

Sheepcot Committee Report September 2025

Due to the committee not being quorate the members available had an informal discussion to discuss next steps in light of SODC decision not to process Pre applications

According to our ToRs phase 1 takes us to pavilion refurbishment/replacement

- To obtain a pre-planning report from the local authority (this action was previously approved by the council) *not available*
- Develop a plan for refurbishment/replacement, obtaining all necessary documentations we *now have plans agreed as suitable*
- Consult with the community and various stakeholders of the plan and adapt as needed we *have already had a village consultation at the Parish meeting 2024 and will as part of the planning process consult again, we suggest using our communications working group to highlight the planning reference*
- Seek planning permission for the works *MS and SL will prepare planning application. We have EMR 346 funds for pre application we will need additional funds to top this up and to cover any additional fees*
- To prepare and submit tendering documentation or other quotes *as part of the process towards seeking funding*
- Prepare a budget for the project. *As part of above*
- To seek out, prepare and submit grant applications. *As part of above*
- To organise and manage fundraising projects to contribute funding, as needed. *As part of above*

Sheepcot Committee Terms of Reference 12 May 2025 All expenditure to be managed in accordance with the Council Financial Regulations.

Approval for the above costs for designs and documentation as fees for planning permission will be approved by the Committee (based on utilising some of the EMR budgeted for this project).

Additionally, we all agreed that the parking option 1 which represents our managers and buses existing parking but slightly extended to utilise planning requirements

I will make the relevant motions to council to forward phase 1

SL

01/09/2025