## MINUTES OF THE EXTRAORDINARY MEETING OF GORING ON THAMES PARISH COUNCIL Garden Room, Goring Village Hall 10:30 am Tuesday 24<sup>th</sup> September 2019

**Members Present:** 

Chairman Kevin Bulmer (KB)

Members Bryan Urbick (BU) Sonia Lofthouse (SL)
John Wills (JW) Catherine Hall (CH)

**Officer Present:** 

Assistant Clerk Mike Ward (MW)

No members of the public or press

### 19/200 To receive apologies for absence

Matthew Brown (MBr), Mary Bulmer (MBu), Lawrie Reavill (LR), David Brooker (DB)

### 19/201 To receive declarations of interests

None

19/202 Confidential Business – to consider, and if thought fit, approve the following motion: In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. Resolved: That the motion be approved.

# 19/203 To consider a process for recruitment of clerk and responsible financial officer The following motions proposed by KB, seconded by BU and unanimously approved were resolved:

- 1. For good orders sake, any procurement rules in relation to the appointment of a new Clerk will be suspended.
- 2. The proposed end of service date for the current Clerk will be 31 December 2019.
- 3. For all forthcoming Council Meetings until the new Clerk is appointed, the Assistant Clerk will take the minutes.
- 4. If the current Clerk wishes to reduce his hours of work in the meantime, this will be allowed.

#### Also resolved:

That a Committee be appointed comprising KB, MBu, BU and JW with SL as first substitute. The Terms of Reference to be as follows:

- 1. To review the Clerk's Job Description and to consider altering the hours as appropriate.
- 2. To recommend the start date and handover period for the replacement Clerk.
- 3. To decide whether to advertise the post.
- 4. To interview as appropriate and make recommendations to Full Council of candidate, job description and employment contract.

### 19/204 To consider quotes for replacement gas boiler and water heater at Sheepcot Pavilion.

**Resolved:** That a project be established for a phased refurbishment of the Pavilion, which requires the input from all the Sports Clubs that has already been asked for but not yet received. This will include updating the boiler so that it is sufficient for current and future needs. Suggested to be headed by DB if in agreement.

The Chairman declared the meeting closed at 11.21 am

Signed: K. Bulmer Dated: 14<sup>th</sup> October 2019