



## **GORING-ON-THAMES PARISH COUNCIL**

**Minutes of the Meeting of the Finance Committee of the  
Goring-on-Thames Parish Council  
Monday 23<sup>rd</sup> September 2024 at 18.30 at Gardiner Pavilion, Upper Red Cross Road  
Goring RG8 9BD**

All Councillors who are members of the committee are summoned to attend the meeting.  
Members of the public and press are invited to attend all meetings of the council and its committees.  
(Public Bodies (Admission to Meetings) Act 1960)

**Public Session – Prior to the Start of the Meeting**

None present

**Members Present:**

Cllr J Emerson (JE)  
Cllr N Mallen (NM)  
Cllr M Stares (MS))

**Officers Present:**

Clerk Sarah Edmunds (SE)

**Public and Press:** None present.

Meeting started 18:32

**24.26.1. To receive apologies for absence (LGA 1972 s85(1))**

*None*

**24.26.2. Declarations of Interests (LA 2011 s31)**

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items*  
N/A

**24.26.3. To consider requests for Dispensations [LA 2011 s33]**

N/A

**24.26.4. To approve minutes of the meeting of 12<sup>th</sup> August 2024**

**Resolved:** Unanimously approved & signed

**24.26.5. To approve the expenditure list 1-30<sup>th</sup> August 2024**

**Appendix A**

**Resolved:** Unanimously approved



## GORING-ON-THAMES PARISH COUNCIL

**24.26.6. To note income 1-30<sup>th</sup> August 2024**

**Appendix B**

Noted

**24.26.7. To note the reconciled bank accounts as at 30<sup>th</sup> August 2024**

**Appendix C**

Noted

**24.26.8. To receive updates from the previous meeting's "items on the next agenda" action list including savings account options & updates**

**Action List**

Updated in the meeting & attached. Noted that a Parish online map is being created with assets marked on it by Cllr B Urbick.

**24.26.9. To review the CIL Register and Reserves**

**Appendix D**

Reviewed – noted no new applications added to the register

**24.26.10. Review of Summary of Receipts and Payments against Budget**

**Appendix E**

Reviewed, proposed movements under item 12

**24.26.11. To consider the finance implications of Committee and Working Group recommendations and forward to Full Council for approval**

**Appendix F**

Resolved: Unanimously agreed the following:

Item / cost agreed by Sep Council

Fairfield / £2,950

Sheepcot & CC PPL / £775

Insurance / £1,706

Yew Tree Ct Fence spurs / £768

Tree pruning works/ £5,151

Christmas Trees & Lights / £1,100

Freedom of Goring budget / £1,500

Pay from

no longer required from 3090 Legal fees

from 6060 Pedestrian safety projects (non-EMR) (has £3,000)

from 6080 insurance (has £1,700)

from 6050 fences/gates (has £931)

from 8210 Trees EMR (325 EMR) (has £11,512)

from 6210 Trees (non EMR) (has £1,345)

£440 from 425 EMR Freedom of Goring

£1,060k from 3020 Awards & honours

**24.26.12. To approve budget virements & movements between EMR & expenditure budgets**

**Appendix G**

**Resolved:** Unanimously approved the following:

- Vire £1,060 of budget from 3090 Legal Fees to 3020 Awards and honours
- Vire £1,000 of budget from 3090 Legal Fees to 3100 Rates and Taxes
- Vire £2,000 of budget from 3090 Legal Fees to 6095 Office relocation
- Consider the budget for 6010 Car park at its next meeting, noting also the income of 1030 Community Centre Car Park Income

And noted that:

- 425 EMR Freedom of Goring contains £440 which with 3020 Awards & Honours gives a total of £1,500 available for Freedom of Goring expenditure
- 3090 Legal Fees drops by £4,060 (from £6,000 to £1,940 )

Cllr J Emerson

Chair of the Committee

28<sup>th</sup> October 2024

**24.26.13. To approve the list of regular payments and forward to Full Council for approval**  
*No longer required due to the updated bank account access*

**Appendix H**

**24.26.14. To receive the External Auditors Report and consider any actions required**

**Appendix I**

**Resolved:** Received & Unanimously agreed the following:

- Check for the correct response at Assertion 9 (sole trustee).
- Check that Box 11a and 11b are completed (trust fund).
- Ask the Internal auditor to answer Yes or No at control objective O (trustee)
- Ensure that supporting information (values) on explanation of variance in Box 4 is provided

**24.26.15. To approve the Items for the next agenda**

Budget preparation

Consider the budget for 6010 Car park

**24.26.16. To confirm the time and date of the/ next meeting: 18:30 at the new offices The Old School, Station Road, Goring on 21<sup>st</sup> October 2024**

**Meeting closed 20:15**

23 September 2024

## Finance Committee Action List

updated during meeting

Action Number	Title	Current Status	Status	Action Owner	Origin in Agenda / Minutes	Notes
202306	Asset Register	Compare version at July meeting to Excel register	Ongoing	JE	Jul 2023 FinC meeting	
202308	Internal Audit report	Monitor website	Ongoing	JE	2023-05-23 FinC minute 23.03.10.6	updated June 2024 following advice from Internal Auditor, rolling updates
202311	Asset Register	Check updated Asset Register	Ongoing	Members	2023-05-23 FinC minute 23.03.11	Asset Register reconciliation commenced 16 October. All assets will be identified, photographed, what3words location and marked on a map.
202312	Asset Register	Update Scribe - add date of acquisition.	Ongoing	Council officers	2023-05-23 FinC minute 23.03.11.1	Work in progress
202313	Asset Register	old items need to come off & revisit the list to get breakdown on the historic £5k line	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.2	Work in progress
202315	Asset Register	Breakdown into a list of items held at nominal value and others.	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.4	Work in progress
202317	Asset Register	check Sheepcot gates are not duplicated,	Ongoing	Council Officers	2023-05-23 FinC minute 23.03.11.6	21.11.23 All gates being checked by Facilities to confirm which is which
202323	TSB Bank access	Setup TSB account access for FinC to approve payment	Completed	Council Officers	2023-05-23 FinC minute 23.03.12.4	Setup TSB account access for FinC to approve payment is now complete
202401	Asset Register	Merge Roger's photos & what3words locations into Asset Register	Ongoing	JE	Mar 23 FinC mtg	Work in progress Cllr BU creating a Parish Online aerial map with all assets plotted on it.
202406	TSB & Unity	Update signatures	Ongoing	Council Officers	2024-06-17 FinC	TSB forms and identification delivered to TSB in Reading by hand on 1/8/24. No response as of 12/8/24
202405-5	Investments	Transfer £44,375 from TSB to Cambridge Building Society Council saver (2.9%)	Ongoing	RFO & FC	Investment Strategy	opening in progress, further ID checks requested by CBS. Get SE and NM IDs documents verified by mobile solicitor in Woodcote as discussed. 12/8/24 No progress
202405-6	Investments	Identify an 6-month account (1 of 2) to receive a transfer £85,000 to from TSB	Ongoing	RFO & FC	Investment Strategy	Need to identify and open account first
202405-7	Investments	Maintain at least £28k (~1/6 of precept) in the 0% TSB current account and the balance kept in the 1.49% TSB reserve account.	Ongoing	RFO	Investment Strategy	ongoing
202407-1	Investments	Identify an 6-month account (2 of 2 - not Lloyds) to deposit £15,000 from Unity instant access account & £70,000 from TSB	Ongoing	RFO & FC	Investment Strategy	no progress
202407-2	Investments	Review spreadsheet with amount in each account and interest rates monthly	Ongoing	RFO & FC	Investment Strategy	reviewed 12/8/24