



GORING-ON-THAMES PARISH COUNCIL

Minutes of a Meeting of the Goring-on-Thames Parish Council

Monday 11th November 2024 at 19:30, Belleme Room, Goring Village Hall

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

**Prior to the start of the meeting; Questions and comments from members of the public
(limited to 10 minutes in total)**

Public Session – Prior to the Start of the Meeting

MoP1: Asked the council to control the weeds. JE stated the draft budget for next year did include provision for weeding.

Members Present:

Chair	Cllr S Lofthouse (SL)
Members	Cllr T Thurston (TT)
	Cllr B Newman (BN)
	Cllr R Williamson (RW)
	Cllr N Mallen (NM)
	Cllr B Urbick (BU)
	Cllr J Emerson (JE)
	Cllr M Stares (MS)
	Cllr D Bermingham (DB)

Officers Present:

Clerk	S Edmunds (SE)
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Public and Press: at least 3 members of public

Meeting started 19:30

24.33.1. To receive apologies for absence. [LGA 1972 s85(1)]

None

24.33.2. To Receive any Declarations of Interests for items on this agenda [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

24.33.2.1. To consider requests for Dispensations [LA 2011 s33]

None



24.33.3. Vacant Seat (LGA 1972 s89(6))

- 24.33.3.1. To note the Council has 1 vacant seat, which is available to be filled through co-option
- 24.33.3.2. To hear representations from any eligible persons wishing to be co-opted to the council and approve co-opting the new Councillor(s) to fill the vacant seat subject to achieving a majority vote from Councillors present.
- 24.33.3.3. To receive declarations of acceptance of office from any co-opted Councillor. To be countersigned by the Clerk

Noted, no applicants.

24.33.4. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

- 24.33.4.1. Meeting held on 14th October 2024
- 24.33.4.2. Matters arising from the minutes not elsewhere on the agenda.

Resolved: Unanimously approved with amendment to 24.29.8.1: To approve a budget of £760 for four speed surveys from TMPPS - Appendix F: Resolved: Unanimously approved.

24.33.5. To review the Active List progress and update

Full Council Active List

Reviewed and attached to minutes

24.33.6. To Receive Minutes of Committees

- 24.33.6.1. Finance Committee
 - Meeting Dated 23 September 2024 **Appendix A**
- 24.33.6.2. Planning Committee
 - Meeting dated 08 October 2024 **Appendix B**
- 24.33.6.3. Traffic Management and Pedestrian Safety Committee (TMPPS)
 - Meeting Dated 17 September 2024 **Appendix C**

All the above minutes are received. NB action lists should be saved as landscape not portrait

24.33.7. To receive reports from each of the Committees, Working Groups or Village Liaisons:

Where possible they should provide a written report and/or action list in advance of the meeting as per standing orders.

- 24.33.7.1. To receive an update from TMPPS **Appendix D**

RW asked OCCH to come and speak to the Committee – they have a new engagement officer who will come in Wed 4.12.24 to do a walk around to discuss issues.

- 24.33.7.2. To approve the new Place & Assets WG Terms of Reference **Appendix E**

This combines EWG, Public spaces village signage, Rectory Garden & Ferry Lane. TT has spoken to facilities who is happy to work with them and liaise with TMPPS

Resolved: Unanimously approved

- 24.33.7.3. To approve the Communication WG Terms of Reference **Appendix F**

BN asked this to be revised further and brought back to the next meeting



24.33.8. To note the CiL receipts for 2024, published on the website and sent to SODC Appendix G

Finance Committee CiL allocated spend 2023-24 £12,870 streetlight replacement. £2280 Mesh reinforcement

Noted

24.33.9. To appoint members to Committees / Working Groups / Liaison as required

24.33.9.1. To appoint new members to any vacancies on the attached list

Appendix H

Updated in the meeting and attached to minutes

24.33.10. To approve the Playgrounds Working Group permission to go out to tender for the Bourdillon playground, working in conjunction with the Clerk Appendix I

With a view to evaluating the proposal from suppliers in preparation for making a formal proposal to a future Council meeting.

MS: the WG have done a huge amount of work on both. Bourdillon proceeding does not mean lack of focus on Gardiner.

Resolved: Unanimously approved permission to go for tender, working in conjunction with the Clerk.

24.33.11. To approve the following updated Policies & Documents

24.33.11.1. To approve updated Financial Regulations - 'Financial-Regulations 2024-11-11' **Appendix J.1&2**

The National Association of Local Council (NALC) publish model Financial Regulations for local councils. GoTPC's current

Financial Regulations-appendix J.1 – at

www.goringparishcouncil.gov.uk/wpcontent/uploads/2023/06/FinancialRegulations_2023.pdf are based on NALC 2019

model. As of 8 May 2024 the new NALC 2024 model available at www.nalc.gov.uk/resource/model-financial-regulations-england.html and this has now been adapted to GoTPC's situation. The adaptations made are shown in the accompanying

appendix J.2 'Financial-Regulations 2024-11-11 Changes from NALC 2024 model'. The most significant advantage to the

2024 version is that it is more tuned to transactions being done digitally without physical signing of cheques. In particular

Clauses 6.9, 7.6 describe how GoTPC's payments are now authorised (to be made in the accounting package Scribe) and

approved (to be paid from the bank account).

Resolved: Unanimously Approved

24.33.11.2. To approve the Co-option Policy 2024 **Appendix K**

Resolved: Unanimously approved with changes as discussed in the meeting.

24.33.11.3. To approve the Communications & Media Policy 2024 **Appendix L**

Resolved: Unanimously approved

24.33.11.4. To approve the Recordings at Meetings Policy 2024 **Appendix M**

Resolved: Unanimously approved and a note about recording to be added to the agenda

24.33.12. To approve the following licences for the Sports Clubs

24.33.12.1. To approve licenses for Goring United and Goring Robins Football Clubs to use the facilities at the

Gardiner and Sheepcot. (4 Licenses: Appendices N.1: GUFC-Gardiner-License-2024, N.2:GUFC-Sheepcot-

License-2024, N.3:GRFC-Gardiner-License-2024, N.4:GRFC-Sheepcot-License-2024) **Appendices N.1-4**

Resolved: Unanimously approved



24.33.12.2. To approve a license for Goring Cricket Club to use the facilities at Gardiner subject to the Clerk approving changes to the red text in Table 1 to reflect the Full equipment list to be provided. - GCC-license-2024-awaits-equipment-list **Appendix O**

Resolved: Unanimously approved

24.33.12.3. To approve a license for Goring Gap Croquet & Bowls Club to use the facilities at Gardiner subject to the Clerk approving changes to the red text in Table 1 to reflect where the equipment will be stored. - GCC-license-2024-awaits-equipment-list **Appendix P**

Resolved: Unanimously approved to hold for the next agenda

24.33.13. To approve continuing to support paying 50% of the Readibus costs to the end of the financial year (31 March 2025)

This sum of £350 has not increased from last year and is matched by MIGGS

Resolved: Unanimously approved

24.33.14. Clerk Report: The Clerk would like to remind everyone that any concerns or defects should be reported directly via email at the earliest opportunity.

24.33.14.1. To approve a budget of £1k for updating the IT Infrastructure
For the immediate purchase of two laptops for the Clerk team.

Resolved: Unanimously approved

24.33.14.2. To note the NALC/ Local Government Service Pay Agreement from 1st April 2024-31st March 2025 has been approved nationally. **Appendix Q**
The value of the scale point has increased. The Council operates an NJC contract, and this is a contractual obligation. Back-pay to 1st April 2023 will be applied to all employed during the applicable period.

Noted

24.33.14.3. To approve supporting fundraising activity for the Primary School, by waiving the fee to hire Bourdillon for the Goring 10k Race 2025.

Resolved: Unanimously approved

24.33.14.4. To approve a budget of £2k (from 8250 Environmental projects) to cover labour and hire of a small pedestrian sweeper similar to <https://www.nationaltoolhiresops.co.uk/product/medium-pedestrian-floor-sweeper-hire/> for up to three weeks as a trial for the autumn leaf fall.

Resolved: Approved by majority



24.33.15. To approve the Whitehill Burial Ground business case for the Natural Burial Ground & Costing Structure Proposal **Appendix R**

funding could come from CIL, spent in phases

24.33.15.1. To approve the proposed change to the cost structure and tariff, as recommended. Create three tariff tiers: base price is for the wider local area, Goring residents 20% reduction from base price, and out of area 200% of base price. Maintain base cost through end of FY2025/26.

Resolved: Unanimously Approved the proposed change, the costs to be implemented from 01 January 2025

24.33.15.2. To accept the business case and agree that the requirements of the 11th March 2024 resolution has been met.

Resolved: Unanimously Approved

24.33.15.3. To become members of the Natural Burial Ground Association (£125/first year).

Resolved: Unanimously Approved

24.33.15.4. To change the term of Exclusive Right to Burial from 99yrs to 50yrs to be more in-line with national trends and better positioning WHBG to address future needs.

Resolved: Unanimously Approved to change the term implemented from 01 January 2025

24.33.15.5. To agree to use the £5,000 Councillor Priority Fund Grant (from Cllr K Bulmer) to commission a landscape architect to do a concept design (Artemis Landscape Architects Ltd, £1,440), the Arboricultural Impact Assessment and Tree Survey (Heritage Tree Services, £1,250), and to contribute to the grounds work and planting of the memorial garden for scattering of ashes (TBD, £2,310 of budget £20,000, though can be done in stages)

Resolved: Unanimously approved to use the grant

24.33.16. To receive reports:

24.33.16.1. Oxfordshire County Councillor: K Bulmer

Appendix S

24.33.16.2. South Oxfordshire District Councillor: M Filipova-Rivers

Appendix T

Received and to check if 1 November is the correct date in appendix T item 3

24.33.17. Matters for a future agenda

Communication WG Terms of Reference
Speakers for amplification/ Recording in meetings
license for Goring Gap Croquet & Bowls Club
Budget and precept

24.33.18. To note the date and time of the next meeting Monday 9th December at 19:30

NOTE: Proposals of Motion to be received by the Clerk no later than **29th November**, in accordance with the Standing Orders

Meeting closed at 21:16