

Action Number	Title	Current Status	Status	Action Owner	Origin in Agenda / Minutes	Notes
202306	Asset Register	Compare version at July meeting to Excel register	Ongoing	JE	Jul 2023 FinC meeting	
202311	Asset Register	Check updated Asset Register	Ongoing	Members	2023-05-23 FinC minute 23.03.11	Asset Register reconciliation commenced 16 October. All assets will be identified, photographed, what3words location and marked
202312	Asset Register	Update Scribe - add date of acquisition.	Ongoing	Council officers	2023-05-23 FinC minute 23.03.11.1	Work in progress
202313	Asset Register	old items need to come off & revisit the list to get breakdown on the historic £5k list	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11,2	Work in progress
202315	Asset Register	Breakdown into a list of items held at nominal value and others.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.4	Work in progress
202317	Asset Register	check Sheepcot gates are not duplicated,	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.6	21.11.23 All gates being checked by Facilities to confirm which is which
202401	Asset Register	Merge Roger's photos & what3words locations into Asset Register	Ongoing	JE	Mar 23 FinC mtg	Work in progress
202403	Asset Register	Review Asset Register for Annual Accunts return	Ongoing	RFO and Finance Committee	Mar 23 FinC mtg	no change made post dismissal of the objection by the external auditor
202308	Internal Audit report	Monitor website	Ongoing	JE	2023-05-23 FinC minute 23.03.10.6	updated June 2024 following advice from Internal Auditor
202333	Reserves account	Ensure amount in reserves account matches the budgeted reserves	Ongoing	Council Officers	2023-08-08 Fin C	end May TSB reserve £171014.64, Unity £185,000.00 (85+100 across two accounts) Total £356,014.64. EMR £383,924.04 on 10/06/2024
202323	TSB Bank access	Setup TSB account access for FinC to approve payment	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.12.4	Mandate accepted and 2 Cllrs on line. Dual authorisation instruction is not yet implemented by TSB.
202405-1	Investments	Transfer £85,000 from Unity Trust instant access (2.77%) to a Unity Trust 12-month Fixed term deposit account (4.85%).	Ongoing	RFO & FC	Investment Strategy	*COMPLETED* 31/05/2024
202405-2	Investments	Transfer £85,000 from Unity instant access account to a Redwood Bank 95-day business savings account (4.55%).	Ongoing	RFO & FC	Investment Strategy	*COMPLETED* 09/06/2024
202405-3	Investments	Transfer £15,000 from Unity instant access account to a 6-month account with Lloyds (3.5%)	Ongoing	RFO & FC	Investment Strategy	Different provider to be sought
202405-4	Investments	Transfer £70,000 from TSB deposit account to 6-month account with Lloyds (3.5%)	Ongoing	RFO & FC	Investment Strategy	Different provider to be sought
202405-5	Investments	Transfer £44,375 from TSB to Cambridge Building Society Council saver (2.9%)	Ongoing	RFO & FC	Investment Strategy	opening in progress, further ID checks requested by CBS
202405-6	Investments	Identify an account to receive a transfer £85,000 to from TSB	Ongoing	RFO & FC	Investment Strategy	Need to identify and open account first
202405-7	Investments	Maintain at least £28k (~1/6 of precept) in the 0% TSB current account and the balance kept in the 1.49% TSB reserve account.	Ongoing	RFO & FC	Investment Strategy	ongoing
202405-8	Reserves	Transfer £43,000 transfer between "345 EMR Community Infrastructure Levy" and "348 EMR CIL Playground equipment"	Ongoing	RFO & FC	Full Council 25.2	approved 08.04.24 Full Council- approve up to £500 for pre-application