



GORING-ON-THAMES PARISH COUNCIL

Notice of a Council Meeting of the Goring-on-Thames Parish Council

Monday 25th July 2022 at 19:30, Bellême Room, Goring Village Hall

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting, questions and comments from members of the public are welcome (limited to 10 minutes in total). NOTE: subject to members being present, this may start as early as 19:20
This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

2. Declarations of Interests [LA 2011 s31]

Member to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for dispensations that accord the Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

3. To consider requests for Dispensations [LA 2011 s33]

4. Councillor Election: 14th July 2022 (LGA 1972 s89(6))

4.1. To receive acceptance of office from Cllrs Osborne, Ratcliff & Smith

Received and Countersigned by the Clerk, in advance of the meeting, from Cllr Ratcliff.

4.2. To receive Register of Members Interest from Cllrs Osborne, Ratcliff & Smith

Received and forwarded to the Monitoring Officer, in advance of the meeting, from Cllrs Ratcliff & Smith.

5. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

5.1. Meeting held on 07th July 2022.

6. To receive Chairman's report and announcements

Appendix A

Report to be provided after this agenda is issued, and will be added in the appendices pack as soon as it is available.

6.1. To receive correspondence from the Bowls Club informing the Council they will no longer be relocating to the Goring Heath Almshouses, and approve exploring options for a combined Bowls / Croquet facility at Sheepcot Recreation Ground



- 6.2. To consider options to support new Ukrainian parishioners.
- 6.3. To approve whole council training session, maximum budget £1500.

7. In accordance with resolution 22.01.10.1. to re-appoint members and representatives to committees, Working Groups and other organisations for the year ahead now there is a full compliment of 10 Councillors.

- 7.1. To appoint members to the Planning Committee [5-off]

Previously: SL; DB; LR; JW; JE

- 7.2. To appoint members to the Staffing Committee [3-off]

Previously: DB; EM; BU

- 7.3. To appoint members to the Traffic Management, Parking & Pedestrian Safety Committee [3-off]

Previously: DB; SL; BU

- 7.4. To appoint members to the Media & Communications Committee [3-off]

Previously: JE; BU; EM

- 7.5. To appoint members to the Finance Committee [4-off]

New Committee No Previous Members – see item 16.6 for draft Terms of Reference for review

- 7.6. To appoint members to the Neighbourhood Plan, Strategic Project – Goring CofE Primary School Working Group [2-off]

Previously: BU, LR

- 7.7. To appoint members to the Public Spaces Strategy Working Group [4-off]

Previously: BU, LR; SL; EM

- 7.8. To appoint members to the Community Play Events Working Group [5-off – 2 non-councillors]

Previously: BU; SL; EM; SWicks; Vacant

- 7.9. To appoint members to the Goring Poor Allotment Charity [3-off]

Previously: EM; JE & N Gordon-Potts

- 7.10. To appoint one member to the Goring Volunteer Trust

Previously: DB

- 7.11. To appoint one member to Streatley with Goring Dementia Action Forum

Currently Vacant – the Clerk has found no contact details for this organisation, suggest to suspend allocating a Councillor to this appointment until a future need arises.

- 7.12. To appoint one member to the Twinning Association.

Currently Vacant

- 7.13. To appoint one member to the Village Hall Committee

Previously: BU



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- 8. To consider Councillors Responsibilities** **Appendix B**
- 9. To receive Clerk's Report** **Appendix C**
- 9.1. War Memorial – Receive recommendations of work, approve seeking further quotes.
- 10. To receive Facilities' Report** **Appendix D**
- 10.1. To approve modification to the pedestrian access route, Whitehills Green to Sheepcot Recreation Ground to better support those with mobility issues.
- 10.2. To approve asking the Football Clubs to Commission a professional Health and Safety Sign to display during any works or spraying (COSHH) on the football pitches.
- 10.3. To receive a report on the hanging basket brackets on lamppost on the bridge, agree actions and budget.
- To approve budget of £2,000 for professional advice from structural engineer.
- 10.4. To receive a report on Himalayan Balsam at the Ferry Lane Space, and approve taking remedial action
Budget and quotes to be reviewed in a closed session at the end of this meeting.
- 10.5. To receive a report on the future office for the Council, its staff, records, and other storage items, including consideration of the request from the Medical Practice to purchase wholly the site from the Council. To discuss the options proposed and agree actions. [Cllr JE]
- 11. To Receive Minutes of Committees**
- 11.1. Planning Committee Minutes of 28th June 2022 **Appendix E**
- 11.2. Traffic Management, Parking and Pedestrian Safety Committee Minutes of 31st May 2022 **Appendix F**
- 12. To receive Items of Correspondence and agree actions arising.** **Correspondence**
- 12.1. A request for works to the large tree to the north of the Sheepcot Pavilion, and associated report on the matter.
- 12.2. Items of correspondence pertaining to the bowls green.
- 13. To receive reports from District and County Councillors**
- 13.1. Oxfordshire County Councillor: K Bulmer **Appendix G**
- 13.2. South Oxfordshire District Councillor: M Filipova-Rivers **Appendix H**
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14. To receive reports and consider actions arising from Working Groups and Committees

- 14.1. NP Strategic Project – Goring CofE Primary School WG
- 14.2. Conservation Area Appraisal WG
- 14.3. Traffic Management, Parking & Pedestrian Safety Committee
 - To note a donation of £1000 has been received from MIGGS to support the consultation for Station Road suspension of Parking Spaces and trial Pedestrian Priority Lane.
 - Budget remains to conduct speed surveys on Wallingford Road and High Street.
 - Committee is considering options for Speed Indicator Signs for Wallingford Road and High Street between the Bridge and Miller of Mansfield.

15. Public Spaces Review

- 15.1. To receive a verbal report on the progress on the Public Spaces Review.

16. Governance Review

To review and approve updated or new governance documents as listed:

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| 16.1. Standing Orders 2022
<i>Minor Updates, awaiting new model standing orders to be issued by NALC</i> | Appendix I |
| 16.2. Code of Conduct 2022
<i>To adopt the new Model Code of Conduct as issued by SODC</i> | Appendix J |
| 16.3. Loan Agreement – New Document | Appendix K |
| 16.4. Flag Policy – New Document | Appendix L |
| 16.5. Expenses Policy – New Document | Appendix M |
| 16.6. Finance Committee Terms of Reference – New Document | Appendix N |
| 16.7. Clerk Mentor Job Description | Appendix O |
| 16.8. To delegate review of Employment policies and procedures to the Staffing Committee | |
| 16.9. To note that the Complaints Policy, the Requests for Information Policy, the Privacy Notice and the Communication Policy to be reviewed at the next meeting. | |

Reapproval of other Terms of Reference

For “No Changes”, read: approval dates and name of Chair of the Council updated only.

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| 16.10. Co-option Advisory Working Group – No Changes | Appendix P |
| 16.11. Community Play Events Working Group – Minor Updates | Appendix Q |
| 16.12. Neighbourhood Plan Strategic Project – Primary School WG– No Changes | Appendix R |



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- 16.13. Neighbourhood Plan Strategic Project – Traffic Management; Parking and Pedestrian Safety Committee – No Changes **Appendix S**
- 16.14. Planning Committee – Minor Updates **Appendix T**
- 16.15. Public Spaces Strategy Working Group – Minor Updates **Appendix U**
- 16.16. Staffing Committee – Minor Updates **Appendix V**

17. Finance

Appendix W

- 17.1. To approve finalised payment list 1st April 2022 – 30th June 2022
- 17.2. To note receipts 1st April 2022 – 30th June 2022
- 17.3. To note the reconciled bank account and reserves balances as at 30th June 2022
- 17.4. To complete quarterly budget review and approve proposed updates relating to Council decisions.
- 17.5. To receive the External Audit Report for the financial year 2020-2021, and agree actions.
- 17.6. To note the conclusion of Audit 2020-2021 has been posted, with rights of inspection during July and August 2022.
- 17.7. To approve the standard list of payments for financial year 2022-2023

18. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw. Confidential Papers

- 18.1. To consider quotes and approve maximum budget for remedial work to remove Himalayan Balsam at the Ferry Lane Space.
- 18.2. To consider valuations and agree value of OJFS to approach the Medical Practice with.
This item subject to earlier resolution in this meeting.

19. To agree items from this meeting to be included in the next Goring Gap New update.

20. Items for a future agenda.

If not agreed in the meeting here, a reminder that proposal of motion forms can be received by the Clerk in accordance with Standing Order 9b by 2nd September 2022.

21. To confirm the time and date of the Next Council Meeting – 12th September 2022