



**GORING-ON-THAMES  
PARISH COUNCIL**

**Minutes of a Meeting of the Traffic Management, Parking & Pedestrian Safety  
Committee of the Goring-on-Thames Parish Council**

**Tuesday 21<sup>st</sup> May 2024 at 10:30am, Gardiner Pavilion**

**Members Present:**

Chair                      Cllr Robin Williamson  
Members                Cllr Sonia Lofthouse  
                                 Cllr Nick Mallen

**Officers Present:**

Assistant Clerk        Mike Harper

**Public and Press:**

None

**Meeting Started at 10:30**

**24.03.1. To elect a Chair.**

Cllr Williamson was unanimously elected as Chair of the Committee.

**24.03.2. To receive apologies for absence. (LGA 1972 s85(1))**

Cllr T Thurston

**24.03.3. Declarations of Interests (LA 2011 s31)**

None.

**24.03.4. To consider requests for Dispensations (LA 2011 s33)**

None.

**24.03.5. To approve the minutes of previous committee meetings [LA 1972 Sch 12. Para41(1)]**

24.03.5.1. Meeting held on 16<sup>th</sup> April 2024.

It was agreed the minutes were an accurate record of the meeting and they were duly signed.

**24.03.6. Parking at the Social Club, to consider actions.**

**Appendix A**

24.03.6.1. The Assistant Clerk was asked to draft a letter to the Social Club asking for evidence of their ownership of the land fronting the Club.



## **GORING-ON-THAMES PARISH COUNCIL**

### **24.03.7. To approve a Hedgehog sign.**

**Appendix B**

24.03.7.1. **Resolved:** To order three signs (Appendix B no. 2, JAF Graphics eco, size: 40cms X 27cms) to be installed in Cleeve Road, Manor Road and Elvendon Road.

### **24.03.8. To note: Community Centre Car Park – Risk Assessment.**

**Appendix C**

The Risk Assessment was noted.

24.03.8.1. **Resolved:** To mark a pedestrian path extending from the existing path from the High Street Arcade to Station Road along the western edge of the car park. The Assistant to establish the cost of doing so and the need for Full Council approval of the expenditure.

### **24.03.9. To consider the Boost to Cycling initiative and actions.**

**Appendix D**

Cllr Williamson referred to the report made to the May Full Council meeting by Cllr F van Mierlo highlighting to Oxfordshire County Council's initiative 'Boost to Cycling'. One element was the establishment of a safe active travel route between Goring and Wallingford using, improving, and re-classifying existing public rights of way. Cllr Williamson was in touch with the Ridgeway Officer in OCC who was in the lead on this, and he asked that the Committee agree to support the initiative.

Appendix D showed proposed safe routes for cycling in Goring. The footpath between Lockstile Way and Bourdillon Field is signed as 'No Cycling'. The Council should support Active Travel and safe routes to school and for that reason he proposed a change of use along the footpath between Lockstile Way and Bourdillon Field to allow shared use by both pedestrians and cyclists. This would require action By OCC Highways.

24.03.9.1. It was agreed that the GPC should actively support the Boost to Cycling initiative and that this should be the subject of a resolution by Full Council.

24.03.9.2 It was agreed that OCCH should be asked to consider changing the designation of the footpath from Lockstile Way to the Bourdillon Field from footpath to shared use for both pedestrians and cyclists.

In discussion it was considered that a Working Group should be set up to examine and report on the need for changes and additions to Rights of Way in Goring and that the Group should report to the Traffic Management, Parking and Pedestrian Safety Committee.

24.03.9.3. It was agreed that a Rights of Way Working Group be formed, to report to the Committee. Its terms of reference to be agreed at the next Committee meeting.

### **24.03.10. To review the Action List and agree and further Actions.**

**Action List**

The Action List was updated.

### **24.03.11. To consider correspondence received.**

None.



**GORING-ON-THAMES  
PARISH COUNCIL**

**24.03.12. Matters for future discussion.**

None.

**24.03.13. To confirm the date of the next meeting: 18<sup>th</sup> June 2024.**

Confirmed.

There being no further business to be transacted, the Chair closed the meeting at 11.30.

**Traffic Management Parking and Pedestrian Safety Committee: Action List: 21<sup>st</sup> May 2024**

| Action No. | Title  | Current Status   | Action Owner | Status                               |
|------------|--|--|--------------|--------------------------------------|
| 2021 -004  | Station Rd Pedestrian Safety/Yellow Lines Consultation | <p>30 October 2023 – OCCH confirms that consultation on yellow lines will take place before Christmas with, depending on outcome of consultation around Easter.</p> <p>13 December 2023 – OCCH indicates plans to be provided 5<sup>th</sup> January.</p> <p>16 January 2024 – Plans received, and Committee’s response sent – noting Mill Rd and Cleeve Rd North not included and asking for an update.</p> <p>23 January 2024 – Response from OCCH, Assistant Clerk clarified – Mill Rd: existing yellow lines to be retained (but need re-marking), Cleeve Rd: to note OCCH agreed addition, Glebe Ride: remove EV charging spaces and allocate for parking.</p> <p>31 January 2024 – Consultation deferred from 8<sup>th</sup> February to 2 weeks later: clarification of no waiting times on Cleeve Rd South needed.</p> <p>4 March 2024 – Revised plans provided by OCCH to include Cleeve Rd North; confirmed times (10.00-3.30) restrictions apply.</p> <p>11 March 2024 – Final proposals sent; advertisement expected to be placed 21<sup>st</sup> March.</p> <p>20 March 2024 – Consultation issued.</p> <p>16 April 2024 – Committee agreed to meet Cllr Bulmer to discuss outcome. OCC Cabinet expected to consider in May.</p> <p>19 April 2024 – Consultation closed.</p> <p>1 May 2024 – Meeting with OCCH to review initial responses to consultation and amendments proposed by TMPPS Committee.</p> <p>13 May 2024 – Full Council endorses TMPPS Committee amendments.</p> | OCC Highways | Monitoring / Awaiting Implementation |

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| 2022-007 | Flashing Speed Signs | <p>14 November 2023 – Quotes for supply of 7 speed signs as agreed at the 17 October meeting obtained. Revisions suggested by OCCH to be considered at 21 November meeting.</p> <p>21 November 2023 – Committee agree, subject to Full Council agreement, to acquire 4 signs (2 on High St at Miller of Mansfield and Social Club, and 2 school signs) further three signs to follow (Manor Rd, Cleeve Rd, Elvendon Rd) if speed surveys show need.</p> <p>11 December 2023 – Budget of £20K agreed at Full Council.</p> <p>19 December 2023 – Final locations to be determined when OCCH makes a site visit on 26/1/2024.</p> <p>26 January 2024 – OCCH Site visit confirmed High St sites, visibility of school signs considered satisfactory.</p> <p>5 February 2024 – OCCH requested to install poles for High St signs. Funding in OCCH's 2023-24 budget.</p> <p>20 February 2024 – OCCH confirm poles on order.</p> <p>4 March 2024 – Order for Speed signs (2 solar, 2 school signs mains powered) placed with Westcotec.</p> <p>4 March 2024 – School informed of order and operation of signs.</p> <p>4 March 2024 – Order confirmation and Ready for Installation Questionnaire received.</p> <p>16 April 2024 – OCCH chased regarding installation of poles for solar powered signs.</p> <p>24 April 2024 – Pole installed near the Miller of Mansfield, Social Club site not viable and alternative suggested.</p> <p>7 May 2024 – Alternative site for pole at east end of the High Street agreed, pole to be installed week commencing 13<sup>th</sup> May. OCCH require final checks on poles before installation of signs.</p> | Committee / Full Council Delegation Request | Open |
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| 2022-013 | Provision of EV Parking Spaces                  | <p>21 February 2024 - OCCH asked for details of their plans for the number and location of chargers in the Village.</p> <p>12 March 2024 – OCCH response: definitely including Goring, Wheel Orchard Car Park under consideration, possibly also Community Centre Car Park. 7kW AC chargers intended. OCCH would welcome GPC’s thoughts.</p> <p>19 March 2024 – OOC issue press notice outlining plans and announcing grant scheme for local councils to install community charging hubs.</p> <p>26 March 2024 – When grant scheme opened consider bidding for sites for community hubs at Village Hall, Community Centre and Station carpark.</p>   | Committee  | Open |
| 2022-14  | Pedestrian Crossing Gatehampton Rd near Station | <p>30 November 2023 – Assistant Clerk wrote to GWR with request to permit marking a PPL on GWR land.</p> <p>2 December 2023 – GWR respond, supportive in principle but need to consult internally.</p> <p>19 January 2024 – GWR confirm support after internal consultation, but wanted to know who would do the work.</p> <p>26 January 2024 – OCCH site visit – need for dropped kerb on Gatehampton Rd pavement to continue PPL raised (possible CIL funding).</p> <p>30 January 2024 GWR note that GWR would need to approve design and materials and a site access permit will be needed. There is a possibility of GWR doing the work by agreement with GPC.</p> <p>21 February 2024 – GWR asked to provide an estimate of their contractors doing the work. OCCH confirm that if GPC funds the dropped kerb it could be done in 2024/25.</p> <p>18 March 2024 – GWR provide an estimate of £1.3K (excl VAT) for the work, also advise of a grant scheme operated by GWR that may fund.</p> <p>26 March 2024 – Agreed to ask GWR to proceed with the work subject to Full Council agreeing funds – seek Full Council agreement for £1.4K for PPL and £3K for dropped kerb.</p> | Clerk Team | Open |

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|          |                                       | <p>8 April 2024 – Full Council agreed budget of £1,700 (excl VAT) and to GWR contractors doing the work.</p> <p>18 April 2024 – GWR asked to proceed with contractors.</p> <p>7 May 2024 – GWR contractors (APCOA) ask for dropped kerb to be completed first, OCCH asked for a date.</p>  |           |      |
| 2022-015 | Full Village Pedestrian Safety Review | <p>23 May 2023 - Speed Hump: OCC would consider as a 2024 project to appropriate scheme - propose Ganville engaged.</p> <p>18 July 2023 – Glanville’s Contacted for quote - full details to be presented at the meeting. £9k for Glanville’s Scheme and OCC formal consultation to the public + build costs.</p> <p>17 October 2023 - The Assistant Clerk should obtain up to date costings for installing a tabletop speed hump from OCCH.</p> <p>14 November 2023 - Contacted OCCH for an estimate but no reply. Taking account of quotes for design work and OCC consultation fees, and inflating the construction cost of the existing hump using construction cost inflation indices gives a total estimate of £76,600 at 2023 prices.</p> <p>21 November 2023 - Assistant Clerk to establish alternative cost of zebra crossing.</p> <p>30 November 2023 - OCCH provide costings which suggest a cost of £111,600.</p> <p>19 December 2023 - Agreed to consider options at next TMPPS Committee meeting.</p> <p>23 January 2024 - consider with OCCH possibility of traffic lights at Wallingford Rd/High St junction (see 2023-004).</p> <p>26 January 2024 – OCCH site visit confirmed that OCC would not consider traffic lights without evidence of the risk of serious accidents (see 2023 004)</p> <p>20 February 2024 – Decided to review the need for a speed hump or other measures after speed signs had been installed.</p> | Committee | Open |

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| 2023-003 | Access to Sheepcote                 | <p>17 October 2023 - (Item transferred from 2021-004). Painting of PPL in entrance road and all the parking spaces repainted, to be done in conjunction with painting of PPL in Station Rd. The Assistant Clerk to obtain quotes for markings in Sheepcote Field. The Environment Working Group to obtain costs of providing a footpath to the left-hand side of the access road.</p> <p>21 November 2023 - Revised quotes to show itemised costs of car parking and PPL to be obtained.</p> <p>19 December 2023 - Assistant Clerk ask to get further quotes for double yellow lines to both sides of the entrance road</p> <p>23 January 2024 - One quote for double yellow lines received; quotes for hoggin path received. Agreed to approach lowest tenderer for carpark spaces and PPL for an estimate to include car park spaces and double yellow lines and to provide information on the merits of paint versus thermoplastic markings and the cost difference. Car park to be cleared of encroaching brambles before marking. Cost of a hoggin path to be referred to full council for approval.</p> <p>11 February 2024 – Full Council agreed budget for hoggin path.</p> <p>20 February 2024 - Clerk to take forward hoggin path.</p> <p>11 March2024 – quote obtained for clearance of brambles, awaiting warmer weather for marking surfaces and placing order (budget of £700 agreed for marking at December Full Council).</p> <p>3 April 2024 – order placed with TGS, sheepcote users consulted about dates for work to be done after half term.</p> <p>16 May 2024 – Marking completed.</p> | Committee | Open |
| 2023-004 | Wallingford Rd/High Street junction | <p>17 October 2023- The Assistant Clerk to investigate with OCC Highways the possibility of limiting the speed of vehicles making a left turn from Wallingford Rd on to the High Street by the railway bridge.</p> <p>10 November 2023 - OCCH will want a speed survey done before considering any measures (signs etc).</p> <p>21 November 2023 - ask OCCH for a site visit to discuss options.</p>  | Committee | Open |



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|          |                | <p>19 December 2023 - Date for site visit, 26/1/24 agreed.</p> <p>26 March 2024 – EWG to check hedge no longer obscuring Red Cross Rd/High St junction.</p>  |                 |      |
| 2024-001 | Hedgehog signs | <p>26 March 2024 – Committee agreed in principle to locate three signs on Manor Rd, Elvendon Rd and Cleeve Rd. Assistant Clerk to establish best locations on those roads.</p> <p>16 April 2024 – Committee ask that signs go further out of the Village than the proposed flashing speed signs for those roads would have gone. Agreement on size and style of signs needed.</p> <p>21 May 2024 – Options for signs put to Committee.</p> | Assistant Clerk | Open |