



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Communications Committee of the Goring-on-Thames Parish Council

Tuesday 19th October 2021 at 2:00pm, Old Jubilee Fire Station

All Committee Members are summoned to a Meeting of the Communications Committee.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

2:00pm – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. **To elect a Chairman of the Committee**
2. **To receive Chairman's acceptance of office**
3. **To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]**
4. **Declarations of Interests [LA 2011 s31]**

Member to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
5. **To consider requests for Dispensations [LA 2011 s33]**
6. **To consider the how to communicate on the upcoming consultations for: Open Spaces and Village Entrance Signs.**

Proposal: Distributing A5 leaflet to every home, inviting homes without internet access to contact the Clerk directly for paper copies of both consultations.

 - 6.1. To approve printing and delivery budget & methods
 - 6.2. To approve general layout, and approve that the final wording will be agreed by e-mail between the members of the communications committee and the Clerk.
7. **To consider how to prepare submissions to the GGN**
 - 7.1. To approve to hold informal meetings to divide the topics, as chosen by the Council, between members of the committee & the Clerk.
 - 7.2. To approve that the content of the submissions will be circulated between the members of the committee and the Clerk, to check for factual accuracy prior to the Clerk submitting the articles to Goring Gap News by the Copy Date on behalf of the council.
 - 7.3. To approve topic list for upcoming editions where no council meeting has been held that month. Proposals include:
 - *December Submission (January Edition): Budgeting and Council Finance*
 - *February Submission (March Edition): Planning and the Role of the PC or Annual Meeting of the Parish Report, dependant on when Annual Meeting of the Parish is held.*
 - *April Submission (May Edition): Whichever not published in March.*
8. **Matters for future discussion**
9. **To confirm the date of the next meeting will be agreed via email when need arises.**