



# **GORING-ON-THAMES PARISH COUNCIL**

## **Minutes of a Meeting of the Finance Committee of the Goring-on-Thames Parish Council Tuesday 8<sup>th</sup> August 2023 at 18.00 at Gardiner Pavilion**

### **Public Session – Prior to the Start of the Meeting**

None present

### **Members Present:**

Cllr C Ratcliff (CR)  
Cllr J Hutchins (JH)  
Cllr J Emerson (JE)

### **Officers Present:**

Clerk Sarah Edmunds (SE)

**Public and Press:** None present.

Meeting started 18:00

**23.16.1. To receive apologies for absence (LGA 1972 s85(1))**

Cllr A Smith

**23.16.2. Declarations of Interests (LA 2011 s31)**

None

**23.16.3. To consider requests for Dispensations [LA 2011 s33]**

None

**23.16.4. To approve minutes of the meeting of 11<sup>rd</sup> July 2023**

Unanimously approved

**23.16.5. To approve finalised expenditure list 1<sup>st</sup>-31<sup>st</sup> July 2023**

**A**

Typo noted on GNP, check M&C contract for mowing area on Sheepcot

**Unanimously approved with the above changes**

**Appendix**



## GORING-ON-THAMES PARISH COUNCIL

**23.16.6. To note income 1<sup>st</sup>-31<sup>st</sup> July 2023**

**Appendix B**

Noted

**23.16.7. To note the reconciled bank account & reserves balances as at 31<sup>st</sup> July 2023**  
**C**

**Appendix**

Noted

**23.16.8. To approve updated documents prior to putting before Full Council**  
**D**

**Appendix**

8.1. Cash Receipts

*Update to 11<sup>th</sup> September and 2022/2023*

8.2. Statement for Internal Controls

*Amended to acknowledge the Finance Committees' role.*

8.3. Expenses Policy

8.4. Loan Agreement Form

**Unanimously approved with the above changes**

**23.16.9. To note CIL Balance, note any receipts and consider expenditure**  
**E**

**Appendix**

Noted

**23.16.10. To discuss/note movements from the EMR to expenditure budgets and review the budget to 31<sup>st</sup> July, ready to present to Full Council**  
**F**

**Appendix**

The opening balance has a £1k difference as it was taken off the EMR in error. Reserve account needs reconciling with the reserves balance.

Reserve transfers should be matched to nominal codes for budget accuracy

Ask Full Council to agree to updated the "Reserves-Policy" document to give for delegated approval to allow the Clerk to spend EMR up to £5k, bringing any spend to the next meeting for retrospective approval

Adjustments: unmetered streetlight electricity transferred from 6220 to 6160

Move excess training budget to balance the Coronation and advertising costs (3070) Misc Expenses (4040)

memorial bench income to 6150

6120 Public spaces cost should come form EMR 370 (matting at Sheepcot)

5050 £5 transfer to 6220 utilities

**23.16.11. To receive updates from the previous meeting's "items on the next agenda" internal audit, asset register, action list, savings account options and explore further.**

**Appendix G**

Facilities to add photographs and "What3Words" location to each of the assets on the Asset Register

Grants Policy for Full Council approval

Check if the Jubilee Garden spend is in the correct nominal code

Look at grants eg SSE Green for LED streetlight upgrades.

**23.16.12. To confirm the time and date of the/ next meeting: 18:00 on 12<sup>th</sup> September 2023**