

Action Number	Title	Current Status	Status	Action Owner	Origin in Agenda / Minutes	Notes
202302	<b>Internal Audit report</b>			Council Officers	2023-05-23 FinC minute 23.03.10	
202304	Internal Audit report	Look at risk management assessment in light of inflation etc, Joint Panel on Accountability and Governance (JPAG) Society of Local Council Clerks (SLCC) Budgetary control were done and will continue to do so	Ongoing	Members	2023-05-23 FinC minute 23.03.10,2	JPAG downloaded
202305	Internal Audit report	Investigate insurance minimum requirements regarding valuations or level of cover, to be approved at Full Council	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.10.3	done - insurance moved to BHIB
202306	Asset Register	Compare version at July meeting to Excel register	Ongoing	CR	Jul 2023 FinC meeting	
202307	Internal Audit report	JE investment register & strategy	Ongoing	JE	2023-05-23 FinC minute 23.03.10.5	not started & see 202327
202308	Internal Audit report	Monitor website	Ongoing	JE	2023-05-23 FinC minute 23.03.10.6	started
202311	<b>Asset Register</b>	Check updated Asset Register	Ongoing	Members	2023-05-23 FinC minute 23.03.11	Asset Register reconciliation has commenced 16 October, it is nearly complete. All assets will be identified, photographed, what3words location and marked on a map. This will take a few weeks but as soon as complete, it will be brought back to the committee
202312	Asset Register	Update Scribe - add date of acquisition.	Ongoing	Council officers	2023-05-23 FinC minute 23.03.11.1	WiP
202313	Asset Register	old items need to come off & revisit the list to get breakdown on the historic £5k line	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11,2	
202315	Asset Register	Breakdown into a list of items held at nominal value and others.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.4	not yet ready
202317	Asset Register	check Sheepcot gates are not duplicated,	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.6	21.11.23 All gates being checked by Facilities to confirm which is which
202318	Asset Register	check Gardiner gates - if donated have no value.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.7	confirm donated by TBD
202322	<b>Grants policy</b>	Check that renewing Grants Policy will not stop us receiving grants from major potential donors. eg SODC (as MFR) / OCC (ask at OCC course, ask Kevin Bumer) / others?	Ongoing	Members	2023-05-23 FinC minute 23.03.12.3 8/6/23 Agenda item 8	JE and AS to meet with SODC. JE to contact K Bulmer.
202323	<b>TSB Bank access</b>	Setup TSB account access for FinC to approve payment	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.12.4	21.11.23 JE,AS & JH have mandates to fill in. Trying to get CR removed but may require another mandate.
202324	<b>Budget movements</b>	Consideration of budget and any movements as a regular monthly agenda item	Ongoing	Council Officers	2023-06-13 FinC agenda item 9	fixed agenda item
202325	<b>Grant for LED street lights</b>	Look into grants for converting streetlights to LEDs (greening) eg TOE / Mend the Gap / Information on DoE website	Ongoing	Council Officers	2023-06-13 FinC agenda item 9	Andy & Jim to enquire at SODC
202327	<b>Savings/Investment Account for reserves</b>	Investigate potential investment accounts for up to £85k (each) eg CCLA Public sector deposit Fund / Unity Trust saving Account / Redwood Bank / Hampshire Trust/Metro/Black Rock/Lloyds/Cambridge	Ongoing	JE	2023-06-13 FinC agenda item 9	Not Metro CCLA very popular
202328	<b>CIL balance</b>	£1,000 difference to be explained or reconciled. ( exactly £1k discrepancy in two calculations of CIL total - probably keying in error in one)	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.8.1	
202329	EMR movements	Need to ipdate with payments made for streetlight replacemtn lanterns	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.9.1	done
202330	EMR movements	Check if Sheepcot grass mats & Jubilee garden maintenance are recorded as per approved budget spend	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.9.2	done
202331	Qtly report to Council	Prepare budget report at at 31 July for August Finance meeting to check spending is on track. Use result for 'quarterly' review to September Full Council	Ongoing	Council Officers	2023-07-11 FinC minute 23.12.10.1	budget to 30 September ready