



## **Station-Road Sub-Committee**

### **TERMS OF REFERENCE**

#### **1 Remit**

To complete the investigations and make recommendations and advise the Traffic Management, Parking & Pedestrian Safety Committee on Pedestrian Safety Improvements in Station Road.

#### **2 Frequency of Meetings**

To hold meetings, as required, to support the remit and scope of the Station Road Sub-Committee. If legislation is in place to lawfully allow it, these meetings may be virtual.

#### **3 Appointment of Members**

The Committee will be comprised of 4 members. Membership will be agreed by the Traffic Management, Parking & Pedestrian Safety Committee and shall include 3 council members plus a co-opted member.

A chairman shall be appointed at the first meeting of the Committee and shall remain in post until the first meeting after the next Annual Council Meeting.

##### **3.1 Quorum & Voting**

The quorum for the Sub-Committee is three, including a minimum of two representatives of the Council. All voting members have equal rights, with the Chairman having a casting vote in the case of a no majority vote.

#### **4 Delegated Authority**

The Station Road Sub-Committee has no delegated authority. Recommendations of the Sub-Committee are to be made to the Traffic Management, Parking & Pedestrian Safety Committee for approval.

#### **5 Scope**

- To investigate and progress the pedestrian Safety on Station Road project as directed by the Traffic Management, Parking & Pedestrian Safety Committee.
- Where required, to define the brief for and make recommendation to the Traffic Management, Parking & Pedestrian Safety Committee on commissioning a professional, expert report from a suitably qualified highways consultant
- To advise the Traffic Management, Parking & Pedestrian Safety Committee on the choice of consultant and the most appropriate procurement process
- To obtain advice and information on behalf of the Traffic Management, Parking & Pedestrian Safety Committee from the highway authority

- To obtain and evaluate evidence of the views of residents at large and of special interest groups, including but not limited to groups representing the immediate residents to any project, the elderly and disabled people and parents and carers of young children
- Having regard to the results of the 4 items above to recommend to the Traffic Management, Parking and Pedestrian Safety Committee the most appropriate course of action
- To consider and make recommendations on the timing and methods of funding of any works the sub-committee recommends, and Council ultimately approves, including pursuing any grant applications.

## **6 Dissolution of the Sub-Committee**

Unless the Traffic Management, Parking and Pedestrian Safety Committee decides otherwise Sub-Committees will be dissolved when its task is complete or on the dissolution of the current Council, whichever is sooner.

## **7 Review**

This Terms of Reference document was approved for use at the meeting of the Traffic Management, Parking and Pedestrian Safety Committee on 11<sup>th</sup> January 2022, it shall be reviewed periodically.

Signed:

Dated: 11<sup>th</sup> January 2022

S Lofthouse, Committee Chairman



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## PROPOSED TRIAL SCHEME TO IMPROVE PEDESTRIAN SAFETY IN STATION ROAD

### YOUR OPINION MATTERS

A previous MIGGS survey discovered that there was a strong majority (6:1) in favour of some sort of pedestrian safety activity in Station Road.

Subject to review of this consultation, the Parish Council has agreed, in principle, to ask the Highways Authority (Oxfordshire County Council) to implement in Station Road a **TRIAL scheme to improve pedestrian safety**, especially people with mobility issues and parents with pushchairs. To facilitate the trial, it would be necessary to suspend the existing two-hour parking bays in Station Road. Alternative, free parking is available nearby (see notes over the page).

**Please answer the question below on behalf of your household and return the completed form to the Parish Council in the envelope provided.**

Do you agree or disagree that the parking bays should be suspended to enable a trial scheme to improve pedestrian safety in Station Road?

*(Please tick one box)*

Yes, I agree    No, I disagree    No strong views    I don't know

Name of road in which you live: \_\_\_\_\_

#### Optional information:

Your phone number and / or email address: \_\_\_\_\_

**Comments and questions:** please use the reverse of this form for any comments or questions you may have (*if you would like a question answered please write your email address clearly above*).

Alternatively, you may enter your response and any questions or comments on the online form found on the council website [www.goringparishcouncil.gov.uk](http://www.goringparishcouncil.gov.uk).

*Please turn over*

**Notes:**

- 1 In Station Road parking is permitted for up to five vehicles in the marked bays for up to two hours.
- 2 Nearby in Croft Road parking is permitted on single yellow lines on Mondays to Fridays without time limit except that parking is not allowed on the east side from 10am to 11am and on the west side from 3pm to 4pm. This is to ensure spaces are always available for local shoppers, patients visiting the surgery and local residents and their visitors, and are not taken by all-day train commuters. You may park at any time on single yellow lines on Saturdays and Sundays.
- 3 The Highway Authority, Oxfordshire County Council, is now responsible for parking enforcement and this will ensure stricter and more frequent supervision of parking restrictions in Goring.
- 4 A survey of traffic speeds in Station Road will be conducted on behalf of the Parish Council in conjunction with the speed survey on Wallingford Road.
- 5 Other actions will be taken in preparation for the trial Pedestrian Priority Lane (PPL), including removal of excess vegetation and some minor improvements to the road surface.
- 6 The start of the trial period and other details will be considered by the Parish Council and Highway Authority together, in cooperation with road safety experts and the SODC conservation officers.
- 7 This consultation covers residents of Station Road, Red Cross Road (inc Walnut Tree Court), Yew Tree Court, Manor Road (south of Station Road) (inc Long Meadow), Grange Close, Croft Road, Holmlea Road, Elmcroft, Little Croft Road and Limetree Road.

**Comments or questions:**

*If you wish a question to be answered please remember to include  
an email address or phone number*