receive minutes of meeting held on 23 July 2019**

Minutes received.

**19/196 Matters for future discussion**

BU asked for a discussion at the next meeting on a proposal received from a resident about a Street Play Zone

**19/197 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**

**Resolved:** That the motion be approved

**19/198 To consider quotes for installation of bollards at the Community Centre Car Park**

**Resolved:** To award the contract to Paul F Carter

**19/199 To consider quotes for gas appliances at Sheepcot Pavilion**

Postponed – only one quote received to date.

The Chairman declared the meeting closed at 8:10 pm

**Abbreviations (where used):**

CA	Conservation Area
CIL	Community Infrastructure Levy
GiB	Goring on Thames in Bloom
GGN	Goring Gap News
GPC	Goring on Thames Parish Council
MIGGS	Mobility Issues Group for Goring and Streatley
NALC	National Association of Local Councils
NP	Neighbourhood Plan
NWR	Network Rail
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

**MINUTES OF THE EXTRAORDINARY MEETING OF GORING ON THAMES PARISH COUNCIL**  
**Garden Room, Goring Village Hall 10:30 am Tuesday 24<sup>th</sup> September 2019**

**Members Present:**

Chairman	Kevin Bulmer (KB)	
Members	Bryan Urbick (BU)	Sonia Lofthouse (SL)
	John Wills (JW)	Catherine Hall (CH)

**Officer Present:**

Assistant Clerk                      Mike Ward (MW)

No members of the public or press

**19/200    To receive apologies for absence**

Matthew Brown (MBr), Mary Bulmer (MBu), Lawrie Reavill (LR), David Brooker (DB)

**19/201    To receive declarations of interests**

None

**19/202    Confidential Business** – to consider, and if thought fit, approve the following motion: In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.  
**Resolved:** That the motion be approved.

**19/203    To consider a process for recruitment of clerk and responsible financial officer**  
**The following motions** proposed by KB, seconded by BU and unanimously approved **were resolved:**

1. For good orders sake, any procurement rules in relation to the appointment of a new Clerk will be suspended.
2. The proposed end of service date for the current Clerk will be 31 December 2019.
3. For all forthcoming Council Meetings until the new Clerk is appointed, the Assistant Clerk will take the minutes.
4. If the current Clerk wishes to reduce his hours of work in the meantime, this will be allowed.

**Also resolved:**

That a Committee be appointed comprising KB, MBu, BU and JW with SL as first substitute. The Terms of Reference to be as follows:

1. To review the Clerk's Job Description and to consider altering the hours as appropriate.
2. To recommend the start date and handover period for the replacement Clerk.
3. To decide whether to advertise the post.
4. To interview as appropriate and make recommendations to Full Council of candidate, job description and employment contract.

**19/204    To consider quotes for replacement gas boiler and water heater at Sheepcot Pavilion.**

**Resolved:** That a project be established for a phased refurbishment of the Pavilion, which requires the input from all the Sports Clubs that has already been asked for but not yet received. This will include updating the boiler so that it is sufficient for current and future needs. Suggested to be headed by DB if in agreement.

The Chairman declared the meeting closed at 11.21 am

Signed:

Dated: 2019

**From:** Chris Cox  
**Sent:** 06 September 2019 10:44  
**To:** clerk@goringparishcouncil.gov.uk  
**Subject:** Village Litter Pick

Hi,

It was with great sadness that I received Maureen Whicher's letter resigning from organising the litter pick, due to continuing ill health.

The Women's Institute have, for some years, helped with refreshments, and handing out sticks and sacks. We had been advised that the likely days for this Autumn's pick would be either 28 September or 5 October, and were preparing accordingly.

I am writing to find out whether the parish council are taking over the running of this, and to offer our services as usual. I regret that we are not in a position to organise the whole event at present.

Please let me know what is happening about this very necessary event for the future.

Chris Cox

REPORT – STREET PLAY ZONES

---

A local villager has put forward an idea to have provide a Street Play Zone in the village, with Springhill Road suggested as a possible location. The idea as for which section is from the westway upwards. I.e. about two thirds of street. Of course, residents would have continued access. The idea is to establish a temporary play order for the road so that local kids can safely play for a short designated time each week/two weeks/month (whatever is feasible).

I knew nothing about this, so have been guided to research more about the topic. There is Government guidance on this, with the aim of boosting children's outdoor play. It is intended to make the process easier to create periodic 'play streets'..

<https://www.gov.uk/government/news/revised-road-closure-guidance-to-boost-childrens-outdoor-play>

There is much to consider and to learn, with the first need to contact OCC Highways to determine how to best pursue the idea.

I propose that the Council supports the process to explore the idea and uncover possibilities. A future proposal can then be put forward to support the idea, if indeed it is feasible.

Cllr Bryan Urbick  
8<sup>th</sup> October 2019



**Risk assessment during the financial year 2019-20****RISK IDENTIFICATION – INSURANCE COVER**

- a) Council assets are fully insured and all insurances are re-assessed annually on receipt of insurance policy renewal.
- b) Adequately covered by £10m public and £10m employer's liability.
- c) Adequately covered by £500,000 fidelity guarantee.
- d) Risks to the council's buildings and contents property are covered by current insurance. Noting that street lamps, seats or other street furniture are not insured for accidental damage but are covered for public liability issues.

**INTERNAL CONTROLS**

- a) Updated and complete register of assets contained within the accounts package each year.
- b) Regular inspection by the clerk of all council owned property is carried out and recorded. If any concerns are found they will be reported to the Council.
- c) Review of risks and cover carried out annually
- d) Insurance provided by AXA Insurance via Came and Company, specialist providers of cover for Town and Parish councils

**INTERNAL AUDIT ASSURANCE**

- a) All necessary reviews completed by the internal auditor including a written report to council.
- b) The advice of the council's internal auditor is formally considered by full Council.
- c) The effectiveness of the internal audit is reviewed annually by the council, in accordance with the requirements of the current Accounts and Audit Regulations.

**RISK IDENTIFICATION – SERVICES PROVIDED BY EXTERNAL PROVIDERS**

- a) Security: council office security provided by Stanley Security Services; building has an alarm system. All buildings have key controls in place and records of any keys issued are recorded.
- b) All buildings and equipment regularly checked by the Clerk. Security system, fire extinguishers, gas appliances and portable electrical equipment are all professionally inspected and reported on each year with repairs carried out in accordance with recommendations.
- c) Agency agreements held with Oxfordshire County Council and South Oxfordshire District Council are dealt with on an annual basis; also performance against contracts with grounds maintenance companies is regularly checked and contracts are re-tendered every three to six years.
- d) Banking arrangements are strictly managed. No borrowing or lending applies at this time.

**INTERNAL CONTROLS**

- a) Standing orders and direct debits are reviewed on a regular basis.
- b) Performance of major suppliers is monitored and if any issues arise these are reported to the Council.
- c) Contracts are reviewed and re-tendered at regular intervals.
- d) Expenditure and income are monitored continually against budget and performance reported quarterly to council.
- e) All procurements / investments are dealt with as prescribed by standing orders.
- f) Detection / fraud prevention / corruption prevention are in place i.e. all payments are authorised and receipts monitored by council.
- g) All bank accounts are reconciled on a monthly basis.

**RISK IDENTIFICATION – BUSINESS ACTIVITIES**

- a) Approved accounting package is used.
- b) All activities carried out are within legal powers and responsibilities.
- c) All payroll transactions comply with HMRC (Inland Revenue) regulations and calculations are made using computer software supplied by HMRC. Annual returns are made online.
- d) All Vat payments and reclaims comply with HMRC (Customs & Excise) regulations and are scrutinised by internal auditor.
- e) The annual precept is controlled by strict budgeting.
- f) All minutes are timely and accurate in reporting council business.
- g) The council complies with current Freedom of Information legislation and the Data Protection Act by following the guide lines issued.
- h) All complaints and enquiries are responded to as soon as possible.
- i) Adequate document control is provided by safely storing information using the safe and strict controls over the computer.
- j) The burial register is complete and accurate and will be kept up to date using dedicated computer software.
- k) The council's obligations to conform to disabled access and health and safety legislation with regard to its properties and plans will be prepared with professional advice as required to comply with the legislation.
- l) Playground equipment is inspected annually by suitably qualified consultants and repairs carried out as necessary.
- m) Measures have been implemented to minimise the risks and costs of criminal damage to the council's properties.
- n) The clerk continually reviews the council's obligations under trust deeds and covenants taking into account the following:-
  - occupier's liability legislation and the
  - duty of care under common law

The Council has taken steps to ensure that funds will be available to meet the maintenance of boundaries, fences, trees, hedges, and the River Bank at the end of Ferry Lane.

## **INTERNAL CONTROLS**

Internal controls are carried out on a regular basis, either monthly or quarterly or semi-annually and reports are presented to the Council.

Master copies of all Full Council minutes are stored in a locked safe or cabinets. Additionally, all minutes since February 2016 are stored on the website server, which is held remote from the council office. Electronic copies are backed up regularly.

All deeds of land owned or controlled by the council, and all leases, are stored in a fire-proof safe.

Members' declarations of interest etc. are filed and updated when necessary and Adoption of codes etc. are dealt with as a matter of course.

## **CONCLUSION**

The clerk to the council has examined the above items in detail. There appears to be no additional risks to the council compared with earlier assessments.

Colin Ratcliff  
24 September 2019

## Income

Topic	Risk Identified	Risk Level H/M/L	Management of Risk	Staff action	Internal Audit Checks (Every)
Precept	Not submitted	L	Full PC Minute - RFO follow up	Diary	12 months
	Not paid by DC	L	Check & Report To PC.	Diary	12 months
	Adequacy of precept	H	Monthly review of budget to actual	Diary	12 months
Charges - Cemetery	Grave allocation	M	Burial Register update regularly	Ensure	12 months
	Invoices to undertakers	M	Check to register for suppression		12 months
	Memorial fees	M	Request to invoice	Number issued	12 months
Grants - Lottery	Claims procedure	M	Clerk/RFO check quarterly		12 months
	Receipt of grant when due	M	Check & Report to PC.	Diary	12 months
Grants - District	Claims procedure	L	Clerk/RFO check quarterly		12 months
	Receipt of grant when due	M	Check & Report to PC.	Diary	12 months
T I C - Grant	Claims procedure	M	Clerk/RFO check quarterly	Diary	12 months
	Receipt of grant when due	M	Check & Report to PC.		12 months
Investment Income	Receipt when due	L		Diary	12 months
	Investment Policy	L	Review policy annually	Diary	12 months
	Surplus funds	L	Review policy annually		12 months

## Expenditure

Topic	Risk Identified	Risk Level H/M/L	Management of Risk	Staff action	Internal Audit Checks (Every)
Salaries	Wrong salary paid	M	Check to minute	Member verify	12 months
	Wrong hours paid	M	Check to timesheet/contract	Member verify	12 months
	Wrong rate pay	M	Check to contract	Member verify	12 months
	False employee	L	Check to PAYE Records & lists	Member verify	12 months
	Wrong deductions - NI	M	Check to PAYE Calcs	Member verify	12 months
	Wrong deductions - Income tax	M	Check to PAYE Calcs	Member verify	12 months
	Self employed status challenged	M	Agree with Inland Revenue self employed status	Obtain letter from Inland Revenue and keep on file	12 months
Direct Costs and overhead expenses	Goods not supplied to TC	M	Order system	Approval check	12 months
	Invoice incorrectly calculated	L	Check arithmetic	Approval check	12 months
	Cheque payable is excessive	M	Signatory initials etc Stub & Voucher	Member verify	6 months
	Cheque payable to wrong party	M	Signatory initials etc Stub & Voucher	Member verify	6 months
	Stock loss	H	Point of sale info and control	Reconcile to Stock	6 months
Cllrs Allowances	Cllr overpaid	M	Claim form & minute	RFO verify	6 months
	Income tax deduction	M	Check to PAYE Records & lists	RFO verify	6 months
Grants & support	Power to pay	M	Minute power	Member verify	12 months
	Agreement of Council to pay	L	Minute	Member verify	12 months
	Conditions agreed	L	Use reasonable condition	RFO check	12 months
	Cheque & voucher	M	Signatory initials etc Stub & Voucher	Member verify	12 months
	Follow up verification	M	RFO check and consider budget	RFO verify	12 months
Election Costs	Invoice at agreed rate	L	RFO check and consider budget	RFO verify	Whenever

Approved \*\*\*

# Goring on Thames Parish Council

## Review of Effectiveness of Internal Audit

## Appendix D

Expected Standard	Evidence of Achievement	Areas for Development
1. Scope of internal audit	<p>Terms of reference were (re)-approved by full council on [date].</p> <p>Scope of audit work takes into account risk management processes and wider internal control.</p> <p>Terms of reference define audit responsibilities in relation to fraud.</p>	<p>Standing Orders and Governance Documents were formally reviewed on 11 March 2019</p> <p>Audit responsibilities are reviewed annually and address concerns of ways to protect against fraud.</p> <p>Confirmed.</p>
2. Independence	<p>Internal Auditor has direct access to those charged with governance (see Financial Regulations).</p> <p>Reports are made in own name to council.</p> <p>Auditor does not have any other role within the council.</p>	Confirmed.
3. Competence	<p>No evidence that internal audit work has not been carried out ethically, with integrity and objectivity.</p>	Confirmed.
4. Relationships	<p>Responsible officers (Clerk, RFO etc) are consulted on the internal audit plan and on the scope of each audit, (evidence is on audit files).</p> <p>Responsibilities for officers and internal audit are defined in relation to internal control, risk management and fraud and corruption matters.</p> <p>The responsibilities of council members are understood; training of members is carried out as necessary.</p>	<p>Confirmed, though training is determined as it is locally available, based on need.</p> <p>Clerk, Assistant Clerk and all Councillors are provided information about all opportunities for training, and to support this effort funds are budgeted each year.</p>
5. Audit planning and reporting	<p>The audit plan properly takes account of corporate risk.</p> <p>The plan has been approved by the council [date].</p> <p>Internal Auditor has reported in accordance with the plan on [date].</p>	<p>Confirmed.</p> <p>For the audit plan, see Appendix A in Standing Orders approved 11/3/19.</p> <p>Internal audit report received by the council on 11/2/2019 was in accordance with the audit requirements.</p>

**Review of Effectiveness of Internal Audit**

<b>Characteristics of 'Effectiveness'</b>	<b>Evidence of Achievement</b>	<b>Areas for Development</b>
Internal audit work is planned	Planned internal audit work is based on risk assessment and designed to meet the council's governance assurance needs.	Confirmed, and reviewed each year.
Understanding the whole organisation, its needs and objectives	The annual audit plan demonstrates how audit work will provide assurance in relation to the council's annual governance statement.	Confirmed, and reviewed each year.
Be seen as a catalyst for change	Supportive role of audit for corporate developments such as corporate governance review, risk management and ethics.	Confirmed. Internal audit drives procedural changes for continuous improvement.
Add value and assist the organisation in achieving its objectives	Demonstrated through positive management responses to recommendations and follow up action where called for.	Confirmed. There is a history and ethos in the Council to address any internal concerns and recommendations.
Be forward looking	When identifying risks and in formulating the annual audit plan, changes on national agenda are considered. Internal audit maintains awareness of new developments in the services, risk management and corporate governance.	Confirmed. This is addressed as changes are notified and is considered in each annual review.
Be challenging	Internal audit focuses on risks and encourages members to develop their own responses to risks, rather than solely relying on audit recommendations. The aim of this is to encourage greater ownership of the control environment.	Confirmed.
Ensure the right resources are available	Adequate resource is made available for internal audit to complete its work. Internal Auditor understands the body and the legal and corporate framework in which it operates.	Confirmed.

Reviewed and adopted on

\*\*\*\*\*

Note: Review of effectiveness of internal audit must be reviewed and adopted by council annually during the financial year and before 31 March.

## Accessibility statement for [www.goringparishcouncil.gov.uk](http://www.goringparishcouncil.gov.uk)

This website is run by Goring on Thames Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### How accessible this website is

We know some parts of this website may not be fully accessible:

- The ability to change colours to achieve sufficient contrast – not provided on our website (though we are looking into how to implement this)
- The ability to have the screen read aloud – there are apps that can do this.

We will have a notice on the site to encourage comments and suggestions as to how to meet currently undetermined needs so that we can continuously improve accessibility.

### What to do if you can't access parts of this website

If you need information on this website in a different format like accessible PDF, large print, easy read, audio recording or braille:

- email [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)
- call 01491 874444

We'll consider your request and get back to you in seven days.

### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems that aren't listed on this page or think we're not meeting accessibility requirements, contact: The Clerk to the council:

- email - [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)
- call - 01491 874444
- post - Old Jubilee Fire Station, Red Cross Road, Goring, Reading RG8 9HG



## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## Contacting us by phone or visiting us in person

- call - 01491 874444
- visit - Old Jubilee Fire Station, Red Cross Road, Goring, Reading RG8 9HG  
Office hours: Mondays from 2pm to 5pm and on Wednesdays from 10am to 1pm; other times by appointment.

## Technical information about this website's accessibility

Goring on Thames Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is fully compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard.

## How we tested this website

This website was last tested on 30 July 2019. The test was carried out by Goring on Thames Parish Council.

We tested:

- our website platform, available at [www.goringparishcouncil.gov.uk](http://www.goringparishcouncil.gov.uk)

This statement was prepared on 8<sup>th</sup> October 2019. It will be reviewed at least once each year.

REPORT – WALLINGFORD ROAD PAVEMENT WIDENING

---

From OCC Highways:

“The team have looked at the site and much discussion (and head scratching) has taken place.

“I am pleased to say that we are happy to go ahead and re-surface the footway from the bridge over the railway, down towards where the surfacing is already in good order – near to where the old now removed barrier used to terminate opposite the 2nd property from the road junction near to Tesco. The cost to the local mobility group to do this would be £6k; The County Council match funding the remainder of the costs.

“In doing so we will remove the ironwork protruding through the footway from the old barrier and make good the surface.

“There was a specific aspiration for the footway to be widened ever so slightly to remove a small intermittent gap along the foot of the new palisade fencing that has only become apparent when the old crash barrier was removed. I attach a photograph of that gap – approximately 3 – 4 inches at its widest point (see attached pic).

“Unfortunately there is little in the embankment beyond the fence as it drops off quickly and abruptly down towards the railway. There is not enough embankment at the correct level beyond the fencing to install a concrete edging; including the required concrete haunch and backfill to the rear of the edging to satisfactorily restrain the footway edge.

“To overcome this would require some form of bank stabilisation and backfill – likely with sheet piling – and would require taking possession of the rail tracks to undertake some fairly extensive works.

“We believe, and I hope that yourself and Jon will agree, that such extensive works for a gain of just a few inches is not proportionate or justifiable.

“What we think we can do which would achieve the same end is to infill the gap with concrete and overlay with the surfacing course to give a uniform surface and finish over the entirety of the footway. We can install a stiff plastic barrier at the base of the fence to act as formwork for the concrete but I must warn that over time some settlement cracking may appear at the line where the existing footway and the newly infilled ‘gap’ meet.”

- - -

MIGGS believe this is good news and a fair compromise, technically and financially.

It was suggested that on the cost, may I suggest that, as both the Council and MIGGS have earmarked funding, we share the £6k local contribution equally?

This would release £2k of GPC’s earmarked funding for other purposes and allow Miggs to respond to other needs.

Therefore it is proposed that the Parish Council agree to pay the full £6,000 (£5,000 from reserves and an addition £1,000 from where appropriate (delegate that to our Clerk to determine). Any donations, if received from MIGGS or others, are appreciated and can be used for other needs.

Cllr Bryan Urbick  
8<sup>th</sup> October 2019

**Sheepcote Pavilion**

8 Oct'19

I met with Alex Fletcher of Goring Football club at Sheepcote on the 5 Oct'19 to have a general chat and would advise as follows:

**1.0 Existing pavilion**

1.1 I had downloaded a plan of an old application and checking onsite there were a number of variations to the layout e.g. a toilet for the tennis club, although indicated, was not constructed.

If we do not have a current plan, **I would propose** that we instruct a surveyor to produce a measured survey. This would be required for any future plans for works/extension.

1.2 I believe we have put on hold sorting out the heating of water to avoid wasting money should we pursue a new build pavilion.

With the numbers far higher now using Sheepcote i.e. adult men and women, the Robins tend not to use the showers. I would suggest to demolish the existing pavilion will create severe problems arranging/re-arranging games/training for the users of Sheepcote.

My view prior to meeting with Alex was that to demolish and start again with a new pavilion was wasteful and cause unnecessary problems for the users. Further I believe it would contravene FA rules if showers are not available and therefore it is questionable that Sheepcote can now be used.

In addition, I would further suggest that to progress a new extension will take us well in to next year, which if the pavilion has no water heating will have implications for all users.

Therefore, as a result my discussions my view has been reinforced that we should retain the existing pavilion and renew the boilers, so that the pavilion can continue to be used.

Therefore, on the bases of the above new information **I would propose** that we review the decision not to progress the installation of new boilers.

If it is agreed to review the previous decision, **I would propose** that we replace the existing boilers.

For clarification I believe the extension should be serviced with its own boiler, this would avoid trying to anticipate the future use of the replacement boilers.

**2.0 New extension**

2.1 It would appear that if we construct changing rooms that satisfy the FA, which if we use the same size as existing should be ok, then we should be able to rely on funding from the FA.

2.2 Subject to the guidance of any appointed Architect, I would suggest that we extend the existing pavilion, when looking at the front elevation, to the left with a new kitchen serving and including a social space and then additional changing rooms with toilet and water heating facilities.

**3.0 Tennis club toilet facility**

3.1 This would be part of any brief to an Architect, but as a temporary measure I wonder if some arrangement could be made to use the existing toilets in the pavilion.

**4.0 Generally**

4.1 It has been suggested that regular meetings with the Clubs that use the pavilions e.g. say every couple of months, could be useful particularly in checking progress of any funding.

4.2 We should investigate a number of Architects with a view to appointing one.

David B

**Goring Parish Council - Goring High St – Report**

8 Oct'19

**1. Proposed High St roadworks**

It was resolved at the last meeting: To approve an amended motion to spend up to the requested amount from the reserve on appointing consultants to develop the High Street improvement plans.

Referring to my previous report I have managed to speak to Lee Turner of OCC Highways (OCCH) regarding the one quotation from Glanville's that we had received out of three requested. He advised that Glanville's were a sound outfit who had a long relationship with OCCH from which I interpreted he would be comfortable with them being used.

Lee did advise that he may be employing another engineer in a month's time who could be used to produce the design and specification we need. However, we would have to pay for his time and he could not provide a fee quote until and if he appointed them.

I would propose that we appoint Glanvilles.

**2. Installation of soft landscaping in the verge adjacent to the Rectory Gardens**

This work has been approved.

**3. Community Centre car park**

Lockable bollards – A basic specification has been prepared for the supply and installation of the bollards and the Clerk will be seeking quotations from local contractors.

**4. Strategic Project related to Traffic congestion and Parking**

4.1 When speaking to Lee T (OCCH) he agreed he would be happy to meet to start a dialogue with regards to providing guidance on how to take this matter forward. I propose to set up a meeting, hopefully before xmas.

**4.2 SODC – Civil Enforcement Powers**

Awaiting SODC Officers report and recommendations. However we have been approached by Sonning Parish Council who are also pressing for this matter to be pursued and have been advised that SODC are looking into it.

**5.0 General**

5.1 No matters.

Cllr David Brooker

Goring-on-Thames Parish Council						
Accounts for payment September 2019						
Payee	Description			Amount	Date	Ref
<b>Current Account</b>						
BGG Garden & Tree Care	Litter picking August	3560		£ 588.00	11/09/2019	BACS143/19
Came & Company	Insurance	2270		£ 2,087.17	11/09/2019	BACS140/19
Colin Ratcliff	Salary September	2310	£ 1,452.91			
Colin Ratcliff	Car Allowance	2110	£ 20.00	£ 1,472.91	30/09/2019	BACS153/19
Colin Ratcliff	Expenses	var		£ 42.68	24/09/2019	BACS148/19
Crosscut	Tree works Gardiner	3525		£ 1,580.00	25/09/2019	BACS152/19
Complete Weed Control	Weed killing village streets	3110		£ 492.00	25/09/2019	BACS149/19
Goring in Bloom	Remainder of grant	3330		£ 490.60	25/09/2019	BACS151/19
HMRC	PAYE & NI August	2310		£ 892.39	09/09/2019	BACS 139/19
J M Krzak	Cleaning September	2310		£ 263.88	30/09/2019	BACS155/19
M & C Landscapes	Grass Cutting August	3110		£ 2,745.60	26/09/2019	BACS146/19
M & C Landscapes	Grave digging August	3210		£ 375.84	25/09/2019	BACS145/19
Mike Ward	Salary 22/8 to 23/9/19	2310		£ 403.58	30/09/2019	BACS154/19
Peppard Building Supplies Ltd	Play Bark == Bourdillon Playground	4211		£ 936.00	17/09/2019	BACS147/19
Premier Office Supplies	Office supplies	var		£ 111.53	11/09/2019	BACS144/19
Positive Property Services	Goring in Bloom clearing	3330		£ 45.00	25/09/2019	BACS150/19
<b>Direct Debits/Standing Orders</b>						
Castle Water	Water Gardiner Pavilion	2260		£ 124.19	20/09/2019	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 196.97	09/09/2019	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 33.19	30/09/2019	DD
Castle Water	Water OJFS	2260		£ 9.32	05/09/2019	DD
Mainstream Digital	Phone	2240		£ 55.16	16/09/2019	DD
Mainstream Digital	Broadband	2240		£ 54.00	16/09/2019	DD
NEST	Pension Contributions September	2310		£ 149.47	30/09/2019	DD
SODC	Business rates	2290		£ 93.00	02/09/2019	DD
SODC	Business rates	2290		£ 54.00	02/09/2019	DD
SSE	Street lights unmetered electricity	3420		£ 1,210.09	20/09/2019	DD
TSB	Bank Charges	2580		£ 5.00	02/09/2019	DD
<b>Total:</b>				£ 14,511.57		

<b>Goring-on-Thames Parish Council</b>					
<b>Receipts received September 2019</b>					
<b>From</b>	<b>Description</b>	<b>Code</b>	<b>Date</b>	<b>Ref</b>	<b>Amount</b>
TSB	Bank Interest	1190	10/09/2019	DC	£ 97.72
Maureen Whicher	Spring Clean up repayment	1132	03/09/2019	DC	£ 40.54
SODC	Precept	1176	09/09/2019	DC	£ 67,307.00
Running Reborn	Gardiner licence	1141	16/09/2019	Inv 1235	£ 108.00
Co-op Funeral Care	Interment - Ward	1130	24/09/2019	Inv 1249	£ 132.32
Dorothy McLean	Interment - McLean	1130	24/09/2019	Inv 1246	£ 1,008.94
Howard Chadwick	Interment - Quiggan	1130	20/09/2019	Inv 1244	£ 380.42
Howard Chadwick	Interment - Radley	1130	27/09/2019	Inv 1244	£ 1,047.53
AB Walker	Interment - Sippitt	1130	30/09/2019	Inv 1248	£ 380.42
Goring Robins	Licence for Sheepcot (Part payment)	1143	15/09/2019	Inv 1239	£ 235.97
				<b>Total:</b>	<b>£ 70,738.86</b>

**Goring on Thames Parish Council**  
**Monthly Report Bank Account and Reserves Balances**

As at: **30 September 2019**

**Reconciled Bank Account Balances**

Current TSB	£53,257.40
TSB Reserves	£130,204.26
Unpresented Payments	£0.00
Unpresented Receipts	£0.00
VAT Control Account	£3,327.50
<b>Total</b>	<b>£186,789.16</b>

**Earmarked Reserves (Capital and Contingency)**

Operating Reserve Account	£53,000.00
Rectory Garden	£1,500.00
Ferry Lane Riverbank Repairs	£0.00
Ferry Lane Fence	£1,000.00
Gardiner Pavilion	£0.00
Tree Felling and Replacement	£11,050.00
Playground Equipment	£13,500.00
MIGGS Pavement Widening	£5,000.00
Car Park	£1,000.00
Sheepcot Pavilion Refurbishment	£10,302.96
Community Infrastructure Levy	£171.00
High Street Strategic Project	£19,564.25
Street Lighting Replacements	£9,018.33
LED Street Survey	£5,000.00

**Total Reserves** **£130,106.54**

**General Funds Available** **£56,682.62**

01/10/2019  
15:19

**Goring-on-Thames Parish Council Current Year**  
**Detailed Income & Expenditure by Account 30/09/2019**  
**Account Code Report**

Page 1

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
<b><u>Income Detail</u></b>						
1130 White Hill Burial Ground	9,119	12,500	3,381			72.9%
1132 Grants and Donations	2,033	4,000	1,967			50.8%
1134 Miscellaneous Income Other	1,403	50	(1,353)			2806.9%
1135 Community Car Park	2,001	3,000	999			66.7%
1140 Miscellaneous Property Income	224	200	(24)			112.1%
1141 Gardiner Ground and Pavilion	2,950	2,700	(250)			109.3%
1143 Sheepcot Ground and Pavilion	2,784	3,300	516			84.3%
1149 CIL Receipts	171	15,000	14,829			1.1%
1176 Precept	134,614	134,614	0			100.0%
1190 Interest Received	601	60	(541)			1002.1%
<b>Total Income</b>	<b>155,899</b>	<b>175,424</b>	<b>19,525</b>			<b>88.9%</b>
<b><u>Expenditure Detail</u></b>						
<b>Total Direct</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0.0%</b>
<b><u>Expenditure Detail</u></b>						
2110 Allowances Expenses Training	239	750	511		511	31.9%
2200 Security, Fire & Safety	0	650	650		650	0.0%
2210 Postage, copies and printing	305	630	325		325	48.4%
2240 Telephone & Internet	185	500	315		315	37.1%
2250 Software and Back Ups etc	410	750	340		340	54.7%
2255 Office Equipment	7	1,450	1,443		1,443	0.5%
2260 Utilities - Gas, Water, Electr	2,864	7,500	4,636		4,636	38.2%
2270 Insurance	2,087	2,200	113		113	94.9%
2290 Rates & Taxes	885	1,700	815		815	52.1%
2295 Inspections Surveys & Reports	0	250	250		250	0.0%
2300 Miscellaneous Expenditure	100	200	100		100	50.0%
2310 Staff Costs	19,521	38,500	18,979		18,979	50.7%
2410 Subscriptions	514	850	336		336	60.4%
2510 Audit & Accountancy Fees	0	2,000	2,000		2,000	0.0%
2520 Legal Fees	1,268	2,500	1,232		1,232	50.7%
2540 Hire of Meeting Room	483	1,400	917		917	34.5%
2550 Publications	0	100	100		100	0.0%
2570 OJFS Sundries & Maintenance	53	750	697		697	7.0%
2580 Bank Charges	30	300	270		270	10.0%
2600 Vandalism	161	500	339		339	32.2%
3100 Misc Burial Ground Costs	24	500	476		476	4.8%
3110 Grass Weeding Strimming Fertil	12,425	14,000	1,575		1,575	88.8%
3120 Hedges/Fences/Paddocks/Gates	60	2,000	1,940		1,940	3.0%
3170 General Maintenance & Repair	2,452	6,000	3,548		3,548	40.9%

Continued over page



## Detailed Income &amp; Expenditure by Account 30/09/2019

## Account Code Report

	Actual Year to Date	Current Annual Bud	Budget Variance	Committed Expenditure	Funds Available	% Spent
3210 Grave Digging	2,084	3,500	1,416		1,416	59.5%
3260 Defibrillator	0	200	200		200	0.0%
3310 Churches S214(6) LG Act 1972	0	50	50		50	0.0%
3330 S137 and Other Grant Payments	9,500	11,200	1,700		1,700	84.8%
3350 Transport S26-29 LGR Act 1997	350	800	450		450	43.8%
3420 Street Lighting	8,033	20,500	12,467		12,467	39.2%
3525 Trees	2,300	4,000	1,700		1,700	57.5%
3560 Waste / Litter / Street Cleani	3,383	7,000	3,617		3,617	48.3%
3562 Winter & Flooding	0	600	600		600	0.0%
3650 Car Park	1,258	3,000	1,742		1,742	41.9%
3910 Street Furniture & Seats	1,558	1,700	142		142	91.6%
4211 Playground Equipment Maintenan	942	1,750	809		809	53.8%
4908 Misc Expenses/ purchases NP	1,197	1,500	303		303	79.8%
6320 Street Light Replacements	1,973	1,973	(0)		(0)	100.0%
6330 High Street Strategic Project	436	436	0		0	99.9%
6331 New Playground Equipment	2,008	3,400	1,392		1,392	59.1%
<b>Total Overhead</b>	<b>79,093</b>	<b>147,589</b>	<b>68,496</b>	<b>0</b>	<b>68,496</b>	<b>53.6%</b>
<b>Total Income</b>	<b>155,899</b>	<b>175,424</b>	<b>19,525</b>			<b>88.9%</b>
<b>Total Expenditure</b>	<b>79,093</b>	<b>147,589</b>	<b>68,496</b>	<b>0</b>	<b>68,496</b>	<b>53.6%</b>
<b>Net Income over Expenditure</b>	<b>76,807</b>	<b>27,835</b>	<b>(48,972)</b>			
plus Transfer from EMR	4,417					
less Transfer to EMR	171					
<b>Movement to/(from) Gen Reserve</b>	<b>81,053</b>					

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
GORING ON THAMES PARISH COUNCIL  
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 27 August 2019**

**Members Present:**

Chairman	David Brooker (DB)
Members	Catherine Hall (CH)
	Lawrie Reavill (LR)
	Bryan Urbick (BU)
	Matthew Brown (MBr)
	Debbie Gee (DG)

**Officers Present:**

Assistant Clerk	Mike Ward (MW)
-----------------	----------------

Six members of the public were present at the meeting

**19/73 To receive apologies for absence.**

Sonia Lofthouse (SL), John Wills (JW) and Mary Bulmer (MBu)

**19/74 To receive any declarations of interests**

DG declared an interest in application P19/S2397/FUL being a close neighbour.

**19/75 Public Forum**

A neighbour of the proposed development at 12 Springhill Road (P19/S2420/HH) commented that the extension would result in a very large building. The representatives of the proposed development at The Orchard (P19/S2541/HH) presented a model of the building, observing that in order to achieve their objectives of being as energy efficient as possible it was necessary to make it an entirely new build. They explained the various features.

**19/76 To approve minutes of the meeting held on Tuesday 23 July 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/77 Matters arising from those minutes not elsewhere on the agenda**

None

**19/78 To review the following Applications:**

- 1 P19/S2306/HH** –26 Valley Close Goring RG8 0AN – Single storey side extension and part garage conversion to habitable space

**Resolved:** That GPC has **No Objections**

- 2 P19/S2397/FUL** – 1 & 2 Little Court Grange Close Goring RG8 9LU – Alteration and extension of two existing apartments to form one single family dwelling, plus off street parking.

**Resolved:** That GPC has **No Objections.**

- 3 P19/S2420/HH** – 12 Springhill Road Goring RG8 0DA – Demolition of existing ground floor kitchen and bathroom with internal alterations; proposed two-storey front extension including new snug, hall and utility on ground floor, with new bedrooms and bathroom on first floor, new porch to the front of the property; additional windows to east elevation ground and first floor.

Signed:

Dated: 24/09/2019

It was noted that one neighbour had objected but the other had not. There was some discussion over the design, and CH expressed concern that the plans appeared to contravene the Design Guide 45 degree rule.

**Resolved:** That GPC **Objects for the following reasons:** We are sympathetic to the improved appearance of the building that this application would result in, but believe one of the windows may contravene the 45 degree rule [in the design guide] in which case it should be rejected and resubmitted as appropriate.

Subsequent to this resolution being passed the applicant returned with photos which he claimed showed that the window in question did not contravene the 45 degree rule. The Committee decided this would be a matter for SODC to determine.

- 4 **P19/S2458/HH** – Primrose Cottage Fairfield Road Goring RG8 0EU – Side and rear two storey extension.

**Resolved:** That GPC has **No Objections**.

- 5 **P19/S2541/HH** – The Orchard Manor Road Goring RG8 9DP – Demolition of existing 3 storey property, erection of new 2 storey building with basement and the erection of a ‘folly’. Following a lengthy discussion about the virtues of innovative design in new developments in the village it was noted that as it is situated in the middle of the conservation area the Conservation Officer at SODC should have been consulted. Notwithstanding appreciation of the innovative design, concern was expressed that it contravenes the newly adopted Neighbourhood Plan paragraph 16.2 and would need to be justified as an exceptional application worthy of being approved.

**Resolved:** That GPC **Objects for the following reasons:** It does not comply with our Neighbourhood Plan paragraph 16.2. The Conservation Officer should be consulted, and it should then go before the Design Review Panel.

- 6 **P19/S2557/FUL** – Avebury Milldown Avenue Goring RG8 0AS – Erection of single-storey extension to convert existing yard space into utility room, and re-roofing existing store and WC; replace windows to east elevation.

**Resolved:** That GPC has **No Objections**.

**19/79 To note the following SODC Decisions:**

- 1 **P19/S1138/HH** – 1 Springhill Road Goring RG8 0BY – Retrospective application for the erection of a 1.9 metre fence, facing the Springhill Road and Wallingford Road sides and replace the pedestrian gate and add front five bar gate to drive. (GPC Objects) **Granted**
- 2 **P19/S1152/FUL** – Nursery Farm Gatehampton Farm Gatehampton Road RG8 9LU – Removal of existing polytunnel, construction of traditional Oak Framed Garage/workshop and office area (as amended by revised plans received on 10 July altering the design of the proposed barn). (GPC No Objections) **Granted**
- 3 **P19/S1283/HH** – Gatehampton Farmhouse Gatehampton Road RG8 9LU – Demolition of existing garage and new garage building with basement on similar footprint. First floor glazed extension to main house. (GPC No Objections) **Granted**
- 4 **P19/S1696/HH** – 22 Clevedon Goring RG8 9BU – Proposed single storey rear and side extension with internal alterations. (GPC No Objections) **Granted**
- 5 **P19/S1706/HH** – Hillcrest 37 Springhill Road Goring RG8 0BY – Proposed Yurt in rear garden. (GPC No Objections) **Granted**

Signed:

Dated: 24/09/2019

- 6 **P19/S1834/HH** – Beechwood House Elvendon Road Goring RG8 0DT – Existing rear elevation dormer windows (2) are to be extended forward by 450mm allowing cill level to be dropped to a normal level. Hip roof changed to provide space to add extra glazing above to provide better daylight to bedroom. 1 small rooflight added to match the existing. (GPC No Objections) **Granted**
- 7 **P19/S1845/HH** – 1 Grange Close Goring RG8 9DY – Single storey glazed rear extension. (GPC No Objections) **Granted**
- 8 **P19/S1870/HH** – Byfield 47 Gatehampton Road Goring RG8 0EN – 2-storey side extension plus the conversion of the rear hip into a gable end, removal of chimney and internal alterations to ground and first floors. (GPC No Objections) **Granted**
- 9 **P19/S1976/HH** – The Red House Elvendon Road Goring RG8 0DT – Two storey extension, new porch and associated works. (GPC No Objections) **Granted**
- 10 **P19/S2000/HH** – 7 Milldown Road Goring RG8 0BA – Replacement of single storey rear extension. (GPC No Objections) **Granted**

All were noted.

**19/80 To note the Discharge of Conditions for the following applications:**

None this month.

**19/81 To note and review planning applications and decisions reported by West Berkshire Council**

None this month.

**19/82 Affordable Housing:**

To review action from previous meeting: BU to contact Paula Fox to arrange a meeting to discuss the receipt by SODC of approximately £500,000 towards affordable housing in South Oxfordshire. BU has established that there is nothing GPC can do to take advantage of these funds; however they can only be used for affordable housing within the District. District Councillor Maggie Filipova-Rivers is to invite an officer from SODC to meet with GPC to explain further.

**19/83 To review CIL status / payments**

The Committee noted that a CIL Liability Notice has been issued on 27 July 2019 by SODC for the first instalment of CIL due on the Icknield Road development, amounting to £39,131.35. This has been paid to SODC. Instalment 2 is due on 28/5/2020 for £78,262.69 and the final instalment of £78,262.69 is due on 28/5/2021.

**19/84 Report of apparent business activity at 3 Lockstile Way Goring**

The Committee noted that this activity does not appear to be breaking any laws.

**Resolved:** BU/CH to meet with the resident to see if there were any ways to mitigate the impact of the delivery vehicle parking on the pavement in Lockstile Way.

Signed:

Dated: 24/09/2019

**19/85 To note reports of action by SODC in respect of enforcement notices:**

- 1 S18/676** Nuns Acre Boathouse Thames Road Goring: Without planning permission operations to construct a cesspit/septic tank adjacent to the river. Status as at 21/08.19: Site visited 01.04.19 & 24.06.19. Letter sent 26.06.19 'Negotiations ongoing (unchanged from last month).
- 2 S19/47** 1 Springhill Road Goring on Thames RG8 0BY: Fence adjacent to a highway in excess of one metre in height. Status as at 21.08.19: 'Voluntary compliance'. Case closed.
- 3 S19/308** Waterfield Cottage Manor Road Goring RG8 9EN: Without planning permission erection of as timber building. Status as at 21.08.19: 'Investigation' (no change from last month).
- 4 S19/454** Thames Court High Street Goring RG8 9AQ: Without consent the display of estate agents board not conforming to class 3(A) of the Advertising Regs.. Status as at 21.08.19 'Investigation'. (New this month).

All were noted.

**19/86 Assets of Community Value**

It was noted that applications to register The Leatherne Bottel, The Catherine Wheel, The John Barleycorn and The Miller of Mansfield are still in progress with DBr. The Leatherne Bottel is the priority. BU offered to help.

**19/87 To consider correspondence received**

Email dated 19 August 2019 concerning 21 Clevemede and proposed response previously circulated to Committee Members on 21 August 2019.

**Resolved:** That the Assistant Clerk should send the proposed response.

**19/88 Matters for future discussion**

None raised.

**19/89 Next meeting confirmed as Tuesday 24 September 2019**

The Chairman declared the meeting closed at 20.20 hrs.

**Abbreviations (where used):**

CIL	Community Infrastructure Levy	GPC	Goring on Thames Parish Council
NP	Neighbourhood Plan	OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council		

Signed:

Dated: 24/09/2019