



GORING-ON-THAMES PARISH COUNCIL

Notice of the Annual Council Meeting of the Goring-on-Thames Parish Council

Monday 12th May 2025 at 19:30, Belleme Room, Goring Village Hall

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

**Prior to the start of the meeting; Questions and comments from members of the public
(limited to 10 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. To elect a Chair for the year ahead [LGA 1972 ss15(2) and 34(2)]

1.1. To receive Chairman's declaration of acceptance of office [LGA 1972 s83(4)]

2. To receive apologies for absence. [LGA 1972 s85(1)]

3. To elect a Vice-Chairman for the year ahead [LGA 1972 s 15(6) & 34(6)]

4. To Receive any Declarations of Interests for items on this agenda [LA 2011 s31]

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

4.1. To consider requests for Dispensations [LA 2011 s33]

The following items are listed in the Standing Orders as being required in the Annual Meeting of the Council and are listed in the same order as in the Standing Orders.

5. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

5.1. Meeting held on 14th April 2025

5.2. Matters arising from the minutes not elsewhere on the agenda.

6. To Receive Minutes of Committees

6.1. Finance Committee

- Meeting Dated 18th March 2025
- Meeting dated 8th April 2025

Appendix A

Appendix B

6.2. Planning Committee

- Meeting Dated 26th March 2025
- Meeting dated 8 April 2025

Appendix C

Appendix D

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| 6.3. | Travel and Transport Committee | |
| | • Meeting Dated 18 th March 2025 | Appendix E |
| 6.4. | Playgrounds Committee | |
| | • Meeting dated 05 March 2025 | Appendix F |
| 7. | Review of delegation arrangements to committees, sub-committees, staff, and other local authorities. | |
| 7.1. | To Approve the Scheme of Delegation | Appendix G |
| 8. | Review of the terms of reference for committees | Appendix H |
| 9. | Appointment of members to existing committees & working groups | Appendix I |
| 9.1. | To appoint members to the Planning Committee | |
| 9.2. | To appoint members to the Staffing Committee | |
| 9.3. | To appoint members to the Travel & Transport Committee | |
| 9.4. | To appoint members to the Finance Committee | |
| 9.5. | To appoint members to the Public Spaces Sheepcot Committee | |
| 9.6. | To appoint members to the Public Spaces Playgrounds Committee | |
| 9.7. | To appoint members to the Place & Assets Working Group | |
| 9.8. | To appoint members to the Communications Working Group | |
| 9.9. | To appoint members to work with the Clerk on the OJFS Sale | |
| 9.10. | To appoint one member to be the WHBG liaison | |
| 9.11. | To appoint one member to be the Gap Festival Liaison | |
| 9.12. | To appoint members to the Goring Poor Allotment Charity | |
| 9.13. | To appoint one member to the Goring Fire Brigade Volunteer Trust | |
| 9.14. | To appoint one member to the Twinning Association. | |
| 9.15. | To appoint one member to the Village Hall Committee | |
| 10. | To receive reports from each of the Committees, Working Groups or Village Liaisons: | |
| | <i>Where possible they should provide a written report and/or action list in advance of the meeting as per standing orders.</i> | |
| 10.1. | To receive an update from Traffic & Transport Committee | Appendix J |
| 10.2. | To receive a report from the Sheepcot Committee | Appendix K |
| 10.3. | To receive a report from the Finance Committee | Appendix L |
| 10.4. | To receive a report from the Playgrounds Committee | Appendix M |
| 10.5. | To receive a report from the Place & Assets WG | Appendix N |
| 10.6. | To receive an update from the Staffing Committee | Appendix O |
| 10.7. | To receive an update from the Comms Working Group | Appendix P |

11. Appointment of any new committees or working groups in accordance with standing order 4

To approve adding emergency planning to the remit of Place & Assets WG

12. Review and adoption of appropriate standing orders and financial regulations

12.1. To approve and adopt new Standing Orders, 2025 update (England)

Sections 14 & 18 have been updated by NALC

Appendix Q

12.2. To review and approve suitable for use the revised Financial Regulations

Appendix R

12.3. To review and approve suitable for use the existing Code of Conduct

Appendix S

13. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.

13.1. To note we have a Street Light Maintenance and Energy Supply contracts and approve delegating to the Clerk to seek quotes, or tenders as applicable to present to the Council at a future meeting.

14. Review of inventory of land and other assets including buildings and office equipment

14.1. To review and approve the Asset Register

Appendix T

15. Confirmation of arrangements for insurance cover in respect of all insurable risks

Appendix U

15.1. To confirm the arrangements for insurance cover in respect of all insurable risks

16. Review of the Council's and/or staff subscriptions to other bodies

Appendix V

17. Review of the Council's complaints procedure

Appendix W

18. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (see also standing orders 11, 20 and 21)

Appendix X

Including the Communications Policy

19. Review of the Council's employment policies and procedures

19.1. To approve delegating this item along with the Civility and Respect Pledge to the Staffing Committee.

20. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.

20.1. To note, no formal record of expenditure under General Power of Competence has been made, it is the "power of first resort" and therefore it can be considered that all spend has been made under General Powers of Competence.

21. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

21.1. Regular Full Council Meetings, Goring Village Hall, 7:30pm.

2025: 9th June; 14th July, 8th September; 13th October; 10th November; 8th December;

2026: 9th February 9th March; 13th April, 11th May

The following items are not required by the Standing Orders in the Annual Meeting of the Council.

22. Neighbourhood Plan

- 22.1. To note the Neighbourhood Plan is being monitored by the Planning Committee

23. To approve updated versions of the following for the Financial Year 2025-2026

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| 23.1. | Statement of Internal Controls
<i>NB changes only in formatting / date / typo correction</i> | Appendix Y |
| 23.2. | Financial Risk Assessment and Management Register
<i>NB changes only in formatting / date / typo correction</i> | Appendix Z |
| 23.3. | Review of Effectiveness of Internal Audit
<i>NB changes only in formatting / date / typo correction</i>
Including noting WGW will continue as Internal Auditor for the 2025/2026 FY. | Appendix AA |
| 23.4. | Reserves Policy
<i>NB Change to section 2 Operating (or General) Reserves</i> | Appendix AB |
| 23.5. | Investment Policy and Strategy
NB Strategy updated for new FY | Appendix AC |
| 23.6. | Cash Receipts Policy
<i>NB changes only in formatting / date / typo correction</i> | Appendix AD |
| 23.7. | Expenses Policy
<i>NB changes only in formatting / date / typo correction</i> | Appendix AE |
| 23.8. | Grants Policy
<i>NB Council address updated</i> | Appendix AF |
| 23.9. | Loan Agreement Form
<i>NB retitled from Loan application</i> | Appendix AG |

24. To approve the IT Policy **Appendix Ai**

25. Clerks Report

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| 25.1. | To approve a budget of £ 200pm to increase bin emptying to three times a week between Easter and August Bank holidays | |
| 25.2. | To approve a budget of £245 for relocation of the GoTPC Defibrillator to the Community Centre | |
| 25.3. | To approve a budget of £750 to provide a locked wooden bin store and bins for green waste at the Gardiner, cost of emptying to be recharged to the users | |
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<i>Subject to final approval by OCC</i> | Appendix AH |
| 25.5. | To approve continuing No Mow May areas throughout the summer | Appendix Ai |
| 25.6. | To agree the future use of the original orientation plaque from the station | |

26. To note reports from District and County Councillors

26.1. Oxfordshire County Councillor

~~Appendix AJ~~

26.2. South Oxfordshire District Councillor: M Filipova-Rivers

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27. Matters for future discussion.

28. To note the date and time of the next meeting Monday 9th June at 19:30

NOTE: Proposals of Motion to be received by the Clerk no later than **31st May**, in accordance with the Standing Orders.

07 May 2025

Mrs S Edmunds
Clerk to the Council



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