

18th February 2021

Goring Parish Council
Old Jubilee Fire Station,
Red Cross Rd,
Goring,
Reading, RG8 9HG



To Goring-on-Thames Parish Council,

Further to our discussion, Goring-on-Thames in Bloom confirm the following proposal to supply hanging baskets and associated maintenance and care for the Parish Council hanging Baskets in Spring/Summer/early Autumn 2021 ('the season'), the exact dates of installation and removal subject to weather and other growing conditions.

HIRE AGREEMENT
Fully Maintained Hanging Baskets

High Street – 16 x Baskets

River Bridge – 14 x Baskets

Council Office on Building – 1 x Basket

The rental of **thirty-one** hanging baskets:

- baskets filled in accordance with the Parish Council Sustainability policy,
- installed at the beginning of the seasons (late May/early June)
- removed at the end of the season (probably late September/early October)
- full maintenance and care over the season (with the exception of watering of the Council Office basket)
 - i.e. watering, feeding, picking over and replacement of any plants dying prematurely or outgrowing their position in any display.

Hire: 31 @ £2 per basket – Total £62
Maintenance & care: 30 @ £13 per basket – Total £390

The cost of two days for the Contractor in relation to the hanging and removal of the 31 baskets to be fully arranged by Goring-on-Thames in Bloom, and invoiced as a separate line item. Estimate £400 (copy invoices to be provided)

All baskets will be fitted with a metal jubilee clip fixing them in place. Maintenance and care to be conducted as per 'Instructions for watering the hanging baskets' as well as reasonable feeding, picking over and replacement of any plants dying prematurely.

AGREEMENT

On behalf of Goring Parish Council, I instruct Goring-on-Thames in Bloom to proceed with the above work in line with the following terms.

Signed _____

Name L White, Clerk to the Council,
Clerk@GoringParishCouncil.gov.uk
01491 874444

Date

Invoices to be addressed and sent to

Goring-on-Thames Parish Council
Old Jubilee Fire Station,
Red Cross Road
Goring-on-Thames
Reading
RG8 9HG

Or sent electronically to Clerk@GoringParishCouncil.gov.uk

Terms

1. All goods supplied by Goring-on-Thames in Bloom for the hire agreement remain the property of the Goring-on-Thames in Bloom at all times and will be removed at the end of the contract period.
2. The brackets and/or hanging implements will be inspected by Goring on Thames in Bloom, and any repair prior to installation and during the course of the hire period will be the responsibility of Goring on Thames in Bloom.
3. Costs become chargeable immediately after installation and will normally be paid within 7 days.
4. All to be compliant with the Parish Council Sustainability Policy.
5. All work by volunteers and contractors will be Covid-19 compliant and follow government guidance in place at the time.
6. Insurance cover will be maintained for at least £10,000,000 public liability and employer's liability for the period of installation, maintenance and care and removal.
7. The Parish Council will maintain insurance to cover the baskets and public liability during the period when the baskets are on display.
8. This agreement is for one season only (2021), the arrangement, if any, will need to be renegotiated between the parties.