

Action Number	Title	Current Status	Status	Action Owner	Origin in Agenda / Minutes	Notes
202306	Asset Register	Compare version at July meeting to Excel register	Ongoing	JE	Jul 2023 FinC meeting	
202308	Internal Audit report	Monitor website	Ongoing	JE	2023-05-23 FinC minute 23.03.10.6	updated June 2024 following advice from Internal Auditor, rolling updates
202311	Asset Register	Check updated Asset Register	Ongoing	Members	2023-05-23 FinC minute 23.03.11	Asset Register reconciliation commenced 16 October. All assets will be identified, photographed, what3words location and marked on a map.
202312	Asset Register	Update Scribe - add date of acquisition.	Ongoing	Council officers	2023-05-23 FinC minute 23.03.11.1	Work in progress
202313	Asset Register	old items need to come off & revisit the list to get breakdown on the historic £5k line	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11,2	Work in progress
202315	Asset Register	Breakdown into a list of items held at nominal value and others.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.4	Work in progress
202317	Asset Register	check Sheepcot gates are not duplicated,	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.6	21.11.23 All gates being checked by Facilities to confirm which is which
202401	Asset Register	Merge Roger's photos & what3words locations into Asset Register	Ongoing	JE	Mar 23 FinC mtg	Work in progress Cllr BU creating a Parish Online aerial map with all assets plotted on it.
202406	TSB & Unity	Update signatures	Ongoing	Council Officers	2024-06-17 FinC	TSB done. Unity - Mandate to update emailed 17-10-24 but rejected . Correct form ready to be signed.
202405-5	Investments	Transfer £44,375 from TSB to Cambridge Building Society Council saver (2.9%)	Ongoing	RFO & FC	Investment Strategy	opening stalled, further ID checks requested by CBS. Get SE and NM IDs documents verified by mobile solicitor in Woodcote as discussed. 12/8/24 No progress. Reapply with new signatories
202405-6	Investments	Identify an 6-month account (1 of 2) to receive a transfer £85,000 to from TSB	Ongoing	RFO & FC	Investment Strategy	Need to identify and open account first
202405-7	Investments	Maintain at least £28k (~1/6 of precept) in the 0% TSB current account and the balance kept in the 1.49% TSB reserve account.	Ongoing	RFO	Investment Strategy	ongoing 17.10.24 £90k transferred from 0% to 1.5% account leaving ~£30k in 0%. Transfer much of October CIL receipt to leave £30k in current.
202407-1	Investments	Identify an 6-month account (2 of 2 - not Lloyds) to deposit £15,000 from Unity instant access account & £70,000 from TSB	Ongoing	RFO & FC	Investment Strategy	no progress
202407-2	Investments	Review spreadsheet with amount in each account and interest rates monthly	Ongoing	RFO & FC	Investment Strategy	Redwood 95-day notice interest will fall from 4.55% to 4.30% on 2025.02.03. Unity instant access rate will fall from 2.77% to 2.62% on 2024.11.05