



GORING-ON-THAMES PARISH COUNCIL

Minutes of a Virtual Meeting of the Goring On Thames Parish Council Monday 14th September 2020 at 7:30pm

Public Session – Prior to the Start of the Meeting

Member of Public 1 [MoP1]: Requested to give a point of clarification 10.1 – to talk at the appropriate time.

Members Present:

Vice Chairman	Cllr John Wills (JW)
Members	Cllr Bryan Urbick (BU)
	Cllr Laurie Reavill (LR)
	Cllr David Brooker (DB)
	Cllr Matthew Brown (MB)

Officers Present:

Clerk	Laura White (LW)
Assistant Clerk	Samantha Jones (SJ)
Assistant Clerk	Michael Ward (MW)

Public and Press: Total: 4

Meeting started 19:33

20.05.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

Cllrs K Bulmer; M Bulmer; S Lofthouse

Resolved: Accepted, Unanimous

20.05.2. Declarations of Interests (LA 2011 s31)

None

20.05.3. To approve the minutes of previous council meetings

20.05.3.1. Meeting held on 13th July 2020

Resolved: Accepted, Unanimous

20.05.3.2. Extra Ordinary Meeting held on the 28th August 2020

Resolved: Accepted, Unanimous

20.05.3.3. Extra Ordinary Meeting held on the 9th September 2020

Resolved: Accepted, Unanimous

20.05.3.4. Matters arising from the minutes not elsewhere on the agenda

None

20.05.4. To receive Chairman's report and announcements

None

K Bulmer
Chairman

09 November 2020

20.05.5. To receive Clerk's Report

20.05.5.1. To consider request from Royal Mail to a 3 year contract for the car park.

Proposal: (BU) 3 year, with 10% uplift each year, which will mostly address the maintenance costs over time (Seconded: JW)

Resolved: Approved, Unanimous.

20.05.5.2. To note 2 councillor seats remain vacant, to be filled by co-option.

Noted

20.05.5.3. To consider a full Standing Orders review, separating all the documents and updating all sections to be in line with the relevant model documents.

Resolved: Approved, Unanimous

20.05.5.4. To consider request for new "no launching of boats" signs, for the Ferry Lane public space.

It was suggested that the watercraft launching season may be coming to a close, and a delay on this decision could be made. It was suggested that boulders similar to those on the Gardiner Rec could be used.

To postpone decision on the signs to the next full council meeting.

20.05.5.5. To note request from the RFO for budget inputs for FY 21/22, targeting November meeting for budget and precept approval. To schedule budget workshop in October 2020.

Budgeting Workshop scheduled for: Monday 5th October for Budget Workshop.

20.05.5.6. To approve using COVID-19 small business grant to fund wall mounted hand sanitisers and soap dispensers and Handwashing / Hand Sanitising posters for the three buildings.

Resolved: Approved and noted the liquid should be an anti-viral, not an anti-bacterial, Unanimous

20.05.5.7. To consider request for 2/3 part contribution to SLCC membership of the Clerk.

Resolved: Approved, Unanimous

20.05.5.8. To consider ordering a Christmas Tree for December 2020 from the Tree Barn.

Proposal: No Tree this year to not encourage people to gather together.

Action: MoP1 to enquire regarding the trees on the highstreet, and Clerk to investigate further what has gone before in previous years.

Resolved: Delegate the decision to the Clerk if budget is less than £200, Approved, Unanimous.

20.05.5.9. To note the September 2020 litter pick has been cancelled.

Action: Clerk to get in writing from the Insurers if the risk assessment for the litter pick would need approval in a full parish council meeting to ensure the volunteers were covered under our insurance policy.

20.05.6. To receive a Report on Property matters (SJ)

20.05.6.1. To approve spend of up to £225 for UKAS Accredited Legionella Risk Assessments of OJFS

Resolved: After further research, to not proceed with the testing, Approved, Unanimous

20.05.7. To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council

Action: To ask OCC for a timing when it is likely to receive a report again.

20.05.7.1. District Councillor M Filipova-Rivers

Cllr Filipova-Rivers was unable to attend.

Action: LC to ask if Civil Enforcement Powers are still being pursued.

20.05.8. Planning

20.05.8.1. To receive minutes of the planning committee, meeting of 23rd June

Resolved: Received, Unanimous

20.05.8.2. To receive minutes of the planning committee, meeting of 21st July

Resolved: Received, Unanimous

20.05.8.3. To consider response to the NALC Planning White Paper Consultation

Proposal: to delegate to Clerk to respond, BU to draft in consultation with the other councillors.

Resolved: Approved, Unanimous

20.05.9. To consider a proposal from the tennis club for a separate toilet to be built within the Tennis Court Pavilion at Sheepcot Recreation Ground

Resolved: Approved, to give permission to the tennis club to apply for planning permission for the plans as presented, Unanimous.

20.05.9.1. To consider a request from the tennis club to retain the current porta-loo until such time as a permanent toilet extension can be built on the tennis pavilion, and approve appropriate reduction in annual fee related to the disuse of the sheepcot pavilion facilities.

Proposal: (BU) Conditions for keeping the Porta-loo,

- The planning application is to be made within 3 months of today's date,
- If planning permission is refused, to remove the porta-loo within 1 month of the notice of decision,
- If planning permission is granted, to complete the build of the new toilet within 1 year of the notice of planning decision or remove the porta-loo.

Using the porta-loo rather than the pavilion would not attract a reduction in fees for the year, as the siting of a porta-loo on the recreation ground is not included in the annual lease of the courts. The fee also includes use of the land and parking

Resolved: to allow continued use of the porta-loo with terms as per proposal, Approved, Unanimous.

20.05.10. To receive Items of Correspondence

20.05.10.1. E-mail from Goring-On-Thames in Bloom (Welcome Signs)

To consider including a fully budgeted proposal in the next Full Council Meeting.

To consider supporting the proposal if full funding for the project can be sourced by Goring in Bloom

Proposal: Support the idea of the signs, but not using acronyms, and not at the cost of the parish council.

Resolved: To support Goring in Bloom to update the signs, if there is no cost to the council, Approved, Unanimous.

20.05.10.2. E-mail from resident regarding litter and request for bins

To consider including a fully budgeted proposal in the next Full Council Meeting.

Action: SJ to produce a standard letter to put a note through the door of the hedge owners, and submit to GGN Editor also.

Action: To ask again SODC regarding the previously requested waste review, and ask them to advise us. To not pursue additional bins due to costs – LW to respond to resident accordingly.

20.05.11. To consider a report on the NP Strategic Project for traffic management, parking and pedestrian safety in the village centre including the purchase of a new planter (DB)

Comments in addition to the report: OCC Highways have advised that the accepted scheme will be put to the OCC Cabinet Meeting on the 8 Oct'20 for approval and that, in anticipation of approval, they have advised the Contractor to apply for the road closure to be able to carry out the works.

20.05.12. To receive a report from the police (JW)

1st Aug, Shoplifting, Tesco

5th Aug – Burglary of garage, bike stolen

7th/11th/12th/26th Aug Action Fraud Reports.

20.05.13. To receive a report on Recreation Grounds Issues (LR)

The Play Equipment areas were inspected for maintenance today. The Nest Swing has been vandalised, it must be removed. A timber beam which has also rotted and requires removing. All other items are low risk. Need to monitor regularly all the other items. For example, the floor surface is poor and could be a trip hazard, but considered relatively low risk at the moment.

Resolved: To remove the damage equipment, prior to any reopening, Approved, Unanimous.

20.05.13.1. To consider the reopening of the play equipment and associated costs.

It was reported that a lot of local play equipment areas are now opened, with a variety of different approaches. Some with lots of instructions etc and many with very little instruction or none.

Proposal (BU): to reopen the Play Equipment Areas (PEAs) with anti-viral / sanitiser, with security cages, signage etc, but to close if any of the following occur:

- R-number reached 1.5 or above in this local area,
- Spot checks of the PEAs shows above 25% unaccompanied children.
- Spot checks of the PEAs show the government requirements are not being observed, for example as of today's date, no more than 6 people socialising together.
- There is local knowledge of increased hospitalisations due to COVID-19.

Resolved: To delegate the closing and opening decision the Clerk, Approved as per proposal, Play Equipment areas to reopen after remedial works completed and sanitiser and notices are erected, with appropriate notifications using all parish communication channels to ensure members of the parish are informed of the criteria, Unanimous.

20.05.14. To receive report on the Public Spaces Strategy Project

Several items of information to be provided to the Landscape Architect were discussed, including previous works with parents and children from the village.

20.05.14.1. To note correspondence received on a petition to build a skate park in the village, to approve recommendation to ask the Landscape Architect to consider this in their upcoming work.

Resolved: Approved to notify the LA of Skate Park petition.

20.05.15. Finance FY 2020/2021

20.05.15.1. To approve finalised payment schedule for July & August 2020

Resolved: Approved, Unanimous

20.05.15.2. To note receipts for July & August 2020

Resolved: Noted, Unanimous

20.05.15.3. To note the reconciled bank account and reserves balances as at 31st Aug 2020

Resolved: Noted, Unanimous

20.05.15.4. To review budget against yearly spend to date

Reviewed – no comments.

20.05.15.5. To note the amendment to the staff contracts of the 2020/2021 NJC pay award of 2.75% which will be attached to all staff salary, back dated to April 1st 2020, as a contractual obligation. RFO to inform all staff by letter.

Resolved: Noted, Unanimous

20.05.16. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Resolved: Approved, Unanimous

20.05.17. To consider the various quotes for Parish Insurance and approve purchase of insurance for 2020/21 from the preferred supplier. (Quotes to be provided to Cllrs in advance of meeting)

Proposal (BU) Zurich, Seconded (MB),

Resolved: Approved to accept the quote from Zurich, Unanimous

20.05.18. Matters for future discussion.

None

20.05.19. To confirm the time and date of the next meeting: Virtual Meeting 09th November 2020.

Confirmed

Meeting Closed: 21:21

K Bulmer
Chairman

09 November 2020