



GORING-ON-THAMES PARISH COUNCIL

Notice of a Meeting of the Goring-on-Thames Parish Council

Monday 10th June 2024 at 19:30, Belleme Room, Goring Village Hall

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To receive apologies for absence. [LGA 1972 s85(1)]

2. To Receive any Declarations of Interests for items on this agenda [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

2.1. To consider requests for Dispensations [LA 2011 s33]

3. . Vacant Seat (LGA 1972 s89(6))

3.1. To note the Council has 1 vacant seat.

3.2. To hear representations from anyone wishing to be co-opted to the council and approve co-opting new Councillor to fill the vacant seat.

3.3. To receive declarations of acceptance of office from any co-opted Councillor. To be countersigned by the Clerk

4. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

4.1. Meeting held on 13th May 2024

4.2. Matters arising from the minutes not elsewhere on the agenda.

5. To review the Action List progress and update

Action List

6. To Receive Minutes of Committees

6.1. Finance Committee

- Meeting Dated 23rd April 2024

Appendix A

6.2. Planning Committee

- Meeting Dated 09th April 2024
- Meeting Dated 23rd April 2024

Appendix B

Appendix C

6.3. Traffic Management and Pedestrian Safety Committee

- Meeting Dated 26th March 2024

Appendix D

7. To receive reports from each of the Committees, Working Groups or Village Liaisons: List

7.1. To receive the Village Environment Working Group Action List

Appendix E

7.2. To receive an update from the Staffing Committee

7.3. To receive an update from Playgrounds Working Group

Appendix F

7.4. To receive an update from TMPPS

8. To Review & approve revised Terms of Reference (ToR)

8.1. To approve the revised Planning Committee Terms of Reference

Appendix G

9. To appoint members to Committees / Working Groups / Liaison

9.1. To appoint Cllr M Stares to fill the vacant position on the Finance Committee

10. To note the OCC Cycling Initiative

Appendix H

Boost to cycling: OCC has approved its map for a 'Strategic Active Travel Network (SATN)'. The map has straight line walking and cycle routes between settlements in Oxfordshire and towns/villages in neighbouring counties. Primary links include Chalgrove to Oxford, Wallingford and Culham, and Watlington to Princes Risborough (via Lewknor and Chinnor). Cabinet approved progressing to 'stage 2' – translating the straight-line network into on-the-ground alignments, design and costing.

11. To approve delegating to the EWG to explore options and costs for composting green waste from the Gardiner

12. To approve the Goring in Bloom Grant application for graffiti removal

Appendix I

12.1. To approve waiving the Grants Policy section 5 clause restricting applications to once in a 12 month period as this is a response to vandalism in the village, not falling under the usual activities of Goring in Bloom.

13. To note the recommendation of the Planning Committee and approve the design of the Britain in Bloom sign without logo.

Appendix J

14. End of Year Finance 2023-2024

The following items apart from 13.3 (only received in the last week) and 13.7 (which has been pushed back a week due to the delay in receiving the IA report) have already been considered and approved by the Finance Committee

14.1. To note the reconciled bank accounts as of 31st March 2023.

Appendix K

14.2. To approve the annual accounts for 2023/2024, including:

Appendix L

- variances report
- reserves balances
- budget variations
- cash and investment reconciliation – Balance Sheet
- adjustments
- reconciliation of Box 7 and Box 8

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- 14.3. To receive the Internal Audit report, consider recommendations and agree actions. **Appendix M**
- 14.4. To approve suspending standing order 17E due to timescales requiring submission of completed AGAR by 30th June.

“17.E: A completed draft annual governance and accountability return shall be presented to all councillors at least 14 days prior to anticipated approval by the Council” NB the document has been reviewed by Finance Committee members.

- 14.5. To agree content and approve the Annual Governance and Accountability Return (AGAR) Section 1 “Annual Governance Statement” 2023/2024 **Appendix N**
- 14.6. To approve the Annual Governance and Accountability Return (AGAR) Section 2 “Accounting Statements” 2023/2024 **Appendix O**
- 14.7. To approve the dates for the public rights of inspection: 17th June – 26th July 2024, being 30 working days including the first 10 working days of July.
- 14.8. To approve the Internal Auditor advice and Finance Committee recommendation to appoint JE as the Councillor for Internal Financial Control.

The 2022-3 Internal Audit report included (p6) “Financial Responsibility While the Clerks / RFO are responsible for the day-to-day running of the Parish, the Council should be reminded that, as a corporate body, it is the Council which is responsible for financial governance and this responsibility should not be taken lightly. I recommend that the Council continues to appoint a Councillor Responsible for Internal Financial Control to help the Clerks/RFO and the Internal Financial Control Policy is reviewed.”

15. To note reports from District and County Councillors

- 15.1. Oxfordshire County Councillor: F Van Mierlo **Appendix P**
- 15.2. Oxfordshire County Councillor: K Bulmer **Appendix Q**
- 15.3. South Oxfordshire District Councillor: M Filipova-Rivers **Appendix R**

16. Matters for future discussion.

17. To note the date and time of the next meeting Monday 8th July at 19:30

NOTE: Proposals of Motion to be received by the Clerk no later than **29th June**, in accordance with the Standing Orders.