

Playgrounds Committee - Action List 26th August 2025

Action	Description	Owner	Update on Progress	Date of Update	Completed
PWG.05	Moving eastern access gate at Gardiner Field	Committee	<p>Carried over from PWG; quotes obtained, decision to be made as part of expansion of playground.</p> <p>Extension of Gardiner playground by more than 3m and removal of gate likely to be difficult because of trees – limit extension to 3m.</p> <p>Gardiner ITT specifies extension to be 4m.</p>	<p>27/5/25</p> <p>16/7/25</p> <p>28/7/25</p>	No further action
BF.01	Monitor progress of work on Bourdillon Field	MS	Installation completed, safety checked, handed over and opened 24/7/25	24/7/25	Completed
BF.02	Consider arrangements for formal opening of Bourdillon Field	BN	Formal opening 24/7/25	24/7/25	Completed
BF.03	To carry out a survey of users of Bourdillon Field	To be allocated		26/8/25	
GF.01	Issue ITT for Gardiner Field by 25/7/25	MS	Issued and published on Find a Tender 28/7/25	28/7/25	Completed
GF.02	Arrange site visit and Q&A for potential suppliers	MS	Arranged for 28/8/25	26/8/25	Completed

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GF.03	Form an Evaluation Work Group and Evaluation Scheme	Committee		26/8/25	
GF.04	Requests to suppliers for clarification of Tenders if required by 26/9/25	Evaluation Work Group		26/8/25	
GF.05	Evaluation of Tenders by 3/10/25	Evaluation Work Group		26/8/25	
GF.06	Discussion with preferred supplier(s) to finalise design and terms by 10/10/25	Evaluation Work Group/Committee		26/08/25	
GF.07	Report to Full Council on completion of GF.05	Committee		26/08/25	
GF.08	Notify suppliers of Tender outcome and provide feedback	Evaluation Work Group			
GF.09	Work with SODC and other potential sources to secure grants for Gardiner and Bourdillon in current FY	MS	Awaiting outcome	26/8/25	
GF.10	Obtain Planning Permission for extension of Gardiner by 4m	MS	Planning Application submitted, awaiting decision	26/8/25	
GF.11	Subject to the outcomes of GF.07,GF.09 and GF.10 award contract	Committee/Council			

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GF.12	Subject to GF.11 work on site to commence within 8 weeks				
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