



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Staffing Committee of the Goring-on-Thames Parish Council

Friday 1st March 2024 at 11:00 at Gardiner Pavilion

All Councillors who are members of the committee are summoned to attend the meeting.

Members of the public and press are invited to attend all meetings of the council and its committees.
(Public Bodies (Admission to Meetings) Act 1960)

10.00 – prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

- 1. To receive apologies for absence (LGA 1972 s85(1))**
- 2. Declarations of Interests [LA 2011 s31]**
- 3. To consider requests for Dispensations [LA 2011 s33]**
- 4. To approve for use the following policies:**
- 5. To approve and update policies as required.**

5.1. Discretionary Policy

Appendix A

Local Government Pension Services state that if we do not have our discretionary policies in place, any work relying on them having to refer to our discretionary policy will be returned to us / scheme member as they are unable to administer. Please note that failure to send our discretionary policy to the fund will result in a charge of £150.00 plus £75.00 for every time they need to chase for this document.

5.2. Lone Worker Policy

Appendix B

5.3. Dignity at Work Policy

Appendix C

- 6. To consider and, if thought fit, approve the following motion: In view of the confidential nature of the business about to transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw.**

Reason: Confidential business relating to employment

7. To approve the appropriate level of staffing necessary to effectively support the work of the Council

~~Appendix D/E~~

8. To note annual appraisals February 2024 and contractual pay scales for the year ahead

~~Appendix F~~

9. To confirm the time and date of the next meeting will be agreed as needed by e-mail between the committee members, in conjunction with the Clerk.

10. To approve the minutes of this meeting.