



GORING-ON-THAMES PARISH COUNCIL

Minutes of a Virtual Meeting of the Goring On Thames Parish Council
Monday 08th March 2021 at 7:30pm

Public Session – Prior to the Start of the Meeting

No substantive comments

Members Present:

Chairman	Cllr K Bulmer (KB)
Vice Chairman	Cllr John Wills (JW)
Members	Cllr Laurie Reavill (LR)
	Cllr David Brooker (DB)
	Cllr Matthew Brown (MB)
	Cllr Sonia Lofthouse (SL)
	Cllr Emma McCorkell (EM)
	Cllr Tony Virgo-Harris (TVH)

Officers Present:

Clerk	Laura White (LW)
Assistant Clerk	Mike Ward (MW)

Public and Press: Maximum 5

Meeting started 19:30

20.10.1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

Resolved: Cllr Mary Bulmer (MBu) & Cllr Bryan Urbick (BU); apologies received and reasons accepted, approved, unanimous.

20.10.2. Declarations of Interests (LA 2011 s31)

None.

20.10.3. To approve the minutes of previous council meetings

20.10.3.1. Meeting held on 11th January 2021

Resolved: Approved, Unanimous.

20.10.3.2. Meeting held on 18th February 2021

Resolved: Approved, Unanimous.

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20.10.3.3. Matters arising from the minutes not elsewhere on the agenda.

None.

20.10.4. To receive Chairman's report and announcements

None

20.10.5. To receive Clerk's Report

20.10.5.1. To approve delegating to the Clerk choice of dog waste provider, subject to receiving 3 quotes, subject to the cost being less than using SODC provision to the collection and receipt of appropriate references. Upon appointment of another contractor, approved to cancel the current SODC provision.

Resolved: Approved, Unanimous.

20.10.5.2. To consider repositioning current facilities, or approve additional Dog Waste provision to the parish, particular consideration to be given to Manor Road location, agree actions.

Resolved: Approved to move the bin from by the pumping station at the end of Ferry Road; to the end of Manor Road, to consider moving another at a later meeting, Unanimous.

The bin to be moved *after* the contract has been changed.

20.10.5.3. To note, Streatley Allotment Society and Streatley PC have requested that further allotment provision be considered for the Parish and agree actions.

Resolved: The council agreed unanimously they would be willing to work with Streatley Parish Council and Streatley Allotment Society on any future suitable sites.

20.10.5.4. To approve OALC Membership for the period 2021-2022; £701.25.

Resolved: Approved, Unanimous.

20.10.5.5. To approve a GPC Social Media presence, specifically Facebook Parish Page.

Resolved: To set up an outward going Facebook page, without the ability for people to post on that page, as an additional communication method, linking to it from Website, Approved, Unanimous.

20.10.5.6. To approve Oxfordshire Playing Field Association Membership FY 2021-2022; £74

Resolved: Approved, Unanimous.

20.10.6. To receive Facilities' Report

20.10.6.1. Use of the Football Pitches at the Sheepcot by the footballers into June.

Resolved: Approved, Unanimous.

To be confirmed; Chairman

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20.10.6.2. To approve weed control for 2021-2022; Budget £1150

Resolved: Approved, Unanimous.

20.10.6.3. Leaking Roof at the Parish Office, to consider and agree actions.

Resolved: Approved: ACTION: to seek a surveyors report to get a full assessment of the condition of the roof and receive recommendations, Unanimous.

20.10.6.4. To approve budget of up to £2500 for planned preventative maintenance of the Parish Council buildings and legionella Risk Assessments, delegating supplier selection to the Clerk subject to receiving the required quotes.

Resolved: Approved, Unanimous.

20.10.7. To receive reports from the representatives of Oxfordshire County Council and South Oxfordshire District Council

20.10.7.1. County Councillor K Bulmer

Last report prior to the County Election, as the next meeting will be during purdah. The motion has passed at County, regarding support of 20 speed limit, but the current laws relating to highways speeds etc are still in effect. It isn't going to be quick to achieve 20mph limits on our roads, and will take time. For any parishioners requesting when areas will be implemented in Goring, people are requested to respond as above.

20.10.7.2. District Councillor M Filipova-Rivers

Noted.

20.10.8. Planning

To receive minutes of the planning committee meetings of:

20.10.8.1. 15th December 2021

Resolved: Received; Unanimous

20.10.8.2. 26th January 2021

Resolved: Received; Unanimous

20.10.8.3. 09th February 2021

Resolved: Received; Unanimous

Other Planning Matters:

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20.10.8.4. To consider applying for, or supporting any applications for, Asset of Community Value designation for the Pick Your Own on Wallingford Road, Address: Hildred's; Spring Farm, Wallingford Road, Goring on Thames, Reading, RG8 0HP

Resolved: Approved to apply, Unanimous.

20.10.9. To receive Items of Correspondence and agree actions arising.

20.10.9.1. Request regarding the suspension of the Grants Policy

Resolved: Unanimously approved to submit a response: At this time the council is not considering reinstating the policy, as there are other projects that the council are working on, which could be unduly affected by the giving of grants.

20.10.9.2. Request to Support / Join Bioabundance CIC

Resolved: To not support this political campaign, Unanimous.

20.10.9.3. To approve selection and submission of a vote for the Oxfordshire Casual Vacancy for the Chilterns AONB

Resolved: to submit a vote for Sue Rowland, Unanimous.

20.10.9.4. Request for the Parish Council to complete pavement repairs

Resolved: Unanimously approved to submit a response: that normal process must be followed, with submission to Highways through FixMyStreet. The parish council cannot repair things which are the responsibility, of other councils. A precedent would be set, and the Parish Council would then be liable for the area repaired.

20.10.10. To receive reports and consider actions arising from Working Groups and Committees

20.10.10.1. NP Strategic Project – Goring CofE Primary School WG

No Update

20.10.10.2. Public Spaces Review WG

Summary of Appendix H was given including requesting budget of £10k for:

Hiring of temporary play equipment (for example) and or purchase of equipment and to have activities appropriate for all age groups. A series of consultation events tentatively titled 'Summer of Play', aiming to have these later in the summer – not a dull consultation, but including some community fun events after the period of lockdowns; both a consultation and a celebration.

EM to lead the initiative, with support of the rest of the WG.

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Resolved: ACTION: working group to work on outline plans up to a budget of £10k to be fully scoped and then specific items to be approved at the next meeting, unanimous.

20.10.10.3. Conservation Area Appraisal WG

No Update

20.10.10.4. Traffic Management, Parking & Pedestrian Safety Committee

- To receive minutes of the meeting of 09th February 2021

Resolved: Received; Unanimous

- To receive a report on footpath signage

A summary of the ongoing issues with signage in and around the village, was given. Suggestions of those who may be responsible for some of the signs were given, including national trail (OCC) etc. It was also discussed that "Tourism" falls under SODC, there may be some monies to help with signage if an enquiry is made with them.

ACTION: SL to complete a review of the signs and revert to the council with findings and proposal at the next meeting.

20.10.10.5. Station Road Sub-Committee

The Sub-Committee has meet, there are some outstanding actions from that meeting, including OCC Highways site visit to review the areas in question, prior to a second meeting of the Sub-Committee being called.

20.10.10.6. Communications Committee

A newsletter is close to being ready to be published and distributed. The first formal meeting of the Committee is yet to be scheduled.

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20.10.11. Finance

20.10.11.1. To approve finalised payment schedule for January & February 2021

Resolved: Approved; Unanimous

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
02/01/2021	TSB Bank plc	DD_20_354	£ 5.00	January 2021 Service charge
04/01/2021	Xerox	DD_20_355	£ 90.58	Quarterly Service Charge
04/01/2021	SODC	DD_20_357	£ 95.00	SODC - Rates Store & Premises
04/01/2021	SODC	DD_20_356	£ 69.00	SODC Rates - Hall & Premises
04/01/2021	Mike Ward	BAC_20_358		Dec Salary
05/01/2021	Castle Water	DD_20_359	£ 10.50	Water OJFS
05/01/2021	Castle Water	DD_20_360	£ 11.10	Water - Gardiner
05/01/2021	Castle Water	DD_20_361	£ 52.51	Water - Sheepcot
05/01/2021	Get Support IT Services Ltd	DD_20_362	£ 43.44	Office 365 & Backup Jan 2021
08/01/2021	Google ireland Ltd	DD_20_364	£ 9.20	Google ireland Ltd
21/01/2021	Grundon Waste Magt.	DD_20_366	£ 11.30	Waste Collection - OJFS
21/01/2021	Grundon Waste Magt.	DD_20_367	£ 393.65	Skip Empty & WTN - WHBG
22/01/2021	SSE	DD_20_368	£ 1,282.28	Electricity - Streelamps
25/01/2021	HMRC	BAC_20_369	£ 321.63	December Deductions
31/01/2021	Oxfordshire County Council	BAC_20_371	£ 1,440.00	Car Park- Half Yearly Rent
31/01/2021	Heritage Tree Service Ltd	BAC_20_372	£ 3,684.00	Priority2 Works; Ref Feb Survey
31/01/2021	Heritage Tree Service Ltd	BAC_20_373	£ 780.00	WHBG Drive Tree Remove
31/01/2021	SSE	BAC_20_374	£ 95.93	Recharg Repairs - Streetlights
31/01/2021	SSE	BAC_20_375	£ 885.06	Maintenance Dec - Streetlights
31/01/2021	SMS Environmental	BAC_20_376	£ 60.00	Temp Checks - Pavillions
31/01/2021	BGG Garden & Tree Care	BAC_20_377	£ 470.40	Litter Pick Jan 2021
31/01/2021	BGG Garden & Tree Care	BAC_20_378	£ 588.00	Litter Picking - Dec 2020
31/01/2021	M&C Landscapes	BAC_20_379	£ 480.00	Hedge Trimming - WHBG
31/01/2021	M&C Landscapes	BAC_20_380	£ 180.00	Hege Trimming - Yew Tree Court
31/01/2021	WEL Medical	BAC_20_381	£ 298.98	Defib Replacement Parts
31/01/2021	LEA White	BAC_20_382		Jan Salary & Expenses
31/01/2021	Mike Ward	BAC_20_383		Dec Salary & Expenses
31/01/2021	J S Merrill	BAC_20_384		Jan Salary
31/01/2021	GiffGaff Ltd	BAC_20_385	£ 12.00	Jan Sim Costs - Refund L White
31/01/2021	Ryman	BAC_20_386	£ 104.99	Filing Boxes - Finance
01/02/2021	SODC	DD_20_388	£ 69.00	Rates - Hall & Premises
01/02/2021	Get Support IT Services Ltd	DD_20_389	£ 43.44	Office 365 & Backups
02/02/2021	TSB Bank plc	DD_20_390	£ 5.00	Monthly Service Charge
03/02/2021	Xerox	DD_20_391	£ 7.14	Variable Charges Oct-Dec 2020
05/02/2021	Google ireland Ltd	DD_20_393	£ 9.20	goringplan.co.uk Jan Charges
05/02/2021	Castle Water	DD_20_394	£ 10.50	Water OJFS
05/02/2021	Castle Water	DD_20_395	£ 11.10	Water Gardiner
05/02/2021	Castle Water	DD_20_396	£ 52.51	Water Sheepcot
05/02/2021	SODC	BAC_20_397	£ 538.20	Dog Waste Oct-Dec 2020
11/02/2021	Colin Ratcliff	BAC_20_399	£ 84.99	Norton 360 Antivirus
15/02/2021	HM Revenue & Customs	BAC_20_400	£ 548.72	January 2021 PAYE Deductions

To be confirmed; Chairman

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15/02/2021	M&C Landscapes	BAC_20_401	£	751.68	2-off WHBG Reopen
15/02/2021	SSE	BAC_20_402	£	885.06	Street Light Maint Jan
19/02/2021	SSE	DD_20_405	£	1,057.23	Electricity - Streetlamps
19/02/2021	SSE	R_20_403	-£	176.09	CORRECT Refund Elec Sheepcot
19/02/2021	SSE	R_20_404	-£	5.41	CORRECT Refund Gas Sheepcot
22/02/2021	Grundon Waste Magt.	DD_20_406	£	6.56	Monthly WTN - Skip WHBG
22/02/2021	Grundon Waste Magt.	DD_20_407	£	9.48	Waste OJFS
22/02/2021	SSE	DD_20_408	£	1,343.67	Electricity Gardiner
22/02/2021	SSE	DD_20_409	£	60.58	Electricity OJFS
22/02/2021	SSE	DD_20_410	£	70.91	Gas Gardiner
22/02/2021	SSE	DD_20_411	£	200.21	Gas OJFS
28/02/2021	LEA White	BAC_20_413			Feb Salary & Expenses
28/02/2021	Mike Ward	BAC_20_414			Feb Salary & Expenses
28/02/2021	J S Merrill	BAC_20_415			February Salary
28/02/2021	GiffGaff Ltd	BAC_20_416	£	12.00	2-off Sims - Refund L White
28/02/2021	SMS Environmental	BAC_20_417	£	60.00	Temperature Checks Feb
28/02/2021	SSE	BAC_20_418	£	885.06	Electricity - Streetlamps
		TOTAL	£	21,729.86	

20.10.11.2. To note receipts for January & February 2021

Resolved: Noted; Unanimous

Receipts Current Account January & February

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
06/01/2021	E Steward	R_20_363	Grazing WHBG Dec'20-Nov'21	£ 56.39
15/01/2021	Howard Chadwick Funeral Servic	R_20_365	Reopen & Interment CE2 H118	£ 1,054.86
27/01/2021	SSE	R_20_370	Wayleaves	£ 11.33
08/02/2021	BRIAN GOLDTHORP	R_20_398	£50 Donation -Christmas Lights	£ 50.00
01/02/2021	HMRC	R_20_387	HMRC VAT Rebate	£ 8,275.07
05/02/2021	Howard Chadwick Funeral Servic	Inv 1316	Interment CE3 H109	£ 333.11
25/02/2021	Tomalin & Son	Inv 1316	Reopen & Interment CE3 B108	£ 1,715.55
			Total Receipts	£ 11496.31

Receipts Reserve Account January & February

Date	Cash Received from	Receipt No	Receipt Description	Receipt Total
10/01/2021	TSB Bank plc	Interest	January Interest	£74.81
10/02/2021	TSB Bank plc	Interest	February Interest	£74.02
			Total Receipts	£ 148.83

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20.10.11.3. To note the reconciled bank account and reserves balances as at 28th February 2021

Resolved: Noted; Unanimous

Bank Reconciliation Current Account 28th February 2021

Bank Statement Account Name (s)	Statement Date	Page No	Balances
TSB Current	28/02/2021	0	£ 30528.72
			£ 30528.72
Unpresented Cheques (Minus)		Amount	
		0	
			0
			£ 30528.72
Receipts not Banked/Cleared (Plus)			
		0	
			0
			£ 30528.72
		Balance per Cash Book	£ 30528.72
		Difference	0

Bank Reconciliation Reserve Account 28th February 2021

Bank Statement Account Name (s)	Statement Date	Page No	Balances
TSB Current	28/02/2021	0	£ 177150.30
			£ 177150.30
Unpresented Cheques (Minus)		Amount	
		0	
			0
			£ 177150.30
Receipts not Banked/Cleared (Plus)			
		0	
			0
			£ 177150.30
		Balance per Cash Book	£ 177150.30
		Difference	0

20.10.11.4. To approve receiving CIL monies from SDOC for the FY 2021-2022

Resolved: Approved to receive CIL monies for FY 2021-2022; Unanimous

20.10.11.5. To approve the revised Budget for FY 2020-2021

Resolved: Approved; By Majority (See Appendix)

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20.10.11.6. To approve the revised Budget for FY 2021-2022

Resolved: Approved; By Majority (See Appendix)

20.10.12. Governing Documents

To approve updated versions of the following for the Financial Year 2020-21:

20.10.12.1. To approve Standing Orders 2020-21

Resolved: Approved; Unanimous

20.10.12.2. Financial Regulations

Resolved: Approved; Unanimous

20.10.13. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Resolved: Approved, Unanimous.

20.10.14. To consider a legal matter relating to Staffing.

(Item moved to the end of the meeting, until MW had left the meeting)

Resolved: To continue with the current process, seeking to defend the claim, using clerk resources, and issue a costs and preparation costs warning letter, and make application for costs in due course if the case is not withdrawn, Approved, by majority.

20.10.15. To consider and amend the content of the new staff contract and handbooks if appropriate approve the following new documents.

20.10.15.1. Staff Contract

Resolved: Approved by majority, for use subject to a final typographical error checks.

20.10.15.2. Staff Handbook

Up update appearance to smart casual.

To leave all other benefits and payments which can be varied from the green book to a statutory minimums.

To ask the HR advisors to include a statement regarding the council approving variations to the handbook on a case by case basis,

Resolved: Approved with amendments as above, plus with full check for any other typographical errors by majority.

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20.10.16. To consider content of the Tennis Club Lease to be renewed in August 2021.

Offer extension for 2y, can keep the portal loo, due to the in progress full review of all of the public spaces.

Resolved: Approved, unanimously.

20.10.17. Matters for future discussion.

None

**20.10.18. To confirm the time and date of the next meeting: Virtual Annual Meeting of the Council
04th May 2021.**

To Note – the agenda will be issued on Tues 27th April to meet the statutory requirement and account for the bank holiday weekend. Reports, Motions and any other inputs are requested no later than Friday 23rd April 2021.

Confirmed.

Meeting Closed: 21:33