



**Minutes of a Virtual Meeting of the Station Road Sub-Committee of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring On Thames Parish Council
Tuesday 09th February 2021 at 10:30am, Virtual Meeting**

Public Session – Prior to the Start of the Meeting

No members of the public present

Members Present:

Chairman	Cllr David Brooker (DB)
Members	Cllr Bryan Urbick (BU)
	Cllr Sonia Lofthouse (SL)
	John Boler (JB)
	Briony Cooke (BC)
	Angie Tomlinson (AT)

Officers Present:

Clerk	Laura White (LW)
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Public and Press: Total: 0

Meeting started 10:35

SR.01.1. To elect a Chairman of the Sub-Committee

Cllr David Brooker (DB)

SR.01.2. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

None

SR.01.3. Receive Acceptance of Sub-Committee Membership from co-opted MIGGS members.

Received by the Clerk

SR.01.4. To receive Register of Members Interests from co-opted MIGGS members.

Received by the Clerk in advance of the meeting

SR.01.5. Declarations of Interests (LA 2011 s31)

None



SR.01.6. To review the results of the MIGGS conducted survey into public opinion of the need for a pedestrian safety initiative on Station Road, agree actions.

JB gave summary of

- the consultation works to date with the community,
- offer of MIGGS to support the activities of this sub-committee relating to the consultation phase with funding.

The current survey included 131 response to the survey sent out (approx. 60% response rate). The summary being a 6:1 majority in favour of some sort of pedestrian safety activity in Station Road.

Resolved: The sub-committee has reviewed the questionnaire in light of some respondents questioning how the initial questionnaire was written. The sub-committee agreed unanimously that after review by a consumer research expert the questionnaire was found suitable for use with respect to the activities of this Sub-Committee.

Resolved: Approved: 1 member representing MIGGS and 1 Councillor to complete further analysis of the results and create a summary list of the problems, [**ACTION** DB & JB], to feed into the brief.

SR.01.7. Referring to the Terms of Reference, to consider and agree actions of the sub-committee regarding the following points:

SR.01.7.1. Where required to define the brief for and commission on behalf of the Council a professional, expert report from a suitably qualified highways consultant

Brief to include

- Here are the problems as we perceive them
- How would you proposed to improve the problem
- To try to not be too prescriptive with the brief to allow the experts to give as much scope as possible.

SR.01.7.2. To advise the council on the choice of consultant and the most appropriate procurement process

ACTION: To seek names of at least 3 approved consultants from OCC Highways, with preference to include Glanville and Thames Transport Planning Associates (completed previous Wallingford Road consultation) [DB]

SR.01.7.3. To obtain advice and information on behalf of the Council from the highway authority

ACTION: to ask Highways when Station Road was last resurfaced, and when would it likely be resurfaced if no works were completed as a consequence of activities of this sub-committee [DB]



SR.01.7.4. To obtain and evaluate evidence of the views of residents at large and of special interest groups, including but not limited to groups representing the immediate residents to any project, the elderly and disabled people and parents and carers of young children

To review initial consultation data first.

ACTION: JB to draft a GGN article on this project, to be reviewed by the Communications Committee.

SR.01.8. Matters for future discussion.

Items to ask the council to consider:

- Confirm the costs for pavement renovations on station approach.

SR.01.9. To confirm the time and date of the next meeting

Resolved: To agree on an as needed basis.

Meeting Closed: 11:07



**Minutes of a Virtual Meeting of the Station Road Sub-Committee of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring On Thames Parish Council
Tuesday 08th July 2021 at 3:00pm, Virtual Meeting**

Members Present:

Chairman	John Boler (JB)
Members	Cllr Bryan Urbick (BU)
	Cllr Sonia Lofthouse (SL)
	Cllr David Brooker (DB)
	John Boler (JB)
	Briony Cooke (BC)

Officers Present: None; the Meeting was recorded for the purposes of minute writing.

Public and Press: Total: 0

Meeting started 10:35

SR.02.1. To elect a Chairman of the Committee

Note, this will be elected at each meeting, alternating between a GPC Councillor, and a MIGGS Committee member.

Resolved: To Elect J Boler as the Chairman of this meeting, Unanimous

SR.02.2. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Apologies received from: Angie Tomlinson (AT)

SR.02.3. Declarations of Interests [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None

SR.02.4. To approve the minutes of previous Sub-Committee Meetings [LA 1972 Sch 12. Para 41(1)]

SR.02.4.1. 09th February 2021

Resolved: Approved subject to updating typographical Error and noting "Confirm the costs for pavement renovations on station approach" needs to be added to the next agenda, Unanimous.

SR.02.5. To review actions taken since the last meeting, principally meeting with OCC Highways 7th May 2021. Appendix A

SR.02.5.1. Yew Tree Court junction.

Road markings have been refreshed in this location.

David Brooker, Chairman

26 October 2021



SR.02.5.2. Station Road

- Surface

To have the road completely resurfaced would be subject to a much higher level budget and authorisation at OCC. Not useful to pursue at this stage. The Bumps at the entrance and exit of the wheel orchard carpark were to be reported on FixMyStreet to try to get them removed. OCC Closed the report, with no action. The SubCommittee was asked if this item should be pursued again. It was commented that that could be pursued at the same time as the pedestrian priority lane.

- Speed Limit

It was suggested that if a speed survey was completed and showed that the majority of users were travelling at about 21-23 miles per hour, the administratively a 20mph limit could be imposed easily on that road. If users were travelling faster than that generally, a 20mph limit would need the full consultation.

[SL Left the meeting]

It was voiced that it should be a priority to concentrate on the PPL, rather than pursuing separately. It was proposed to ask the council to complete the speed survey as the full council is already planning to do a speed survey on the Wallingford Road.

[SL Returned to the meeting]

It was suggested that MIGGS might be able to contribute to the cost of the survey.

It was noted that regarding the surface, there are very few dropped curbs and when looking at surfaces, to ensure not just looking at it from a vehicle perspective.

The recent news item of “low traffic neighbourhoods” [LTN] was discussed, it was suggested that some people may prefer low traffic, rather than pedestrianisation in this location and should all be considered. Concerns were raised over the use of Station Road for farm vehicle delivering to/from manor road, and shared use should be considered when coming up with plans.

SR.02.5.3. Pedestrian Priority Lane (PPL)

- PPL Form
- Relocation of Parking Spaces
- Overgrowth of vegetation and obstacles

Proposed process:



Informal consultation on the parking spaces and PPL; this would then inform the Parish Council as to whether to formally request OCC to pursue a temporary trial PPL and moving the parking spaces on Station Road. If this was successful a full public consultation circa £3000.

It was further proposed to talk to OCC Highways regarding an LTN or a PPL

Resolved: Approved to approach OCC Highways to ask for the information to enable the sub committee to look comparatively between the two options of LTN and a conservation area suitable PPL. Unanimous.

Overgrowth of vegetation. To ask the clerk to send the standard letter to "The Old Farm House, Station Road"

SR.02.6. To receive feedback from Conservation Area Appraisal Working Group member on progress and implications for Station Road of the Appraisal and agree actions. Appendix B

Painting the road for a PPL, would contravene the rules of the conservation area, so unlikely to get approval. To consider what Whitchurch has done to delineate the different parts of the road / pavement. It is likely that this approach is the only one which would get approval in the conservation area.

SR.02.7. To consider in for appropriate approve a proposal to the Council on way forward, including:

The sub-committee confirmed that this item, including SR.02.7.1 and SR.02.7.2 were redundant at this time.

SR.02.7.1. The Sub-Committee asks the council to instruct a suitably qualified highway consultant to investigate and prepare a proposal, with minimum visual and material impact due to Conservation Area status, for a trial Pedestrian Priority Lane (PPL) for improving pedestrian safety in Station Road.

SR.02.7.2. Data to be provided to the consultant to include:

- Account of the site inspection by OCC Highways, on 7th May
- the feedback on the conservation area review
- the informal public consultations by MIGGS

SR.02.8. Matters for future discussion.

[ACTION] Proposal to be submitted by MIGGS to divert the £3000 previously promised to GPC for the Wallingford Road widening to the Station Road activities.

Discuss and agree the form of informal consultation so that the consultation can be completed in the autumn.



Consider asking the Parish Council to formally apply to OCC for the high street to become a no loading, no waiting zone.

SR.02.9. To confirm the time and date of the next meeting

It may be agreed to decide the date of the next meeting as needed by e-mail between the sub-committee members, in conjunction with the Clerk.

Meeting Closed: 16:15



**Minutes of a Meeting of the Station Road Sub-Committee of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring On Thames Parish Council
Tuesday 26th October 2021 at 11:00am, at the Old Jubilee Fire Station**

Members Present:

Chairman Cllr David Brooker (DB)
Members Cllr Bryan Urbick (BU)
Cllr Sonia Lofthouse (SL)
John Boler (JB)
Briony Cooke (BC)

Officers Present: L White (Clerk)

Public and Press: Total: 1

Meeting started 11:00

SR.03.1. To elect a Chairman of the Committee

Note, this will be elected at each meeting, alternating between a GPC Councillor, and a MIGGS Committee member.

Resolved: To Elect D Brooker as the Chairman of this meeting, Unanimous

SR.03.2. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Apologies received from: Angie Tomlinson (AT)

SR.03.3. Declarations of Interests [LA 2011 s31]

None

SR.03.4. To approve the minutes of previous Sub-Committee Meetings [LA 1972 Sch 12. Para 41(1)]

SR.03.4.1. 8th July 2021

Resolved: Approved to sign, unanimous.

SR.03.5. To review/note actions taken since the last meeting.

SR.03.5.1. Yew Tree Court junction. White lines have been renewed

It was commented that observations of the current line painting on Google Maps – Satellite pictures, lead large commercial vehicles, into Yew Tree Court.

Proposal: to ask the Parish Council to look into the lines on the entrance to Yew Tree Court as part of their review of all the traffic line painting.



SR.03.5.2. Station Road

- Surface

No further update. OCC have suggested a FixMyStreet, but OCC have closed the report with no further action. Suggested that improvements to the surface be incorporated if any final permanent pedestrian priority lane is pursued.

- Speed Limit

20's Plenty scheme, has been tested in a few smaller parishes by OCC. The Council would need to apply to be considered.

SR.03.5.3. Pedestrian Priority Lane (PPL)

[ACTION SL] To do a comparative review of Low Traffic Neighbourhood (LTN) and Pedestrian Priority Lane (PPL). Data to feed in to next meeting, so that discussing of the options, if required, could be part of the consultation questions.

Proposal: To wait for the results of the comparison of the LTN and PPL, before agreeing which one to progress with on a trial basis and explain this to people on the consultation. Deadline to revert by 10th November with conclusions.

- Proposed informal consultation form for relocating parking spaces
- Overgrowth of vegetation and obstacles
- Council have agreed to a speed survey in Station Rd

SR.03.5.4. Speed limit

To note that OCC are investigating applying 20mph speed limits in Towns and Villages and implications on Station Rd.

Proposal: To recommend to the council that they apply for 20mph scheme for the village and ensure that Station Road is incorporated. Whilst also being mindful, the sub-committee will continue with the pre-approved action to complete a speed survey on Station Road and OCC Highways have already confirmed that if the 80th percentile of the survey is near 20mph, the change to 20mph on Station Road would be just an administrative change without full consultation.

SR.03.6. To ask the council to confirm the costs for pavement renovations on station approach

Not needed.



SR.03.7. Discuss and agree the form of informal consultation so that the consultation proceed.

A draft questionnaire was circulated for review. It was discussed giving the opportunity allow for residents to ask questions. Comments can be put on the back of the form, and people will be invited to complete the questions online, asked to put the Road they live on as part of the questions to ensure responses coming from the streets to be considered.

SR.03.8. Consider asking the Parish Council to formally apply to OCC for the high street to become a no loading, no waiting zone.

To move to the Traffic and Parking Committee.

SR.03.9. To receive feedback from Conservation Area Appraisal Working Group member on progress and implications for Station Road of the Appraisal and agree actions.

Feedback Received by e-mail: [Some pertinent points were read out at the meeting]

They suggest a higher quality area of surfacing flush with the road to demarcate a pedestrian route, with a surface relevant to the character of the area. A resin bound gravel surface is probably the least visually intrusive way of achieving this as the potential colour palette is softer in tone and sensitive to the historic environment of the village street. It also provides a good surface for pedestrians and wheelchairs - its sure to appear in OCC's "surface options" as it is widely used these days. Another advantage of resin is that its porous, so good for future sustainability. Use of porous surfaces will be recommended in the CA appraisal when public realm surfaces are up for replacement. In relation to drainage, they did [say] that there were requirements to improve drainage away from historic buildings and protection for their curtilages (note that there are several listed buildings) and they recommended a study into surfacing options with particular reference to drainage. For the vehicular section of the shared space, it would be really good if we could achieve a more sensitive surface than grey tarmac (presumably with yellow lines)! Again, more discrete options are available as this is a lightly used service road not a major thoroughfare, and I guess OCC will be aware of them. Station Rd is a real, 'once in a lifetime' opportunity to make a significant impact on the 'smartening up' of the village centre - as well as improving quality of life for residents - so go for it!

Propose: To assume for the trial that paint would be applied to the road, but that that if the PPL / LTN were pursued permanently, then the longer term solution details need to be considered more carefully, in this Conservation Area road.

SR.03.10. Matters for future discussion.

To discussion LTN v PPL at the next meeting before the consultation is sent out.



Request for a mirror outside the community centre, the post which is already there. A member of public has offered to donate £250 to this activity, MIGGS suggested that they may be able to match this promised funding. [PC Agenda]

SR.03.11. To confirm the time and date of the next meeting

10th November 2021, 11am, Gardiner Pavilion. (to be confirmed after this meeting subject to availability)



**Minutes of a Meeting of the Station Road Sub-Committee of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring On Thames Parish Council
Thursday 11th November 2021 at 11:15am, at the Gardiner Pavilion**

Members Present:

Chairman John Boler (JB)
Members Cllr Bryan Urbick (BU)
 Cllr Sonia Lofthouse (SL)
 Briony Cooke (BC)
 Angie Tomlinson (AT)

Officers Present: L White (Clerk)

Public and Press: Total: 0

Meeting started 11:15

SR.04.1. To elect a Chairman of the Committee

Resolved: J Boler was elected as chairman of the meeting, unanimous.

SR.04.2. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Resolved: Apologies were received from Cllr David Brooker (DB), the reasons given were approved, unanimous.

SR.04.3. Declarations of Interests [LA 2011 s31]

None

SR.04.4. To approve the minutes of previous Sub-Committee Meetings [LA 1972 Sch 12. Para 41(1)]

SR.04.4.1. 26th October 2021

Resolved: It was unanimously agreed the minutes were a correct record of the meeting and they were duly signed.

SR.04.5. To review/note actions taken since the last meeting.

No further update. BU to help Clerk in progressing Speed Survey on Station Road.

SR.04.6. Discuss results of the investigation into the Pedestrian Priority Lane v Low Traffic Neighbourhood and agree which to proceed with, and detail on the informal consultation.

The findings were present to the meeting, highlighting the following points:



Low Traffic Neighbourhood Positives:

- Reduces air pollution
- Lowers collision rates
- Increases community activity
- Increases the physical activity of residents
- Low Cost to implement, becomes one lane access maintained for emergency services.

Low Traffic Neighbourhood Negatives:

- Failed schemes can mean wasted money
- Traffic Jams
- Push traffic to side roads / currently quieter roads
- Increase pollution on side streets
- Businesses will lose customers.
- No specifically designated pedestrian lane (Pedestrian priority lane has a specifically designated area)
- Disabled people may be disadvantaged.

A pedestrian priority lane is probably the quickest and easiest to implement, but should not discount the LTN at this time.

Does there have to be an *equality impact assessment*? [ACTION: To be investigated]

Resolved: Approved to progress with informal consultation, to continue to investigate LTN for the consideration of a hybrid scheme long term, unanimous.

Resolved: To delegate to the Clerk, in consultation with JB & BU on final wording of the consultation and how to deliver / receive the data, unanimous.

SR.04.7. To receive feedback from Conservation Area Appraisal Working Group member on progress and implications for Station Road of the Appraisal and agree actions.

No further update.



SR.04.8. Matters for future discussion.

Discuss results of the consultation at the next meeting.

SR.04.9. To confirm the time and date of the next meeting

Agreed to decide once data from the consultation has been received.

Meeting Closed: 11:39

DRAFT