



Planning Committee

TERMS OF REFERENCE

1. Remit

To review all planning applications, and respond on behalf of the council to planning consultations, and when considered appropriate send a representative of the Goring-on-Thames Parish Council to any relevant planning committee meetings of the planning authority.

2. Meetings

To meet twice per month, nominally the 2nd and 4th Tuesday of the month, unless there is a Full Council meeting in the same week, which applications can be decided at instead.

If an application is particularly complex, at the agreement of the Chairmen of both the Council and the Planning Committee, a planning Committee Meeting and a Full Council Meeting may both be held in the same week.

The Clerk will minute all meetings of the Planning Committee and the minutes will be submitted to the Parish Council at the next meeting for adoption.

The Clerk is responsible for submitting the responses to the Planning Authority.

3. Appointment of members

The Committee will be comprised five core members with a quorum of three. Committee membership substitutions can be made with any councillor of Goring-on-Thames Parish Council, this is to ensure where possible 5 members are present at all planning committee meetings.

4. Delegated Authority

The Committee has delegated powers to consider all planning applications and to respond to them on behalf of the Parish Council.

5. Scope

To consider all planning applications.

To study relevant plans, individual Councillors to take a view as to whether to visit relevant sites to form their opinion and consider any comments from members of the parish before coming to a decision.



GORING-ON-THAMES PARISH COUNCIL

To consider whether to canvass opinion for and against applications to assist with a fair determination of applications.

To endeavour to ensure that all relevant parties are given an adequate hearing if they request this in accordance with the Council's standing orders.

To recommend to the Parish Council how it should respond to each planning application.

To endeavour ensure that any objections or recommendations are based solely on planning criteria.

To consider environmental aspects when considering planning applications.

To monitor the general environment of the parish and report to the planning authorities any potential planning breaches.

To respond on behalf of the Parish Council when a time sensitive response is required.

To respond to all consultations regarding planning issues or issues that will have an impact on planning the Committee is authorised to make written representation or to elect a member to attend the hearing.

When an application is subject to appeal the Committee is authorised to make written representation or to elect a member to attend the hearing.

To attend planning training sessions as offered by the planning authority and to read all relevant documentation to ensure that the Committee is aware of current legislation and regulations.

When appropriate, seek expert opinion and guidance from other parties, for example applications relating the neighbourhood plan, seek recommendations from members of the neighbourhood plan committee.

6. Review

This Terms of Reference document was approved for use at the meeting of the Parish Council on 04th October 2021, it shall be reviewed periodically, at least once per council term.

Signed:

Dated: 04th October 2021

K Bulmer, Chairman