

# GORING-ON-THAMES PARISH COUNCIL

**All Councillors are summoned to a meeting of Council, to be held at the  
Bellême Room, Village Hall, Goring on Monday 10<sup>th</sup> February 2020 at 7.30pm  
Public and press are invited to attend**

Members are respectfully reminded of the obligation to declare any interests relevant to business to be *conducted at this meeting and of the convention as to withdrawal from the meeting for the relevant item unless* the interest is not one that debars the member from speaking thereon.

## AGENDA – COUNCIL MEETING

1. To receive apologies for absence.
2. To receive declarations of interests.
3. Public forum: *An opportunity for the public to address the council. With the permission of the chairman, the public may also speak about specific items of business as they arise.*
4. To approve minutes of the meeting held on 9<sup>th</sup> December 2019.
5. Matters arising from those minutes not elsewhere on the agenda.
6. To receive chairman's report and announcements.
7. To consider a report on the retirement of the previous Clerk. (Appendix A)
8. To consider a report on the temporary appointment of Cllr. Bryan Urbick as Clerk and Responsible Financial Officer (unpaid) as permitted by s.112(5) Local Government Act 1972 (KB) and other staff issues. (Appendix B)
9. To receive a report from District Councillor Maggie Filipova-Rivers
10. To receive a report from County Councillor Kevin Bulmer
11. Correspondence.
  - 11.1. To consider a request for a mirror on Reading Road (C1)
  - 11.2. To consider an email regarding winter clearance of the village (C2)
  - 11.3. To consider a request to remove / relocate a streetlamp in Thames Road and provide an opinion to OCC on parking issues (C3)
  - 11.4. To consider a request for a speed survey on Wallingford Road (C4)
12. To review the following planning applications:
  - 12.1. P20/S0107/HH, Luffield House 85A Wallingford Road Goring RG8 0HL: Proposed oak frame two bay car port.
  - 12.2. P19/S4571/FUL, Land Adjacent to Pips Barn Gatehampton Road Goring RG8 9LU: Barn for B1 use.

Assistant Clerk to the Council

4 February 2020

# GORING-ON-THAMES PARISH COUNCIL

13. To discuss the criteria for dealing with matters that would normally fall outside of GPC's remit (DB)
14. To consider agreement to terms for the sale and purchase of the telephone kiosk outside the post office building, High Street. [\(Appendix C\)](#)
15. To consider a proposal for the scheduling of the next litter pick to be on Saturday 24 April and delegate all finalisation details to Cllr Lofthouse and the Clerk. (BU)
16. To consider a proposal to amend the agreement for the lease of the Paddock to allow the shelter to be raised up to six feet in height. (SJ)
17. To consider a report on IT equipment (BU) [\(Appendix D\)](#)
18. To consider requesting OCC Highways to introduce double yellow lines for 20m along Lockstile Way from the junction with Wallingford Road. (DB)

## Standing Items

19. To receive a report on the NP Strategic Project for Goring CE Primary School (BU)
20. To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre (DB) [\(Appendix E\)](#)
21. To receive a report from the Police. (JW)
22. To receive a report on Recreation Grounds issues. (LR)
23. To receive a report on White Hill Burial Ground issues. (MBu)
24. To receive a report regarding planned events in the village (CH)
25. To receive a report on the Conservation Area Appraisal (CH/JW)
26. Parish Finance:
  - 26.1. To approve payments for December 2019 [\(Appendix F\)](#)
  - 26.2. To note receipts for December 2019 [\(Appendix G\)](#)
  - 26.3. To note the bank account and reserves balances as at 31 December 2019. [\(Appendix H\)](#)
  - 26.4. To consider proposed amendments to the current budget for 2019-20 (BU) [\(Appendix I\)](#)
  - 26.5. To consider approval for Cllr Urbick to have online banking access to GPC's two TSB bank accounts, and to approve that the previous clerk may continue to have access to conduct online banking on GPC's behalf only if and when requested in writing, until such time as the changeover is effective.

Assistant Clerk to the Council

4 February 2020

# **GORING-ON-THAMES PARISH COUNCIL**

- 27. Reports from Planning Committee – to receive minutes of meetings held on 26<sup>th</sup> November and 17th December 2019.
- 28. Matters for future discussion.

Assistant Clerk to the Council

4 February 2020

**MINUTES OF THE MEETING OF GORING ON THAMES PARISH COUNCIL**  
**Bellême Room, Goring Village Hall 7:30 pm Monday 9<sup>th</sup> December 2019**

**Members Present:**

Chairman	Kevin Bulmer (KB)
Members	Bryan Urbick (BU) Debbie Gee (DG) Catherine Hall (CH) Lawrie Reavill (LR) David Brooker (DB) Sonia Lofthouse (SL)

**Officers Present:**

Assistant Clerk	Mike Ward (MW)
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Up to 12 members of the public

**19/256 To receive apologies for absence.**

John Wills (JW), Matthew Brown (MBr), Mary Bulmer (MBu)

**19/257 To receive declarations of interests**

None

**19/258 Public Forum**

One member of the public requested that files from the old Goring Parish Council website be uploaded to the new website.

One member of the public asked that the Parish Council approve a grant to match fund the £800 recently raised by MIGGS to support the Readibus service for another year.

**19/259 To approve minutes of the meeting held on 11<sup>th</sup> November 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/260 Matters arising from those minutes not elsewhere on the agenda**

None.

**19/261 To receive Chairman's report and announcements**

Nothing to report.

**19/262 To receive a report from District Councillor Maggie Filipova-Rivers (MFR)**

MFR reminded the Council that the deadline for responses to the survey sent out to Clerks & Chairmen concerning Town & Parish forums is 16<sup>th</sup> December 2019.

Free parking is being offered on some dates in SODC car parks in the run up to Christmas in an effort to attract local shoppers.

MFR thanked the Councillors for the welcome and collaboration she has received since being elected.

**19/263 To receive a report from County Councillor Kevin Bulmer**

The Pensions Committee has had a meeting with various representatives discussing climate change. A statement will be issued shortly.

**19/264 Correspondence:**

To consider a request from MIGGS for a match funding grant of £800 for Readibus in the financial year 2020-21 (draft budget provision is £1,800 for transport grants).

**Resolved:** to be ratified under agenda item 19.4 (Budget).

Signed:

Dated:

**19/265 To review the following planning applications:**

**1. P19/S3011/FUL 3 Elmcroft Goring RG8 9EU** Variation of condition 2 (drawings) – alteration of design of the dwellings on application ref. P19/S2900/FUL

The Councillors considered the plans to be confusing and misleading, the main change seeming to be the loss of a parking place.

**Resolved: That GPC Objects for the following reasons:** Overdevelopment. This amendment does not satisfactorily address the previous objection to P18/S2900/FUL on the grounds of parking; removing one of the parking spaces implies more on-street parking which merely exacerbates the potential access problems for the neighbours.

**2. P19/S2950/HH Chalfont Croft Road Goring RG8 9ES** Demolition of existing garage and additions of x2 storey side extension and single storey rear extension, new car port and boundary walls. Revisions to parking surfaces and layout to front of property. (As amended by drawings PL002B, PL003B and PL004C to remove the car port, front boundary walls and alter materials to proposed extensions received on 19/11/2019.)

The Councillors considered that their original concerns had not been addressed at all by the amended plans.

**Resolved: That GPC Objects for the following reasons:** The amended plans do not address the previous objections.

**19/266 To discuss what we might, as villagers, do to pre-empt flooding, alert people, plan, and avoid damage**

It was noted the Streatley has a plan and Goring's plan needs to be coordinated with that.

**Resolved:** That BU review the current situation and report back to the next meeting.

**Standing Items:**

**19/267 To receive a report on the NP Strategic Project for Goring CE Primary School**  
Nothing to report.

**19/268 To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre**  
Appendix A refers.  
One member of the public raised concerns over traffic in the High Street. She was reassured that strenuous efforts have been and continue to be made to get something done about it. KB is to propose a motion to Council in February that all HGVs should be banned from coming through Goring. DB noted that sponsorship for the additional planter in High Street has been secured. The report was noted.

**19/269 To receive a report from the Police**  
No report received.

**19/270 To receive a report on Recreation Grounds issues**  
LR reported that the showers at Sheepcot Pavilion are back in operation. He suggested that cuprinol could be applied to the cover the remaining graffiti on the bench at the Bourdillon Recreation Ground.  
LR also noted that we are still awaiting responses from the Sports Clubs before we can go any further forward with plans for the Sheepcot Pavilion. The Tennis Club is considering adding

Signed:

Dated:

toilets to their block at the Sheepcot Field. They will need to seek Council's permission before submitting a planning application for this.

**19/271 To receive a report on White Hill Burial Ground issues**

Nothing to report.

**19/272 To receive a report regarding planned events in the village**

Nothing to report.

**19/273 To receive a report on the Conservation Area Appraisal**

CH reported work has started. Once suitable documents have been drawn up, expected to be by the summer 2020, they will then need to be approved by SODC and will be subject to a six-month consultation process. Following that various procedures need to be followed before the Appraisal can be adopted. The whole process is expected to take between 18 months and 2 years.

**19/274 Parish Finance:**

**1 To approved payments for October and November 2019 (Appendices B and C refer)**

**Resolved:** That the payments be approved.

**2 To note receipts for October and November 2019 (Appendices D and E refer)**

Duly noted.

**3 To note receipts for October and November 2019 (Appendix F refers)**

Duly noted.

**4 To consider a revised budget for 2019-20 and to agree a budget and precept for the financial year 2020-21, as proposed at the last meeting (Appendix G refers)**

It was noted that the budget for 2020-21 included £800 provision for the matched funding for Readibus, in accordance with the request from MIGGS.

**Resolved:** That the revised budget for 2019-20 and the budget and precept for the financial year 2020-21, as proposed at the last meeting, were all approved.

**19/275 Reports from Planning Committee – to receive minutes of meeting held on 29<sup>th</sup> October 2019**

Minutes received.

**19/276 Matters for future discussion**

None.

CH asked that thanks to John Boler and MIGGS be recorded for their achievement in getting GWR to employ a team of ten people to provide mobile assistance to those needing help getting on and off trains, including at Goring station. A launch ceremony for this new service had been held at the station on 6<sup>th</sup> December.

**19/277 Confidential Business - To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**

**Resolved:** That the public be so excluded.

**1 To consider appointments of new staff.**

**Resolved:** That the new staff be appointed as per the recommendations of the interview panel. BU to arrange contracts and handover dates.

Signed:

Dated:

**2 To consider a further confidential matter.**

**Resolved:** That the person nominated by the requisite number of Parishioners to receive the Freedom of the Village award be asked if they would accept it.

The Chairman declared the meeting closed at 8.25 pm.

**Abbreviations** (where used):

CA	Conservation Area
CIL	Community Infrastructure Levy
CEP	Civil Enforcement Powers
GiB	Goring on Thames in Bloom/Goring Gap in Bloom
GGN	Goring Gap News
GPC	Goring on Thames Parish Council
MIGGS	Mobility Issues Group for Goring and Streatley
NALC	National Association of Local Councils
NP	Neighbourhood Plan
NWR	Network Rail
OCC	Oxfordshire County Council
SODC	South Oxfordshire District Council

Signed:

Dated:

PROPOSAL – FORMAL THANK YOU TO COLIN RATCLIFF, RETIRING

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Colin Ratcliff has been the Clerk of the Goring-on-Thames Parish Council for about 5 years, during a period of intense changes in legal requirements on local government but also a time in which the Council has taken on some very large extra responsibilities, most importantly the development of a Neighbourhood Plan.

Not only did Colin see to the day-to-day running of the Council's offices and management of all the different properties, there were some large issues that took extra effort and talent. He oversaw the major refurbishment of the Gardiner Pavilion, keeping the project broadly to budget and on-time. Changes to the Council transparency requirements saw the development of a new website and transfer of documents from an old, out-dated system to a new one (and some transfer of historical documents is still on-gong). Early in his tenure, after a complaint was raised regarding VAT registration, Colin sought legal advice, handled the registration and set up the systems to be able to charge and claim VAT. FOI procedures were refined and several FOI requests were handled. Administrative management of the meetings, the Minutes, the way decisions are made and documented have all been strengthened under Colin's leadership. Finance payment, receipt, budget and reporting systems were made more robust, but also more efficient.

Colin's attention to the detail of all the legal requirements and considerable effort to ensure the Council did all things lawfully will be missed. We are grateful, though, for the systems he set up to enable us to build on the solid foundations he established. Future Clerks and Assistant Clerks are well set-up to help the Council go from strength to strength.

I propose the Council resolve to thank Colin for his outstanding work on our behalf, acknowledge his considerable accomplishments, and to wish him well in his retirement.

Cllr Bryan Urbick  
31<sup>st</sup> January 2020-



REPORT – INTERIM CLERK

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As all are aware, via e-mail communication, C Lamb needed to withdraw her acceptance of the Clerk position due to unforeseen family circumstances. She was very apologetic, and I expressed understanding and wished her the very best for her family, hoping that our paths may again cross in the future.

Though we have appointed Samantha Jones as an additional Assistant Clerk to work with Mike Ward, the Clerk responsibilities – namely the legal financial responsibilities – need to be met. Neither Assistant Clerk is available to take on the needed extra hours.

As an interim proposal, I am volunteering to take on the role of Clerk until 1) Samantha is trained up and has the ability to take on the financial work load; 2) another Clerk is found and appointed; or 3) another individual would take on the Responsible Finance Officer roles and responsibilities.

This is permitted under legislation:

“Without prejudice to the provisions of subsection (1) above, a parish or community council may appoint one or more persons from among their number to be officers of the council, without remuneration.”

**I propose the following:**

- Mike Ward – to take on responsibilities related to Planning, everything to do with Street Lights maintenance and replacement, general enquiries as needed
- Samantha Jones – to take on responsibilities for all property assets (Gardiner, Bourdillon, Sheepcot, Rectory Garden, Ferry Lane area, White Hill Burial Ground) and the primary contact in matters relating to burials and memorials. She will serve as the primary Clerk to prepare for and Minute the full Council meetings and address general enquiries as needed.
- Bryan Urbick – daily assignment of enquiries to Mike, Sam or self (including establishment of priority levels), distribution of materials to Cllrs as needed, all financial matters serving as RFO
- Colin Ratcliff has agreed to serve as consultant as needed on an hour-by-hour basis to support transition, serve as reference for historical issues and to finalise the updating of the burial records into our electronic filing system.

**In order to do this within the hours each Asst Clerk has available, we need to adjust office hours. I propose the following:**

- Tuesdays & Thursdays, 10am to 1pm – Mike and Samantha will ensure that one of them (at least) is available. Of course, meetings can be arranged at other, mutually convenient times.

I suggest that we let this situation work for the next 2-3 months or so, until we can see what are the possibilities for the options 1, 2 or 3 mentioned above.

Cllr Bryan Urbick  
1st February 2020

The Clerk

Dear Sir,

I rang you concerning the possibility of installing a mirror opposite the entrance to our drive some weeks ago & then, as advised, attempted a follow-up by E-mail. Unfortunately it would appear the E-mail was rejected.

We are increasingly concerned at the possibility of an accident when we leave our drive due to lack of visibility. There are more quiet vehicles and lots more cyclists these days. It would help if we could see approaching traffic rather than rely on hearing it.

I have contacted S. O. Highways but as there has not been an accident in the past 3 years they were not interested. I feel it is only a matter of time before that does happen and would be grateful for your consideration in this matter. We would of course be prepared to pay for the mirror.

M

**From:**

**Sent:** 14 January 2020 20:15

**To:** clerk@goringparishcouncil.gov.uk

**Cc:** k.bulmer@goringparishcouncil.gov.uk

**Subject:** Goring village maintenance programme

Dear Parish Clerk,

I would be very grateful if at your next Council meeting the committee could make time to discuss and make a solid commitment for a winter programme to keep our village clean, tidy and safe.

I ask this as a proud resident of Goring for over forty years and as a volunteer who supports the summer efforts to attract visitors to our beautiful village. I am part of the team who maintain the tubs and plants in various parts of the village. I also litter-pick whenever I am around. I know many people who carry out this service voluntarily and proudly.

Returning from a walk by the river today, following the path from the lock via the village hall and round the perimeter of Rectory Gardens, I found the pavement not only unsightly but also extremely slippery and dangerous on account of the heaps of wet and rotting leaves and other debris. This is not the only corner of the village centre which is unsightly and unsafe at this time of the year.

Surely the committee can devise an autumn clear-up system which would avoid this hazardous build-up. Such a maintenance programme should not be a job for volunteers but for a regular paid company.

I know that I am not alone in this opinion. I look forward to hearing a positive outcome from the Council's deliberations.

Yours faithfully,

**From:** Nash Partnership  
**Sent:** 14 January 2020 15:24  
**To:** [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)  
**Cc: Subject:** RE: Street Lighting & Parking Contacts

Good afternoon

Following our conversation, please find attached drawings outlining proposals for *removing a street-lamp* and *temporarily suspending parking* outside our Client's site at The Pavilion, on Thames Road, Goring-on-Thames. We've provided 1 drawing for each 'permission' - hopefully the information is clear & self-explanatory, but please advise if you need anything clarified or expanded upon.

For the lighting...ideally, we would completely remove the street-lamp, but if it needs to be re-located we have suggested an alternative. The current street-lamp sits in the middle of the eastern edge of the site, the boundary of which is a low-hedge; thus there is a visual impact on the site which the Client would like to remove.

For the parking suspension...assuming permission is granted promptly, the suspension would be for 9months from now (we can provide a specific end date if required). It is being requested by the Main-Contractor to assist with ongoing construction works on site, and particularly to allow access for heavy plant & deliveries. We would expect there to be wider benefits to other residents living on Thames Road during this time. It is understood that the parking spaces are currently & predominantly used by commuters who park on Thames Road and then use the train station.

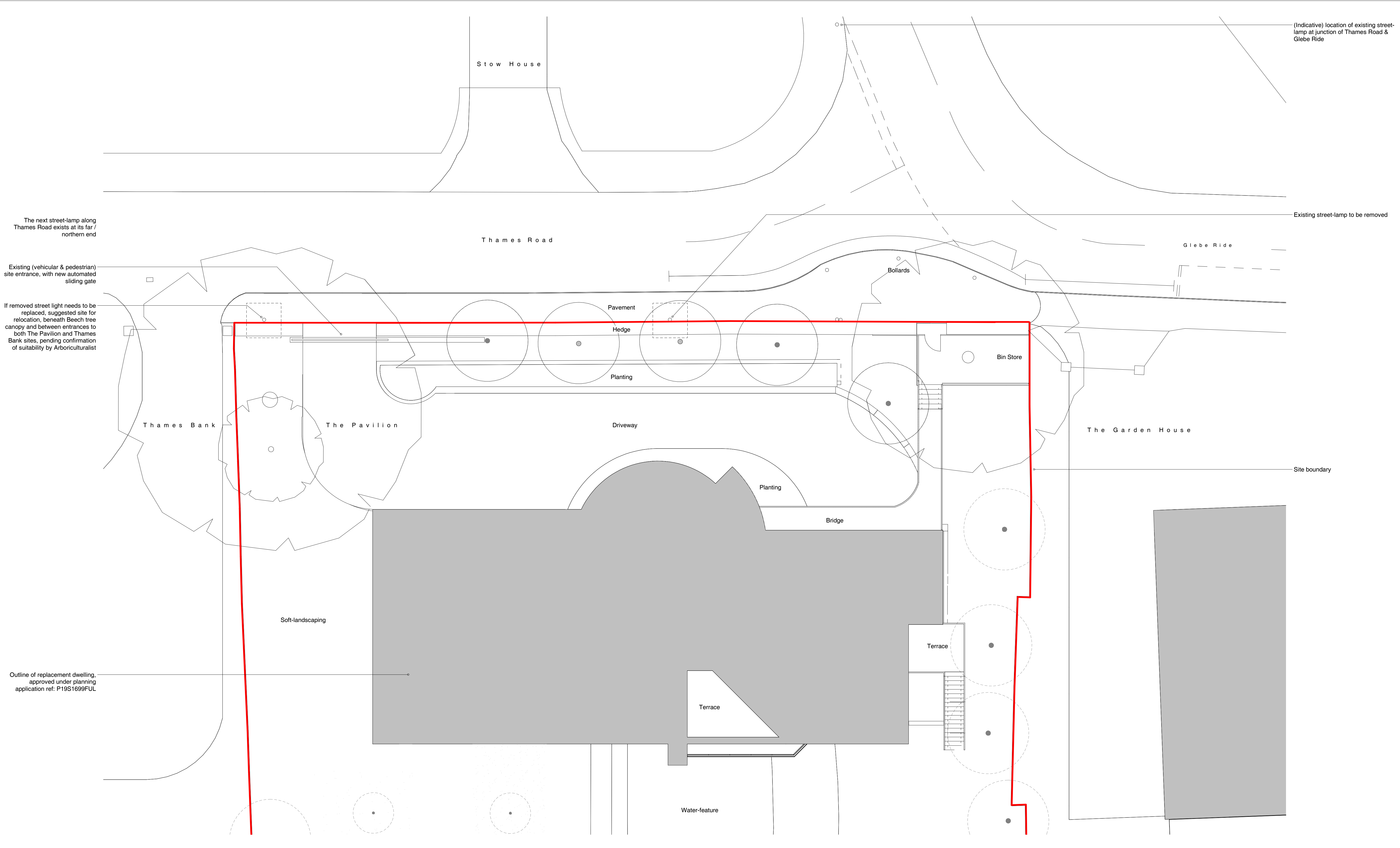
For your information, the pavement outside the site will also need to be closed at some point to enable the installation of the incoming services, once the details have been confirmed by the utility companies.

Initially, can you provide us with an idea of any costs associated with administering these permissions, the application processes, and the timeframes involved. We understand that the PC will review and approve initially and then the information can proceed to the relevant parties. As above, if you need more information to enable a decision please let us know otherwise we look forward to hearing from you. I will actually be on-site next Tuesday so could pop-in in the afternoon if that would help?

Kind Regards,

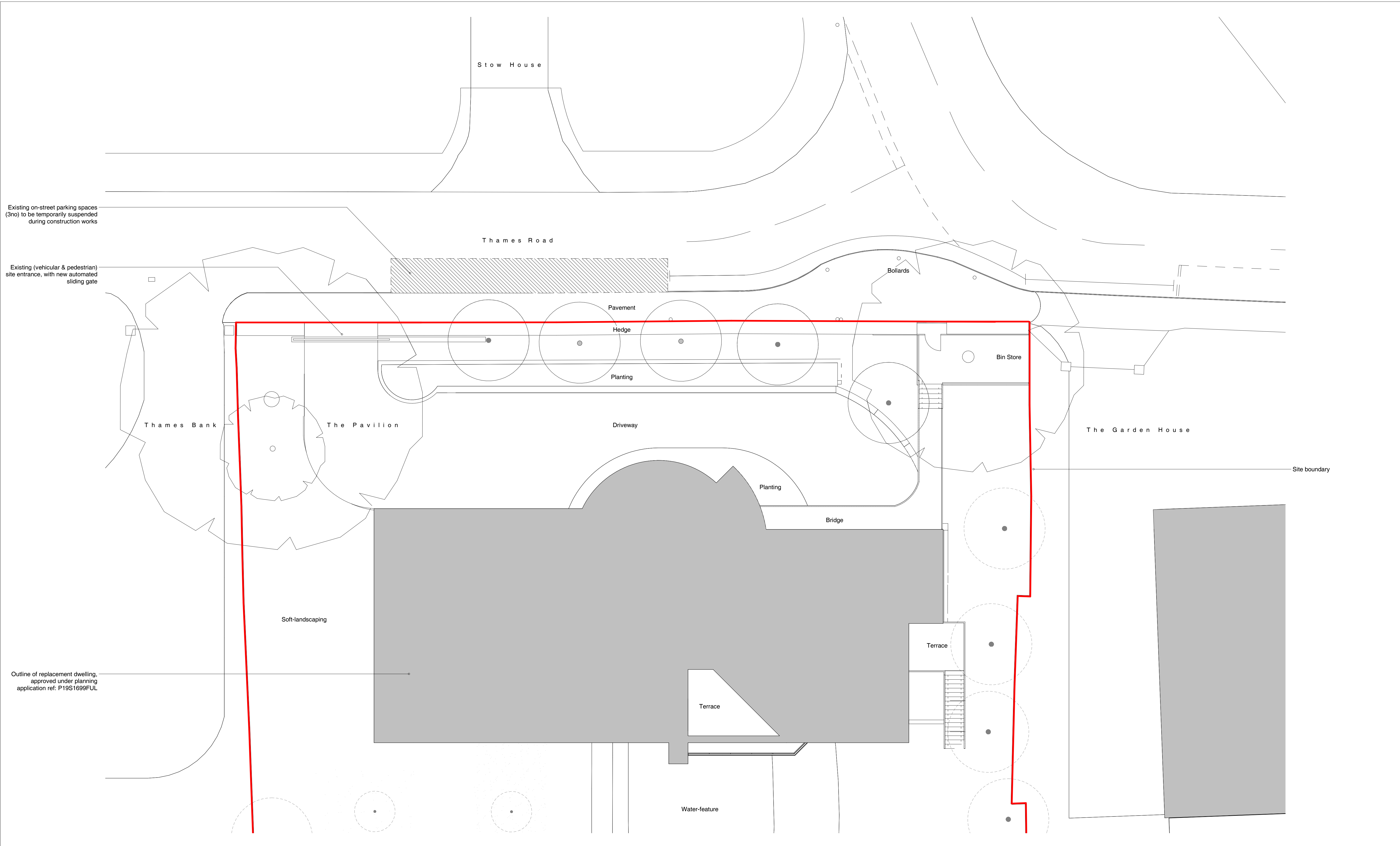
Architect

Nash Partnership



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**From:** m.ward@goringparishcouncil.gov.uk <m.ward@goringparishcouncil.gov.uk>  
**Sent:** 31 January 2020 11:26  
**To:** Sam Jones <s.jones@goringparishcouncil.gov.uk>  
**Subject:** RE: Speed monitoring. Request for PCSO contact details.

Hi ,

Thanks for your email. The details of Parish Council Meetings are on the Parish Council website – it's 7.30 p.m. in the Belleme Room at the Village Hall. I'm sorry I got the date wrong – it's actually Monday 10<sup>th</sup> February (Planning meetings are normally on Tuesdays and I got mixed up with that!).

By copy of this email I'm asking Sam to put this on the agenda for the meeting.

I agree that it seems PCSOs do seem to have set up Community Speedwatches in the past, or at least have had the equipment for them – obviously our problem at the moment is that apparently there isn't a PCSO to ask!

Kind regards  
Mike

***Mike Ward***

**From:**  
**Sent:** 29 January 2020 12:33  
**To:** [m.ward@goringparishcouncil.gov.uk](mailto:m.ward@goringparishcouncil.gov.uk)  
**Cc:**  
**Subject:** Re: Speed monitoring. Request for PCSO contact details.

Hi Mike,  
Thank you for trying. It is my suspicion that a speed survey of this stretch of road hasn't been done. The assumption that parked cars slow down traffic passing Jack's maybe true but it's not the stretch of road that we are concerned with. We would like to set up a Community Speedwatch but have been told we need to do this through our PCSO. Yes please to putting it on the agenda for the 11th February. We have parent's evening at the school that evening but I'm sure one of the many concerned parents can make it. What time would they have to be there and where does it take place?  
Many thanks,

---

**From:** [m.ward@goringparishcouncil.gov.uk](mailto:m.ward@goringparishcouncil.gov.uk) <[m.ward@goringparishcouncil.gov.uk](mailto:m.ward@goringparishcouncil.gov.uk)>  
**Sent:** Wednesday, January 29, 2020 11:02:22 AM  
**To:**  
**Subject:** FW: Speed monitoring. Request for PCSO contact details.

Hi ,

I'm really sorry but I'm not getting very far with this. I'm advised that the only traffic survey we are aware of in recent years was in 2015 along the High Street near the Social Club.

There was a Wallingford Road check done by a consultant as part of the work by MIGGS to get the footpath widened but that was at the other end to Elvendon Road, near to the station, so that won't really be of any use. I'm also advised that there isn't a PCSO for Goring any more as they are very short staffed and in any case they wouldn't arrange a speed survey. We think that is something that OCC Highways would have to do.

I suggest that if you are in agreement, I could ask that your request for a survey be added to the agenda for the next Parish Council meeting on 11<sup>th</sup> February. You might like to attend the public forum at the beginning of the meeting to back up your request verbally!

Kind regards  
Mike

***Mike Ward***

**From:** [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk) <[clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)>  
**Sent:** 27 January 2020 16:51  
**To:**  
**Cc:** [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)  
**Subject:** RE: Speed monitoring. Request for PCSO contact details.

Hi ,

Thanks for your email. Sorry for not responding to your email of 14<sup>th</sup> November. The Clerk was on leave at the time and it slipped through the net; I wanted to consult with him as I did not know the answers to your questions. I am not sure if the PCSO is the correct person to organise speed monitoring but I have sent your email to the Councillor responsible for liaising with the police and no doubt he will let me know. As for the speed monitoring report I need to check with the Clerk if we still have the data. Hope to get back to you shortly. Thank you for your patience!

Kind regards  
Mike

***Mike Ward***

**From:**  
**Sent:** Thursday, 14 November 2019, 10:48  
**To:** [clerk@goringparishcouncil.gov.uk](mailto:clerk@goringparishcouncil.gov.uk)  
**Subject:** Re: Speed warning signs

Hi Mike,

Thanks for your response Mike.....

On the subject of speed monitoring, I understand the last time it was done is about 6 years ago; is that right? I believe the traffic since then has steadily got faster and it would be good to get a more accurate idea of the current situation. According to South Stoke, the PCSO of Goring would have to organise a speed camera. Who is the PCSO for Goring? Do you know how to contact him/her? Many thanks,



## AGREEMENT FOR THE SALE AND PURCHASE OF TELEPHONE KIOSK(S) TO A LOCAL AUTHORITY IN ENGLAND OR WALES

This agreement is made this                      day of                      2019

### Background

The Buyer wishes to buy the Goods from the Seller and the Seller has agreed to sell the Goods to the Buyer upon the terms and conditions set out in this agreement.

### 1 Definitions

In this agreement, unless the context requires otherwise:

'the Purpose' means [     ]

'Buyer'                      means **Goring-on-Thames Parish Council**

'Conditions'                      means the terms and conditions of sale set out in this agreement.

'Decommissioning'                      means (i) the disconnection of the Goods from the Seller's telecommunications network and (ii) the removal of the payphone, ancillary equipment and wiring from within the kiosk. 'Decommission', 'Decommissioning' and 'Decommissioned' shall be construed accordingly.

'Goods'                      means the telephone kiosk or kiosks as more fully described in the schedule to this agreement, which the Buyer agrees to buy from the Seller but excluding any telephony and ancillary apparatus.

'IP Rights'                      means all intellectual property rights in any part of the world, including but not limited to patents, copyright, design rights, trade marks, database rights, registered design rights and community design rights and shall include pending applications for any intellectual property rights.

'Notice to Complete'                      means a notice in writing by the Seller to the Buyer stating that in the Seller's reasonable opinion the Goods have been satisfactorily Decommissioned and are ready for delivery to the Buyer.

"Ofcom"	means the regulatory body whose duties are set out in the Communications Act 2003 and includes any replacement body or entity under equivalent or replacement legislation.
"Planning Acts"	means any relevant planning legislation in force at the date of this agreement, including the Town and Country Planning Act 1990, the Planning (Listed Buildings and Conservation Areas) Act 1990 and the Town and Country Planning (General Permitted Development) Order (England) 2015 (and similar regulations in other regions), and any statutory replacement or modification of any of them.
'Price'	means the price for the Goods excluding any carriage, packing and insurance.
'Seller'	means British Telecommunications plc (company registration number 1800000 whose registered office is at 81 Newgate Street, London EC1A 7AJ).
'Universal Service Obligation'	means the obligations imposed upon BT by Ofcom in accordance with the EU Universal Services Directive.

## 2 Conditions applicable

- 2.1 These Conditions shall apply to this agreement to the exclusion of all other terms and conditions.
- 2.2 Any order for Goods shall be deemed to be an offer by the Buyer to purchase Goods pursuant to these Conditions.
- 2.3 Any variation to these Conditions (including any special terms and conditions agreed between the parties) shall be inapplicable unless agreed in writing by the Seller.
- 2.4 Where appropriate this agreement is entered into following written confirmation from the Buyer that an application for planning consent has been submitted for the Purpose.

## 3 Agreement, price and payment

- 3.1 The Seller shall sell to the Buyer the Goods and the Buyer shall purchase the Goods.
- 3.2 The Price shall be ONE POUND (£1.00) inclusive of VAT which shall be payable on the date of this agreement.
- 3.3 The Seller agrees that following the date of this agreement it shall Decommission the Goods.

- 3.4 The Seller shall be under no obligation to the Buyer to re-site, re-position, restore or repair the Goods. The Buyer acknowledges that it purchases the Goods in no better condition than they are at today's date, or than described in the schedule hereto.
- 3.5 For the avoidance of doubt the Seller is not selling the land beneath the Kiosk or any interest in it, nor shall the Buyer acquire that land or any interest in it under this agreement.

#### **4. Decommissioning, delivery and acceptance**

- 4.1 The Seller shall serve the Notice to Complete on the Buyer on or before the completion of the Decommissioning works in respect of the Goods
- 4.2 Delivery of the Goods shall be deemed to have taken place five working days after the day upon which the Seller sends the Notice to Complete to the Buyer. No further intimation is required.
- 4.3 The Buyer shall make all necessary arrangements to take delivery of the Goods following receipt of the Notice to Complete.
- 4.4 The Buyer shall be deemed to have accepted the Goods upon delivery.
- 4.5 After acceptance the Buyer shall not be entitled to reject the Goods due to their physical condition or due to any financial or statutory obligations (whether foreseen or not) imposed upon the Buyer as a result of this agreement or otherwise related to the Goods.
- 4.6 The Seller shall not be liable to the Buyer for late delivery of the Goods.

#### **5 Post acceptance obligations**

- 5.1 The Buyer shall own the Goods following acceptance and shall be responsible for all maintenance and repair of the Goods, which it shall do in accordance with:
  - 5.1.1 Any industry or statutory guidelines and regulations relevant to the Goods in circulation or in force from time to time.
  - 5.1.2 Any requirements, directions, rules or recommendations of Ofcom.
  - 5.1.3 The Planning Acts.
  - 5.1.4 Any planning consents relating to the Goods so far as they remain applicable.
  - 5.1.5 Where the Buyer is a Registered Charity or Charitable Organisation, the Seller retains the right to re-claim ownership of the Goods if the Buyer loses its charitable status.
  - 5.1.6 If planning for the Purpose is not granted within 12 months of the date of this agreement, the Buyer and Seller shall agree an extension of time of no more than 12 months to enable the Buyer to prepare and submit an appeal to the Department of Environment. In the event that the planning approval is not granted following submission of an appeal, or the expiry of time allowed to make an appeal without an appeal being made, then the Buyer shall at its own cost and expense:

- (i) In the case of listed Goods:
  - a. Clean, lock and maintain the goods in accordance with the requirements of this paragraph 5; or
  - b. Apply to de-list the Goods
- (ii) In the case of non-listed Goods arrange for permanent removal of them at their own cost

5.2 The Buyer acknowledges that the Goods may have been painted with paint containing lead and accepts the health and safety risks which may be associated with its removal or maintenance. The Buyer also acknowledges that leaden paint may require specific maintenance procedures.

5.3 (a) Without affecting clause 6.3, the Buyer acknowledges that the kiosk may have a Class I light fitting and fuse spur(s) which do not meet current IP (ingress protection) rating requirements of BS7671 regulations for exterior electrical fittings. The Buyer accepts any health and safety risk with their ongoing use. The Buyer waives any claim against the Seller in respect of such matters. The Buyer also acknowledges that an upgrade to the light fitting and fuse spur(s) may be required which will be the sole responsibility of the Buyer. The Buyer may want to obtain an assessment from a qualified electrician.

(b) The Buyer agrees that the Goods are not intended to be used in any way by any person in the course of or in relation to their work. However, it agrees that, should a person at work do anything in relation to the Goods, it will take steps sufficient to ensure, so far as is reasonably practicable, that the Goods will be safe and without risks to health at all such times when it is being set, used, cleaned or maintained or otherwise interacted with by a person at work. In particular, the Buyer will ensure:

- (i) that the light is upgraded to a luminaire meeting Class 2 with IP rating of IP54 (or better).
- (ii) that the electrical supply housing is upgraded by replacing the spur units with IP66 type (or better).

The Buyer will employ an NICEIC registered electrician to review the installation, for the use it intends for the adopted kiosk, and carry out any required works in accordance with the then applicable regulations and standards.

The Buyer shall employ an NICEIC registered electrician to review the Goods for the use the Buyer intends, and for any required works. In addition, the Buyer will employ an NICEIC registered electrician for regular inspection and testing.

- 5.4 The Buyer shall indemnify the Seller in respect of any loss or damage it suffers in respect of any act or omission on the part of the Buyer or persons or entities authorised by it under or in relation to the matters referred to in sub-paragraphs 5.1, 5.2 and 5.3 or in respect of any claim by a third party in respect of such matters.
- 5.5(i) The Seller shall be under no obligation to the Buyer to maintain, repaint, repair or manage the Goods nor shall it be under any obligation to the Buyer to maintain or provide Call Box Services (as defined in the Universal Service Obligations) or telephony services from the Goods SAVE that where the Buyer has requested the Seller, and the Seller has agreed, to supply electricity, then the Seller shall supply that electricity (at the Seller's cost) to the REC (regional electricity company) fusebox sufficient for the operation of an 8 watt lightbulb or similar. The Seller may discontinue to provide that supply (and payment) of electricity at any time by giving the Buyer notice in writing.
- 5.5(ii) The Buyer is not permitted to connect any equipment to the power supply provided by the Seller without first obtaining the Seller's written agreement.
- 5.5(iii) If written permission is given by the Seller to the Buyer, in accordance with paragraph 5.5(ii) to connect defibrillator equipment to the electricity supply, the equipment, ~~must~~ must meet all appropriate safety standards as amended from time to time including, but not limited to, the requirements as set out at paragraph (a)-(d) below.
- The Defibrillator Cabinet must be:
- (a) Class 2 IP rating 54;
  - (b) Compliant to BS7671-416/417 in its construction;
  - (c) Manufactured by a ISO 9001/2 certified manufacturer;
  - (d) Protected by an RCD
- 5.5(iv) The Seller does not actively monitor the electricity supply to the Goods. Responsibility for ensuring a continuous electricity supply required to power any equipment installed within the Goods remains with the Buyer at all times.
- 5.5(v) The Buyer shall remain, at all times, responsible for the monitoring, maintenance and repair of any equipment installed within the Goods.
- 5.5(vi) The Buyer indemnifies the Seller in respect of all damages or losses which the Seller may incur, or any third party claims received by the Seller as a result of any breach by the Buyer of its obligations as set out in this paragraph 5.

- 5.6 From acceptance of the Goods the Buyer shall:
- 5.6.1 At all times display a sign in or on the Goods (clearly visible to anyone viewing or inspecting the Goods) that the Goods are the responsibility of the Buyer, do not contain a Seller pay-phone and are not connected to the Seller's electronic communications network.
  - 5.6.2 Take reasonable steps to inform the local public in the region or city in which the goods are situated that the payphone, ancillary equipment and wiring has been removed and that the Goods are the responsibility of the Buyer.
  - 5.6.3 Apply to the relevant authority or authorities for all necessary consents, licences, waivers, restrictions or determinations (if any) required for the Goods (including but not limited to consents granted under the Planning Acts and consents and licences under the Communications Act 2003 and any statutory replacement or modification thereof) and shall fully and without delay comply with any conditions or recommendations imposed by them made in respect of the Goods.
  - 5.6.4 Not sell, lease or license the Goods to a competitor to the Seller nor permit a competitor to install electronic communications apparatus (as defined in the Electronic Communications Code, in Schedule 3A of the Communications Act 2003 as amended from time to time) within the Goods and itself (as the Buyer) shall not install, provide or operate any form of electronic communications apparatus within the Goods.
  - 5.6.5 Release the Seller, insofar as it can do, from any obligation under the Town and Country Planning (Permitted Development) Order 1995 in respect of the Goods.
  - 5.6.6 Notify the emergency services that the Goods are no longer owned or maintained by the Seller and are now the property and responsibility of the Buyer.
  - 5.6.7 Indemnify the Seller in respect of any damages or losses which the Seller may incur as a result of any breach of the Buyer's obligations in this sub-paragraph 5.6 and in respect of any obligations imposed upon the Buyer under the Highways Act 1980 and the New Roads and Street Works Act 1991 in respect of the Goods.
- 5.7 The Buyer waives any rights it may have against the Seller in respect of the Goods under the Communications Act 2003.
- 5.8 The Seller reserves the right and the Buyer grants such right, at any time from the date of acceptance of the Goods by the Buyer, to enter into or onto the Goods and any neighbouring land of the Buyer (but only to the extent necessary) to undertake works or to procure the undertaking of works to disconnect or cap-off the electricity supply to the Goods described above in paragraph 5.5, at the cost of the Seller and making good any damage caused to the Goods and the Buyer's neighbouring land as aforesaid to the reasonable satisfaction of the Buyer.

- 5.9 Not connect any equipment to the electricity supply referred to in Clause 5.5 without the express written agreement of the Seller.

## **6 Warranties and liability**

- 6.1 All warranties, conditions or terms relating to fitness for purpose, quality or condition of the Goods, whether express or implied by statute or common law or otherwise are excluded to the fullest extent permitted by law.
- 6.2 The Buyer acknowledges that the Seller is not in the business of selling the Goods and the Buyer will assume full responsibility to ensure compliance with any English Heritage requirements from the date of transfer of the goods.
- 6.3 The Seller makes no representations to the Buyer as to the Goods' quality, state of repair, safety, performance and fitness for purpose nor as to any apparent or latent defects. The Buyer shall take the Goods subject to any such defects and dilapidations (if any).
- 6.4 The Buyer agrees to the Decommissioning and, insofar as it is able, relieves the Seller of its obligations under Ofcom's Universal Services Obligations in respect of the Goods. The Buyer agrees not to object to Ofcom or any tier of local government to the Decommissioning of the Goods.
- 6.5 The Seller may supply the Buyer with a kiosk maintenance manual or other documents. Any recommendations or guidance therein shall not form warranties nor obligations of any nature upon the Seller.

## **7 Title and risk**

- 7.1 Title shall pass on delivery of the Goods.
- 7.2 Risk shall pass on delivery of the Goods.

## **8 Limitation of Liability**

- 8.1 When the Buyer accepts the Goods then the Seller shall have no liability whatsoever to the Buyer in respect of those Goods.
- 8.2 The Seller shall not be liable to the Buyer for late delivery of the Goods.
- 8.3 Except in respect of death any personal injury resulting from a negligent act or omission on the part of the Seller or anyone authorised by it, the Seller's liability to the Buyer for tortious and contractual damages shall not exceed the Price. The Buyer shall at all times use its best endeavours to minimise and mitigate its losses.

- 8.4 The Seller shall not be liable to the Buyer for any economic loss suffered by the Buyer as a result of it entering into this agreement.
- 8.5 The Buyer acknowledges that it has taken or has considered taking legal advice from a solicitor or counsel before entering into this agreement.

## **9 Intellectual property**

No assignment or licensing of any IP Right is granted or made under this agreement.

## **10 General**

- 10.1 This contract is subject to the law of England and Wales and the non-exclusive jurisdiction of the courts of England and Wales.
- 10.2 The invalidity or unenforceability of any provision in this agreement, for whatever reason, shall not prejudice or affect the validity or enforceability of its other provisions.
- 10.3 The headings of this agreement are for reference only. No delay, neglect, forbearance by either party in enforcing any provision in this agreement shall be deemed to be a waiver or compromise of any right or rights unless made in writing.
- 10.4 In relation to the Goods, this agreement constitutes the entire agreement between the parties.
- 10.5 A person who is not a party to this agreement may not enforce any of its terms under the Contracts (Rights of Third Parties) Act 1999.
- 10.6 The Buyer shall not, disclose the existence of the Agreement in any journal magazine or publication or any other publicly available media or otherwise use the Seller's name or logos (including any trade marks) in any of its advertising or publicity material without the seller's prior written consent, which may be withheld or given in the Seller's absolute discretion.



**SCHEDULE**

**THE GOODS – Specification and Description**

**01491 872508**

**O/S P.O.  
High Street  
Goring  
Reading  
RG8 9AA**

Signed by [ ] for and on behalf of .....

**BRITISH TELECOMMUNICATIONS plc**

Signature

.....

Position (director/company secretary/manager/attorney/agent).

*If signing as agent or under a power of attorney, please attach a copy of the document giving authority.*

Signed by [ ] for and on behalf of

Signature

.....

07/09/2018 RG

Position (director/company secretary/manager/attorney/agent).

*If signing as agent or under a power of attorney, please attach a copy of the document giving authority.*

REPORT – IT NEEDS

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In order to be able to support the Assistant Clerk and Clerk (interim and future) to deliver the needed services to our community, an enhancement of our IT situation is needed. At the same time, our office desktop computer, c.7-8 years old, runs on Windows 7 which is no longer supported. It would be £200 to upgrade, but is likely to be problematic because of the age of the computer. One of the laptops, much older, is no longer useful nor is the software supported any longer.

We currently we run systems that, for the most part, require being in the office and the proposed approach means that the users (two Asst Clerks and one Clerk). After obtaining advice, it was proposed that we purchase

- New desktop computer, to be the gateway for remote access to the two critical pieces: the accounting software and the burial ground software.
- A new laptop to be assigned to our new Asst Clerk (our other Asst Clerk has a new laptop)
- Licences for appropriate Office 365 system
- Updated back-up plan (to include the new user)

I propose a budget for the purchase of the new equipment as well as the set-up for all (including the dial-in access to the desktop) is £2,300. Monthly licence costs and back-up and storage budget £60.

I propose to transfer £2,420 from the staff payrolls budget to IT as this amount is well covered by reduction in payment of Clerk salary for the next two months.

Cllr Matt Brown and I have discussed, and we support the approach as presented above.

Cllr Bryan Urbick  
3<sup>rd</sup> February 2020

**Goring Parish Council - Goring High St – Report**

24 Jan'20

**1. Proposed High St roadworks**

We have now received the scheme drawings for the proposed works, which Glanville's have passed to OCCH for approval before any further action can be taken.

Once OCCH have approved the proposed scheme I am advised that it will take a couple of months for other consultations to take place after which we should be able to obtain costings.

**2. Installation of soft landscaping in the verge adjacent to the Rectory Gardens**

This work has been approved and cost are being obtained.

**3. Community Centre car park**

Lockable bollards – this matter is still to be progressed.

**4. Strategic Project related to Traffic congestion and Parking**

4.1 Although having met with Lee T of OCCH for the High St works it was not convenient to discuss this matter. I now propose to set up a meeting in the near future.

**4.2 SODC – Civil Enforcement Powers**

Nothing to report

**5.0 General**

5.1 After being approached by Ron Bridle, I have submitted an article to be put on Genie which seeks to advise people of where we are at with regards to the High St works.

5.2 The sign at high level on the side wall of the old TSB bank, erected without planning permission, has been reported and enforcement action will be started when a case officer is allocated. I believe this could take some time to resolve as it is not seen as a high priority matter.

I have the details of the building owner and would propose that GPC write to the owner to register our concern and that it should be removed.

Cllr David Brooker

<b>Goring-on-Thames Parish Council</b>						
Accounts for payment December 2019						
<b>Payee</b>	<b>Description</b>			<b>Amount</b>	<b>Date</b>	<b>Ref</b>
<b>Current Account</b>						
BGG Garden & Tree Care	Litter picking September	3560		£ 470.40	19/12/2019	BACS178/19
BGG Garden & Tree Care	Litter picking August 2018	3560		£ 470.40	03/12/2019	BACS179/19
Colin Ratcliff	Salary December	2310	£ 1,452.91			
Colin Ratcliff	Car Allowance	2110	£ 20.00	£ 1,472.91	31/12/2019	BACS196/19
Glanville Consultants Ltd	High Street redesign stage 1	6330		£ 900.00	12/12/2019	BACS188/19
Goring Hardware	Batteries and Lights	var		£ 48.46	19/12/2019	BACS191/19
Greenfield Farm Partnership	Christmas trees	3330		£ 126.00	19/12/2019	BACS190/19
HMRC	PAYE & NI November	2310		£ 1,156.44	09/12/2019	BACS186/19
J M Krzak	Cleaning December	2310		£ 264.08	31/12/2019	BACS192/19
M & C Landscapes	Hedge cutting November	3120		£ 1,578.00	12/12/2019	BACS187/19
Mike Ward	Salary 27/11 - 23/12	2310		£ 415.34		
Mike Ward	Expenses	var		£ 36.71	05/12/2019	BACS180/19
SSE	Street Lights Maintenance December	3420		£ 833.65	12/12/2019	BACS189/19
SSE	New LED streetlamp #2 Holomlea Road	6320		£ 416.86	03/12/2019	BACS176/19
<b>Direct Debits/Standing Orders</b>						
Castle Water	Water Gardiner Pavilion	2260		£ 124.19	20/12/2019	DD
Castle Water	Water Gardiner Sprinkler	2260		£ 196.97	09/12/2019	DD
Castle Water	Water Sheepcot Pavilion	2260		£ 33.19	30/12/2019	DD
Castle Water	Water OJFS	2260		£ 9.32	05/12/2019	DD
Grundon Waste Management	OJFS - WTN & Collections November	3560		£ 9.40	20/12/2019	DD
Grundon Waste Management	WHBG - WTN Skip	3560		£ 6.48	20/12/2019	DD
Mainstream Digital	Phone	2240	£ 54.81		16/12/2019	DD
Mainstream Digital	Broadband	2240	£ 54.00	£ 108.81	16/12/2019	DD
NEST	Pension Contributions November	2310		£ 149.47	02/12/2019	DD
NEST	Pension Contributions December	2310		£ 149.47	31/12/2019	DD
SODC	Business rates	2290		£ 93.00	02/12/2019	DD
SODC	Business rates	2290		£ 54.00	02/12/2019	DD
SSE	Street lights unmetered electricity	3420		£ 1,172.46	20/12/2019	DD
TSB	Bank Charges	2580		£ 5.00	03/12/2019	DD
<b>Total:</b>				£ 10,301.01		

<b>Goring-on-Thames Parish Council</b>					
<b>Receipts received December 2019</b>					
<b>From</b>	<b>Description</b>	<b>Code</b>	<b>Date</b>	<b>Ref</b>	<b>Amount</b>
TSB	Bank Interest	1190	10/12/2019	DC	£ 107.92
Howard Chadwick	Interment - Williams	1130	05/12/2019	Inv 1258	£ 1,047.53
Howard Chadwick	Interment - Davidson	1130	05/12/2019	Inv 1254	£ 132.32
Reeves Memorials	Memorial - Evans	1130	10/12/2019	Inv 1259	£ 66.15
Jane Street	Goring 10K	1140	16/12/2019	Inv1250	£ 39.96
Howard Chadwick	Memorial - Tarrant	1130	17/12/2019	Inv 1262	£ 496.20
SODC	Hire of OJFS General Election	1140	18/12/2019	Inv 1260	£ 144.00
				<b>Total:</b>	<b>£ 2,034.08</b>

**Goring on Thames Parish Council**  
**Monthly Report Bank Account and Reserves Balances**

As at: **31 December 2019**

**Reconciled Bank Account Balances**

Current TSB	£32,070.56
TSB Reserves	£136,436.80
Unpresented Payments	£0.00
Unpresented Receipts	£0.00
VAT Control Account	£666.63
<b>Total</b>	<b>£169,173.99</b>

**Earmarked Reserves (Capital and Contingency)**

Operating Reserve Account	£53,000.00
Rectory Garden	£1,500.00
Ferry Lane Riverbank Repairs	£0.00
Ferry Lane Fence	£1,000.00
Gardiner Pavilion	£0.00
Tree Felling and Replacement	£11,050.00
Playground Equipment	£13,500.00
MIGGS Pavement Widening	£5,000.00
Car Park	£1,000.00
Sheepcot Pavilion Refurbishment	£10,302.96
Community Infrastructure Levy	£7,946.02
High Street Strategic Project	£18,814.25
Street Lighting Replacements	£8,323.57
LED Street Survey	£5,000.00

**Total Reserves** **£136,436.80**

**General Funds Available** **£32,737.19**



REPORT – PROPOSED BUDGET ADJUSTMENTS

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As is usual at this time of year, we need to make a few budget adjustments:

1. 2200 Security Fire & Safety – Increase to a total of £650
2. 2240 Telephone & Internet – Increase by £50 to £450
3. 3110 Grass Weeding Strimming – increase by £1,000 to £17,500

Offset by reduction in 2590 Awards & Honours

4. 2250 Software and Back Ups – (as per IT needs proposal) increase by £120 to £620
5. 2255 Office Equipment – increase by £2,300 to £2,300

All of the above to be offset by reduction in 2310 Staff Costs

6. 3210 Grave Digging – increase by £1,000 to £4,500

Increase income 1130 White Hill Burial Ground by £1,000 to offset

Cllr Bryan Urbick  
3rd February 2020

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
GORING ON THAMES PARISH COUNCIL  
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 17 December 2019**

**Members Present:**

Chairman	David Brooker (DB)
Members	Bryan Urbick (BU)
	Matthew Brown (MBr)
	Lawrie Reavill (LR)
	Debbie Gee (DG)
	Mary Bulmer (MBu)
	Catherine Hall (CH)
	Sonia Lofthouse (SL)

**Officers Present:**

Assistant Clerk	Mike Ward (MW)
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3 members of the public were present at the meeting

**19/140 To receive apologies for absence.**

John Wills (JW)

**19/141 To receive any declarations of interests**

DG declared an interest in item 6.3 **P19/S4148/HH** due to having a mooring at the location of the application, and BU declared an interest in item 6.3 **P19/S4148/HH** due to being an applicant.

**19/142 Public Forum**

A member of the public expressed concern that the structure being applied for in item 6.4 **P19/S4190/FUL** should not be occupied in any way.

**19/143 To approve minutes of the meeting held on Tuesday 26 November 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/144 Matters arising from those minutes not elsewhere on the agenda**

None

**19/145 To review the following Applications:**

- 1 P19/S2458/HH –Primrose Cottage Fairfield Road Goring RG8 0EU – Side and rear two storey extension (as amended by drawing no.s 230619 Rev C sheets 1 and 2 to remove rear extension received 5 December 2019).**

**Resolved:** That GPC has **No Objections**.

- 2 P19/S3382/FUL – Bromsgrove Croft Road Goring RG8 9ES – Demolition of existing triple garage and replacement with a detached triple garage, proposed railings to the front of the existing dwelling. Erection of a new 5-bed dwelling with linked garage on land to the rear. Variation of condition 2 (drawings) – omission of garage to existing dwelling and to have the existing dwelling and proposed dwelling as separate entities on application ref. P19/S0540/FUL (as amended by revised plans accompanying email from agent received on 7 November 2019 and landscaping plan 3602/208 RevH and amplified by tree information accompanying email from agent received 4 December 2019).**

Signed:

Dated: 21/01/2020

The Committee expressed concern that the description of the application refers to a replacement garage which did not appear on the plans. They therefore felt unable to approve the application, although other aspects of the plans appeared to be acceptable.

**Resolved:** That GPC **Objects for the following reasons:** This application refers to replacement with a detached triple garage. This is not shown on the plans. (However the other aspects of this application are acceptable).

- 3 **P19/S4148/HH – Katauyak Goring RG8 0JY** – Installation of 19.2m of sheet piling, two 150mm x 150mm mooring piles, three 2m x 3m landing stages. Removal of dead, dangerous chestnut tree that has fallen into the river.

DG and BU declared interests and withdrew from the discussion of this application.

**Resolved:** That GPC has **No Objection**.

- 4 **P19/S4190/FUL – Nuns Acre Boathouse Thames Road Goring** – Installation of mini pumping sump and foul drainage for toilet.

**Resolved:** That GPC has **No Objections but with comments:** Must not be used for residential purposes.

- 5 **P19/S4404/FUL – The Boathouse High Street Goring RG8 9AB** – Demolition of existing fire damaged dwelling and boathouse. Application for replacement dwelling out of the floodplain (As amended by drawings received 20 March 2019). Variation of condition 2 of application P19/S0336/FUL the addition of a swimming pool.

The Committee noted Neighbourhood Plan policies 11 (Conserving and enhancing Goring's landscape which indicates that all development must meet the aims of the statutory Chilterns AONB Management plan), 13 (Light Pollution) and 15 (Water, sewerage and drainage capacity) should be referred to, and agreed that their response would be no objections but with comments on that basis. The exact wording of the response would be prepared by one of the Councillors and circulated to the Committee members before being sent to SODC.

**Resolved:** That GPC has **No Objections but with comments:** as circulated and agreed by the Councillors and appended to these minutes (Appendix 1).

**19/146 To note the following SODC Decisions:**

- 1 **P19/S1832/FUL – 2 Elvendon Road Goring RG8 0DU** – Demolition of existing boiler showroom and erection of two new semi-detached dwellings and associated external works. (GPC No objections)  
**Granted with conditions**
- 2 **P19/S2102/FUL – West Croft Cleeve Road Goring RG8 9BG** – Demolition of existing dwellinghouse, construction of a replacement family home with ancillary outbuildings, parking and amenity space, landscaping and associated works. As amended by revised landscaping plan ref P100 A received 19 November 2019 submitted to address tree impact concerns. (GPC No objections but with comments)  
**Granted with conditions**
- 3 **P19/S3054/HH – The Red House Elvendon Road Goring RG8 0DT** – Proposed outbuilding (cycle and garden store) (as amplified by tree protection plan received 19 November 2019). (GPC No objections)  
**Granted**
- 4 **P19/S3201/HH – Spring Hill 70 Wallingford Road Goring RG8 0HN** – Replace existing roof, raise ridge by 400mm. New hip to gable ends with gables and a dormer to front and rear elevations (GPC No objections) **Granted**

All were noted.

**19/147 To note the Discharge of Conditions for the following applications:**

**1 P19/S4324/DIS Linwood Limetree Road Goring RG8 9EY**

Discharge of conditions 3 - schedule of materials, 8 - surface water drainage works, 9 - foul drainage works and 11 - landscaping scheme on application ref. P19/S1853/FUL Demolition of the existing dwelling and the erection of a replacement dwelling with integral garage. Modification of existing access with entrance gates.

**2 P19/S4421/DIS Land to rear of Cleeve Cottages Icknield Road Goring RG8 0DG**

Discharge of Condition 4 (Habitat Management Plan) Erection of up to ten dwellings with associated parking and amenity space. P19/S0538/FUL Conditions(s) 4 (Variation of condition 1 (approved plans) of application P18/S2308/RM and revision to drainage strategy detailed in condition 7 of P16/S3001/O and approved under P18/S3811/DIS.)

Both were noted.

**19/148 To note and review planning applications and decisions reported by West Berkshire Council**

None of interest this month.

**19/149 Affordable Housing:**

To review action from previous meeting: District Councillor Maggie Filipova-Rivers to invite an officer from SODC to meet with GPC to explain the policy.

A meeting with SODC's Silke More O'Ferrall, Infrastructure Implementation Officer, Development and Regeneration Team had been arranged for October but had to be postponed. The Committee will be advised when a new date has been confirmed.

**19/150 To review CIL status / payments**

Nothing to report.

**19/151 To note reports of action by SODC in respect of enforcement notices and consider reporting issues not already being progressed:**

- 1 SE18/676:** Without planning permission operations to construct a cesspit/septic tank adjacent to the river. Status as at 12.12.19: Site visited 01.04.19 & 24.06.19. Letter sent 26.06.19 Application submitted (no change from last month). Noted.
- 2 SE19/424:** Without consent the display of estate agents board not conforming to class 3(A) of the Advertising Regs.. Status as at 12.12.19: Site visited 21.8.19 'Monitoring' (no change from last month). Noted.
- 3 SE19/463:** Without planning permission the material change of use of a residential property to a mixed use comprising 1) residential; and 2) parcel delivery hub. Status as at 12.12.19; 'Investigation' (no change from last month). Noted.
- 4 SE19/552:** Breach of condition 13 of planning permission P19/S0538/FUL (tree protection measure). Status as at 12.12.19: 'Investigation' (no change from last month). Noted.
- 5 SE19/643:** Breach of condition 4 of planning permission P18/S2325/HH (tree protection). Status as at 12.12.19: 'Investigation' (new this month). Noted.
- 6 SE19/656:** Without planning permission, erection of fence over 1 metre adjacent to road. Status as at 12.12.19: 'Investigation' (new this month). Noted.
- 7** Without planning permission erection of advertising sign on upper wall of former Lloyds Bank building in High Street not relating to business being conducted on the premises.  
It was noted that this has now been registered with SODC enforcement, ref **SE19/661**.

Signed:

Dated: 21/01/2020

**19/152 Assets of Community Value**

It was noted that applications to register The Leatherne Bottel, The Catherine Wheel, The John Barleycorn and The Miller of Mansfield are still in progress. DB/BU are working on this.

**19/153 To consider appointing Enid Worsley and Mike Stares as Consultants for the Planning Committee on relevant planning applications with the role of providing contact and guidance about the intent of the NP with respect to those applications**

The Committee noted that this would be by invitation only on those applications where they felt some guidance would be helpful. Enid and Mike had previously indicated that they would be willing to do this.

**Resolved:** To consult with and seek advice from Enid Worsley and Mike Stares on what was written in the NP and the implications for those planning applications for which it is required by the Planning Committee.

**19/154 To consider correspondence received**

None considered this month

**19/155 Matters for future discussion**

None

**19/156 Next meeting confirmed as Tuesday 21 January 2020**

The Chairman declared the meeting closed at 20.15 hrs.

**Abbreviations (where used):**

GPC Goring on Thames Parish Council

OCC Oxfordshire County Council

CIL

NP

SODC

Community Infrastructure Levy

Neighbourhood Plan

South Oxfordshire District Council

Signed:

Dated: 21/01/2020

## APPENDIX 1

### GORING-ON-THAMES PARISH COUNCIL RESPONSE TO P19/S4404/FUL

Goring -on-Thames Parish Council has **NO OBJECTIONS** to this application but wish the following comments to be taken into account:

The Parish Council had no objection to the approved house and in principle does not have an objection to a swimming pool in the location as proposed. We would, though, request that some Neighbourhood Plan policies be addressed.

- Goring Neighbourhood Plan Policy 11 – Conserving and enhancing Goring’s Landscape which indicates that all development must meet the aims of the statutory Chilterns AONB Management Plan. We would ask a condition that would ensure that there is a reduction in demand of energy and an increase in water and energy efficiency.
  - o The Chiltern’s AONB Management Plan Policies:
    - General Policy 4
    - LP21
    - DP7
    - Reference for the need to comply with the Climate Change Act 2008
- Goring Neighbourhood Plan Policy 13 – Light Pollution. It is recommended that there be a condition concerning external lighting schemes that avoid over-lighting and limit the adverse impact of lighting on neighbouring residents, the rural character of the countryside and biodiversity.
- Goring Neighbourhood Plan Policy 15 – Water, sewerage and drainage capacity. We would request a condition or assurance that the overall development will adhere to the requirements of the water efficiency standard as well as a certainty that there are adequate water resources.

We trust that this thinking is also in line with the SODC’s own declaration of a Climate Emergency and the new Advisory Committee’s aims and objectives.

Signed:

Dated: 21/01/2020

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
GORING ON THAMES PARISH COUNCIL  
Old Jubilee Fire Station, Red Cross Road, Goring 7.30pm Tuesday 26 November 2019**

**Members Present:**

Chairman	David Brooker (DB)
Members	John Wills (JW)
	Bryan Urbick (BU)
	Matthew Brown (MBr)

**Officers Present:**

Assistant Clerk	Mike Ward (MW)
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Up to 12 members of the public were present at the meeting

**19/124 To receive apologies for absence.**

Lawrie Reavill (LR), Debbie Gee (DG), Mary Bulmer (MBu), Catherine Hall (CH), Sonia Lofthouse (SL)

**19/125 To receive any declarations of interests**

None.

**19/126 Public Forum**

A member of the public questioned whether the minutes of the previous meeting accurately reflected the way in which the response to P19/S2923/O was recorded, contending that a document prepared outside the meeting was not discussed. DB noted that an objection to GPC's response had already been raised with SODC.

One member of the public raised an objection to application P19/S3433/FUL on the basis that it would use up at least 80% of the garden concerned. Trees had already been removed before planning permission had been sought.

One member of the public was concerned that SODC had approved a development at Elmcroft despite Goring Parish Council having objected to it.

**19/127 To approve minutes of the meeting held on Tuesday 29 October 2019**

**Resolved:** That the minutes be approved and signed by the Chairman.

**19/128 Matters arising from those minutes not elsewhere on the agenda**

None

**19/129 To review the following Applications:**

- 1 P19/S3343/HH –St Katherines House Lyndhurst Road Goring RG8 9BL** – Single-storey side extension with rooflights.

**Resolved** that GPC has **No Objections but with comments:** materials used should match existing materials.

- 2 P19/S3382/FUL – Bromsgrove Croft Road Goring RG8 9ES** – Demolition of existing triple garage and replacement with a detached triple garage, proposed railings to the front of the existing dwelling. Erection of a new 5-bed dwelling with linked garage on land to the rear. Variation of condition 2 (drawings) – omission of garage to existing dwelling and to have the existing dwelling and proposed dwelling as separate entities on application ref. P19/S0540/FUL (as amended by revised plans accompanying email from agent received on 7 November 2019)

Signed:

Dated: 17/12/2019

- 3 Resolved:** That GPC **Objects for the following reasons:** The replacement garage does not appear to be shown on the plans; reduced planting makes it less neighbourly; CIL needs to be reassessed if the new dwelling is to be registered separately.
- 4 P19/S3418/HH – Littlethorpe Cleeve Road Goring RG8 9BJ –** Replacement of existing uPVC and glass conservatory roof with a new insulated flat roof with glazed roof lights. Re-tiling existing 1960's extension roof with bonnet hips with tiles that match the existing tiles to the main house. Cladding the front wall of the existing 1960's extension with Michelmersh 'Hampshire Stock' handmade bricks. Replacement of front ground floor window with door and side window. Addition of one ground floor window to front elevation. New metal framed windows and doors to rear ground floor extension.  
**Resolved:** That GPC has **No objections.**
- 5 P19/S3433/FUL – Woden House Limetree Road Goring RG8 9EY –** Proposed erection of a semi-detached pair of dwellings (2 x 4 bed).  
**Resolved:** That GPC **Objects for the following reasons:** Overdevelopment, unneighbourly, not in line with Neighbourhood Plan infilling policy.
- 6 P19/S2420/HH – 12 Springhill Road Goring RG8 0DA –** Demolition of existing ground floor kitchen and bathroom with internal alterations; proposed two-storey front extension including new snug, hall and utility on ground floor, with new bedrooms and bathroom on first floor; new porch to the front of the property; additional windows to east elevation ground and first floor (as amended by revised drawings received 20 November 2019 which reduces the size of the extension).  
**Resolved:** That GPC has **No objections.**
- 7 P19/S2102/FUL – West Croft Cleeve Road Goring –** Landscaping plan received 19 November 2019. The Committee noted that it was not clear if a response was required.  
**Resolved:** That GPC has **No Objections but with comments:** previous concerns not addressed.

**19/130 To note the following SODC Decisions:**

- 1 P19/S2397/FUL – 1& 2 Little Court Grange Close Goring RG8 9DL –** Alteration & extension of two existing apartments to form one single family dwelling, plus off-street parking (GPC No objections) **Granted with conditions**
- 2 P19/S2779/HH – Chez Nous Gatehampton Road Goring RG8 0EP –** Proposed loft conversion. Proposed garage conversion (correct existing rear elevation plan received 28 October 2019). (GPC No objections) **Granted**
- 3 P19/S2798/HH – 8 Milldown Road Goring RG8 0AG –** Proposed alterations, refurbishment and extension. (GPC No objections) **Granted**
- 4 P19/S2920/HH – Dorvic Fairfield Road Goring RG8 0EX –** Proposed Garden Design Studio (GPC No objections but with comments) **Granted**
- 5 P19/S2920/HH – 7 Summerfield Rise Goring RG8 0DS –** 2 storey rear extension and loft conversion to existing bungalow. (GPC No objections) **Granted**
- 6 P19/S2955/HH – 51 Springhill Road Goring RG8 0BY –** Single-storey rear/side infill extension, block up existing doorway and create a new doorway on side elevation to coincide with internal alterations (GPC No objections). **Granted**

Signed:

Dated: 17/12/2019



- 7 **P19/S3138/HH – 45 Elvendon Road Goring RG8 0DP** – Re-roof and walling to convert existing conservatory into habitable room (GPC No Objections). **Granted**

All were noted.

- 19/131 To note the Discharge of Conditions for the following applications:** None this month.
- 19/132 To note and review planning applications and decisions reported by West Berkshire Council**  
None this month.
- 19/133 Affordable Housing:**  
To review action from previous meeting: District Councillor Maggie Filipova-Rivers to invite an officer from SODC to meet with GPC to explain the policy.  
A meeting with SODC's Silke More O'Ferrall, Infrastructure Implementation Officer, Development and Regeneration Team had been arranged for October but had to be postponed. The Committee will be advised when a new date has been confirmed.
- 19/134 To review CIL status / payments**  
Nothing to report.
- 19/135 To note reports of action by SODC in respect of enforcement notices and consider reporting issues not already being progressed:**
- 1 **SE18/676:** Without planning permission operations to construct a cesspit/septic tank adjacent to the river. Status as at 20.11.19: Site visited 01.04.19 & 24.06.19. Letter sent 26.06.19 Application submitted. Noted.
  - 2 **SE19/454:** Without consent the display of estate agents board not conforming to class 3(A) of the Advertising Regs.. Status as at 20.11.19: Site visited 21.8.19 'Monitoring' Noted.
  - 3 **SE19/463:** Without planning permission the material change of use of a residential property to a mixed use comprising 1) residential; and 2) parcel delivery hub. Status as at 20.11.19; 'Investigation' (no change from last month). Noted.
  - 4 **SE19/552:** Breach of condition 13 of planning permission P19/S0538/FUL (tree protection measure). Status as at 20.11.19: 'Investigation' (no change from last month). Noted.
- 19/136 Assets of Community Value**  
It was noted that applications to register The Leatherne Bottel, The Catherine Wheel, The John Barleycorn and The Miller of Mansfield are still in progress. DB/BU are working on this.
- 19/137 To consider correspondence received**  
The committee noted that they had been copied in on an email to SODC concerning application P19/S2923/O.
- 19/138 Matters for future discussion**  
It was agreed that previous comments on application P19/S3011/FUL still apply so no further discussion would be necessary.
- 19/139 Next meeting confirmed as Tuesday 17 December 2019**  
The Chairman declared the meeting closed at 20.15 hrs.

**Abbreviations (where used):**

GPC Goring on Thames Parish Council  
OCC Oxfordshire County Council

CIL Community Infrastructure Levy  
NP Neighbourhood Plan  
SODC South Oxfordshire District Council

Signed:

Dated: 17/12/2019