



# GORING-ON-THAMES PARISH COUNCIL

## Notice of a Meeting of the Goring-on-Thames Parish Council

**Monday 13<sup>th</sup> October 2025 at 19:30, Belleme Room, Goring Village Hall**

All Councillors are summoned to a Meeting of Goring-on-Thames Parish Council.

Members of the public and press are invited to attend all council meetings.

(Public Bodies (Admission to Meetings) Act 1960)

**Prior to the start of the meeting; Questions and comments from members of the public  
(limited to 10 minutes in total)**

*This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.*

## AGENDA

### 1. To receive apologies for absence. [LGA 1972 s85(1)]

### 2. To Receive any Declarations of Interests for items on this agenda [LA 2011 s31]

*Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)*

#### 2.1. To consider requests for Dispensations [LA 2011 s33]

### 3. To approve the minutes of previous council meetings [LA 1972 Sch 12. Para 41(1)]

#### 3.1. Meeting held on 8<sup>th</sup> September 2025

#### 3.2. Matters arising from the minutes not elsewhere on the agenda.

### 4. To Receive Minutes of Committees

#### 4.1. Planning Committee

- Meeting Dated 26<sup>th</sup> August 2025
- Meeting dated 16<sup>th</sup> September 2025

**Appendix A**

**Appendix B**

#### 4.2. Travel and Transport Committee

- Meeting Dated 15<sup>th</sup> July 2025

**Appendix C**

#### 4.3. Finance Committee

- Meeting Dated 14<sup>th</sup> August 2025

**Appendix D**

#### 4.4. Staffing Committee

- Meeting Dated 10<sup>th</sup> June 2025

**Appendix E**



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## 5. To note reports from District and County Councillors

5.1. Oxfordshire County Councillor: M Filipova-Rivers

**Cllr Report**

## 6. To note the current membership of committees/working groups or terms of reference and approve any updates

**Appendix F**

## 7. To receive reports from each of the Committees, Working Groups or Village Liaisons:

*Where possible they should provide a written appendix and/or action list in advance of the meeting as per standing orders.*

7.1. To receive an update from Traffic & Transport Committee

**Appendix G**

7.2. To receive a report from the Finance Committee

**Appendix H**

7.3. To receive a report from the Playgrounds Committee

**Appendix i**

7.4. To receive a report from the Place & Assets WG

**Appendix J**

7.5. To receive a report from the Sheepcot Committee

**Appendix K**

## 8. To delegate to the Planning Committee and Clerk to prepare a specification for an update to the neighbourhood plan to enable sourcing an appropriate consultant.

**Appendix L**

*To propose to full council the way forwards with the NP*

## 9. To approve the following requests from the Traffic & Transport Committee:

9.1. To approve a budget of £725 for an initial engineer site visit for Pedestrian Safety Projects identified and approved by the Travel and Transport Committee

**Appendix M**

9.2. To approve a budget of £400 for Speedwatch signs.

**Appendix N.1**

9.3. To approve a budget of £20,000 for the surfacing of the right of way along the Ferry Lane Open Space.

**Appendix N.2**

## 10. To approve the following requests from the Staffing Committee:

**Appendix O**

10.1. To approve a part-time post of Grounds and Facilities Manager (approx. 2.5 days per week)

10.2. To approve the Job Description and Person Specification as presented.

10.3. To delegate to the Staffing Committee to commence recruitment and manage the appointment process.

## 11. To approve the following request from the Place & Assets WG:

**Appendix P**

11.1. To approve that the Council should continue to post printed paper notices of meetings, and (as space permits) other Parish notices such as job vacancies and meeting agendas in at least five official council noticeboards located around the village, in addition to making these notices available on the website.



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*Clerks note: the arcade/Inspirations noticeboard is the largest and most prominent and has been used as our primary board. The station noticeboard is too small to post multiple agendas and the one at the OJFS has had a notice on it since May saying its use had been discontinued.*

**12. To approve actions for the receipt of the CiL grant**

**Appendix Q**

**13. To approve that the council return to the meeting recording policy that was approved in March 2025; that the council rescind the decision made in July 2025; and that the council amend the published policy accordingly.**

**Appendix R**

*Clerks note: we are still experiencing issues with the technology, and are currently restarting from scratch with setting up new storage/publishing mediums to address this.*

**14. To note the external auditors report has been received and published on noticeboards and the website.**

**Appendix S**

**15. To note that Virgin Media will be carrying out remedial works for all affected roads in Goring between 27 and 31 October 2025.**

*History: Virgin Media's contractors installed a new fibre service in trenches in the pavements of some roads in Goring in October 2024. Many of these pavements had been completely resurfaced by Oxfordshire County Council Highways in August 2024 and the new work damaged the recently laid surfaces. Where work is undertaken causing damage to a recently laid pavement or road surface, there is a legal obligation to return the road or pavement surface to its original condition by total reinstatement.*

**16. Maintenance of Jubilee Garden, to approve one of two actions, either:**

**Appendix T**

- 16.1. To approve a new contractor should be instructed to take on the maintenance of the Jubilee Garden

OR

- 16.2. To approve that the Garden be restored to a grass strip, with an avenue of trees in lieu of shrubs/flowers.

**17. Clerks Report & Updates**

**Appendix U**

- 17.1. To note the NALC/ Local Government Service Pay Agreement from 1st April 2025-31st March 2026 has been approved nationally.

The value of the scale point has increased. The Council operates an NJC contract, and this is a contractual obligation. Backpay to 1st April 2025 will be applied to all employed during the applicable period.



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- 17.2. To note the water supply has been restored to the Gardiner but the equipment is failing and needs urgent replacement, and I request that the Council approve budget for immediate works to maintain supply.

*I am seeking quotes to endeavour to have a sum for approval at the meeting.*

- 17.3. To note the Autumn Village Clean up day is 8<sup>th</sup> November and approve a budget of £300 for advertising, purchase of brooms & leaf collectors
- 17.4. To approve actions to address an increase in dog mess on the recreation areas

### **18. Matters for future discussion.**

- Signage for the Bourdillon and other open spaces- include QR codes for further information
- Implications of Martyns Law on usage of our open spaces

Update on Internal auditor recommended actions (it is anticipated that this will be in the November meeting)

- Develop a rolling IT Strategy
- Establish a working group to plan to work towards Cyber Essentials Certification during the 2025-26 financial year
- Draft an appropriate suite of GDPR and Data Protection policies for Scrutiny and onward Approval by Council Members
- Review and update the existing Document Retention policy.

### **19. To note the date and time of the next meeting Monday 10<sup>th</sup> November at 19:30**

NOTE: Proposals of Motion to be received by the Clerk no later than **31<sup>st</sup> October** please