

<b>Title</b>	Clerk Report
<b>Authors</b>	Clerk & RFO
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> September 2020

**To consider request from Royal Mail to a 3 year contract for the car park.**

Management of the Royal Mail contract for the 4 spaces in the car park has been difficult. With their corporate process v GPC processes, often the management of the invoicing and when payments are received and how the uplifts are managed each year is difficult. Royal Mail refused to accept the uplift as agreed by the council to the car parking spaces in the July Fees Review, stating this was not inline with the agreement. To only uplift inline with eh agreement which was in place gives Royal Mail an unfair advantage over the other users in that their fee then remains lower than all the other users. As such, and in accordance with the agreement, Royal Mail were served notice on their spaces and informed that GPC would welcome them staying on in the car park under an updated agreement.

Royal Mail suggested that a 3 year agreement, with an incremental uplift agreed in advance could be acceptable.

**Clerk Request:** Council to consider a 3y agreement and agree level of increase for the subsequent years.

**To note 2 councillor seats remain vacant, to be filled by co-option.**

It was intended to co-opt for the 2 vacant seats at this meeting. GPC has received one firm application for the positions, with a number of other applicants requesting to attend a meeting of the council before confirming they wish to pursue the application. I was considered and discussed with the firm applicant that allowing the others to attend this meeting would be preferential to try to engage as much of the community as possible, and prevent quick resignations if people were to be appointed without them understanding the role fully.

It is hoped after tonight's meeting the Working Group can review applications with the option of co-opting at either the next scheduled meeting (November) or an Extra meeting could be scheduled before then to allow our new councillors to jump in with both feet and be involved in the budget setting for the forthcoming financial year.

**To consider a full Standing Orders review, separating all the documents and updating all sections to be in line with the relevant model documents.**

I would like to suggest that a full update of the standing orders be completed. There are a number of "model" regulations available on the NALC website and other templates. Whilst the documents have been reviewed yearly, I believe it may be some time since they were brought in line with the model versions. Additionally, to separate all the documents, rather than as an appendix to the standing orders. This will allow easier referencing when pointing members of the public to look at specific passages, as the documents will be shorter and easier to navigate. But it will also allow incremental review of each aspect rather than modification of the whole document each time.

Update of the Financial Regulations was approved at the last meeting, however approval of separating the standing orders in to its component parts needs to be completed to allow for smooth transition to the new updated set of regulations.

**To consider request for new “no launching of boats” signs, for the Ferry Road public space.**

The council has received a number of complaints about boats being launched at the Ferry Road public space.

Quotes have been received from Alum Sign to replace them £360 for 2-off signs, one to be at shoulder height, one closer to the ground as per the previous sign:



The launching of water craft from there is causing the residents much anguish as trailers are being taken down the narrow ferry road. There is also considerable damage being caused to the bank, which was only recently repaired after flooding at a cost to the council.

It has been reported by residents that paddle boards are seen there regularly. Whilst large, they are light and easy to lift over any obstacles placed in the way.

**Reasons to potentially not replace the signs:** Users have physically removed the old signs and discarded them (suspected into the river?) Will similarly happen to the new signs. Also, this area is under review of the public spaces strategy project – perhaps the Landscape Architect will have an alternate idea for preventing ingress in this location?

**To note request from the RFO for budget inputs for FY 21/22, targeting November meeting for budget and precept approval. To schedule budget workshop in October 2020.**

GPC potentially have only 1 meeting between now and when then budget and precept need to be set for the year. Please can both the Councillors and Clerk team consider what projects etc need funding for next year. All Committees and other groups who receive funding from the Parish Council are asked to formulate and submit proposals to the Council in respect of revenue and capital including the use of reserves and sources

of funding for the following financial year not later than the end of September for any funding request for FY 2021-2022.

To schedule to budget work shop for Mid October to facilitate budget approval in November meeting.

**To approve using COVID-19 small business grant to fund wall mounted hand sanitisers and soap dispensers and Handwashing / Hand Sanitising posters for the three buildings.**

Request to use up to £1000 of the COVID-19 Small Business Grant to make the building “COVID-Secure” to install soap and hand sanitiser dispensers in the key locations of each the 4 properties, plus appropriate standard signage. Standard being easily recognisable standard graphics pre printed posters/stickers.

Budget will be used include purchase and installation of the units, and a stock of “supply” for the units.

**To consider request for 2/3 part contribution to SLCC membership of the Clerk.**

The clerk last year held Society of Local Council Clerks (SLCC) membership, the SLCC is the professional body of clerks and membership benefits include:

- A team of experienced advisors contactable by telephone or email for answers to professional queries.
- Bi-weekly news bulletin containing the latest sector news and information.
- A professional e-Forum which provides networking opportunities with local council colleagues.
- Access best practice advice on a range of topics in the members’ area of our website.
- Bi-monthly magazine called ‘The Clerk’ packed with advice, information and case studies from fellow members.
- Save on a range of council products and services, including office stationery, books and energy supplies.
- Advertise your councils’ jobs on the SLCC website and take advantage of member discount.
- Maintain good practice by studying for a sector qualifications or attending a continuous professional development courses at a discounted rate.
- Network with fellow clerks and discuss current issues at regular county based branch meetings.
- Access the free confidential 24hr counselling service for any personal issues.

Membership rate is calculated by total salary received per year. Last year, my other council paid for the membership, but with the additional employment at GPC membership fees have increased this year. The Clerk kindly requests that GPC consider 2/3 funding the membership for a cost of £108 base on the total salary split between my two councils.

**To consider ordering a Christmas Tree for December 2020 from the Tree Barn.**

The Tree Barn have sent an email requesting orders for Christmas trees be placed soon – price list has been provided to the councillors in advance of this meeting.

Where the council to wish to order a tree selection of size and approval of budget would need to be made at this meeting, or appropriate delegations made.

**To note the September 2020 litter pick has been cancelled.**

Relative to when the bookings could be made for the equipment and consideration of the body of work to be done to be ready for the event including completion of full risk assessment and other documentation for SODC, it was considered unachievable to be ready for the weekend of the 12/13<sup>th</sup> September. As such the Litter Pick did not go ahead, and the Clerk Team will work towards having the appropriate documentation in place for early 2021 to support any future date SODC make the equipment available.

<b>Title</b>	Property Report
<b>Authors</b>	Assistant Clerk (SJ)
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> September 2020

### **Whitehill Burial Ground**

1. A broken overhanging hedge section, reported by a member of public, has been cut back, £150
2. Most building works are complete at East Cottage by our neighbour and the verge remedial works have been agreed, these will progress in September

### **Gardiner and Sheepcot Recreational Grounds and Pavilions**

1. Weekly flushing of water has continued for maintenance purposes in the Pavilions
2. Water sampling of all toilets and showers and wash hand basins and kitchen sink supply completed
3. PAT (portable appliance testing) completed
4. Boiler Servicing and Annual Inspection completed
5. Electrical remedial works following last inspection completed
6. Sheepcot Pavilion ECIR (electrical installation condition report) 5-year annual test completed
7. Fire risk assessments completed
8. Covid-19 Risk Assessment and Volunteer Cleaning Scope process was implemented for the Sports Clubs to gain access to the accessible toilet in both pavilions as a first step in managing the provision of pavilion facilities since the Covid-19 outbreak

### **Old Jubilee Fire Station**

1. Boiler Servicing completed
2. Fire Risk Assessment completed

### **Bourdillon and Gardiner Play Equipment Areas**

1. Covid-19 Risk Assessments were completed for both play equipment areas; they are closed currently
2. RoSPA (Royal Society for the Prevention of Accidents) Play Equipment Safety Inspections completed, review of the inspection reports is ongoing

### **Other Areas / Scheduled Works**

1. Tree maintenance work is yet to be scheduled; we are waiting for SODC planning approval for TPO tree works to be undertaken. SODC currently have a huge backlog they are working through. We will seek to separate the works if approval is not received shortly and undertake all remaining priority 1 works.

### **Approval Required for forthcoming Works**

1. Approval requested to expend £225 + VAT to carry out a UKAS Accredited Legionella Risk Assessment of Goring Parish Council office building. This was previously left out of the contracted works.

<b>Title</b>	District Councillor's Report
<b>Authors</b>	Cllr Maggie Filipova-Rivers, South Oxfordshire District Council
<b>Date</b>	August 2020

### Local Plan Examination in Public

The virtual EiP for the District's controversial Local Plan 2034 (now really 2035) finished on 7<sup>th</sup> August. It attracted far more public interest and participation than a physical examination would ever have done. The inspector Mr Jonathan Bore, was very thorough in his questioning, and the representations from all sides were well made. A number of SODC councillors made representations on a range of matters, including overall housing numbers, affordable housing, density of development, climate change compatibility, green belt matters and site-specific concerns. We have always been advised (e.g. by our MP, John Howell), that we should be aiming to make modifications to the plan through this inspection process rather than starting a new plan from scratch, but it has now become apparent that this approach is unlikely to result in the desired changes. As it stands, the Plan which was developed by the previous administration includes allocations for the construction of 7 new towns the size of Henley in South Oxfordshire in the next 15 years. The Inspector's final report is due after consultation on main modifications which will be at the end of November.

On Wednesday 26 August, Cllr Sue Cooper, Leader of South Oxfordshire District Council, a letter to Mr Jonathan Bore, Planning Inspector for the public examination of the South Oxfordshire Local Plan, which can be viewed here as Post Submission Document (PSD) 73 [http://www.southoxon.gov.uk/ccm/support/dynamic\\_serve.jsp?ID=1284602853&CODE=A8E78BB6F82CCA7E6B31E65006BF65B3](http://www.southoxon.gov.uk/ccm/support/dynamic_serve.jsp?ID=1284602853&CODE=A8E78BB6F82CCA7E6B31E65006BF65B3)

### Public Participation in Planning Committee Meetings

At its meeting on 16<sup>th</sup> July, Full Council passed a motion to adopt new virtual planning committee meeting procedures, which now allow for online participation by members of the public and Parish Councils. Now representations from Parishes can be made in real-time, rather than in writing, and the officers at SODC are contacting all relevant PCs to set up arrangements. Feedback is also being given to parishes for decisions taken which did not agree with their assessments. It is hoped that these will be useful to parishes when looking at future applications. Parish planning training sessions are promised for October.

### Planning for the Future

Many of you will be aware through the media of the government's plans to overhaul the planning system and reform the way development is given the go ahead, "the biggest shake-up of planning since the 1947 Planning Act". The "Planning for the Future" White Paper. You can read it here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907647/MHCLG-Planning-Consultation.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf)

It seems that the Prime Minister's promise that Britain would "build, build, build" is being driven forward at pace; what this means for our district and for local voices in the planning system is unclear. It is worrying when we read in the papers that Robert Jenrick, the housing secretary, is standing by plans to bring an algorithm into the heart of a new planning system!

Key concerns also include that there's a proposal that "temporarily" any development smaller than 40-50 units should not require affordable housing (either onsite or offsite). In many areas, that would effectively eliminate the affordable housing requirement altogether.

Overall there is a clear shift of power. Local residents and elected councillors (including parish and town councils) will have far less power in the new system while planners, developers and central government will have more.

We are still trying to process so I will let you know as we seek to understand how these government changes are going to impact us locally

### **South Oxfordshire Corporate Plan, 2020-2024**

Public consultation on the new draft Corporate Plan brought an unprecedented number of responses, far more than previous such consultations. These are still being analysed and now we are working on what measures of success or otherwise we can use on our six themes in the Plan:

*Theme 1: Homes and infrastructure that meet local needs*

*Theme 2: Improved economic and community well-being*

*Theme 3: Action on the Climate Emergency*

*Theme 4: Protect and restore our natural world*

*Theme 5: Investment and innovation that rebuilds our financial viability*

*Theme 6: Openness and accountability*

### **Recent SODC Communications.**

Recent communications from SODC to Parishes have covered a wide range of topics, including:

- Recent problems with littering, enforcement and community litter-picks, particularly near Wallingford Bridge. Notices should be going up there.
- Pavement licences for restaurants and cafés
- Discretionary business grants – closure of scheme on 31<sup>st</sup> August
- Shielding update
- Opening up of play areas, leisure facilities and village halls
- Electoral Register update
- Increase to Disables Facilities Grant
- Civil Parking Enforcement

Rather than repeating the detail, we would direct you to these messages, but we're very happy to answer any questions you may have.

### **Update on new Council Offices**

It will come as no surprise that the COVID-19 pandemic and the impact it has had on working patterns and preferences has caused us to review our recent decision regarding the rebuilding of the Councils' offices in Crowmarsh. Regular staff surveys have shown that a large percentage of officers would like to retain some element of home-working in future, and it is clear that building a brand new office to accommodate over 400 staff is unlikely to pass the "value for money" test for the use of public funds. It would also fly in the face of current thinking following the "living experiment" of working during a pandemic.

As a result, officers have been revisiting all of our options, including Crowmarsh, and will be presenting the outcome of this review to Cabinet soon. A smaller building could be built in a number of council-owned locations, and we also have the option of refurbishing a property owned by Vale of the White Horse council. Whatever decision we make, we will continue to aim for a building of the highest possible sustainability standards, applying our "invest to save" strategy.

### **Local Government reorganisation**

The latest hot topic is the promised White Paper from the government on "Devolution", ie dispensing with districts and counties, having more unitary councils and Combined Authorities, probably with elected mayors over them. Some dispute the timing of this when we are supposed to be getting the country back on its feet following the Covid outbreak. But the government appears to be pressurising councils in financial difficulty to combine. This is a huge topic and I will bring more detail after we know what the government paper will require us to do.



# GORING-ON-THAMES PARISH COUNCIL

Appendix D

## Authority to Hold Virtual Public Meetings

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 [LACP 2020] came into effect on the 4<sup>th</sup> April 2020

LACP 2020, allows for the use of Virtual Public Meetings until 6<sup>th</sup> May 2021, to enable local councils to continue to work and support their communities, and legally allow the council as a body to make decisions.

Please note, LACP 2020 also removed the requirement to hold an Annual Council Meeting during the month of May 2020. All appointments normally approved in the ACM now rollover to the next ACM in May 2021, with the current appointments and committees continuing by extension.

## MINUTES OF A MEETING OF THE PLANNING COMMITTEE GORING ON THAMES PARISH COUNCIL Tuesday 23 June 2020 at 7.30pm, Virtual Meeting

### Members Present:

Chairman	Matthew Brown (MBr)
Members	Lawrie Reavill (LR)
	Bryan Urbick (BU)
	David Brooker (DB)
	John Wills (JW)

### Officers Present:

Clerk	Laura White (LW)
Assistant Clerk	Mike Ward (MW)

2 members of the public were present at the meeting

### 20/51 Appointment of Vice Chairman

This item was deferred until the next meeting.

### 20/52 To receive apologies for absence

Mary Bulmer (MBu) and Sonia Lofthouse (SL). It was noted that two Councillors who were also members of the Planning Committee have resigned since the last meeting: Catherine Hall and Debbie Gee.

### 20/53 To receive declarations of interests

None declared

### 20/54 Public forum

No comments

### 20/55 To approve minutes of the meeting held on 26 May 2020.

**Resolved:** The minutes were approved.

Signed:

# GORING-ON-THAMES PARISH COUNCIL

**20/56 Matters arising from those minutes not elsewhere on the agenda.**  
None identified.

**20/57 To review the following Applications:**

1. **P20/S1621/HH – Owl Dene Mill Road Goring RG8 9DD** – Demolition of flat roof existing garage, proposed new oak frame two-bay garage  
It was noted that the garage appeared to include living accommodation, although the plans were not clear. Such residential use of garages is not usually approved by the Planning Committee.  
**Resolved (by a majority of 4 in favour, 1 against):** That GPC **objects for the following reasons:** Drawings of poor quality so unable to determine what the application is actually for. Concerned that it could set a precedent for conversion of garage into living accommodation, which is not in line with Goring Parish Council's planning ethos.
2. **P20/S1841/HH – 2 Cleeve Down Goring RG8 0HB** – Proposed front and rear single storey extensions.  
**Resolved:** That GPC has **no objections**

**20/58 To note the following South Oxfordshire District Council decisions:**

1. **P20/S0934/HH – 27 Holmlea Road Goring RG8 9EX** – Double storey side extension (GPC No Objections) **Granted**
2. **P20/S1427/HH – 6 Middle Springs Goring RG8 0DX** – Erection of stairs to garage loft space and insertion of rooflight. (GPC No Objections but with comments) **Granted**

Both were duly noted.

**20/59 To note Discharge of Conditions and Certificates of Lawful Development for the following applications:**

1. **P20/S1785/T28 Gatehampton Farm Gatehampton Road Goring RG8 9LU**  
Installation of 2 x 8m wooden pole (6.2 metres above ground). Permitted development approved 04/06/2020.
2. **P20/S1871/DIS 8 Holmlea Road Goring RG8 9EX**  
Discharged of condition 5 – Protect hedges during development operations on application ref. P20/S0438/HH.

Both were duly noted.

**20/60 To note and review planning applications and decisions reported by West Berkshire Council**

None to note.

**20/61 Affordable Housing**

Signed:

# GORING-ON-THAMES PARISH COUNCIL

Appendix D

To review action from previous meeting: District Councillor Maggie Filipova-Rivers to invite an officer from SODC to meet with GPC to explain the policy. Action carried forward.

**20/62 To review Community Infrastructure Levy (CIL) status / payments**

Nothing to report.

**20/63 To note reports of action by SODC in respect of enforcement notices and consider reporting issues not already being progressed by SODC**

Items listed in Appendix 1 were duly noted.

**20/64 Assets of Community Value**

In view of the current Covid-19 situation it was agreed not to progress this for the time being.

**20/65 To consider correspondence received**

None.

**20/66 Matters for future discussion**

None.

**20/67 To confirm the date of the next meeting – Tuesday 21<sup>st</sup> July 2020**

It was agreed that the meeting would be held on the third Tuesday in July instead of the fourth Tuesday.

The Chairman declared the meeting closed at 20.01 hrs.

**Abbreviations (where used):**

GPC Goring on Thames Parish Council  
OCC Oxfordshire County Council

CIL	Community Infrastructure Levy
NP	Neighbourhood Plan
SODC	South Oxfordshire District Council

Signed:

# GORING-ON-THAMES PARISH COUNCIL

Appendix E

## Authority to Hold Virtual Public Meetings

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings (England and Wales) Regulations 2020 [LACP 2020] came into effect on the 4<sup>th</sup> April 2020

LACP 2020, allows for the use of Virtual Public Meetings until 6<sup>th</sup> May 2021, to enable local councils to continue to work and support their communities, and legally allow the council as a body to make decisions.

Please note, LACP 2020 also removed the requirement to hold an Annual Council Meeting during the month of May 2020. All appointments normally approved in the ACM now rollover to the next ACM in May 2021, with the current appointments and committees continuing by extension.

## MINUTES OF A MEETING OF THE PLANNING COMMITTEE GORING ON THAMES PARISH COUNCIL Tuesday 21 July 2020 at 7.30pm, Virtual Meeting

### Members Present:

Chairman	Matthew Brown (MBr)
Members	Lawrie Reavill (LR)
	Bryan Urbick (BU)
	John Wills (JW)
	Sonia Lofthouse (SL)

### Officers Present:

Clerk	Laura White (LW)
Assistant Clerk	Mike Ward (MW)

No members of the public were present at the meeting

### 20/68 Appointment of Vice Chairman

Sonia Lofthouse was proposed by Matthew Brown, seconded by Bryan Urbick and duly elected unanimously as Vice Chairman.

### 20/69 To receive apologies for absence

David Brooker (DB) and Mary Bulmer (MBu).

### 20/70 To receive declarations of interests

None declared

### 20/71 Public forum

No comments

### 20/72 To approve minutes of the meeting held on 23 June 2020.

**Resolved:** The minutes were approved and signed.

Signed:

# GORING-ON-THAMES PARISH COUNCIL

Appendix E

**20/73 Matters arising from those minutes not elsewhere on the agenda.**  
None identified.

**20/74 To review the following Applications:**

1. **P20/S1920/HH – 11 Valley Close Goring RG8 0AN** – Extension to existing single storey rear extension  
**Resolved:** That GPC has no objections
2. **P20/S2221/HH – 18 Heron Shaw Goring RG8 0AU** – First floor extension over garage  
**Resolved:** That GPC has a response: The parking plan submitted only allows for 2 cars, which the Committee did not feel was sufficient for a 5 bedroom house. The dwelling is at the end of a cul-de-sac where any on-street parking will cause problems for vehicles turning.

**20/75 To note the following South Oxfordshire District Council decisions:**

1. **P19/S4571/FUL – Land adjacent to Pips Barn Gatehampton Road Goring RG8 9LU** – Barn for B1 use  
(GPC Objects) **Refused**
2. **P20/S0582/HH – Bromsgrove, Croft Road, Goring RG8 9ES** - Demolition of existing attached garage, erection of new detached triple garage and new access. (As amplified by tree information received 20 May 2020 and revised site plan showing revised access arrangements and drainage information).  
(GPC No Objections with comments) **Granted**
3. **P20/S1296/HH - Broughton Fairfield Road Goring RG8 0EX** - Single storey rear flat roof extension with lantern, with front and rear first floor dormer extensions.(Amended plans and additional information received 24 April 2020).  
(GPC No Objections) **Granted**
4. **P20/S1569/HH - 49 Springhill Road Goring RG8 0BY** - Demolition of existing single storey rear extension, erection of new single storey rear extension and front porch + alterations.  
(GPC No Objections) **Granted**
5. **P20/S1595/HH - 5 Valley Close Goring RG8 0AN** - Garage conversion, new replacement flat & pitched roof over garage & hallway, First floor side extension over existing structures, new flue on front elevation and alterations to existing fenestration.  
(GPC No Objections) **Granted**
6. **P20/S1609/HH – 8 Milldown Avenue Goring RG8 0AG** - Proposed alterations, refurbishment and extension.  
(GPC No Objections) **Granted**

All were duly noted.

Signed:

# GORING-ON-THAMES PARISH COUNCIL

Appendix E

**20/76 To note Discharge of Conditions and Certificates of Lawful Development for the following applications:**

None to note.

**20/77 To note and review planning applications and decisions reported by West Berkshire Council**

None to note.

**20/78 Affordable Housing**

To review action from previous meeting: District Councillor Maggie Filipova-Rivers to invite an officer from SODC to meet with GPC to explain the policy. Action carried forward.

**20/79 To review Community Infrastructure Levy (CIL) status / payments**

Nothing to report.

**20/80 To note reports of action by SODC in respect of enforcement notices and consider reporting issues not already being progressed by SODC**

Items listed in Appendix 1 were duly noted.

**20/81 To note the new SODC procedure for considering planning applications (letter from Councillor Anne-Marie Sampson Cabinet Member for Planning dated 15 June 2020) (Appendix 2)**  
MW confirmed that in accordance with the new procedure, copies of all responses were being sent to our District Councillor (MFR) in addition to the planning officer concerned.

**20/82 To consider correspondence received**

Email dated 14<sup>th</sup> July 2020 concerning proposal for a Goring Tennis Club toilet facility and associated plans at Sheepcote Recreation Ground (previously circulated to Planning Committee Members).

It was agreed that this should be considered at the next full Council Meeting.

**20/83 Matters for future discussion**

None.

**20/84 To confirm the date of the next meeting – Tuesday 25th August 2020**

The Chairman declared the meeting closed at 19.42 hrs.

**Abbreviations (where used):**

GPC Goring on Thames Parish Council  
OCC Oxfordshire County Council  
MFR Maggie Filipova-Rivers

CIL Community Infrastructure Levy  
NP Neighbourhood Plan  
SODC South Oxfordshire District Council

Signed:

<b>Title</b>	Request from OALC to Respond to NALC Consultation on the Planning White Paper
<b>Authors</b>	OALC / NALC
<b>Date</b>	August 2020

The Oxfordshire Association of Local Councils (OALC) has requested all Parish Councils place on their next meeting agenda a request to respond to the National Association of Local Councils (NALC) consultation on the Planning White Paper.

### Content of the request:

MHCLG has issued a White Paper, **Planning for the future**, making very radical proposals for the current planning system. It is here - <https://www.gov.uk/government/consultations/planning-for-the-future>

It is difficult to encapsulate all the proposed changes into an easy to digest summary.

The government believes the planning system is inefficient, opaque and provides poor outcomes. However, successive governments have tinkered and chipped away at the original concepts behind the planning system, the result is a complex, increasingly permissive system tilted in favour of development where profit is the motive. The planning system doesn't build houses developers do. The LGA believe there are permissions for one million homes which have not taken up. <https://www.local.gov.uk/housing-backlog-more-million-homes-planning-permission-not-yet-built> The planning system is there to ensure development takes place in the right locations and to be open, democratic and transparent.

The government is proposing a system based on three categories:

- Growth
- Renewal ; and
- Protection.

This system is supported by three conceptual pillars – Planning for development; Planning for beautiful and sustainable places and Planning for infrastructure and connected places.

The proposals include:

- Simplifying the role of Local Plans so they identify land under the three categories - **Growth**, areas suitable for substantial development, where outline approval for development would be automatically secured; **Renewal** areas suitable for some development, such as 'gentle densification'(?); and **Protected** Areas where development is restricted.
- **Development management policies will be set nationally** and Local Plans will have a core set of standards and requirement for development.
- **Streamline consultation** at the planning application stage
- **Local Plans be subject to a single statutory 'sustainable development' test** doing away with soundness, environmental and viability tests and duty to co-operate.
- **Standard digital map based template for Local Plans**
- **Statutory timescales for LPA's and Planning Inspectorate of 30 months for Local Plans, sanctions for failure.**
- Firm deadlines for decision making

- **Digital first** approach to encourage engagement by all, **greater use of standard data sets**
- **Focus on design and sustainability** through NPPF to combat climate change
- **Ask for beauty with greater focus on ‘place making’**
- **Local design guidance and codes**, each LPA to have a Chief Officer for design and place making
- **CIL to be reformed as a nationally set value-based flat rate charge** – the Infrastructure Levy
- Greater powers to LPA’s to determine how IL is used
- **A nationally determined binding housing requirement that LPA’s have to deliver through their Local Plans**
- Consult on options for improving data on contractual arrangements used to control land to promote competition among developers and helps SME’s (see 3. Below Call for evidence)

### Consultation Questions:

There are 25 questions in the consultation

1. What three words do you associate most with the planning system in England?
2. Do you get involved with planning decisions in your local area? If no, why not?
3. Our proposals will make it much easier to access plans and contribute your views to planning decisions. How would you like to find out about plans and planning proposals in the future?
4. What are your top three priorities for planning in your local area?
5. Do you agree that Local Plans should be simplified in line with our proposals?
6. Do you agree with our proposals for streamlining the development management content of Local Plans, and setting out general development management policies nationally?
7. Do you agree with our proposals to replace existing legal and policy tests for Local Plans with a consolidated test of “sustainable development”, which would include consideration of environmental impact? How could strategic, cross-boundary issues be best planned for in the absence of a formal Duty to Cooperate?
8. (a) Do you agree that a standard method for establishing housing requirements (that takes into account constraints) should be introduced?  
(b). Do you agree that affordability and the extent of existing urban areas are appropriate indicators of the quantity of development to be accommodated?
9. (a). Do you agree that there should be automatic outline permission for areas for substantial development (Growth areas) with faster routes for detailed consent?  
(b). Do you agree with our proposals above for the consent arrangements for Renewal and Protected areas?  
(c). Do you think there is a case for allowing new settlements to be brought forward under the Nationally Significant Infrastructure Projects regime?
10. Do you agree with our proposals to make decision-making faster and more certain?
11. Do you agree with our proposals for accessible, web-based Local Plans?
12. Do you agree with our proposals for a 30 month statutory timescale for the production of Local Plans?
13. (a) Do you agree that Neighbourhood Plans should be retained in the reformed planning system?  
(b). How can the neighbourhood planning process be developed to meet our objectives, such as in the use of digital tools and reflecting community preferences about design?
14. Do you agree there should be a stronger emphasis on the build out of developments? And if so, what further measures would you support?



15. What do you think about the design of new development that has happened recently in your area?
16. Sustainability is at the heart of our proposals. What is your priority for sustainability in your area?
17. Do you agree with our proposals for improving the production and use of design guides and codes?
18. Do you agree that we should establish a new body to support design coding and building better places, and that each authority should have a chief officer for design and place-making?
19. Do you agree with our proposal to consider how design might be given greater emphasis in the strategic objectives for Homes England?
20. Do you agree with our proposals for implementing a fast-track for beauty?
21. When new development happens in your area, what is your priority for what comes with it?
22. (a) Should the Government replace the Community Infrastructure Levy and Section 106 planning obligations with a new consolidated Infrastructure Levy, which is charged as a fixed proportion of development value above a set threshold?  
(b) Should the Infrastructure Levy rates be set nationally at a single rate, set nationally at an area-specific rate, or set locally?  
(c) Should the Infrastructure Levy aim to capture the same amount of value overall, or more value, to support greater investment in infrastructure, affordable housing and local communities?  
(d) Should we allow local authorities to borrow against the Infrastructure Levy, to support infrastructure delivery in their area?
23. Do you agree that the scope of the reformed Infrastructure Levy should capture changes of use through permitted development rights
24. (a). Do you agree that we should aim to secure at least the same amount of affordable housing under the Infrastructure Levy, and as much on-site affordable provision, as at present?  
(b). Should affordable housing be secured as in-kind payment towards the Infrastructure Levy, or as a 'right to purchase' at discounted rates for local authorities?  
(c). If an in-kind delivery approach is taken, should we mitigate against local authority overpayment risk?  
(d). If an in-kind delivery approach is taken, are there additional steps that would need to be taken to support affordable housing quality?
25. Should local authorities have fewer restrictions over how they spend the Infrastructure Levy?  
(a) If yes, should an affordable housing 'ring-fence' be developed?

### NALC Request:

NALC is seeking your responses, with evidence by **15<sup>th</sup> October** so it can do a sector wide response; please send to [policycomms@nalc.gov.uk](mailto:policycomms@nalc.gov.uk) But your council can put in its own response directly by **29<sup>th</sup> October** via MHCLG's website - You may respond by going to the MHCLG website <https://www.gov.uk/government/consultations/planning-for-thefuture> Alternatively you can email your response to the consultation to [planningforthefuture@communities.gov.uk](mailto:planningforthefuture@communities.gov.uk)

<b>Title</b>	Tennis Club Proposed Permanent Toilet
<b>Authors</b>	Tennis Club / Clerk
<b>Date</b>	Aug 2020

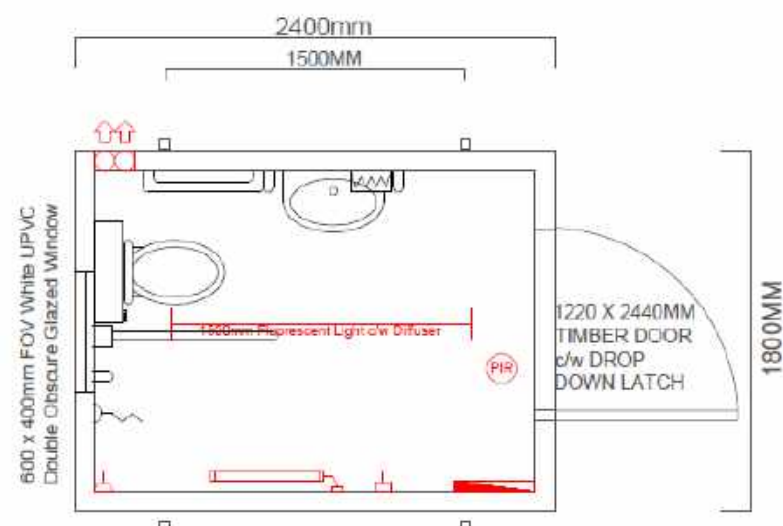
The tennis club is seeking landlord approval to apply for planning permission to erect a new permanent toilet to enhance their tennis pavilion, and have provided their proposal for comment and advice prior to submitting a formal application to SODC.

Plans for consideration on following pages.

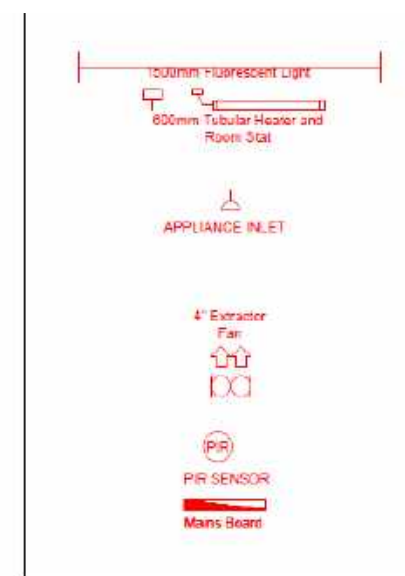
Additionally, the Tennis Club are requesting to keep the porta-loo they currently have situated on the tennis club side of the entrance to the Sheepcot Recreation Ground. During the extended closure of the pavilion due to COVID-19 restrictions, the tennis club hired a porta-loo to support the needs of the coaches and tutees once tennis coaching could recommence due to the government lifting some lockdown measures. The ease of use and location have been found to be particularly enjoyable during these times and the Tennis Club are requesting that the porta-loo be allowed to remain until such time as the new permanent structure be completed.

Clerk's recommendation to the council: To approve the request to keep the porta-loo, but an agreement to be drawn up to include items such as:

- Returning the grassed areas under and around the porta-loo to the original once removed
- The repair of any damages to the recreation ground or the porta-loo due to misuse or vandalism of the porta-loo to be the responsibility of the tennis club.
- Use of the porta-loo rather than the pavilion as per the current arrangement to be time limited. For example the porta-loo cannot be a permanent fixture, and porta-loo is to be removed and return to the use of the pavilion is required if:
  - planning application is not made by Date, **X**
  - if planning application is refused to be removed within time **Y**
  - If the build of the permanent toilet is not completed within time **Z** of the planning permission being granted.
- Plus any other terms at the councils discretion.



TYPE: TIMBER FINISH  
 MAIN BODY: THERMOWOOD  
 FASCIA:  
 CORNERS:  
 JACKLEGS:  
 EXTERNAL DOOR: 1220 X 2440MM MULTI LOCKING STEEL DOOR C/W DROP DOWN LATCH  
 WINDOWS: 600 X 400MM UPVC DOUBLE GLAZED WINDOW  
 FLOOR: 2.0MM VINYL FLOORING  
 WALLS: WHITE PLASTERBOARD 12.5MM  
 CEILING: WHITE PLASTERBOARD 12.5MM  
 INSULATION: STANDARD 25MM URSA TO WALLS AND ROOF, FOIL TO FLOOR



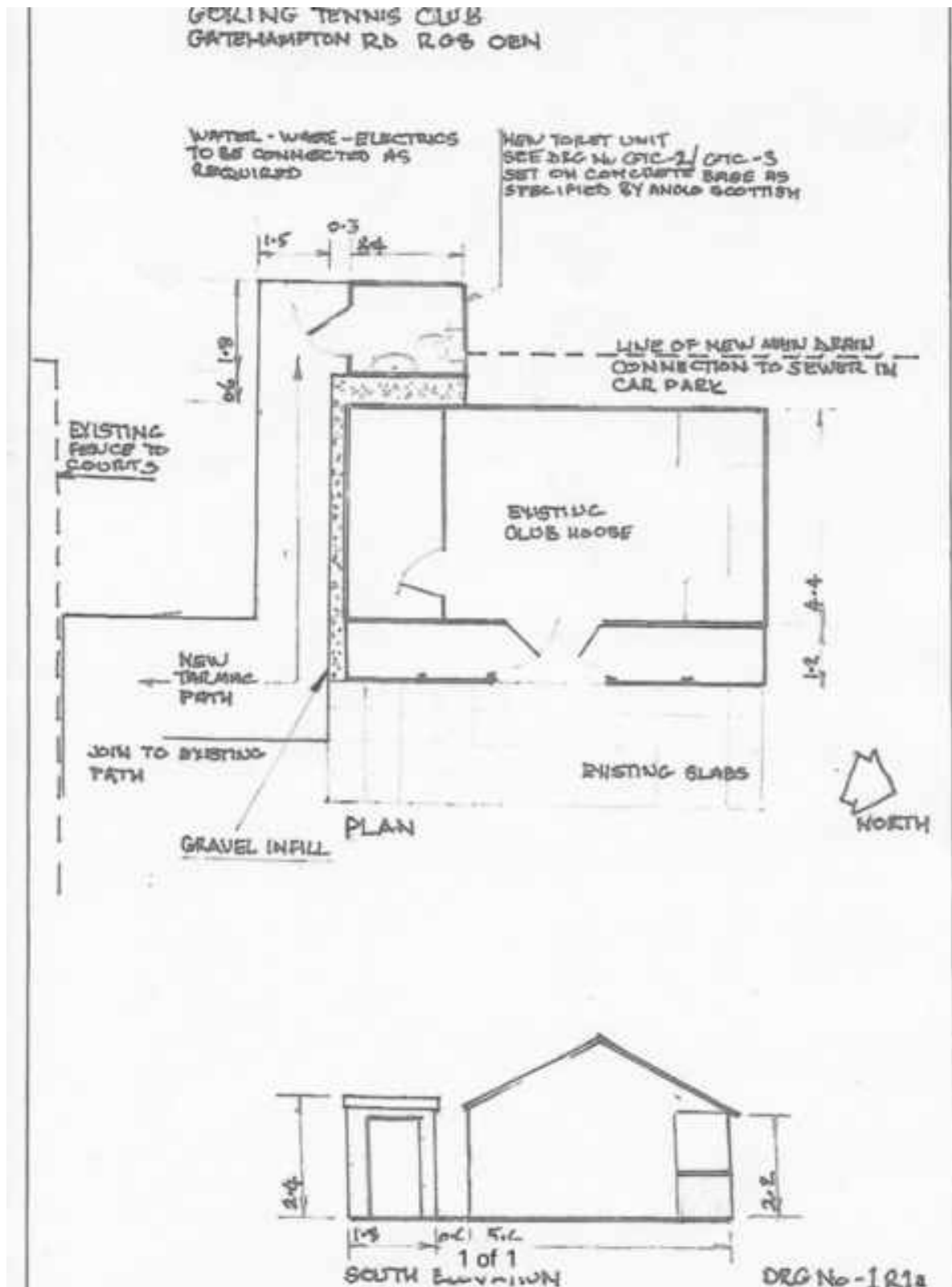
APPROVAL OF LAYOUT  
 ANY COSTS OR TIME DELAYS ARISING FROM CHANGES AFTER LAYOUT APPROVAL WILL BE CHARGEABLE TO THE CLIENT. WORK WILL NOT COMMENCE ON THIS PROJECT UNTIL ADVISED DRAWINGS IS RECEIVED  
 SIGNED BY: \_\_\_\_\_

COPYRIGHT  
 THIS DRAWING IS THE PROPERTY OF ANGLO SCOTTISH LTD. IT MUST NOT BE LENT, COPIED OR COMMUNICATED TO A THIRD PARTY WITHOUT PERMISSION FROM A PRINCIPAL OF THE COMPANY.

DATE: 3RD SEPTEMBER 2015

DRAWN BY: JB





## PROPOSAL FOR NEW WELCOME SIGNS

### AT THE 3 MAIN GATEWAYS TO GORING ON THAMES



This document presents draft designs for replacing the current gateway signs. These have been produced following discussions with Cllr Urbick. Goring on Thames in Bloom has been given specific guidance on signage by OCC Highways Department's Senior Traffic Technician for Road Signs during an on-site meeting earlier this year.

With the official change of name of the parish to Goring on Thames, the current signage is now out of date and would benefit from a refresh. The updated signs would then illustrate that we are a riverside community and that we are in the Chilterns Area of Outstanding Natural Beauty.

Gateway signs are important for several reasons. In addition to marking the parish boundary and for traffic purposes, they can, especially with additional information, influence the first impression visitors and prospective new home and business owners have on entering the village. They can also serve to help define the character of the community. When signage is clean, attractive and informative, it demonstrates residents' pride of place.

Throughout the UK, cities, towns and villages who win Britain in Bloom Gold Awards celebrate these accolades on their welcome signs. Goring on Thames has won many Regional Gold Awards but now we have attained the highest award available in the national competition we feel this is an appropriate time to recognise our community's success. Therefore, the panel proposed for below the Welcome sign celebrates our 'Best in the UK Award'.

The following three pages, one for each variation of the new sign, show photographs of the current signs together with the draft designs for the proposed replacements. We have made some comments for certain minor modifications which we feel are desirable. We have consulted with the Chilterns Conservation Board and the Royal Horticultural Society and both have given their support as these will increase awareness of both organisations.

Our preference is for the Welcome sign to have a green background in all 3 locations. This makes them more distinctive and contrasts better with the white base of the Bloom panel below. (Only the river bridge sign is shown in green here in this document, the other two are in traditional white for comparison).

The Twinning statement has been retained, but we feel the 'Please drive carefully' line is not noticed nor adhered to, and not retained as it would make the sign too busy and unreadable in a passing vehicle.

#### Next Steps:

1) Agenda item for discussion at next GPC meeting, 2) Any modifications agreed and revised draft signs sent to OCC Highways for approval and a quotation, 3) Price for artwork and production from [Signway](#) (OCC's contractor), 4) Budget discussed, funding sources agreed and work commissioned as soon as possible. NB: The mounting poles will not need to be repositioned in any of the 3 sites, so no labour/materials costs for this element will be necessary.

#### Technical Note:

Modifications, typefaces and the specific fonts and materials to be used will comply with UK National Highways Regulations ([The Traffic Signs Regulations and General Directions 2016, Schedule 11](#) (See Part 2, Item 82)). These fonts will determine the final dimensions of the main signs and may mean it could be a little wider than the existing ones due to the extra 'on Thames' being added. The regulation typeface is 'Transport', a sans serif one available in Medium and Heavy. Some examples of the capital heights requirements are: 'Welcome to ...': 50mm, 'GORING' and 'THAMES': 70mm (min) and Bellême: 35mm (min). Details, such as whether 'Goring on Thames' should be hyphenated or not, line spacing etc will be agreed with OCC Highways. Non-statutory signs can use other typefaces and logos, hence having the Britain in Bloom award on a separate panel.





## Proposed new Welcome sign on the western approach (on bridge opposite entrance to Swan Hotel on the B4009)

### Comments

There is a one word difference on this sign compared with those on the other 2 approaches.

As this is the only entrance to both Goring and the Chilterns AONB, the wording states 'Welcome to Goring and the Chilterns AONB'.

The others state ...'in the AONB'.







## Proposed new Welcome sign on eastern approach by Burial Ground on the B4526

### Comments

1) Suggest the 1m long extensions to existing poles are removed to lower the two new signs to just above the gate. This would make the overall appearance more compact and improve it. The road here is flat, so no need for sign to be so high.

2) The gate is repainted at the same time.







## Proposed new Welcome sign on northern approach by Spring Lane on the B4009

### Comments

- 1) Suggest the 30mph sign is slightly repositioned to avoid it being immediately above the sign and competing for attention with it.
- 2) Increase the height of the signs by 0.75m, as in the spring and summer the lower sign is covered by long grass and wild flowers.
- 3) Add blocks to the left hand post to angle the signs to face the traffic more squarely on.



<b>Title</b>	Email from Resident of Goring
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> September 2020
<b>E-mail Date</b>	2 <sup>nd</sup> September 2020

Subject: Overgrown hedge, litter/waste bins

Message Body:

Hi,

1. wondering who is responsible for the hedge that is over-growing the path and almost road at the top of the High Street between Red Cross Rd and the railway bridge. It needs attention as it's preventing path access

2. my mother and I do regular litter picks and have noticed the following hot spots:

> behind the bench on the corner of the High Street and Red Cross Rd all

> three benches in the Gardiner Rec but especially the ones by the

> Pavilion and on the Cleeve Rd side closest to the High Street

Would it be possible to have bins at these locations?

3. We used to have road sweepers that cleared the curbs. What would it take to get them back?

Looking forward to your response.

Regards

<b>Title</b>	Goring High Street Report
<b>Authors</b>	Cllr D Brooker
<b>Date</b>	04 <sup>th</sup> Sept 2020

NOTE: THE FOLLOWING NOTES ARE TO RECORD WHERE WE ARE ON ACTIONS, IT IS ACKNOWLEDGED THAT MATTERS ASSOCIATED WITH COVID WILL TAKE PRIORITY.

1. Proposed High St roadworks

OCC Highways (OCCH) have put up consultation notices in the High St advising about the proposed works and inviting anyone to submit comments by the 28 Aug'20.

The results of the OCCH consultation will be discussed at an emergency meeting to be held during wc 7<sup>th</sup> Sept'20, which would determine if OCCH are to include the proposed scheme in their report to the OCC Cabinet Members in October.

2. Installation of soft landscaping in the verge adjacent to the Rectory Gardens

This work has been approved and to be progressed.

3. Community Centre car park

Lockable bollards – This work has been approved and to be progressed.

4. Strategic Project related to Traffic congestion and Parking

4.1 No matters to report

4.2 SODC – Civil Enforcement Powers

Our District Councillor has advised that this matter is still being progressed.

5 General

5.1 Approved street planter to be located outside of the Goring Grocer.

5.2 To progress the matter of yellow lines at the Lockstile Way/Wallingford Road junction we have to produce a plan, attached to my previous report, indicating where they would be required then we should consult with the local residents before approaching OCCH's. This matter is with the Clerk to progress, once completed, we can approach OCCH.

5.3 Accommodating Covid social distancing to support High St. business's

SODC have funds to support Towns and Parish Councils to improve High St to supports business's.

We applied for funds to carry out the feasibility study for a temporary one way but were unsuccessful as it was not considered a Stage 1 matter but a Stage 4 action. When speaking to the contact at SODC regarding progressing any matter associated with helping local business's it came across as a lengthy process, which appears to contradict the urgency factor. Anyway, I was advised that the idea would be retained on their system and may be picked up later.

<b>Title</b>	Recreation Ground Report
<b>Authors</b>	Cllr L Reavill
<b>Date</b>	07 <sup>th</sup> Sept 2020

### **Plans for Goring Open Spaces**

The three selected designers have toured the Council's five open spaces with the members of the working group. The outline proposals and quotations which they submitted have been subjected to a blind review and one has been selected. A meeting has been held with the successful applicant to scope the project.

### **Sheepcot Recreation Ground**

The Tennis Club have hired a Portaloos while the main pavilion facility is unavailable. The Planning Committee agreed in principle to the addition of a toilet to the Tennis Pavilion, but there were reservations about the design proposed. I suggest that an extension of the pavilion within its current lines might be more visually acceptable. If the Council agrees, I would be happy to discuss this with Tennis Club representatives.

**Rectory Garden** - Nothing to report.

### **Bourdillon Field**

The annual ROSPA safety inspection reports have just been received, and indicate that some repairs are needed on the equipment in the children's play area. The Assistant Clerk is seeking quotes.

### **Gardiner Recreation Ground**

Despite the fast growth of grass over the past month, and the problem of access for the gang mowers, a high standard of mowing has been maintained using a smaller machine. Cricket has been played by both senior and junior teams.

### **Ferry Lane Open Space**

The heavy growth of nettles on the north side of the space has been noted, and I suggest that their clearance be considered.

### **Children's Play Areas**

Enquiries have been received about the reopening of the children's play areas. There have been comments also that many play areas are open in other parishes and towns, and questioning the decision at the previous GPC meeting to keep the facility closed. Though I believe our previous decision was correct, much has changed in the past two months, and will continue to change rapidly and unpredictably, for better or worse. We need at the very least to review the matter, and should have it as a permanent agenda item.



<b>Title</b>	Public Spaces Strategy Report
<b>Authors</b>	Clerk
<b>Meeting</b>	14 <sup>th</sup> Sept 2020

An initial meeting with the Landscape Architect (LA), Clerk & Cllr Reavill (Working Group Member) has been had.

Aim of the meeting: To discuss what the LA is looking for from the parish council with regard to inputs in order to commence works.

A full report will be written to summarise the meeting to the Working Group for consideration and development in to an appropriate action plan, however the LA has asked for a number of datasets to commence being collected which have no cost implication summarised below.

Please can any relevant data be forwarded to either a member of the working group (BU, LR, SL) or the clerk to be uploaded to the shared drive with the LA for consideration:

NOTE: the LA was very clear that no piece of information should be considered too small or not pertinent to the task in hand, they will quite quickly filter through what is provided for relevance.

Immediate Data Requested:

- Public Spaces Usage data. When using the public spaces yourself, please can councillors and staff of the council take a note of the time, day of the week and number/type of users. For example:
  - 10:35, Tuesday, Sheepcot, 3 young families playing on grassed area, 2 older couples walking, 4 dog walkers.
 (Note: Clerk suggests a “google form” or similar this data can be entered in to easily through a smart phone – to be investigated)
- Usage data from all regular users, number of teams, number of club members, usage times and frequency, % of space used etc.
- Title Plans, Maps, and survey data for all the GPC owned / managed spaces
- Known topic / problem areas.
- Links or clippings of reports on usage, issues on any of the public spaces.
- Historical local knowledge of the spaces.

Longer term suggestion & requests

- Current usage survey from users (difficult with current COVID restrictions), to find out how they use it, what they particularly like / do not like / wish to see, special features they would hate to lose in the redevelopment of the spaces.
- To encourage “friends of ..” groups for each of the spaces to champion grant applications, driving forward the projects, possibly running fund raising for specific equipment etc.

<b>Title</b>	Payment Reports for July & August 2020
<b>Authors</b>	Clerk & RFO
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> Sept 2020

### Payments, Current Account July 2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2020	SODC	DD_20_109	95.00	DD_20_109	Rates, OJFS Store & Premises
02/07/2020	SSE	DD_20_110	37.49	DD_20_110	Gas Gardiner
02/07/2020	SSE	DD_20_111	23.66	DD_20_111	Gas Sheepcot
02/07/2020	SSE	DD_20_112	32.81	DD_20_112	Gas OJFS
02/07/2020	Get Support IT Services Ltd	DD_20_113	55.86	DD_20_113	Office 360 July 2020 Dashboard
03/07/2020	Xerox	DD_20_114	90.58	DD_20_114	Quarterly Printer Costs
03/07/2020	TSB Bank plc	DD_20_115	5.00	DD_20_115	Monthly Service Charge
06/07/2020	SSE	DD_20_116	136.69	DD_20_116	Electricity Gardiner
06/07/2020	SSE	DD_20_117	35.72	DD_20_117	Electricity Sheepcot
06/07/2020	SSE	DD_20_118	76.74	DD_20_118	Electricity OJFS
06/07/2020	Castle Water	DD_20_119	52.51	SS_20_119	Water Sheepcot
06/07/2020	Castle Water	DD_20_120	11.10	DD_20_120	Water Gardiner
06/07/2020	Castle Water	DD_20_121	10.50	DD_20_121	Water OJFS
09/07/2020	HMRC	BAC_20_123	495.87	BAC_20_123	June Staff Deductions
13/07/2020	Streatley Parish Council	BAC_20_124	29.69	BAC_20_124	COVID19 Database Costs
13/07/2020	Goring Hardware	BAC_20_125	60.00	BAC_20_125	Padlocks & Chains, S'cot & WHB
13/07/2020	BGG Garden & Tree Care	BAC_20_126	470.40	BAC_20_126	June Litter Picking
13/07/2020	Streatley Parish Council	BAC_20_127	417.60	BAC_20_127	DBS Checks, Village Volunteers
13/07/2020	LEA White	BAC_20_128	27.00	BAC_20_128	Land Registry & MobileSIMS
13/07/2020	LEA White	BAC_20_129	16.74	BAC_20_129	Biro's & Stamp Ink Pads
13/07/2020	Nicola Swan	BAC_20_130	20.00	BAC_20_130	COVID Expenses Misc
18/07/2020	SODC	BAC_20_136	538.20	BAC_20_136	Dog Bin Emptying Apr-Jun '20
18/07/2020	Westholme Stores	BAC_20_137	41.85	BAC_20_137	Henley Standard
20/07/2020	Grundon Waste Magt.	DD_20_138	393.65	DD_20_138	Burial Ground Skip Emptying
20/07/2020	Grundon Waste Magt.	DD_20_139	9.48	DD_20_139	General Office Waste
20/07/2020	SSE	DD_20_140	1,132.30	DD_20_140	June Unmetered Supply
23/07/2020	Smartway Electrical Services	BAC_20_142	1,499.96	BAC_20_142	Maintenance
29/07/2020	ICO	DD_20_144	35.00	DD_20_144	yearly Membership Cost
31/07/2020	Xerox	DD_20_145	3.25	DD_20_145	Sevice Agreeemen Charge
31/07/2020	Get Support IT Services Ltd	DD_20_146	43.44	DD_20_146	Office 366 & Dashboard Aug
31/07/2020	Samantha Jones	BAC_20_147		BAC_20_147	July Salary & Expenses
31/07/2020	LEA White	BAC_20_148		BAC_20_148	July Salary & Expenses
31/07/2020	Mike Ward	BAC_20_149		BAC_20_149	July Salay & Expenses
31/07/2020	Oxfordshire County Council	BAC_20_150	1,440.00	BAC_20_150	Half Yearly Car Park Rent
31/07/2020	Oxfordshire County Council	BAC_20_151	1,800.00	BAC_20_151	High Street Scheme Consultatio
31/07/2020	M&C Landscapes	BAC_20_152	751.86	BAC_20_152	2 WHBG Reopens
31/07/2020	M&C Landscapes	BAC_20_153	1,559.03	BAC_20_153	Cuting, June 2020
31/07/2020	Amazon.co.uk	BAC_20_154	19.56	BAC_20_154	CopyPaper - Refund LEAWhite
31/07/2020	SLCC Enterprises Ltd	BAC_20_155	175.00	BAC_20_155	50% CiLCA Fees
31/07/2020	SSE	BAC_20_156	885.06	BAC_20_156	Street Light Maintenance
31/07/2020	Amazon.co.uk	BAC_20_157	6.00	BAC_20_157	Liquid Soap - Refund LEAWhite
<b>Total Payments</b>			<b>14,614.38</b>		

### Payments, Current Account August 2020

## Appendix K

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/08/2020	TSB Bank plc	DD_20_158	5.00	DD_20_158	August Service Charge
03/08/2020	SODC	DD_20_159	65.90	DD_20_159	Rates; Hall & Premises
03/08/2020	SODC	DD_20_160	95.00	DD_20_160	Raes; August; Store & Premesis
05/08/2020	Castle Water	DD_20_161	52.51	DD_20_161	August Water; Sheepcot
05/08/2020	Castle Water	DD_20_162	11.10	DD_20_162	August Water; Gardiner
05/08/2020	Castle Water	DD_20_163	10.50	DD_20_163	August Water; OJFS
07/08/2020	Google ireland Ltd	DD_20_166	8.28	DD_20_166	Neighbourhood Plan Hosting
10/08/2020	SSE	DD_20_167	46.09	DD_20_167	August Gas - OJFS
10/08/2020	Initial Washroom Hygiene	DD_10_168	64.89	DD_10_168	Annual Contract to 01/08/2021
10/08/2020	SSE	DD_20_169	176.96	DD_20_169	August Electric Gardiner
10/08/2020	SSE	SS_20_170	125.55	SS_20_170	August Electric OJFS
10/08/2020	SSE	DD_20_171	60.17	DD_20_171	August Gas Gardiner
10/08/2020	HM Revenue & Customs	BAC_20_172	431.93	BAC_20_172	July Payroll Deductions
13/08/2020	Public Internet	DD_20_174	172.07	DD_20_174	ADSL April - August
17/08/2020	SSE	DD_20_175	127.23	DD_20_175	August Electric Sheepcot
17/08/2020	SSE	DD_20_176	24.78	DD_20_176	August Gas Sheepcot
18/08/2020	SSE Contracting Ltd	BAC_20_177	833.65	BAC_20_177	Street Light Maintenance June
20/08/2020	Grundon Waste Magt.	DD_20_178	10.57	DD_20_178	Office Waste July
20/08/2020	Grundon Waste Magt.	DD_20_179	6.56	DD_20_179	July, Bin WHBG
21/08/2020	SSE	DD_20_181	1,244.74	DD_20_181	Unmetered Electric July
31/08/2020	PlaySafety Ltd (RoSPA)	BAC_20_182	193.80	BAC_20_182	2020 Inspections
31/08/2020	Goring Village Hall	BAC_20_183	22.50	BAC_20_183	B Novell PAT Testing
31/08/2020	SMS Environmental	BAC_20_184	260.40	BAC_20_184	Water Samples - Gardiner
31/08/2020	M&C Landscapes	BAC_20_185	2,362.87	BAC_20_185	Grass Cutting July
31/08/2020	Rialtas Business Solutions	BAC_20_186	148.80	BAC_20_186	Alpha 1year licence
31/08/2020	BGG Garden & Tree Care	BAC_20_187	588.00	BAC_20_187	July Litter Picking
31/08/2020	Streatley Parish Council	BAC_20_188	57.85	BAC_20_188	COVID19 Phone Line Charges Jun
31/08/2020	SSE Contracting Ltd	BAC_20_190	885.06	BAC_20_190	Street Light Maintenance August
31/08/2020	SMS Environmental	BAC_20_191	601.20	BAC_20_191	Water Sampleing S/cot & Gardin
31/08/2020	LEA White	BAC_20_192		BAC_20_192	August Salary & Expenses
31/08/2020	Mike Ward	BAC_20_193		BAC_20_193	August Salary & Expense
31/08/2020	Jane Olds - Internal Auditor	BAC_20_189	250.00	BAC_20_189	Internal Audit Costs 2019-2020
31/08/2020	M&C Landscapes	BAC_20_152	-0.18	BAC_20_152	Correction of incorrect Entry
<b>Total Payments</b>			<b>10,367.88</b>		

### Payments, Reserve Account, July & August 2020

None



<b>Title</b>	Receipt Reports for July & August 2020
<b>Authors</b>	Clerk & RFO
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> September 2020

**Receipts, Current Account July 2020**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
15/07/2020	Google Ireland Ltd	R_20_133	10p security Payment	0.10
08/07/2020	Goring Poor Allotment Charity	R_20_122_2	Donation COVID19 Efforts	1,000.00
21/07/2020	HMRC	R_20_141	VAT Rebate; 31/03 and 30/06	10,291.25
15/07/2020	Howard Chadwick Funeral Servic	Inv 1289	Reopen CE2/121G & Interment	1,047.63
24/07/2020	Mr P Baker	R_20_143	Interment CECR2/G18	132.32
14/07/2020	Reeves Memorial Co Ltd	R_20_131	CECR2 L18, Memorial Tablet	121.72
14/07/2020	Reeves Memorial Co Ltd	R_20_132	Memorial Stones	264.60
08/07/2020	SSE	R_20_122_1	Refund	10.00
15/07/2020	Stop Goring Hydro	R_20_135	Final Contribution to Costs	2,081.00
<b>Total Receipts</b>				<b>14,948.62</b>

**Receipts, Current Account August 2020**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
20/08/2020	Claire Leppard	R_20_180	New Plot & Interment CECR2/L15	1,016.01
07/08/2020	Howard Chadwick Funeral Servic	R_20_164	Part Payment Inv 1292	132.32
12/08/2020	Howard Chadwick Funeral Servic	R_20_173	Balance Payment Inv 1292	250.77
07/08/2020	Royal Mail Group	R_20_165	Outstanding Balance - Car Park	61.90
<b>Total Receipts</b>				<b>1,461.00</b>

**Receipts, Reserve Account July 2020**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
10/07/2020	TSB Bank plc	Interest	July Interest	92.38
<b>Total Receipts</b>				<b>92.38</b>

**Receipts, Reserve Account August 2020**

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
10/08/2020	TSB Bank plc	Interest	August Interest	62.17
<b>Total Receipts</b>				<b>62.17</b>



<b>Title</b>	Bank reconciliation, August 2020
<b>Authors</b>	Clerk & RFO
<b>Meeting</b>	Goring Parish Council – 14 <sup>th</sup> Sept 2020

### Current Account

Date: 09/09/2020	Goring-on-Thames Parish Council 2020/2021	Page 1
Time: 14:40	Bank Reconciliation Statement as at 31/08/2020 for Cashbook 6 - TSB Current	User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
TSB Current	31/08/2020	0	49,558.58
			49,558.58
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			49,558.58
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			49,558.58
		<b>Balance per Cash Book is :-</b>	49,558.58
		<b>Difference is :-</b>	0.00

### Reserve Account

Date: 03/09/2020	Goring-on-Thames Parish Council 2020/2021	Page 1
Time: 22:14	Bank Reconciliation Statement as at 31/08/2020 for Cashbook 7 - TSB Reserve Account	User: CLERK

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
TSB Reserve Account	31/08/2020	0	147,194.61
			147,194.61
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			147,194.61
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			147,194.61
		<b>Balance per Cash Book is :-</b>	147,194.61
		<b>Difference is :-</b>	0.00

## Annual Budget - By Centre

## Appendix N

Note: Budget to date 31 August 2020

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>101</b>	<b><u>Allowances &amp; Expenses</u></b>									
2110	Allowances Expenses Training	325	325	500	262	0	0	0	0	0
	<b>Overhead Expenditure</b>	325	325	500	262	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	113	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(325)	(325)	(500)	(149)	0		0		
<b>102</b>	<b><u>Administration</u></b>									
2200	Security, Fire & Safety	139	139	150	0	0	0	0	0	0
2210	Postage, copies and printing	514	514	400	186	0	0	0	0	0
2240	Telephone & Internet	374	374	900	421	0	0	0	0	0
2250	Software and Back Ups etc	3,077	3,077	1,000	627	0	0	0	0	0
2255	Office Equipment	7	7	1,575	1,575	0	0	0	0	0
2270	Insurance	2,087	2,087	2,200	0	0	0	0	0	0
2290	Rates & Taxes	1,473	1,473	1,000	539	0	0	0	0	0
2300	Miscellaneous Expenditure	100	100	200	0	0	0	0	0	0
2500	COVID-19 Response (not Staff)	0	0	1,000	712	0	0	0	0	0
2510	Audit & Accountancy Fees	0	0	2,000	250	0	0	0	0	0
2520	Legal Fees	1,268	1,268	2,500	35	0	0	0	0	0
2540	Hire of Meeting Room	966	966	350	0	0	0	0	0	0
2550	Publications	0	0	64	42	0	0	0	0	0
	<b>Overhead Expenditure</b>	10,005	10,006	13,339	4,386	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	2,745	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(10,005)	(10,006)	(13,339)	(1,641)	0		0		

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## Annual Budget - By Centre

## Appendix N

Note: Budget to date 31 August 2020

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>103</b>	<b><u>Staff</u></b>									
2310	Staff Costs	37,021	37,021	40,000	13,788	0	0	0	0	0
	<b>Overhead Expenditure</b>	37,021	37,021	40,000	13,788	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	2,623	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(37,021)	(37,021)	(40,000)	(11,165)	0		0		
<b>104</b>	<b><u>Subscriptions</u></b>									
2410	Subscriptions	1,349	1,349	200	-6	0	0	0	0	0
	<b>Overhead Expenditure</b>	1,349	1,349	200	-6	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(1,349)	(1,349)	(200)	6	0		0		
<b>105</b>	<b><u>Miscellaneous Finance</u></b>									
2580	Bank Charges	60	60	60	25	0	0	0	0	0
2590	Awards and Honours	0	0	2,000	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	60	60	2,060	25	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	5	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(60)	(60)	(2,060)	(20)	0		0		
<b>180</b>	<b><u>Income</u></b>									
1130	White Hill Burial Ground	18,488	18,488	12,500	8,176	0	0	0	0	0
1132	Grants and Donations	3,931	3,931	42,500	25,702	0	0	0	0	0
1134	Miscellaneous Income Other	1,403	1,403	0	0	0	0	0	0	0
1135	Community Car Park	3,281	3,281	3,600	52	0	0	0	0	0

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## Annual Budget - By Centre

## Appendix N

Note: Budget to date 31 August 2020

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1140	Miscellaneous Property Income	379	379	200	4	0	0	0	0	0
1141	Gardiner Ground and Pavilion	2,950	2,950	2,000	0	0	0	0	0	0
1143	Sheepcot Ground and Pavilion	2,839	2,839	1,500	0	0	0	0	0	0
1149	CIL Receipts	7,946	7,946	15,000	6,872	0	0	0	0	0
1176	Precept	134,614	134,614	150,768	75,384	0	0	0	0	0
1190	Interest Received	1,263	1,263	1,200	478	0	0	0	0	0
<b>Total Income</b>		177,094	177,093	229,268	116,668	0	0	0	0	0
6001	less Transfer to EMR	0	1,671	0	31,212	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		177,094	175,422	229,268	85,456	0		0		
<b>202</b>	<b><u>Village Maintenance</u></b>									
2260	Utilities - Gas, Water, Electr	5,751	5,751	12,000	4,230	0	0	0	0	0
2295	Inspections Surveys & Reports	1,725	1,725	3,500	1,452	0	0	0	0	0
2570	OJFS Sundries & Maintenance	322	322	200	0	0	0	0	0	0
2600	Vandalism	199	199	500	0	0	0	0	0	0
2610	Traveller Eviction & Cleanup	0	0	6,000	4,525	0	0	0	0	0
3100	Misc Burial Ground Costs	46	46	250	23	0	0	0	0	0
3110	Grass Weeding Strimming Fertil	16,347	16,347	14,000	6,683	0	0	0	0	0
3120	Hedges/Fences/Paddocks/Gates	1,375	1,375	7,000	1,900	0	0	0	0	0
3170	General Maintenance & Repair	2,773	2,773	4,500	1,763	0	0	0	0	0
3210	Grave Digging	3,502	3,502	4,000	2,084	0	0	0	0	0
3260	Defibrillator	0	0	200	0	0	0	0	0	0
3420	Street Lighting	19,456	19,456	18,500	7,585	0	0	0	0	0
3525	Trees	2,480	2,480	3,000	0	0	0	0	0	0

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## Annual Budget - By Centre

## Appendix N

Note: Budget to date 31 August 2020

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3560	Waste / Litter / Street Cleani	6,950	6,950	5,950	3,159	0	0	0	0	0
3562	Winter & Flooding	0	0	600	0	0	0	0	0	0
3650	Car Park	2,458	2,458	3,000	1,200	0	0	0	0	0
3910	Street Furniture & Seats	1,558	1,558	1,700	0	0	0	0	0	0
4211	Playground Equipment Maintenan	1,162	1,162	2,500	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	66,104	66,104	87,400	34,604	0	0	0	0	0
6000	plus Transfer from EMR	0	1,725	0	5,371	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(66,104)</u>	<u>(64,379)</u>	<u>(87,400)</u>	<u>(29,233)</u>	<u>0</u>		<u>0</u>		
<b>203</b>	<b><u>Grants</u></b>									
3330	S137 and Other Grant Payments	9,638	9,638	0	0	0	0	0	0	0
3350	Transport S26-29 LGR Act 1997	700	700	1,400	350	0	0	0	0	0
	<b>Overhead Expenditure</b>	10,338	10,338	1,400	350	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(10,338)</u>	<u>(10,338)</u>	<u>(1,400)</u>	<u>(350)</u>	<u>0</u>		<u>0</u>		
<b>205</b>	<b><u>Environment</u></b>									
6330	High Street Strategic Project	0	7,366	53,500	4,865	0	0	0	0	0
	<b>Overhead Expenditure</b>	0	7,366	53,500	4,865	0	0	0	0	0
6000	plus Transfer from EMR	0	7,366	0	4,865	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>0</u>	<u>(53,500)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
<b>400</b>	<b><u>Neighbourhood Plan</u></b>									
4908	Misc Expenses/ purchases NP	1,197	1,197	163	25	0	0	0	0	0

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## Annual Budget - By Centre

## Appendix N

Note: Budget to date 31 August 2020

		<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>		1,197	1,197	163	25	0	0	0	0	0
6000	plus Transfer from EMR	0	0	0	25	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		<u>(1,197)</u>	<u>(1,197)</u>	<u>(163)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
<b>501</b>	<b><u>Capital and Reserves</u></b>									
6320	Street Light Replacements	0	3,714	1,313	1,313	0	0	0	0	0
6331	New Playground Equipment	0	2,008	0	0	0	0	0	0	0
6500	Community Infrastructure Levy	0	4,316	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>		0	10,039	1,313	1,313	0	0	0	0	0
6000	plus Transfer from EMR	0	10,039	0	1,313	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		<u>0</u>	<u>0</u>	<u>(1,313)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
<b>Total Budget Income</b>		177,094	177,093	229,268	116,668	0	0	0	0	0
<b>Expenditure</b>		126,399	143,803	199,875	59,612	0	0	0	0	0
<b>Net Income over Expenditure</b>		<u>50,695</u>	<u>33,290</u>	<u>29,393</u>	<u>57,055</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR		0	19,129	0	17,061	0	0	0	0	0
less Transfer to EMR		0	1,671	0	31,212	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		<u>50,695</u>	<u>50,748</u>	<u>29,393</u>	<u>42,905</u>	<u>0</u>		<u>0</u>		