

GRANT APPLICATION FORM

Appendix A

Complete all sections. Contact the Clerk to the Council if you have any questions

Section A: The Organisation

Name of Organisation

The Anne Carpmael Trust CIO

Contact e-mail Address

trustees@withymead.org

Contact Address

Withymead House, The Bridle Way, Goring-on-Thames, RG8 0HS

Main Contact Name

Phil Rooney

Contact Phone Number

0781 075 2210

Are you a newly formed group (less than 1 year)?

Yes ☐

No ☒

Do you have a voluntary management committee?

Yes ☒

No ☐

Do you have an equal opportunities policy/statement?

Yes ☒

No ☐

How long has your group been operating?

c. 20 years

Do you have a formal constitution?

Yes ☒

No ☐

Do you have an annual record of accounts?

Yes ☒

No ☐

Please describe your group's main activities:

Please attach copy of most recent accounts and latest bank statement to your application.

The charitable objectives of the Anne Carpmael Trust (which operates Withymead Nature reserve) are:

- To promote, protect & preserve wildlife on the reserve & within a ten-mile radius of Goring
- To open its grounds to schools, conservation & research organisations, & other groups or individuals, so that students & other interested parties can enjoy & study the flora & fauna
- For the general education & benefit of the public with regard to nature

Section B: The Grant

What is the Grant For?

The grant is required to support the replacement of a bridge & boardwalk within the main reserve - ensuring that we can provide access to all visitors.

With the help of grant funding from other organisations (such as Mend the Gap), we have successfully upgraded c. 50% of the boardwalk in the Reserve. The total cost of this new phase (upgrading the bridge & another section of boardwalk) will be around £121,000 & we are looking for multiple donors to support us as well as contributing from the Trusts reserves.

Given our previous experience of running major projects, we have included a small contingency to cover the almost inevitable increase in material costs (between quotation & execution).



The current, wooden bridge/boardwalk were installed c. 20 years ago & have been degraded by constant exposure to flood waters. Soon they will be deemed unsafe for visitors to use. The bridge/boardwalk are an important part of the visitor experience at Withymead – enabling access to the rare, reedbed habitats.

The new bridge/boardwalk will also meet increasing demand from visitors for step free access to the site - it will be wide enough for people with either wheelchairs or buggies & to allow visitors to walk side-by-side. It will be fitted with handrails (where appropriate) & toe rails.

The new bridge/boardwalk will be made of recycled plastics & supported by ground screws. This ensures that the infrastructure will be available for decades; will be virtually maintenance free & will be a sustainable option.

The new bridge/boardwalk will connect to another new section of boardwalk that was upgraded last year – enabling a complete circular walk around the reserve.

Who will benefit from the grant if approved?

If the grant is approved the benefit will be felt by all our visitors (nearly 2,000 people per annum) but particularly people with mobility issues & those with young children.

How will the Civil Parish of Goring-on-Thames benefit from the monies if the grant is awarded?

The Parish will benefit by having a fully accessible nature reserve on its' doorstep – providing all residents the opportunity to experience the peaceful location as well as the delightful flora & fauna that can be found on the Reserve.

How much are you applying for?

£5,000

How many people will benefit from the monies?

2,000+

Have any other bodies been approached for grant funding in relation to this application / Project?

Yes

☒

No

☐

If Yes, please provide details.

We are applying to South & Vale Capital Grants for support & anticipate that they may contribute up to 50% of the project costs. We will not know if this has been successful until early 2026.

We are also creating an application on The Good Exchange website (seeking funding from Englefield Trust & Greenham Trust) & will use our marketing effort throughout the year to drive individual donations to this site.

We are also in discussions with the Trust for Oxfordshire's Environment (ToE) who may contribute c. 4% of the project costs.

We are also in the process of applying to the Gatehampton Trust, the Lucy Woodward Trust & the Dorothy Holmes Trust.

We also plan to explore sponsorship opportunities with local businesses.

Once we have secured 50% funding, we plan to apply to the Garfield Weston Foundation - who may contribute up to 10% toward the project.

What will you do if you get less funding than you have asked for? Will all or part of the project still go ahead? Please tell us what could be achieved if you only receive part funding?

Quotes from contractors, indicate that the overall project will cost c. £121,000. The trust plans to contribute at least 25% of the cost from its cash reserves. If we are unable to secure the full amount, we will split the project into two phases – by upgrading either the bridge or boardwalk on their own & pushing the remainder until the following year.

If successful your grant will be paid directly into the bank account detailed on the bank statement given in support of Section A of this form, cheques will be provided in the name of the organisation on the bank statement only in exceptional circumstances. If you require a cheque, please detail why below.

Please provide a full breakdown of the project costs and how they will be funded:

Item	Cost	Funded From
Bridge	£ 50,000	Grant Funding/ACT Reserves
Ramp	£ 10,000	Grant Funding/ACT Reserves
Boardwalk	£ 55,000	Grant Funding/ACT Reserves
Contingency	£ 6,000	Grant Funding/ACT Reserves
Total Project Cost:	£121,000	

Section C: The Terms and Conditions

By signing this Grant Application, you are agreeing to the following:

- You are an official representative of your group and are authorised to apply for funding on their behalf.
- Your details can be held with Goring-on-Thames Parish Council in accordance with the Data Protection Act to administer the grants process.
- The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late application or failure to complete any section of the application form may result in your application being delayed or rejected.
- Information about your group and your project may be made available as part of Goring-on-Thames Parish Councils decision making system. Personal contact details and bank details will not be made public.
- You have given due regard to health and safety considerations and have controls in place to eliminate or reduce risk exposure.
- You will provide Goring-on-Thames Parish Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health & safety policies.
- You will provide Goring-on-Thames Parish Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.
- Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful

I confirm that the information given in this application is a fair and accurate description of our group and our proposed project.

I am authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grants process.

Name

Mr Phil Rooney

Signature



Position in Organisation

Trustee

Date

04/08/25

This completed application forms, copy of your financial accounts, bank statement and any other supporting documents should be returned to:

Attention: The Clerk, Goring-on-Thames Parish Council, Gardiner Pavilion, Upper Red Cross Road, Goring, RG8 9BD



GRANT EVALUATION FORM

Appendix B

Complete all sections. Contact the Clerk to the Council if you have any questions

Section A: The Grant

Name of Organisation

Year of Award

How much funding did you receive?

£

Did you spend the entire amount awarded?

Yes ☐ No ☐

If No, please explain why the full amount was not spent and detail how much remains?

What did you use the grant monies for?

Section B: Evaluation

What difference has the funding made in the locality/community?

Please include information about the number of people in Goring who participated and/or benefited from the grant.

How did your group measure these benefits?

Did you come across any problems in the delivery of your projects, and give reasons.

Please use this space to make any other comments which will help us improve the grants process/programme

Section C: The Terms and Conditions

It was a condition of your grant to fill in this evaluation form. Failure to do so will affect any future grant funding applications.

I am authorised to complete this form on behalf of the group. (Normally completed by the original applicant of the grant)

Name

Position in Organisation

Signature

Date

This completed evaluation forms, and any other supporting documents should be returned to:

Attention: The Clerk, Goring-on-Thames Parish Council, Gardiner Pavilion, Upper Red Cross Road, Goring, RG8 9BD

NOTE: If you received money for equipment or capital works please include proof/copies of relevant receipts to this evaluation form.