



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Staffing Committee of the Goring-on-Thames Parish Council

Monday 16th May 2022 at 19:00 at Gardiner Pavilion

All Councillors who are members of the committee are summoned to attend the meeting.

Members of the public and press are invited to attend all meetings of the council and its committees.
(Public Bodies (Admission to Meetings) Act 1960)

18:50 – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To elect a Chairman of the Committee

2. To receive Chairman's acceptance of office

3. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85(1))

4. Declarations of Interests (LA 2011 s31)

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

5. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.

Reason: Confidential business relating to engagement. terms of service, conduct or dismissal of employees.

6. Noting the Council is registered with the Local Government Pension scheme, in accordance with the staff contract, approve registration of any Clerk or Assistant Clerk working for the Council, regardless of whether they meet the threshold for automatic pension enrolment.

7. To consider a report from the Clerk regarding all Staff hours and Salary for the Financial Year 2022-2023, and approve proposal to the Council. Confidential Papers

8. Matters pertaining to the Resignation of the Clerk & Responsible Financial Officer

- 8.1. To review the proposed Clerk & RFO Job Description; Person Specification & Advert, agree any changes for proposed approval at the Council meeting following.

Appendix A

- 9. To confirm the time and date of the next meeting will be agreed as needed by e-mail between the committee members, in conjunction with the Clerk.**

- 10. To approve the minutes of this meeting.**