

Title	Annual Accounts, Income Expenditure 2019/2020
Authors	RFO
Meeting	Goring on Thames Parish Council
Date	24 th Aug 2020

Goring-on-Thames Parish Council Current Year

Income and Expenditure Account for Year Ended 31st March 2020

31st March 2019		31st March 2020
	Operating Income	
147,377	Income	177,093
6,986	Grants	0
154,363	Total Income	177,093
	Running Costs	
710	Allowances & Expenses	325
14,096	Administration	10,006
36,258	Staff	37,021
850	Subscriptions	1,349
10	Miscellaneous Finance	60
61,514	Village Maintenance	66,104
6,928	Grants	10,338
0	Environment	7,366
1,104	Neighbourhood Plan	1,197
13,978	Capital and Reserves	10,039
135,447	Total Expenditure	143,803
	General Fund Analysis	
11,738	Opening Balance	13,745
154,363	Plus : Income for Year	177,093
166,101		190,838
135,447	Less : Expenditure for Year	143,803
30,654		47,035
45,301	Transfers TO / FROM Reserves	16,909
(14,646)	Closing Balance	30,126

Title	Variances Report 2019/2020
Authors	RFO
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Date	24 th Aug 2020

Goring-On-Thames Parish CouncilExplanation of Significant Variances 2019/2020

Box No.	This Year (£)	Last Year (£)	Diff. (£)	Diff. (%)	Explain If > 15% and > £500	Explanation
1 Balances Brought Forward	£ 109,098	£ 90,181	£ 18,917	20.98%	Y	<p>Significant variances: Establishment of some reserves (CIL, High Street Strategic Project) as well as the challenges in the initial stages of Covid-19 response in that we had about £8k in various small commitments that had not been invoiced.</p> <p>During budgetting, it was noted that the utilities costs were expected to increase significantly (for example, electricity for the streetlights was expected to more than double). Additionally, the streetlights would now need to be converted to LED as the existing replacements would no longer be manufactured - monies were set aside for this. It was also decided that a reserve would be set-up for Sheepcot Pavilion refurbishment.</p>
2 Precept	£ 134,614	£ 112,178	£ 22,436	20.00%	Y	
3 Receipts	£ 42,479	£ 42,185	£ 294	0.70%	N	
4 Staff costs	£ 37,021	£ 36,258	£ 763	2.10%	N	
5 Loans etc	£ -	£ -	£ -			
6 Other Payments	£ 106,782	£ 99,189	£ 7,593	7.66%	N	
(1+2+3)-(4+5+6)	£ 142,388	£ 109,097	<-- (rounding Error)			
7 Balances	£ 142,388	£ 109,098	£ 33,290	30.51%	N/A	Agrees (1+2+3) - (4+5+6)
8 Totals	£ 137,222	£ 105,984	£ 31,238	29.47%	N/A	
9 Assets	£ 600,953	£ 601,015	-£ 62	-0.01%	N	None

Title	Budget Variations 2019/2020
Authors	RFO
Meeting	Goring on Thames Parish Council
Date	24 th Aug 2020

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Goring-on-Thames Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/03/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Allowances & Expenses</u>							
2110 Allowances Expenses Training	(325)	(325)	0		0	99.9%	
<u>102 Administration</u>							
2200 Security, Fire & Safety	(139)	(139)	(0)		(0)	100.2%	
2210 Postage, copies and printing	(514)	(514)	(0)		(0)	100.1%	
2240 Telephone & Internet	(374)	(374)	0		0	100.0%	
2250 Software and Back Ups etc	(3,077)	(3,077)	(0)		(0)	100.0%	
2255 Office Equipment	(7)	(7)	0		0	99.9%	
2270 Insurance	(2,087)	(2,087)	(0)		(0)	100.0%	
2290 Rates & Taxes	(1,473)	(1,473)	0		0	100.0%	
2300 Miscellaneous Expenditure	(100)	(100)	0		0	100.0%	
2520 Legal Fees	(1,268)	(1,268)	0		0	100.0%	
2540 Hire of Meeting Room	(966)	(966)	0		0	100.0%	
<u>103 Staff</u>							
2310 Staff Costs	(37,021)	(37,021)	0		0	100.0%	
<u>104 Subscriptions</u>							
2410 Subscriptions	(1,349)	(1,349)	0		0	100.0%	
<u>105 Miscellaneous Finance</u>							
2580 Bank Charges	(60)	(60)	0		0	100.0%	
<u>180 Income</u>							
1130 White Hill Burial Ground	18,488	18,488	0			100.0%	
1132 Grants and Donations	3,931	3,931	0			100.0%	1,500
1134 Miscellaneous Income Other	1,403	1,403	(0)			100.0%	
1135 Community Car Park	3,281	3,281	0			100.0%	
1140 Miscellaneous Property Income	379	379	1			99.9%	
1141 Gardiner Ground and Pavilion	2,950	2,950	0			100.0%	
1143 Sheepcot Ground and Pavilion	2,839	2,839	0			100.0%	
1149 CIL Receipts	7,946	7,946	(0)			100.0%	171
1176 Precept	134,614	134,614	0			100.0%	
1190 Interest Received	1,263	1,263	(0)			100.0%	
<u>202 Village Maintenance</u>							
2260 Utilities - Gas, Water, Electr	(5,751)	(5,751)	0		0	100.0%	
2295 Inspections Surveys & Reports	(1,725)	(1,725)	0		0	100.0%	1,725
2570 OJFS Sundries & Maintenance	(322)	(322)	(0)		(0)	100.1%	
2600 Vandalism	(199)	(199)	(0)		(0)	100.2%	
3100 Misc Burial Ground Costs	(46)	(46)	(0)		(0)	100.9%	
3110 Grass Weeding Strimming Fertil	(16,347)	(16,347)	0		0	100.0%	
3120 Hedges/Fences/Paddocks/Gates	(1,375)	(1,375)	0		0	100.0%	
3170 General Maintenance & Repair	(2,773)	(2,773)	0		0	100.0%	

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Goring-on-Thames Parish Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/03/2020

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
3210 Grave Digging	(3,502)	(3,502)	0		0	100.0%	
3420 Street Lighting	(19,456)	(19,456)	(0)		(0)	100.0%	
3525 Trees	(2,480)	(2,480)	0		0	100.0%	
3580 Waste / Litter / Street Cleani	(6,950)	(6,950)	(0)		(0)	100.0%	
3650 Car Park	(2,458)	(2,458)	0		0	100.0%	
3910 Street Furniture & Seats	(1,558)	(1,558)	0		0	100.0%	
4211 Playground Equipment Maintenan	(1,162)	(1,162)	1		1	100.0%	
<u>203 Grants</u>							
3330 S137 and Other Grant Payments	(9,638)	(9,638)	0		0	100.0%	
3350 Transport S26-29 LGR Act 1997	(700)	(700)	0		0	100.0%	
<u>205 Environment</u>							
6330 High Street Strategic Project	(7,366)	0	(7,366)		(7,366)	0.0%	7,366
<u>400 Neighbourhood Plan</u>							
4908 Misc Expenses/ purchases NP	(1,197)	(1,197)	0		0	100.0%	
<u>501 Capital and Reserves</u>							
6320 Street Light Replacements	(3,714)	0	(3,714)		(3,714)	0.0%	3,714
6331 New Playground Equipment	(2,008)	0	(2,008)		(2,008)	0.0%	2,008
6500 Community Infrastructure Levy	(4,316)	0	(4,316)		(4,316)	0.0%	4,316
Grand Totals:- Income	177,093	177,094	1			100.0%	
Expenditure	143,803	126,399	(17,404)	0	(17,404)	113.8%	
Net Income over Expenditure	33,290	50,695	17,405				
plus Transfer from EMR	19,129						
less Transfer to EMR	1,671						
Movement to/(from) Gen Reserve	50,748						

Title	Year End Cash and Investment Reconciliation 2019/2020
Authors	RFO
Meeting	Goring on Thames Parish Council
Date	24 th Aug 2020

Goring-on-Thames Parish Council Current Year

Bank - Cash and Investment Reconciliation as at 31 March 2020

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2017	Current A/c	0.00	
31/08/2008	Clerk's Account	0.00	
31/03/2017	Capital Account	0.00	
31/03/2017	Support Account	0.00	
31/03/2017	Reserve Account	0.00	
16/03/2020	TSB Current	8,236.47	
31/12/2019	TSB Reserve Account	128,985.62	
			137,222.09

Other Cash & Bank Balances

0.00

137,222.09

All Cash & Bank Accounts

6	TSB Current Account	8,236.47
7	TSB Reserve Account	128,985.62
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	137,222.09



**Public Spaces Strategy Working Group
TERMS OF REFERENCE**

1. Remit

- To review minimum of 3 bids for the Public Spaces Strategy work, interview all 3 landscape architects and advise the council on preferred bid.
- To liaise with the chosen landscape architect, throughout the design and consultation phase (including public consultation)
- To advise the council on preferred projects and phasing.

2. Frequency of Meetings

To meet as required to support the remit and scope of the Public Spaces Strategy Working Group.

3. Appointment of members

The Committee will be comprised three members with a quorum of three. Membership of the Public Spaces Strategy working group will be agreed as needed at a full council meeting.

4. Delegated Authority

The Public Spaces Strategy Working group has no delegated authority, decision regarding chosen landscape architect, design to go to consultation, and chosen projects & timescales to be decided at the next available full council meeting.

5. Scope

- To provide the same specification to all bidding landscape architects
- Meet with all bidding architects, with site visits.
- Review bids.
- Advise the council on the preferred bid.
- Engage with the successful Landscape Architect to review the design, providing any additional information required.
- Liaising with the Landscape Architect through working Group review of the designs, Parish Council review of the designs and submission to public consultation.
- Management of the Public Consultation and analysis of the results.
- Liaising with Landscape Architect for modifications post-consultation.
- Advising the council on the preferred projects and order of completion.

6. Specification for the Landscape Architects

Gardner Recreation Ground and Pavilion - the Pavilion has been refurbished about 3 years ago, but we are looking to have advice on how we might best use this space for some play equipment and gym-trail (for older children 10+), a refurbishment of the toddler playground (this was gifted as a memorial for a child who died about 20 years ago and is in need of refurbishment and upgrading, but still retaining its memorial status) and possibly/ideally some outdoor exercise equipment. This is also our cricket ground, our Goring FA football Pitch, and there is a bowling green at the far end. There is also a very small 'community



garden' in the corner, but we are open, if needed, to move that elsewhere, but ideally work around it.

Sheepcot Field/Recreation Ground and Pavilion - the pavilion is in great need of refurbishment, and we will be working to do this, but after we better understand how the open space can be used. This is a VERY large field, with flat 'plateaux' and steeply sloping aspects as well. There is a tennis court on site, but this has a long-term lease to the Club so we would work around that - though part of the lease is that one court is for public use/first come first served basis, and we may want to make a 'feature' of that. This probably would be a good space for larger play equipment, and we may want to make a special feature of that?

Bourdillon Field/Playground - this currently has some play equipment, basketball court and open field - and needs to be re-thought and refurbished. There is a potential that the school (behind it) may need to expend, so we might need/want to give some of this land to the school, but at least half would reserved for an open space/play area.

Rectory Garden - this is a piece of land donated early 1900s to be used for 'exercise and recreation', though we have kept it to be a more 'memorial garden'. There are some specific covenants of lime trees, a path and a wall - though it would be nice to formalise the space to be more inviting and better used. We have some ideas, but in the main are currently thinking this could be some kind of Edwardian style garden (to be more in keeping with the time it was donated), and to invite people to sit and enjoy or to have low-key exercise?

Ferry Road - this is a river access area that is currently some green grass, a dilapidated bench, and some reinforced river edge repaired after the last floods. We would like to make this a nice 'river place' for the public to enjoy, maybe moorings, but more about people relaxing/picnic-ing, etc.

Deliverables - working through a process to help us with outline ideas first, feedback from the small working group, then some rough drawings for full Council, then feedback from the full Council, then final drawings with enough detail (though can also be 'mood board' style if you feel best) so that we then can meaningfully consult with the village. We would then try to consolidate feedback and seek any further comments/ideas from the chosen landscape architect based on what the local folks said.

7. Review

This Terms of Reference document was approved for use at the meeting of the Parish Council on 28th August 2020, it shall be reviewed periodically.

Signed:

Dated:

K Bulmer, Chairman