



**Place and assets working group -- meeting notes**

Time and date 2024-11-27 11:30

Present: Cllr Toby Thurston, Cllr Robin Williamson, Cllr David Bermingham, Roger Wood

These notes are an informal record of the first meeting of the new place and assets working group.

The team reviewed the Terms of Reference approved by the council on 2024-11-11, and noted that the working group superseded the now dissolved working groups for Village Environment, Signage, Rectory Garden, and Ferry Lane open space.

It was agreed that the group will need to collaborate with the various teams at the county council and the district council as appropriate, and to work with volunteer groups in the village. For tasks that fall directly to the parish council, it was agreed that we would be pragmatic and hands on, using Roger's facilities team as much as possible with practical assistance from councillors when required.

A range of village assets were discussed including: street lights; bins and collection frequency; street gutter clearance; managing leaf mulch and compost; the council land at Yew Tree Court; Ferry Lane open space; and the old phone box.

We agreed that our primary way of working would be by maintaining an action list to keep track of work on each of the village assets in our scope.

**Actions**

- write up these notes (TT)
- find a suitable online repository for WG notes and documents (TT)
- find actions lists from superseded WGs (Robin)
- draw up an initial action list and circulate for review (TT)
- update GPC website with details of PAWG (TT)
- draw up a list of places and assets and review it with the Clerk (TT)
- summarise the Enerveo-maintained list of street lamps by type, so that we can see how many are old sodium lamps or new LEDs (Roger)

**Next meeting**

2025-01-22 -- Weds -- 11:30 -