



Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety Committee of the Goring-on-Thames Parish Council

Tuesday 16th April 2024 at 10:30am, Gardiner Pavilion

Members Present:

Chair Cllr Robin Williamson
Members Cllr Sonia Lofthouse
 Cllr Nick Mallen

Officers Present:

Assistant Clerk Mike Harper

Public and Press:

Two MoPs

Public Session – Prior to the Start of the Meeting

The MoPs wished to object to the proposed changes to parking restrictions in Glebe Ride. They spoke on behalf of the residents of The Birches. There are 26 houses with no front gardens, the garages are too small for modern cars and often used for storage, and there are only 12 parking spaces on the development. Residents therefore currently rely on on-street parking in Glebe Ride and Thames Road. There are a young families and households with two cars. The changes to limited parking restricted to two hours would prevent them from parking during the day leaving them nowhere else to go. They were concerned that there had been no consultation with residents before the plans were announced. They were also concerned that further restrictions, such as parking meters, may follow.

Cllr Williamson explained that this was a consultation being run by the Highway Authority, Oxfordshire County Council, who were responsible parking controls and that they should make sure they responded with their objections. All representations would be considered as that was the point of a consultation exercise. Until the consultation was completed no decisions would be taken, however, there was no intention of introducing any form of charging for on-street parking.

Meeting Started at 10:30

24.54.1. To receive apologies for absence. (LGA 1972 s85(1))

None

24.54.2. Declarations of Interests (LA 2011 s31)

None.

24.54.3. To consider requests for Dispensations (LA 2011 s33)

None.



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24.54.4. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para41(1)]

24.54.4.1. Meeting held on 26th March 2024.

It was agreed the minutes were an accurate record of the meeting and they were duly signed.

24.54.5. To approve support for Readibus for a further year at a cost of £350.

MIGGS had agreed to support Readibus for one trip per month at a cost of £350 for the 2024-25 year. On average 5.5 passengers used the service per trip. They hoped that the Parish Council would match that funding. It was unanimously agreed that a Resolution be put to the next Full Council meeting asking for approval to provide £350 to Readibus for a further year of operation.

24.54.6. Location of cycle racks and cycle repair facility at the station: update and future actions.

The cycle racks on Platform 1 are not used; GWR have been asked to re-locate the cycle repair station from the west, Station Road, entrance to the Gatehampton Road entrance by the cycle racks there. It was agreed that when the outcome is known, the availability of the repair facility should be publicised in the Goring Gap News.

24.54.7. To approve the carrying out of a risk assessment of the installation of bollards in the Community Centre carpark.

Bollards have been installed in the Community Centre carpark to protect spaces from unauthorised use. The risk of injury to users of the carpark and to pedestrians passing through it were considered and measures, including the use of reflective tape, and reflectors, are intended to reduce those risks. The bollards are above the standard knee height and users have been asked to leave them in a vertical position when the space is vacated to avoid leaving a trip hazard. The bollards do not encroach on the walkway from the High Street Arcade. However, a formal risk assessment has not been carried out in accordance with the Council's policy.

24.54.7.1. **Resolved:** The Assistant Clerk to carry out a risk assessment of the installation of bollards in the Community Centre Carpark and report to the next Committee meeting.

24.54.7.2. The Assistant Clerk was asked to arrange for the clearance of growth by the walls of the carpark.

24.54.8. To review the Action List and agree and further Actions.

Action List

The Action List was updated.

24.54.9. To consider correspondence received.

24.54.9.1. Parking at the Social Club – Resident's concerns.

A Complaint had been received about parked cars blocking the footway along the High Street.

It was decided that the extent of the land owned by the Social Club relative to the highway needed to be established and the Assistant Clerk was asked to do so.



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24.54.10. Matters for future discussion.

Cllr Lofthouse asked the Committee to consider action in respect of 'No Mow May'.

24.54.10.1. **Resolved:** That the Assistant Clerk should prepare maps where the Council's contractors were cutting grass to inform them of areas that should not be mown in May.

24.54.11. To confirm the date of the next meeting: 21st May 2024.

Confirmed.

There being no further business to be transacted, the Chair closed the meeting at 11.45

Traffic Management Parking and Pedestrian Safety Committee: Action List: 16th April 2024 (updated post meeting)

Action No.	Title	Current Status	Action Owner	Status
2021 -004	Station Rd Pedestrian Safety/Yellow Lines Consultation	<p>30 October 2023 – OCCH confirms that consultation on yellow lines will take place before Christmas with, depending on outcome of consultation around Easter.</p> <p>13 December 2023 – OCCH indicates plans to be provided 5th January.</p> <p>16 January 2024 – Plans received, and Committee’s response sent – noting Mill Rd and Cleeve Rd North not included and asking for an update.</p> <p>23 January 2024 – Response from OCCH, Assistant Clerk clarified – Mill Rd: existing yellow lines to be retained (but need re-marking), Cleeve Rd: to note OCCH agreed addition, Glebe Ride: remove EV charging spaces and allocate for parking.</p> <p>31 January 2024 – Consultation deferred from 8th February to 2 weeks later: clarification of no waiting times on Cleeve Rd South needed.</p> <p>4 March 2024 – Revised plans provided by OCCH to include Cleeve Rd North; confirmed times (10.00-3.30) restrictions apply.</p> <p>11 March 2024 – Final proposals sent; advertisement expected to be placed 21st March.</p> <p>20 March 2024 – Consultation issued.</p> <p>16 April 2024 – Committee agreed to meet Cllr Bulmer to discuss outcome. OCC Cabinet expected to consider in May.</p> <p>19 April 2024 – Consultation closed.</p>	OCC Highways	Monitoring / Awaiting Implementation
2022-007	Flashing Speed Signs	<p>14 November 2023 – Quotes for supply of 7 speed signs as agreed at the 17 October meeting obtained. Revisions suggested by OCCH to be considered at 21 November meeting.</p> <p>21 November 2023 – Committee agree, subject to Full Council agreement, to acquire 4 signs (2 on High St at Miller of Mansfield and Social Club, and 2 school</p>	Committee / Full Council Delegation Request	Open

		<p>signs) further three signs to follow (Manor Rd, Cleeve Rd, Elvendon Rd) if speed surveys show need.</p> <p>11 December 2023 – Budget of £20K agreed at Full Council.</p> <p>19 December 2023 – Final locations to be determined when OCCH makes a site visit on 26/1/2024.</p> <p>26 January 2024 – OCCH Site visit confirmed High St sites, visibility of school signs considered satisfactory.</p> <p>5 February 2024 – OCCH requested to install poles for High St signs. Funding in OCCH’s 2023-24 budget.</p> <p>20 February 2024 – OCCH confirm poles on order.</p> <p>4 March 2024 – Order for Speed signs (2 solar, 2 school signs mains powered) placed with Westcotec.</p> <p>4 March 2024 – School informed of order and operation of signs.</p> <p>4 March 2024 – Order confirmation and Ready for Installation Questionnaire received.</p> <p>16 April 2024 – OCCH chased regarding installation of poles for solar powered signs.</p> <p>24 April 2024 – pole installed near the Miller of Mansfield, Social Club site not viable and alternative suggested.</p>		
2022-013	Provision of EV Parking Spaces	<p>21 February 2024 - OCCH asked for details of their plans for the number and location of chargers in the Village.</p> <p>12 March 2024 – OCCH response: definitely including Goring, Wheel Orchard Car Park under consideration, possibly also Community Centre Car Park. 7kW AC chargers intended. OCCH would welcome GPC’s thoughts.</p> <p>19 March 2024 – OOC issue press notice outlining plans and announcing grant scheme for local councils to install community charging hubs.</p>	Committee	Open

		26 March 2024 – When grant scheme opened consider bidding for sites for community hubs at Village Hall, Community Centre and Station carpark.		
2022-14	Pedestrian Crossing Gatehampton Rd near Station	<p>30 November 2023 – Assistant Clerk wrote to GWR with request to permit marking a PPL on GWR land.</p> <p>2 December 2023 – GWR respond, supportive in principle but need to consult internally.</p> <p>19 January 2024 – GWR confirm support after internal consultation, but wanted to know who would do the work.</p> <p>26 January 2024 – OCCH site visit – need for dropped kerb on Gatehampton Rd pavement to continue PPL raised (possible CIL funding).</p> <p>30 January 2024 GWR note that GWR would need to approve design and materials and a site access permit will be needed. There is a possibility of GWR doing the work by agreement with GPC.</p> <p>21 February 2024 – GWR asked to provide an estimate of their contractors doing the work. OCCH confirm that if GPC funds the dropped kerb it could be done in 2024/25.</p> <p>18 March 2024 – GWR provide an estimate of £1.3K (excl VAT) for the work, also advise of a grant scheme operated by GWR that may fund.</p> <p>26 March 2024 – Agreed to ask GWR to proceed with the work subject to Full Council agreeing funds – seek Full Council agreement for £1.4K for PPL and £3K for dropped kerb.</p> <p>8 April 2024 – Full Council agreed budget of £1,700 (excl VAT)</p> <p>18 April 2024 – GWR asked to proceed with contractors.</p>	Clerk Team	Open
2022-015	Full Village Pedestrian Safety Review	<p>23 May 2023 - Speed Hump: OCC would consider as a 2024 project to appropriate scheme - propose Ganville engaged.</p> <p>18 July 2023 – Glanville’s Contacted for quote - full details to be presented at the meeting. £9k for Glanville’s Scheme and OCC formal consultation to the public + build costs.</p>	Committee	Open

		<p>17 October 2023 - The Assistant Clerk should obtain up to date costings for installing a tabletop speed hump from OCCH.</p> <p>14 November 2023 - Contacted OCCH for an estimate but no reply. Taking account of quotes for design work and OCC consultation fees, and inflating the construction cost of the existing hump using construction cost inflation indices gives a total estimate of £76,600 at 2023 prices.</p> <p>21 November 2023 - Assistant Clerk to establish alternative cost of zebra crossing.</p> <p>30 November 2023 - OCCH provide costings which suggest a cost of £111,600.</p> <p>19 December 2023 - Agreed to consider options at next TMPPS Committee meeting.</p> <p>23 January 2024 - consider with OCCH possibility of traffic lights at Wallingford Rd/High St junction (see 2023-004).</p> <p>26 January 2024 – OCCH site visit confirmed that OCC would not consider traffic lights without evidence of the risk of serious accidents (see 2023 004)</p> <p>20 February 2024 – Decided to review the need for a speed hump or other measures after speed signs had been installed</p>		
2023-003	Access to Sheepcote	<p>17 October 2023 - (Item transferred from 2021-004). Painting of PPL in entrance road and all the parking spaces repainted, to be done in conjunction with painting of PPL in Station Rd. The Assistant Clerk to obtain quotes for markings in Sheepcote Field. The Environment Working Group to obtain costs of providing a footpath to the left-hand side of the access road.</p> <p>21 November 2023 - Revised quotes to show itemised costs of car parking and PPL to be obtained.</p> <p>19 December 2023 - Assistant Clerk ask to get further quotes for double yellow lines to both sides of the entrance road</p> <p>23 January 2024 - One quote for double yellow lines received; quotes for hoggin path received. Agreed to approach lowest tenderer for carpark spaces and PPL for an estimate to include car park spaces and double yellow lines and to provide information on the merits of paint versus thermoplastic markings and the cost</p>	Committee	Open

		<p>difference. Car park to be cleared of encroaching brambles before marking. Cost of a hoggin path to be referred to full council for approval.</p> <p>11 February 2024 – Full Council agreed budget for hoggin path.</p> <p>20 February 2024 - Clerk to take forward hoggin path.</p> <p>11 March2024 – quote obtained for clearance of brambles, awaiting warmer weather for marking surfaces and placing order (budget of £700 agreed for marking at December Full Council).</p> <p>3 April 2024 – order placed with TGS, sheepcote users consulted about dates for work to be done after half term.</p>		
2023-004	Wallingford Rd/High Street junction	<p>17 October 2023- The Assistant Clerk to investigate with OCC Highways the possibility of limiting the speed of vehicles making a left turn from Wallingford Rd on to the High Street by the railway bridge.</p> <p>10 November 2023 - OCCH will want a speed survey done before considering any measures (signs etc).</p> <p>21 November 2023 - ask OCCH for a site visit to discuss options.</p> <p>19 December 2023 - Date for site visit, 26/1/24 agreed.</p> <p>26 March 2024 – EWG to check hedge no longer obscuring Red Cross Rd/High St junction.</p>	Committee	Open
2024-001	Hedgehog signs	<p>26 March 2024 – Committee agreed in principle to locate three signs on Manor Rd, Elvendon Rd and Cleeve Rd. Assistant Clerk to establish best locations on those roads.</p> <p>16 April 2024 – Committee ask that signs go further out of the Village than the proposed flashing speed signs for those roads would have gone. Agreement on size and style of signs needed.</p>	Assistant Clerk	Open