



# GORING-ON-THAMES PARISH COUNCIL

## Notice of the Annual Council Meeting of the Goring-on-Thames Parish Council

**Monday 13<sup>th</sup> May 2024 at 19:30, Belleme Room, Goring Village Hall**

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

**Prior to the start of the meeting; Questions and comments from members of the public  
(limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

## AGENDA

**1. To elect a Chairman for the year ahead [LGA 1972 ss15(2) and 34(2)]**

**1.1. To receive Chairman's declaration of acceptance of office [LGA 1972 s83(4)]**

**2. To receive apologies for absence. [LGA 1972 s85(1)]**

**3. . Vacant Seats (LGA 1972 s89(6))**

**3.1. To note the Council has 2 vacant seats.**

**3.2. To hear representations from anyone wishing to be co-opted to the council and approve co-opting new Councillor(s) to fill the vacant seats.**

**3.3. To receive declarations of acceptance of office from any co-opted Councillors. To be countersigned by the Clerk**

**4. To elect a Vice-Chairman for the year ahead [LGA 1972 s 15(6) & 34(6)]**

**5. To Receive any Declarations of Interests for items on this agenda [LA 2011 s31]**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)*

**5.1. To consider requests for Dispensations [LA 2011 s33]**

*The following items are listed in the Standing Orders as being required in the Annual Meeting of the Council and are listed in the same order as in the Standing Orders.*

**6. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]**

**6.1. Meeting held on 8<sup>th</sup> April 2024**

6.2. Matters arising from the minutes not elsewhere on the agenda.

**7. To Receive Minutes of Committees**

7.1. Finance Committee

- Meeting Dated 27<sup>th</sup> February 2024

**Appendix A**

7.2. Planning Committee

- Meeting Dated 26<sup>th</sup> March 2023

**Appendix B**

**8. To approve the Transport Management, Parking and Pedestrian Safety Committee's amendments to the proposals for changes to parking restrictions in Glebe Ride**

**Appendix C**

8.1. To receive an update from the Traffic Management, Parking & Pedestrian Safety Committee

**Appendix D**

**9. To receive the Village Environment Working Group Action List**

**Appendix E**

**10. Review of delegation arrangements to committees, sub-committees, staff, and other local authorities.**

10.1. To Approve the Scheme of Delegation

**Appendix x**

**11. Review of the terms of reference for committees**

**Appendix G**

**12. Appointment of members to existing committees & working groups**

**Appendix H**

12.1. To appoint members to the Planning Committee

12.2. To appoint members to the Staffing Committee

12.3. To appoint members to the Traffic Management, Parking & Pedestrian Safety Committee

12.4. To appoint members to the Finance Committee

12.5. To appoint members to the Public Spaces Village Signage Working Group

12.6. To appoint members to the Public Spaces Sheepcot Pavilion Working Group

12.7. To appoint members to the Public Spaces Playgrounds Working Group

12.8. To appoint members to the Public Spaces Ferry Lane & Rectory Garden Working Group

12.9. To appoint members to the Village Environment Working Group

12.10. To appoint members to the New Council Offices Working Group

12.11. To appoint one member to be the Gap Festival Liaison

12.12. To appoint members to the Goring Poor Allotment Charity

12.13. To appoint one member to the Goring Volunteer Trust

12.14. To appoint one member to the Twinning Association.

12.15. To appoint one member to the Village Hall Committee

12.16. To appoint one member in liaison with the Chair to negotiate the terms of the sale of OJFS

**13. Appointment of any new committees or working groups in accordance with standing order 4**

To appoint a Communications Working Group with TOR to follow

**14. Review and adoption of appropriate standing orders and financial regulations**

14.1. To approve and adopt new Standing Orders, updated using the April 2022 version of the NALC Model Standing Orders **Appendix I**

14.2. To review and approve suitable for use the existing Financial Regulations **Appendix J**

14.3. To review and approve suitable for use the existing Code of Conduct **Appendix K**

**15. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.**

15.1. To note the Street Light Maintenance Contract and Energy Supply contracts and approve delegating to the Clerk to seek quotes, or tenders as applicable to present to the Council at a future meeting.

**16. Review of inventory of land and other assets including buildings and office equipment**

16.1. To review and approve the Asset Register **Appendix L**

**17. Confirmation of arrangements for insurance cover in respect of all insurable risks** **Appendix M**

17.1. To confirm the arrangements for insurance cover in respect of all insurable risks

**18. Review of the Council's and/or staff subscriptions to other bodies** **Appendix N**

**19. Review of the Council's complaints procedure** **Appendix O**

**20. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*)**

**Appendix P**

**21. Review of the Council's employment policies and procedures**

21.1. To approve delegating this item along with the Civility and Respect Pledge to the Staffing Committee.

**22. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.**

22.1. To note, no formal record of expenditure under General Power of Competence has been made, it is the "*power of first resort*" and therefore it can be considered that all spend has been made under General Powers of Competence.

**23. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**

23.1. Regular Full Council Meetings, Goring Village Hall, 7:30pm.  
2024: 10<sup>th</sup> June; 8<sup>th</sup> July, 9<sup>th</sup> September; 14<sup>th</sup> October, 11<sup>th</sup> Nov; 09<sup>th</sup> December;  
2025: 10<sup>th</sup> February, 10<sup>th</sup> March; 14<sup>th</sup> April, 12<sup>th</sup> May – ACM

**24. Neighbourhood Plan**

- 24.1. To note the Neighbourhood Plan is being monitored by the Planning Committee

**25. To approve updated versions of the following for the Financial Year 2024-2025**

- 25.1. To approve the Investment Policy Appendix **Appendix Q**

- 25.2. To approve a £43,000 transfer between Earmarked Reserves -345 EMR Community Infrastructure Levy" and 348 EMR CIL Playground equipment

*As 330 EMR Playground equipment already holds £27,000 the total EMRs for playground equipment (CIL and non-CIL) will be £100,000. The balance of funds needed to build two new playgrounds will be sought via a grant from SODC*

- 25.3. To approve updated Reserves Policy **Appendix R**

- 25.4. To approve updated Financial Risk Assessment Policy **Appendix S**

- 25.5. To approve updated Internal Controls Statement **Appendix T**  
Including noting WGW will continue as Internal Auditor for the 2024/2025 FY.

**26. Replacement of Secondary Village Entrance Signs **Appendix U****

- 26.1. To approve a budget of £2400 to add additional bloom award signs to the existing signage

- 26.2. To approve the proposed logos and wording for the signs

**27. To approve continuing to support Readibus to the end of the financial year (31 March 2024) with paying half the cost **Appendix V****

**28. To approve the Gap Festival placing flags on the streetlights **Appendix W****

**29. To approve new street names in Goring **Appendix X****

**30. To note reports from District and County Councillors**

- 30.1. Oxfordshire County Councillor: F Van Mierlo **Appendix Y**

- 30.2. Oxfordshire County Councillor: K Bulmer **Appendix Z**

- 30.3. South Oxfordshire District Councillor: M Filipova-Rivers **Appendix AA**

**31. Matters for future discussion.**

**32. To note the date and time of the next meeting Monday 10<sup>th</sup> June at 19:30**

NOTE: Proposals of Motion to be received by the Clerk no later than **31<sup>st</sup> May**, in accordance with the Standing Orders.

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