



GORING-ON-THAMES PARISH COUNCIL

Minutes of a Meeting of the Finance Committee of the Goring-on-Thames Parish Council

Tuesday 23rd August 2022 at 18:00, Gardiner Pavilion

Public Session – Prior to the Start of the Meeting

MoP1: Welcomed the new Finance Committee, asked if S137 grants were available, and was informed that they are no longer applicable due to GoTPC having The General Power of Competence.

MoP2: Requested a larger font size on appendices please.

Members Present:

Cllr J Emerson (JE)
Cllr B Urbick (BU)
Cllr C Ratcliff (CR)

Officers Present:

Clerk Sarah Edmunds (SE)

Public and Press: at least 2 members of public.

Meeting started 18:00

22.15.1. To elect a Chairman of the Committee

Resolved: Jim Emerson was elected unanimously.

22.15.2. To receive Chairman's acceptance of office

Resolved: Jim Emerson verbally accepted & will sign the form at the earliest opportunity.

22.15.3. To receive apologies for absence and to approve the reasons given. [LGA 1972 s85(1)]

Apologies were received from Cllr A Smith.

Resolved: The reason was unanimously approved.

22.15.4. Declarations of Interests [LA 2011 s31]

None

22.15.5. To consider requests for Dispensations [LA 2011 s33]

None



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22.15.6. To approve finalised payment list 1st July 2022 – 18th August 2022 Appendix A

The following discussion points were raised, the difference between the reconciliation date & the printout caused confusion. Introduce new system of invoice approval by members of the finance committee. Query on item 222 resolved as it was preapproved expense.

Action: Check the renewal date for M&C Landscaping contract, (investigate if Ferry Lane & hedge plus wire fence on left side are included) Check SSE contract, try to get reduction for LED. Add raffle ticket description to voucher 209 re purchase from Bingosupermarket

Resolved: Unanimously approved the finalised payment list & no future payments to be made without signoff by two members of the committee on the Scribe software.

22.15.7. To note receipts 1st July 2022 – 31st July 2022 Appendix B

The following discussion points were raised: None

Resolved: Unanimously Noted

22.15.8. To note the reconciled bank account & reserves balances as at 31st July 2022 Appendix C

The following discussion points were raised: None

Resolved: Unanimously Noted

22.15.9. To complete quarterly budget review and approve any proposed updates.

Appendix D

Note: this is a repeat review of the review completed at the July Full Council meeting, where it was reported to the Council that there were some clerical errors with the nominal codes used.

The following discussion points were raised: Item 1020 Should Community Infrastructure Levy values be included? Query if we are allowed to make a profit on the car park. Query re event income having no budget. Propose removing item 1999 VAT refund from the budget. Add £1500 to the training budget. In future when payments approved by Full Council, adjust the budget. Move £1000 off item 3120 Annual Parish Meeting. Check how the item 6170 street light replacements pull through from the EMR (item 355). Take out item 6255 Jubilee when finished.

Action: to hold an informal budget workshop with the clerk mentor to go deeper into the construction of the budget and train the members of the finance committee in all processes to understand systems better.

Resolved: Unanimously approved

22.15.10. To confirm the date of the next meeting – Tuesday 27th September 2022 (4th Tuesday of the Month)

Confirmed

Meeting Closed: 19:10